



## AGENDA

### PERSONNEL COMMISSION

**Wednesday, November 17, 2021**

**Room B8, Lower Level**

**2000 Main Street**

**Huntington Beach, CA 92648**

**Room B8, Lower Level**

**Zoom Meeting ID: 968 6592 5579**

**Call-In Number: (669) 900-6833**

#### **Regular Meeting - 5:30 PM**

*GEORGE RIVERA, Chair*

*CINDY VELLUCCI, Vice-Chair*

*KATHERINE ELFORD, Commissioner*

*PATRICIA QUINTANA, Commissioner*

*DIANNE THOMPSON, Commissioner*

#### **STAFF**

*BRITTANY MELLO, Interim Director of Admin Svcs*

*JOSE RODRIGUEZ, Human Resources Manager*

*PATRICIA ALBERS, Senior Personnel Analyst*

*SANDY HENDERSON, Senior Personnel Analyst*

*TERESA DE COITE, Administrative Assistant*

**MEETING ASSISTANCE NOTICE:** In accordance with the Americans with Disabilities Act, services are available to members of our community who require special assistance to participate in public meetings. If you require special assistance, 48-hour prior notification will enable the City to make reasonable arrangements for an assisted listening device (ALD) for the hearing impaired, American Sign Language interpreters, a reader during the meeting and/or large print agendas. Please contact the City Clerk's Office at (714) 536-5227 for more information, or request assistance from the staff or Sergeant-at-Arms at the meeting.

**PUBLIC COMMENTS:** To address the legislative body on items of interest not scheduled for public hearing, *Request to Speak* forms will be made available at the meeting and are collected by the staff or Sergeant at Arms. Some legislative bodies may provide different *Request to Speak* forms for public hearing items.

**AUDIO/VIDEO ACCESS TO BROADCASTED MEETINGS:** City Council and Planning Commission meetings are televised live on HBTV-3 Channel 3, and can be viewed via live or archived website at <https://huntingtonbeach.legistar.com>.

The Personnel Commission, comprised of five citizen appointees, conducts investigations and hear appeals on grievance matters or employee-employer relations issues.

**PUBLIC PARTICIPATION/ ZOOM ACCESS:** The Wednesday, November 17, 2021 meeting of the Personnel Commission will be held virtually and in person.

The Zoom Webinar can be accessed here:<https://huntingtonbeach.zoom.us/j/96865925579> or by entering Zoom Webinar ID 968 6592 5579 via computer device, or by calling at (669) 900-6833.

In-person participants may attend at City Hall, 2000 Main Street, in Room B8, Lower Level.

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**PUBLIC COMMENTS**

At 5:30 PM, individuals wishing to attend the meeting to provide comment on agendized or non-agendized items may enter Zoom Webinar ID 968 6592 5579 via computer device, or by phone at (669) 900-6833. The Webinar can be accessed here : <https://huntingtonbeach.zoom.us/j/96865925579>. Attendees utilizing computer devices and requesting to speak may select the "Raise Hand" feature in the Webinar Controls section. Attendees requesting to speak by phone can enter \*9 to enable the "Raise Hand" feature, followed by the \*6 prompt that unmutes their handheld device microphone. Attendees will be prompted to speak when the Secretary announces their name or the last three digits of their phone number. After a virtual speaker concludes their comment, their microphone will be muted, but they may remain on the Webinar for the duration of the meeting.

Anyone attending in person who wishes to speak must fill out and submit a form to speak. Speakers are encouraged, but not required to identify themselves by name. Each person may have up to 3 minutes to speak. The Personnel Commission can take no action on this date, unless an item is agendized. The Public Comments process will only be active during designated portions of the agenda (Public Comments and/or Public Hearing).

**DIRECTOR'S REPORT**

Review of City Council Modifications to the Personnel Commission

**CONSENT CALENDAR**

[21-896](#)      **Approve Minutes**

**Recommended Action:**

Approve the minutes from the September 15, 2021 Personnel Commission meeting.

**COMMISSIONER COMMENTS**

**ADJOURNMENT**

The December 15, 2021 meeting is cancelled. The next regularly scheduled meeting of the Personnel Commission is Wednesday, January 19, 2022, at 5:30 PM in Room B-8 Huntington Beach, California.

INTERNET ACCESS TO THE PERSONNEL COMMISSION AGENDA AND STAFF REPORT MATERIAL IS AVAILABLE PRIOR TO THE PERSONNEL COMMISSION MEETINGS AT:  
<https://huntingtonbeach.legistar.com/>

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