



# MINUTES

## CITY OF HUNTINGTON BEACH CIAB/PUBLIC WORKS COMMISSION JUNE 4, 2025

### CALL TO ORDER

Vice Chair Clifford called the meeting to order at 5:00 p.m.

### PLEDGE OF ALLEGIANCE

Commissioner Frousiakis led the Pledge of Allegiance.

### ROLL CALL

#### Commissioners Present:

Clifford, Frousiakis, Ghuman, Macdonald

#### Commissioners Absent:

Rivas, Michalski

#### Others Present:

Gretchen Erickson, Senior Administrative Assistant

Joe Fuentes, Principal Civil Engineer

Sarah Whitecotton, Senior Management Analyst

### APPROVAL OF MINUTES

#### 25-440 Approval of March 19, 2025 Minutes

Motion by Macdonald and second by Frousiakis, the Commission voted to approve the minutes of the March 19, 2025, CIAB/Public Works Commission meeting.

VOTE:	The motion carried.
AYES:	4
NOES:	0
ABSENT:	2
ABSTENTIONS:	0

### PUBLIC COMMENTS

An unidentified commentor asked to see the Capital Improvement Project List.

### DIRECTOR'S ITEMS

Commissioners were provided with an update on the 2025 Citizens Academy. Commissioners were invited to Public Works Night at Surf City Nights on May 13, 5:00pm – 8:00pm at Main Street and Walnut Avenue.

## INFORMATIONAL ITEMS

Capital Improvement Program update provided by Joe Fuentes, Principal Civil Engineer. Project highlights included:

- Pump Station Building Improvements
  - Under Construction
- Upgrade Central Plant Cooling at Civic Center
  - Completed
- Fueling Station Canopies
  - Purchase Orders Issued – Kickoff anticipated shortly
- Zone 2 Residential Overlay and Slurry Seal
  - Overlays completed. Slurry seals are nearing completion.
- 9<sup>th</sup> Street Playground Improvements
  - Completed
- Pacific Coast Highway at 6<sup>th</sup> Street Pedestrian Ramp
  - Completed
- Sewer Lift Station Reconstruction (Humboldt LS)
  - Approximately 1-2 months remaining until completion.
- Bridge Rehabilitation (Admiralty)
  - Approximately 80% completed.
- Traffic Signal Modifications - Main at Delaware and Warner at Ash
  - Approximately 1-2 weeks from activation.

Commissioner Ghuman asked why some projects reflect On Hold in the Phase status. Fuentes advised that projects may be on hold due to applicable Master Plans being under review or at the request of the originating department. Example given: Library Facilities Master Plan is pending update. Commissioner Ghuman asked for a definition of Encumbered. Fuentes advised that encumbered funds are budgeted funds that have been formally committed to a specific project, even if they have not yet been spent. Commissioner Frousiakis asked which project has proved most challenging. Fuentes advised that pump stations are challenging due to high ground water. Commissioner Frousiakis asked why City Council meetings are being held offsite at the Central Library. Fuentes advised there are construction improvements underway in Council Chambers.

There were no Beautification, Landscape and Tree items for discussion.

## ADMINISTRATIVE ITEMS

### **25-441 Approve Infrastructure Fund Annual Report for Fiscal Year 2023/24**

Sarah Whitecotton, Senior Management presented the Infrastructure Fund Annual Report for Fiscal Year 2023/24. She noted that according to the City Charter requirements, revenues deposited into the Infrastructure Fund must be used to augment, rather than replace, existing infrastructure funding. General Fund expenditures for infrastructure improvements and maintenance, after 2001, must remain at or above 15% of General Fund revenues, calculated on a five-year rolling

average. Whitecotton advised that the Citizens' Infrastructure Advisory Board/Public Works Commission is required to conduct an annual review and performance audit of the Infrastructure Fund and present its findings to the City Council prior to adoption of the subsequent fiscal year budget. Commissioner Clifford asked who determines the 15% allocation amount. Whitecotton advised that Public Works and Finance work in coordination to determine the amount.

Motion by Clifford and second by Ghuman, the Commission voted to approve the minutes of the March 19, 2025, CIAB/Public Works Commission meeting.

VOTE:	The motion carried.
AYES:	4
NOES:	0
ABSENT:	2
ABSTENTIONS:	0

### **MEMBER COMMENTS**

Commissioner Clifford asked for an update on the Measure M audit. Whitecotton advised that the matter is under review and ongoing. Commissioner Ghuman inquired about the definition and purpose of Measure M. Fuentes advised that Measure M refers to a voter-approved local sales tax measure that funds transportation projects, such as road improvements, public transit expansion, and traffic congestion relief.

### **ADJOURNMENT**

The meeting was adjourned at 5:41 p.m.