

CIAB/Public Works Commission
Wednesday, January 18, 2023
5:00 PM - Regular Meeting
AGENDA

City of Huntington Beach
19021 Huntington Street
Huntington Beach, CA 92648
Utilities Yard

SEAN CRUMBY, Director of Public Works
TOM HERBEL, City Engineer
KEN DILLS, Administrative Services Manager
GRETCHEN ERICKSON, Administrative Assistant
SARAH WHITECOTTON, Administrative Aide



David Gins, Chair
Cory Johnson, Commissioner
Steven Shepherd, Commissioner
John Villa, Commissioner

This meeting will be held in a hybrid format, both in-person and virtually via Zoom. You may view or listen to this meeting by clicking on: <https://huntingtonbeach.zoom.us/j/92035557461>

To call in, dial: (669) 900 6833 Meeting ID: 920 3555 7461.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES

[22-1008](#) **Approval of October 19, 2022 Minutes.**

Recommended Action:

Approve October 19, 2022 Minutes as presented.

Attachments: **[CIAB-PWC Minutes October 19, 2022](#)**

PUBLIC COMMENTS

The City welcomes public comments on agendized or non-agendized items but please note that the CIAB/Public Works Commission can take no action on this date, unless the item is agendized. Each speaker may have up to 3 minutes unless the volume of speakers warrants reducing the time allowance and speakers cannot donate time to others.

Individuals wishing to speak may do so in one of three ways:

1. In-Person: Fill out a Request to Speak form delivered to the Staff Liaison. Once the Chair opens Public Comments, in-person participants will be called to speak first.
2. Virtually via Zoom: Using the Zoom Webinar log in information above, use the "Raise Hand" button on the Zoom or enter *9 by phone to enable the "Raise Hand" feature, followed by the *6 prompt that unmutes their handheld device microphone. Individuals will be prompted to speak when the Staff Liaison announces their name or the last three digits of their phone number.
3. In Writing: Submit written comments via email to kdills@surfcity-hb.org by 2:00 PM on the day of the meeting. All written communications will be forwarded to the CIAB/Public Works Commission and recorded as supplemental communication.

DIRECTOR'S ITEMS

Commissioner welcome, staff introductions, orientation

23-059 **Commissioner welcome, staff introductions, orientation, oath of office**

Attachments: [BCC Member Onboarding Manual - CIAB-PWC \(2023-1-13\)](#)
[2023-01-11 BCC Member Orientation CIAB-PWC](#)

INFORMATIONAL ITEMS

Tom Herbel will present the active Capital Improvement Projects Update.
BLT items for discussion, if any, will be presented by Denny Bacon.

22-943 **Traffic Impact Fee Fund Annual Compliance Report for Fiscal Year 2021/22.**

Recommended Action:

No action is required.

Attachments: [Traffic Impact Fee Schedule effective 7-1-2021](#)

22-941 **Sanitary Sewer Facilities Fund Annual Compliance Report Fiscal Year 2021/22.**

22-942 **Planned Local Drainage Facilities Fund Annual Compliance Report for Fiscal Year 2021/22.**

Recommended Action:

No action is required.

ADMINISTRATIVE ITEMS

23-047 **Nominate and elect Chair and Vice Chair Commissioners for the CIAB/Public Works Commission.**

Recommended Action:

Nominate and elect Chair and Vice Chair Commissioners for the CIAB/Public Works Commission.

22-933 **Glen Mar Frontage Road Improvements, CC-1688.**

Recommended Action:

Motion to approve the project for Glen Mar Frontage Road Improvements, CC-1688, and find that this project is in general conformance with the approved FY2021/22 Capital Improvement Program (CIP).

Attachments: [Attachment 1 - CC1688 GLEN MAR - Project Vicinity Map](#)
 [Attachment 4 - CC1688 GLEN MAR - Exhibit A](#)
 [Attachment 5 - CC1688 GLEN MAR - Engineer's Estimate](#)
 [Attachment 2 - CC1688 GLEN MAR - Plans](#)
 [Attachment 3 - CC1688 GLEN MAR - Contract Documents](#)
 [Attachment 6 - CC1688 GLEN MAR - Presentation](#)

22-954 Le Bard Park Improvements Phase II, CC-1668.**Recommended Action:**

Motion to approve the project for the Le Bard Park Improvements Phase II, CC-1668, is in conformance with the previously approved Capital Improvement Program.

Attachments: [CC1668 Le Bard Park - Vicinity Map](#)
[CC1668 LeBard Park - Plans](#)
[CC1668 LeBard Park - Contract Documents](#)
[CC1668 Le Bard Park - Eng Estimate](#)
[CC1668 Le Bard Park - Presentation](#)

MEMBER COMMENTS**ADJOURNMENT**

The next regularly scheduled meeting of the CIAB/Public Works Commission is
Wednesday, February 15, 2023, at 5:00PM at the Utilities Yard, 19021 Huntington Street,
Huntington Beach, California.

**INTERNET ACCESS TO THE CIAB/PUBLIC WORKS COMMISSION AGENDA AND STAFF REPORT
MATERIAL IS AVAILABLE PRIOR TO CIAB/PUBLIC WORKS COMMISSION MEETINGS AT:
<https://huntingtonbeach.legistar.com/>**

MEETING ASSISTANCE NOTICE:

In accordance with the Americans with Disabilities Act, services are available to members of our community who require special assistance to participate in public meetings. If you require special assistance, 48-hour prior notification will enable the City to make reasonable arrangements for an assisted listening device (ALD) for the hearing impaired, American Sign Language interpreters, a reader during the meeting and/or large print agendas. Please contact the Public Works Department at (714) 375-5055 for more information, or request assistance from the staff or Sergeant-at-Arms at the meeting.