



**CITY OF HUNTINGTON BEACH
INTER-DEPARTMENTAL COMMUNICATION
HUMAN RESOURCES**

TO: PERSONNEL COMMISSION
FROM: MICHELE WARREN, DIRECTOR OF HUMAN RESOURCES *MW*
SUBJECT: REVISIONS TO CONSTRUCTION INSPECTOR II JOB CLASS SPECIFICATION
DATE: AUGUST 21, 2019

The **Construction Inspector II** job classification is assigned to the Public Works Department and represented by the Municipal Employees Association (MEA).

Modifications to the **Construction Inspector II** job specification are recommended to: 1) update the job duties 2) incorporate language regarding participation in the DMV Employer Pull Notice program and 3) include language stating the obligation to work as a Disaster Service Worker when necessary. The requested modifications are intended to update the classification to reflect the present hiring standards. The current pay grade remains the same.

The recommendation presented is based upon the Public Works Department's input. The city has discussed the proposed changes with the MEA.

At this time, staff requests the Personnel Commission approve the recommendation in accordance with Personnel Rule 12 regarding amendments to the City's Classification Plan.

STAFF RECOMMENDATION

Job Class Title:	Construction Inspector II
Pay Grade:	MEA463
Affected Employees:	None
Recommendation:	Approve the updated job class specification

Attachment: Construction Inspector II Job Class Specification

Cc: Tom Herbel, Acting Public Works Director
Joe Dale, Construction Manager
Terry Tintle, Chief Steward, Teamsters