

HUNTINGTON BEACH HUMAN RELATIONS COMMITTEE

Annual-Quarterly Ad Hoc Report Form

Instructions: The purpose of this form is to provide annual or quarterly updates on your ad hoc committee. This information will be used to track annual progress and will be included in an annual report to the City Council. If submitting this as a Quarterly Report, please bring this completed form with you to the March, June, September and November meetings. If submitting this form as an Annual Report, please bring this completed form with you to the November meeting.

A new form must be completed for each ad hoc being reported/updated.

[] Check for Quarterly Report - Indicate which quarter: _____ [] Check for Annual Report

Ad Hoc Lead : _____ Today's Date: _____

Ad Hoc Committee Reporting: _____

Ad Hoc Committee Members (if applicable):

- 1) _____
- 2) _____
- 3) _____
- 4) _____

Please list any challenges you encountered within the last quarter (3 months)/year: _____

List any events, new accomplishments, or milestones achieved within the last quarter (3 months) or within the last year. If none to report, write N/A: _____
