

HUNTINGTON BEACH CHURCH

May 10, 2019

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Dear Planning Division,

Dept. of Community Development

Huntington Beach Church loves our city and our ministry, and we want to operate with the utmost integrity. We are asking for an entitlement plan amendment. To be clear, we are NOT BUILDING ANYTHING or changing anything that we have been doing for decades. **We will have the same use and the same occupancy.** We are merely asking for an update to our Conditional Use Permit No. 1997-027 so that we may continue operating our ministries without any legal ambiguity.

As part of its mission and purpose, Huntington Beach Church provides education and ministry to all people, helping people both locally and globally learn academically and grow spiritually. Every week different people groups meet on the church campus receiving various types of help in at least three different languages. The church provides classes for Bible studies, financial seminars, and marriage seminars. Since its founding, Huntington Beach Church has provided small private schools and preschool ministries. The original permits for the buildings and property allowed this.

AMEND THE CURRENT CONDITIONAL USE PERMIT TO ESTABLISH A PRIVATE INTERNATIONAL HIGH SCHOOL AT AN EXISTING RELIGIOUS ASSEMBLY USE

Currently, the church has a ministry opportunity to help young people from countries in Southeast Asia receive a Christian education. The organization that we are working with requires that we provide proof of permits for such a ministry. Therefore, we wanted to request an updated Conditional Use Permit that states clearly that Huntington Beach Church is permitted to host Christian schools and preschools. As you could imagine, we do not want to have students from overseas here and then, all of a sudden, the city says that we are not allowed to have this type of use. We want those parents to know that our church and the City of Huntington Beach welcomes their children.

The high school will have a maximum enrollment of thirty students and will have five employees. Being a small international ministry, it will have no impact on the local public schools. This ministry will use three classrooms in our Education Building (High School #203, #204, #207) and twenty-one parking spaces. We have ample parking.

All vehicles for the school and preschool will enter and exit from Ellis Avenue and use the drop-off and pick-up area that is designated on the Site Plan. The entrance onto La Palma Circle will not be used. The traffic impact will be completely unnoticeable. Parents will receive official notifications for pick-up/drop-off routes and designated areas. We will use all available forms of communication, including cell phone alerts, to inform them of any changes that may occur.

Our hours of operation will be a typical school schedule on weekdays from 7:30 AM to 5:00 PM. The high school will provide recess outside in the church courtyard. The surrounding community is used to HBC hosting small weekday ministries, so this ministry will have no new impact on our neighbors.

In summary, that is 5 employees, 30 students, 3 classrooms, and 20 parking spaces used during normal day-time hours. There is no new construction and no new parking needs or traffic impacts.

8121 Ellis Avenue, Huntington Beach, CA 92648
HBChurch.net • (714) 842-0975 • office@hbchurch.net

AMEND THE CURRENT CONDITIONAL USE PERMIT TO ESTABLISH A PRE-SCHOOL AT AN EXISTING RELIGIOUS ASSEMBLY USE

Huntington Beach Church desires that the updated conditional use permit will include the permission for the church continue to utilize our Education building for our preschool. Our preschool is an essential ministry that provides childcare for families. We will use four rooms (Pre-School #103, #104, #105, #106) for a maximum number of twenty children and three employees and operate on weekdays from 6:30 AM to 6:30 PM. This ministry will use seven parking spaces. The pre-school has a fenced play area on the West side of the property.

In summary, that is 3 employees, 20 children, 4 rooms, and 7 parking spaces used during normal day-time hours. There is no new construction and no new parking needs or traffic impacts.

Our ministry strives to enhance the beauty and goodness of our city and to help those in need. As a non-profit, we provide community enhancing events such as a free pumpkin patch to the public and a free car show. If anyone gives us donations at these events, we give 100% of those donations to local charities. With each event, we obtain a "Temporary Activity Permit" from the city. I share this as an illustration that our church wants to have a good working partnership with our city.

The hours of operation for the church and other church-related events such as Bible study and other group events are as follows: Sunday from 9:30 AM to 7:00 PM; Tuesday from 11:00 AM to 12:30 PM; and Wednesday from 6:15 PM to 9:30 PM. None of these ministries exceed the use of our 125 available onsite parking spaces. These Bible study ministries are held either in our main worship building that is designated on our Site Plan or in our chapel, neither of which are used by our high school or pre-school ministries. Therefore, there is no conflict of site usage or issues with parking or traffic. The original Conditional Use Permit appropriately researched all of these issues, the church met all the legal requirements, and the church has operated accordingly since with no problems.

None of our ministry usage overlaps. The High School students and the Preschool children will not be in either the same buildings or in the same outdoor areas. Our other ministries such as Bible studies and Sunday worship services will not meet at the same time as the school or preschool.

In conclusion, we are NOT BUILDING ANYTHING or changing anything that we have been doing for decades. **We will have the same use and the same occupancy.** We are merely asking for an update to our Conditional Use Permit No. 1997-027 so that we may continue operating our school and pre-school ministries without any ambiguity. Simply put, when dealing with international organizations and ministries, it is easier for them and us if they can see in writing that the city has permitted us to have these ministries.

BUILDINGS: The school and preschool are using existing buildings and are thus not building any new buildings.

TIMES OF USAGE: The school and preschool ministries do not operate on Sundays or at night, so there is no conflict with our other site usages. Our occupancy does not change.

TRAFFIC: The school and preschool have much less traffic than what we are allowed. So, there are no traffic issues or parking issues.

REQUEST: An update in the language of Conditional Use Permit No. 1997-027 to remove any ambiguity that Huntington Beach Church can operate High School and Preschool ministries.

Thank you,

Dr. Jason Robertson
Lead Pastor