

MINUTES

Wednesday, February 27, 2024

City of Huntington Beach PERSONNEL COMMISSION

5:30 PM – Administrative Services
Conference Room
Lower Level, 2000 Main Street
Huntington Beach, CA 92648

CALL TO ORDER

The meeting was called to order at 5:30 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL

Commissioners present: Katherine Elford, Dianne Thompson, Justin Betance

Commissioners absent: Charles Barsam, Ron Pascual

City Staff present: Patricia Albers, Principal Human Resources Analyst, Teresa De Coite, Senior Administrative Assistant, Veronica Navarro-Martinez, Human Resources Manager, Martin Ortiz, Fire Deputy Chief, Jeff Lopez, Fire Division Chief

PUBLIC COMMENTS

None

CONSENT CALENDAR

APPROVAL OF MINUTES

24-161 This item to be reviewed at the April 17, 2024 meeting due to lack of quorum.

24-167 Approve the revisions to the **Fire Captain** Job Class Specification, updating the City's Classification Plan.

A motion was made by Thompson, second by Betance to approve the job class specifications as amended.

VOTE: The motion was carried
AYES: 3 (Elford, Thompson, Betance)
NOES: 0
ABSENT: 2 (Barsam, Pascual)
ABSTAIN: 0

24-168 Approve the revisions to the **Water Quality Supervisor** Job Class Specification, updating the City's Classification Plan.

A motion was made by Thompson, second by Betance to approve the job class specifications as amended.

VOTE: The motion was carried
AYES: 3 (Elford, Thompson, Betance)
NOES: 0
ABSENT: 2 (Barsam, Pascual)
ABSTAIN: 0

24-169 Approve the revisions to the **Economic Development Project Manager** Job Class Specification, updating the City's Classification Plan.

A motion was made by Thompson, second by Betance to approve the job class specifications as amended.

VOTE: The motion was carried
AYES: 3 (Elford, Thompson, Betance)
NOES: 0
ABSENT: 2 (Barsam, Pascual)
ABSTAIN: 0

COMMENTS FROM COMMISSIONERS

None

ADJOURNMENT

The meeting adjourned at 5:42 PM.