

City of Huntington Beach
 User and Regulatory Fee Study
 Cost of Service Calculation

Service Processing Time

| Description | Service Time Estimate | | | Hourly Billing Rate | | Cost of Service | | | Note |
|-------------------------------------|-----------------------|----------------|-------|---------------------|----------------|-----------------|----------------|-------|------|
| | Planning | Code Enforc'mt | Total | Planning | Code Enforc'mt | Planning | Code Enforc'mt | Total | |
| Short-Term Rental Permit Processing | | | | | | | | | |
| a) Initial Year | 1.50 | 1.50 | 3.00 | \$191 | \$150 | \$287 | \$225 | \$512 | [a] |
| b) Renewal | 1.00 | 0.25 | 1.25 | \$191 | \$150 | \$191 | \$38 | \$229 | [a] |

Subscription / Monitoring / Compliance Platform

| Description | Cost of Service | Notes |
|---|-----------------|-------|
| Subscription / Monitoring / Compliance | | |
| Annual Cost | \$27,600 | [b] |
| Permit Count | 357 | [c] |
| Total | \$77 | |

Cost of Service and Cost Recovery Analysis

| Description | Cost of Service | Current Fee | Current Cost Recovery | Proposed Fee | Cost Recovery | Target Annual Volume | Revenue Analysis at Current Fees | Revenue Analysis at Full Cost Recovery | Revenue Analysis at Proposed Fees | Revenue Impact of Proposed Fee Change | Over / (Under) Recovery at Current Fee | Over / (Under) Recovery at Proposed Fee |
|------------------------------|-----------------|-------------|-----------------------|--------------|---------------|----------------------|----------------------------------|--|-----------------------------------|---------------------------------------|--|---|
| Short-Term Rental Permit Fee | | | | | | | | | | | | |
| a) Initial Year | \$589 | \$0 | 0% | \$589 | 100% | 357 | \$0 | \$210,273 | \$210,273 | \$210,273 | (\$210,273) | \$0 |
| b) Renewal | \$306 | \$0 | 0% | \$306 | 100% | 357 | \$0 | \$109,242 | \$109,242 | \$109,242 | (\$109,242) | \$0 |

[a] Fully-burdened hourly rates calculated by ClearSource using FY 19/20 adopted budget. Planning services utilize uniform hourly billing rate for fee related services. Code Enforcement rate based on fully-burdened hourly rate for Code Enforcement Officer II.

[b] Based on cost estimate received from prospective vendor.

[c] Permit count intended to serve as a reasonable estimate based on current permitting counts and recently adopted regulations authorizing hosted v. unhosted rentals.

City of Huntington Beach

WORKING DRAFT MASTER FEE SCHEDULE - SHORT-TERM RENTAL PERMIT FEE

| Description | Maximum Fee | Proposed Fee | Note |
|---|-------------|--------------|------|
| 1 Short-Term Rental Permit | | | |
| Short-Term Rental Permit - Initial | \$589 | \$589 | [a] |
| Short-Term Rental Permit - Renewal | \$306 | \$306 | [a] |
| Code Compliance | | | |
| 2 Code Compliance Follow-Up, If Required | | | |
| Code Enforcement Supervisor | \$198 | \$198 | |
| Senior Code Enforcement Officer | \$158 | \$158 | |
| Code Enforcement Officer II | \$150 | \$150 | |
| Code Enforcement Officer I | \$115 | \$115 | |
| Code Enforcement Technician | \$101 | \$101 | |

[a] Short-Term Rental Permit fees include initial code enforcement review required to conduct permit application review. For Code Enforcement effort subsequent to issuance of initial permit, hourly billing rates apply.