PROFESSIONAL SERVICES CONTRACT BETWEEN
THE CITY OF HUNTINGTON BEACH AND
RRM DESIGN GROUP
FOR
ON-CALL ARCHITECTURAL ENGINEERING, LANDSCAPE
ARCHITECTURAL ENGINEERING AND PROFESSIONAL
CONSULTING SERVICES

THIS AGREEMENT ("Agreement") is made and entered into by and between the City of Huntington Beach, a municipal corporation of the State of California, hereinafter referred to as "CITY," RRM DESIGN GROUP, a California Corporation hereinafter referred to as "CONSULTANT."

WHEREAS, CITY desires to engage the services of a consultant to provide on-call architectural engineering, landscape architectural engineering and professional consulting services; and

Pursuant to documentation on file in the office of the City Clerk, the provisions of the Huntington Beach Municipal Code, Chapter 3.03, relating to procurement of professional service contracts have been complied with; and

CONSULTANT has been selected to perform these services,

NOW, THEREFORE, it is agreed by CITY and CONSULTANT as follows:

1. SCOPE OF SERVICES

CONSULTANT shall provide all services as described in **Exhibit "A,"** which is attached hereto and incorporated into this Agreement by this reference. These services shall sometimes hereinafter be referred to as the "PROJECT."

CONSULTANT hereby designates Mike Sherrod who shall represent it and be its sole contact and agent in all consultations with CITY during the performance of this Agreement.

2. CITY STAFF ASSISTANCE

CITY shall assign a staff coordinator to work directly with CONSULTANT in the performance of this Agreement.

3. TERM; TIME OF PERFORMANCE

Time is of the essence of this Agreement. The services of CONSULTANT are to commence on _____, 20____ (the "Commencement Date"). This Agreement shall automatically terminate three (3) years from the Commencement Date, unless extended or sooner terminated as provided herein. All tasks specified in **Exhibit "A"** shall be completed no later than three (3) years from the Commencement Date. The time for performance of the tasks identified in **Exhibit "A"** are generally to be shown in **Exhibit "A."** This schedule may be amended to benefit the PROJECT if mutually agreed to in writing by CITY and CONSULTANT.

In the event the Commencement Date precedes the Effective Date, CONSULTANT shall be bound by all terms and conditions as provided herein.

4. COMPENSATION

In consideration of the performance of the services described herein, CITY agrees to pay CONSULTANT on a time and materials basis at the rates specified in **Exhibit "B,"** which is attached hereto and incorporated by reference into this Agreement, a fee, including all costs and expenses, not to exceed One Million Dollars ($1,000,000.00).

5. EXTRA WORK

In the event CITY requires additional services not included in **Exhibit "A"** or changes in the scope of services described in **Exhibit "A,"** CONSULTANT will undertake such work only after receiving written authorization from CITY. Additional compensation for such extra work shall be allowed only if the prior written approval of CITY is obtained.

6. METHOD OF PAYMENT

CONSULTANT shall be paid pursuant to the terms of **Exhibit "B."**

7. DISPOSITION OF PLANS, ESTIMATES AND OTHER DOCUMENTS

CONSULTANT agrees that title to all materials prepared hereunder, including, without limitation, all original drawings, designs, reports, both field and office notices, calculations, computer code, language, data or programs, maps, memoranda, letters and other documents, shall belong to CITY, and CONSULTANT shall turn these materials over to CITY upon expiration or termination of this Agreement or upon PROJECT completion, whichever shall occur first. These materials may be used by CITY as it sees fit, provided that any such use not within the purposes intended, by the Agreement shall be at City's sole risk.

8. HOLD HARMLESS

A. To the extent allowed by Civil Code Section 2782.8, CONSULTANT hereby agrees to protect, defend, indemnify and hold harmless CITY, its officers, elected or appointed officials, employees, agents and volunteers from and against any and all claims, damages, losses, expenses, judgments, demands and defense costs (including, without limitation, costs and fees of litigation of every nature or liability of any kind or nature) arising out of or in connection with CONSULTANT's (or CONSULTANT's subcontractors, if any) negligent (or alleged negligent) performance of this Agreement or its failure to comply with any of its obligations contained in this Agreement by CONSULTANT, its officers, agents or employees except such loss or damage which was caused by the sole negligence or willful misconduct of CITY. CONSULTANT will conduct all defense at its sole cost and expense and CITY shall approve selection of CONSULTANT's counsel. This indemnity shall apply to all claims and liability regardless of whether any insurance policies are applicable. The policy limits do not act as limitation upon the amount of indemnification to be provided by CONSULTANT.

B. To the extent that CONSULTANT performs "Design Professional Services" within the meaning of Civil Code Section 2782.8, then the following Hold Harmless provision applies in place of subsection A above:

"CONSULTANT hereby agrees to protect, defend, indemnify and hold harmless CITY and its officers, elected or appointed officials, employees, agents and volunteers, from and against any and all claims, damages, losses, expenses, demands and defense costs (including, without limitation, costs and fees of litigation of every nature or liability of any kind or nature) to the extent that the claims against CONSULTANT arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of CONSULTANT. In no event shall the cost to defend charged to CONSULTANT exceed CONSULTANT's proportionate percentage of fault. However, notwithstanding the previous sentence, in the event one or more other defendants to the claims and/or litigation is unable to pay its share of defense costs due to bankruptcy or dissolution of the business, CONSULTANT shall meet and confer with CITY and other defendants regarding unpaid defense costs. The duty to indemnify, including the duty and the cost to defend, is limited as provided in California Civil Code Section 2782.8.

C. Regardless of whether subparagraph A or B applies, CITY shall be reimbursed by CONSULTANT for all costs and attorney's fees incurred by CITY in enforcing this obligation. This indemnity shall apply to all claims and liability regardless of whether any insurance policies are applicable. The policy limits do not act as a limitation upon the amount of indemnification to be provided by CONSULTANT.

9. PROFESSIONAL LIABILITY INSURANCE

CONSULTANT shall obtain and furnish to CITY a professional liability insurance policy covering the work performed by it hereunder. This policy shall provide coverage for CONSULTANT's professional liability in an amount not less than One Million Dollars

($1,000,000.00) per occurrence and in the aggregate. The above-mentioned insurance shall not contain a self-insured retention without the express written consent of CITY; however an insurance policy "deductible" of Ten Thousand Dollars ($10,000.00) or less is permitted. A claims-made policy shall be acceptable if the policy further provides that:

A. The policy retroactive date coincides with or precedes the initiation of the scope of work (including subsequent policies purchased as renewals or replacements).

B. CONSULTANT shall notify CITY of circumstances or incidents that might give rise to future claims.

CONSULTANT will make every effort to maintain similar insurance during the required extended period of coverage following PROJECT completion. If insurance is terminated for any reason, CONSULTANT agrees to purchase an extended reporting provision of at least two (2) years to report claims arising from work performed in connection with this Agreement.

If CONSULTANT fails or refuses to produce or maintain the insurance required by this section or fails or refuses to furnish the CITY with required proof that insurance has been procured and is in force and paid for, the CITY shall have the right, at the CITY's election, to forthwith terminate this Agreement. Such termination shall not effect Consultant's right to be paid for its time and materials expended prior to notification of termination. CONSULTANT waives the right to receive compensation and agrees to indemnify the CITY for any work performed prior to approval of insurance by the CITY.

10. CERTIFICATE OF INSURANCE

Prior to commencing performance of the work hereunder, CONSULTANT shall furnish to CITY a certificate of insurance subject to approval of the City Attorney evidencing the foregoing insurance coverage as required by this Agreement; the certificate shall:

A. provide the name and policy number of each carrier and policy;

B. state that the policy is currently in force; and

C. shall promise that such policy shall not be suspended, voided or canceled by either party, reduced in coverage or in limits except after thirty (30) days' prior written notice; however, ten (10) days' prior written notice in the event of cancellation for nonpayment of premium.

CONSULTANT shall maintain the foregoing insurance coverage in force until the work under this Agreement is fully completed and accepted by CITY.

The requirement for carrying the foregoing insurance coverage shall not derogate from CONSULTANT's defense, hold harmless and indemnification obligations as set forth in this Agreement. CITY or its representative shall at all times have the right to demand the original or a copy of the policy of insurance. CONSULTANT shall pay, in a prompt and timely manner, the premiums on the insurance hereinabove required.

11. INDEPENDENT CONTRACTOR

CONSULTANT is, and shall be, acting at all times in the performance of this Agreement as an independent contractor herein and not as an employee of CITY. CONSULTANT shall secure at its own cost and expense, and be responsible for any and all payment of all taxes, social security, state disability insurance compensation, unemployment compensation and other payroll deductions for CONSULTANT and its officers, agents and employees and all business licenses, if any, in connection with the PROJECT and/or the services to be performed hereunder.

12. TERMINATION OF AGREEMENT

All work required hereunder shall be performed in a good and workmanlike manner. CITY may terminate CONSULTANT's services hereunder at any time with or without cause, and whether or not the PROJECT is fully complete. Any termination of this Agreement by CITY shall

be made in writing, notice of which shall be delivered to CONSULTANT as provided herein. In the event of termination, all finished and unfinished documents, exhibits, report, and evidence shall, at the option of CITY, become its property and shall be promptly delivered to it by CONSULTANT.

13. ASSIGNMENT AND DELEGATION

This Agreement is a personal service contract and the work hereunder shall not be assigned, delegated or subcontracted by CONSULTANT to any other person or entity without the prior express written consent of CITY. If an assignment, delegation or subcontract is approved, all approved assignees, delegates and subconsultants must satisfy the insurance requirements as set forth in Sections 9 and 10 hereinabove.

14. COPYRIGHTS/PATENTS

CITY shall own all rights to any patent or copyright on any work, item or material produced as a result of this Agreement.

15. CITY EMPLOYEES AND OFFICIALS

CONSULTANT shall employ no CITY official nor any regular CITY employee in the work performed pursuant to this Agreement. No officer or employee of CITY shall have any financial interest in this Agreement in violation of the applicable provisions of the California Government Code.

16. NOTICES

Any notices, certificates, or other communications hereunder shall be given either by personal delivery to CONSULTANT's agent (as designated in Section 1 hereinabove) or to CITY as the situation shall warrant, or by enclosing the same in a sealed envelope, postage prepaid, and depositing the same in the United States Postal Service, to the addresses specified below. CITY and CONSULTANT may designate different addresses to which subsequent notices, certificates or

other communications will be sent by notifying the other party via personal delivery, a reputable overnight carrier or U. S. certified mail-return receipt requested:

TO CITY:

City of Huntington Beach
ATTN: Dir. Comm. & Library Services
2000 Main Street
Huntington Beach, CA 92648

TO CONSULTANT:

RRM DESIGN GROUP
ATTN: Mike Sherrod
32332 Camion Capistrano, Suite 205
San Juan Capistrano, CA 93401

17. CONSENT

When CITY's consent/approval is required under this Agreement, its consent/approval for one transaction or event shall not be deemed to be a consent/approval to any subsequent occurrence of the same or any other transaction or event.

18. MODIFICATION

No waiver or modification of any language in this Agreement shall be valid unless in writing and duly executed by both parties.

19. SECTION HEADINGS

The titles, captions, section, paragraph and subject headings, and descriptive phrases at the beginning of the various sections in this Agreement are merely descriptive and are included solely for convenience of reference only and are not representative of matters included or excluded from such provisions, and do not interpret, define, limit or describe, or construe the intent of the parties or affect the construction or interpretation of any provision of this Agreement.

20. INTERPRETATION OF THIS AGREEMENT

The language of all parts of this Agreement shall in all cases be construed as a whole, according to its fair meaning, and not strictly for or against any of the parties. If any provision of this Agreement is held by an arbitrator or court of competent jurisdiction to be unenforceable, void, illegal or invalid, such holding shall not invalidate or affect the remaining

covenants and provisions of this Agreement. No covenant or provision shall be deemed dependent upon any other unless so expressly provided here. As used in this Agreement, the masculine or neuter gender and singular or plural number shall be deemed to include the other whenever the context so indicates or requires. Nothing contained herein shall be construed so as to require the commission of any act contrary to law, and wherever there is any conflict between any provision contained herein and any present or future statute, law, ordinance or regulation contrary to which the parties have no right to contract, then the latter shall prevail, and the provision of this Agreement which is hereby affected shall be curtailed and limited only to the extent necessary to bring it within the requirements of the law.

21. DUPLICATE ORIGINAL

The original of this Agreement and one or more copies hereto have been prepared and signed in counterparts as duplicate originals, each of which so executed shall, irrespective of the date of its execution and delivery, be deemed an original. Each duplicate original shall be deemed an original instrument as against any party who has signed it.

22. IMMIGRATION

CONSULTANT shall be responsible for full compliance with the immigration and naturalization laws of the United States and shall, in particular, comply with the provisions of the United States Code regarding employment verification.

23. LEGAL SERVICES SUBCONTRACTING PROHIBITED

CONSULTANT and CITY agree that CITY is not liable for payment of any subcontractor work involving legal services, and that such legal services are expressly outside the scope of services contemplated hereunder. CONSULTANT understands that pursuant to *Huntington Beach City Charter* Section 309, the City Attorney is the exclusive legal counsel for

CITY; and CITY shall not be liable for payment of any legal services expenses incurred by CONSULTANT.

24. ATTORNEY'S FEES

In the event suit is brought by either party to construe, interpret and/or enforce the terms and/or provisions of this Agreement or to secure the performance hereof, each party shall bear its own attorney's fees, such that the prevailing party shall not be entitled to recover its attorney's fees from the nonprevailing party.

25. SURVIVAL

Terms and conditions of this Agreement, which by their sense and context survive the expiration or termination of this Agreement, shall so survive.

26. GOVERNING LAW

This Agreement shall be governed and construed in accordance with the laws of the State of California.

27. SIGNATORIES

Each undersigned represents and warrants that its signature hereinbelow has the power, authority and right to bind their respective parties to each of the terms of this Agreement, and shall indemnify CITY fully for any injuries or damages to CITY in the event that such authority or power is not, in fact, held by the signatory or is withdrawn.

28. ENTIRETY

The parties acknowledge and agree that they are entering into this Agreement freely and voluntarily following extensive arm's length negotiation, and that each has had the opportunity to consult with legal counsel prior to executing this Agreement. The parties also acknowledge and agree that no representations, inducements, promises, agreements or warranties, oral or otherwise, have been made by that party or anyone acting on that party's behalf, which are not embodied in this

Agreement, and that that party has not executed this Agreement in reliance on any representation, inducement, promise, agreement, warranty, fact or circumstance not expressly set forth in this Agreement. This Agreement, and the attached exhibits, contain the entire agreement between the parties respecting the subject matter of this Agreement, and supersede all prior understandings and agreements whether oral or in writing between the parties respecting the subject matter hereof.

29. EFFECTIVE DATE

This Agreement shall be effective on the date of its approval by the City Council. This Agreement shall expire when terminated as provided herein.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by and through their authorized officers.

CONSULTANT,
RRM DESIGN GROUP

By: M. Sherrod
MIKE SHERROD
print name

ITS: *(circle one)* Chairman/President/Vice President

AND

By: *
print name

ITS: *(circle one)* Secretary/Chief Financial Officer/Asst. Secretary - Treasurer

* SEE BOARD RESOLUTION CONVEYING SIGNING AUTHORITY TO VICE PRESIDENTS FOR ALL SERVICE CONTRACTS.

CITY OF HUNTINGTON BEACH, a municipal corporation of the State of California

Mayor

City Clerk

INITIATED AND APPROVED:

Director of Community & Library Services

REVIEWED AND APPROVED:

City Manager

APPROVED AS TO FORM:

City Attorney

RESOLUTION
OF THE BOARD OF DIRECTORS OF
RRM DESIGN GROUP
2025

WHEREAS the Trustee(s) of the RRM ESOP Trust elects the Board of Directors of the Corporation each year; and,

WHEREAS the Board of Directors appoints the officers of the corporation at their first meeting of the year; and,

WHEREAS, the Board of Directors has appointed the corporate officers for 2025 as follows:

- **Chair of the Board – Jami Williams, Senior Vice President, Board Member**
- **President/CEO (Jan. 1-June 30) – Erik Justesen, Senior Vice President, Board Member**
- **President/CEO (July 1-Dec. 31) – Lief McKay, Senior Vice President, Board Member**
- **Secretary/Treasurer - Debbie Rudd, Senior Vice President, Board Member**
- **Vice Chair of the Board – Scott Martin, Senior Vice President, Board Member**
- **Lief McKay (Jan. 1-June 30), Senior Vice President, Board Member**
- **Erik Justesen (July 1-Dec. 31), Senior Vice President, Board Member**
- **Jeff Ferber, Senior Vice President, Board Member**
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- **Diane Bathgate, Vice President**
- **Mike Hamilton, Vice President**
- **Nick Deitch, Vice President**
- **Deborah Guthrie, Vice President**
- **Gina Chavez, Vice President**
- **Anna Win, Vice President**
- **Elijah Pearce, Vice President**
- **Randy Russom, Vice President**
- **Lindsay Helmick, Vice President**

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors conveys signing authority to the President and CEO, Chair of the Board, Secretary/Treasurer and Corporate Directors (Board members) for all documents, agreements, loans and leases, and property title transfers on behalf of RRM Design Group, Inc. and extends signing authority for all service contracts to Senior Vice Presidents and Vice Presidents.

Adopted by unanimous vote on February 27, 2025

D. Cage Rudd

Debbie Rudd, Secretary/Treasurer, Senior Vice President

Agreement, and that that party has not executed this Agreement in reliance on any representation, inducement, promise, agreement, warranty, fact or circumstance not expressly set forth in this Agreement. This Agreement, and the attached exhibits, contain the entire agreement between the parties respecting the subject matter of this Agreement, and supersede all prior understandings and agreements whether oral or in writing between the parties respecting the subject matter hereof.

29. EFFECTIVE DATE

This Agreement shall be effective on the date of its approval by the City Council. This Agreement shall expire when terminated as provided herein.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by and through their authorized officers.

CONSULTANT,
RRM DESIGN GROUP

By:_____

_____
print name

ITS: *(circle one)* Chairman/President/Vice President

AND

By:_____

_____
print name

ITS: *(circle one)* Secretary/Chief Financial Officer/Asst. Secretary - Treasurer

CITY OF HUNTINGTON BEACH, a municipal corporation of the State of California

_____
Mayor

_____
City Clerk

INITIATED AND APPROVED:

_____
Director of Community & Library Services

REVIEWED AND APPROVED:

_____
City Manager

APPROVED AS TO FORM:

_____
City Attorney

EXHIBIT "A"

A. STATEMENT OF WORK: (Narrative of work to be performed)

Consultant to provide on-call architectural engineering, landscape architectural engineering and professional consulting services

B. CONSULTANT'S DUTIES AND RESPONSIBILITIES:

SEE ATTACHED EXHIBIT A

C. CITY'S DUTIES AND RESPONSIBILITIES:

D. WORK PROGRAM/PROJECT SCHEDULE:

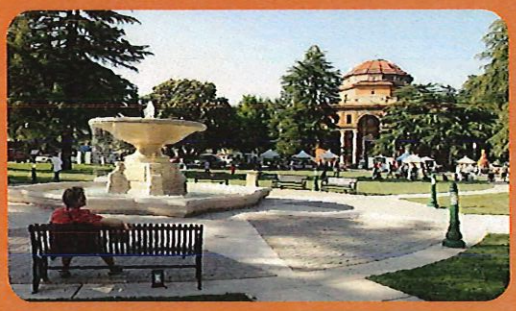
EXHIBIT A

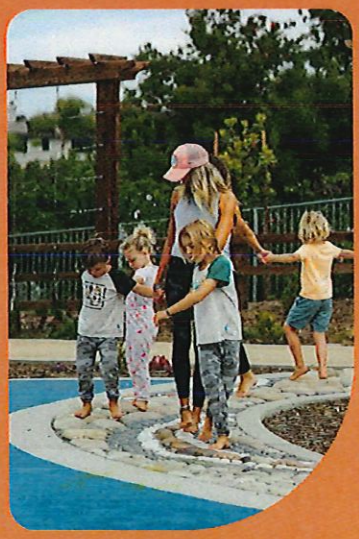
EXHIBIT A

On-Call
Architectural Engineering, Landscape Architectural Engineering, and Professional Consulting Services

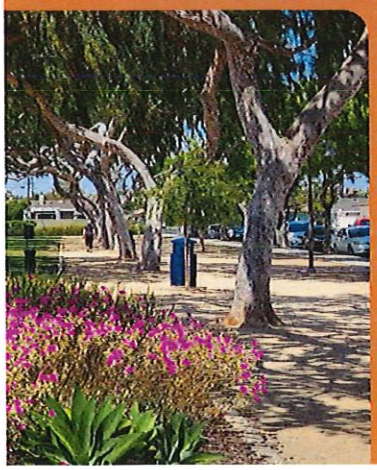












Statement of Qualifications presented to the City of Huntington Beach on April 29, 2025

rrm design group



Venice Beach Oceanfront Walk and Skatepark

SOQ For On-Call Multidisciplinary & Professional Consulting Services

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Notes: RRM Design Group has adhered to the page count limitations within this SOQ. We have received and reviewed addendum 1 & 2.

Graphics & Photographs:

This document features images of RRM Design Group and its subconsultant partners' projects, the graphics and photos of which are owned, copyrighted, and/or licensed by our respective firms. Some images may be modified due to privacy concerns.

About RRM Design Group:

3765 South Higuera St, Ste 102 • San Luis Obispo, CA 93401 • (805) 543-1794 • rrmdesign.com • A California corporation • Leonard Grant, Architect C26973 • Robert Camacho, PE 76597 • Steven Webster, LS 7561 • Jeff Ferber, PLA 2844

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RRM Project Pictured: *Venice Beach Oceanfront Walk and Skatepark*

Section One:

Cover Letter & Vendor Application Form

SOQ For On-Call Multidisciplinary & Professional Consulting Services

Creating Environments People Enjoy®

April 29, 2025

Community & Library Services Department
City of Huntington Beach
2000 Main Street,
Huntington Beach,
California 92648

RRM Design Group
32332 Camino Capistrano, Ste 205
San Juan Capistrano, CA 93401
p: (949) 361-7950
www.rrmdesign.com

Note: The proposal price wil be valid for a period of at least 180 days.

Re: On-Call Multidisciplinary & Professional Consulting Services

Dear Community & Library Services Department,

Huntington Beach certainly has a robust Capital Improvement Program! Plenty of consultant support will be needed t to achieve the CIP's goals for key projects like the Edison Park Reconfiguration and updating the Huntington Central Park Master Plan. We also know residents absolutely care about their City, like to get involved, and expect their voices will be heard by City leadership. RRM Design Group thrives in this environment and adhere to a "community-driven design" approach for the communities we serve.

RRM currently serves multiple public agencies and special districts as their on-call landscape architects, architects, engineers, urban designers, surveyors, and overall professional consulting team. Our greatest value to Huntington Beach is our ability to respond to the array of services articulated in the RFQ's scope of work. We regularly take projects from concept to construction and understand the steps necessary to move the projects forward.

After reviewing the City's CIP to gain a better understanding of the range of potential projects that may come our way, we fielded a well-rounded subconsultant support team. This team includes expertise in skate park and all wheel park design, geotechnical engineering, hazardous materials analysis, acoustic engineering, electrical engineering, arborist services, construction cost estimating, and environmental planning services.

Because community engagement and input is so important in Huntington Beach, our team's primary subconsultant is Max Moriyama of Studio Moriyama. As talented designer and local resident, Max will serve as our team's community liaison and consulting designer essential acting as the "Rosetta Stone" translating between the community groups and design team to ensure the community is heard, understood, and represented in the final designs.

Check out the staffing and qualification sections for more information about our team. We hope you see us as a compelling choice for your list qualified firms. We are confident you will find our team to be creative, responsive, and communicative.

In the end, our goal is to work as an extension of you and your staff, applying our team's talent where it will be most effective. Thank you for considering us as part of your team.

Sincerely,

RRM Design Group

Mike Sherrod
Managing Partner

REQUEST FOR PROPOSAL

VENDOR APPLICATION FORM

TYPE OF APPLICANT: ☐ NEW ☒ CURRENT VENDOR

Legal Contractual Name of Corporation: RRM Design Group

Contact Person for Agreement: Mike Sherrod, Managing Partner

Corporate Mailing Address: 32332 Camino Capistrano, Ste 205

City, State and Zip Code: San Juan Capistrano, CA 93401

E-Mail Address: mssherrod@rrmdesign.com

Phone: ((949) 347-5587 Fax: n/a

Contact Person for Proposals: Mike Sherrod

Title: Managing Partner E-Mail Address: mssherrod@rrmdesign.com

Business Telephone: (949) 361-7950 Business Fax: n/a

Year Business was Established: 1974

Is your business: (check one)

☐ NON PROFIT CORPORATION ☒ FOR PROFIT CORPORATION

Is your business: (check one)

☒ CORPORATION
☐ INDIVIDUAL
☐ PARTNERSHIP
☐ LIMITED LIABILITY PARTNERSHIP
☐ SOLE PROPRIETORSHIP
☐ UNINCORPORATED ASSOCIATION

Names & Titles of Corporate Board Members
(Also list Names & Titles of persons with written authorization/resolution to sign contracts)

Names	Title	Phone
Please see list below		

Federal Tax Identification Number: 95-2923783

City of Huntington Beach Business License Number: A271998
(If none, you must obtain a Huntington Beach Business License upon award of contract.)

City of Huntington Beach Business License Expiration Date: 10/31/2025

- **Chair of the Board – Jami Williams, Senior Vice President, Board Member**
- **President/CEO (Jan. 1-June 30) – Erik Justesen, Senior Vice President, Board Member**
- **President/CEO (July 1-Dec. 31) – Lief McKay, Senior Vice President, Board Member**
- **Secretary/Treasurer - Debbie Rudd, Senior Vice President, Board Member**
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- **Gina Chavez, Vice President**
- **Anna Win, Vice President**
- **Elijah Pearce, Vice President**
- **Randy Russom, Vice President**
- **Lindsay Helmick, Vice President**



RRM Project Pictured: *Olympus Park, Encinitas*

Section Two:

Background & Project Summary Section

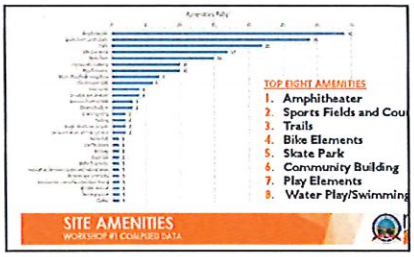
SOQ For On-Call Multidisciplinary & Professional Consulting Services

Background & Project Summary



From our previous work with Huntington Beach updating the Specific Plan, we learned the community is intensely interested in any changes to their favorite spaces. They get involved and expect their voices will be heard by City leadership and the consultants who support City staff. RRM Design Group thrives in this environment and adhere to a "community-driven design" approach for the communities we serve.

RRM currently serves multiple public agencies and special districts as their on-call landscape architects, architects, engineers, urban designers, surveyors, and overall professional consulting team. We understand, above all else, on-call consulting requires a unique type of firm – one with a diverse breadth of project and staff experience that can nimbly change gears and adjust to a variety of different projects, big and small; a firm that has the horsepower to take on virtually any task without delaying project schedules; and a firm with seasoned project managers that know how to make your life easier as an extension of your staff, providing you with highly responsive, high quality service.



Our greatest value to Huntington Beach is our ability to respond to the array of services articulated in the RFQ's scope of work. We regularly take projects from concept to construction and understand the steps necessary to move the projects forward. If you need to renovate your park, our landscape architects can handle all aspects. If ADA upgrades to a public restroom are needed, our architects can help. If you need to solve a chronic drainage problem in a sports field, our civil engineers are just a couple of steps away. For this reason, executing an on-call contract with RRM Design Group will maximize Huntington Beach's flexibility to address the full spectrum of issues that may arise.



In addition to our talented staff, RRM has a suite of local consultants with a proven track record of serving public agencies throughout the southland. These firms are presented in the staffing plan in Section Four. Because community engagement and input is so important in Huntington Beach, our team's primary subconsultant is Max Moriyama of Studio Moriyama. As talented designer and local resident, Max will serve as our team's community liaison and consulting designer essential acting as the "Rosetta Stone" translating between the community groups and design team to ensure the community is heard, understood, and represented in the final designs.



RRM's team is backstopped with our subconsulting support team which includes skate park and all wheel park design, geotechnical engineering, electrical engineering, arborist services, construction cost estimating, and environmental planning services. Our experience in navigating the public design process is illustrated by the hundreds of design and implementation projects we have helped bring to fruition over our 50-year history.

This community-driven design approach focuses on listening and responding, collaborating, and staying on the same page throughout the design process.

Check out the Methodology section in the next section to see how we will approach each project.



RRM Project Pictured: *Porterville Fourth Street Park & Community Center, Porterville, CA*

Section Three:

Methodology Section

SOQ For On-Call Multidisciplinary & Professional Consulting Services

How We Approach Each Project

The RFQ outlines a typical scope of work that aligns with the way RRM Design Group proceeds through the design and documentation process. The following is a an overview of how we approach the key tasks and milestones of a public capital improvement project followed by a sample work plan to. This is based on RRM's 50-year history of completing public realm projects.

It Starts with Defining the Project's Design Objectives

The objectives for creating successful parks, beach fronts, civic buildings, public plazas, open spaces, or trails, depend on the project site and community priorities as well as the practical goals, objectives, constraints and budget of the City. We can fulfill these objectives by working as partners with the City staff and engaging with your community members in multiple ways.

Agree Upon Project Objectives and Communication

Clearly define all project assumptions and parameters with the City team at the outset

This takes place prior to any stakeholder meetings or public engagement. It sets the tone for a practical and realistic implementation of a project-avoiding misunderstandings with the public. Our references will vouch for our clear and friendly communication style.

Create an Outreach Plan

A written and detailed strategy allows the team to budget and schedule meetings, methods and deliverables that align with the project assumptions and City goals. The outreach plan can have flexibility, but it sets up the design process to successfully include the best mix of concept alternatives needed for the public to understand the options. We find ways to go to the public where they are and use a variety of tools including online surveys and pop-up workshops to engage folks in shorter, more impactful sessions.

Engage City Staff, Stakeholders, and the Community

There is much that goes into the relationship between an effective consultant team and each of these constituencies. The following are key areas of focus in RRM's approach:

Listen to staff and collaborate

Our team understands that the City team has the best grasp of community issues, pressure points and priorities. We are committed to doing a lot of heavy lifting for you, but not before we hear from you and continue to check-in with you along the way. We will be good and supportive partners. We will lead when you need us to, but we won't step on your feet if you decide to be out front on an issue or in a particular meeting.

Stakeholder input

Our approach is to see the stakeholders as project specific groups and individuals, who have valuable insight and potentially "skin in the game". The stakeholders help the staff and consultant understand motivations, avoid landmines, and set up key activities in the outreach strategy. If two different groups of stakeholders lay out opposing visions we understand that we need to plan space for conversations and options to allow all sides to see pros and cons. Thorough stakeholder meetings are the foundation of good outreach outcomes.

Community Engagement

Working with our Community Liaison, Max Moriyama, we will collaboratively identify how to reach community members who are affected and benefit from the project. Our approach is to be transparent and allow the public to see how their input influenced the design outcome - or why their input could not be incorporated.
We call this connecting the dots, being transparent so that the community trusts the process and more readily

respects the outcomes shown in the preferred plan and final project result. While it is difficult to expect everyone to be happy with every decision, it is feasible to earn the trust of the public and build consensus. The ultimate goal is to complete the project and benefit the most people possible.

Ensure Plans Sets are Tight

This aspect of the project is critical to the City and our team. Industry standard practices like City submittals and review by City departments apply to our processes. Beyond the common review processes that we do like all firms, there are four that help improve our quality and provide more confidence in the plans.

1. **Assign senior staff to review.** We have licensed professionals that are not on the project team do reviews with a fresh set of eyes for each submittal prior to City review.
2. **Call with City at each submittal to discuss direction and comments.** This step keeps us on the same page and allows time to work through challenges. We can also schedule standing review meetings to discuss ongoing items.
3. **Discuss value engineering throughout the process.** Continual monitoring of the project improvement costs throughout the design process allows us to make adjustments to align with the City's ability to fund the project.
4. **Apply "Lessons Learned" from construction experience to new projects.** We have been highly involved in the construction of parks over the past decades, and as a result, continue to apply our hands-on knowledge to current design efforts, making them simultaneously buildable and beautiful.

Take Advantage or RRM's Strengths

Designs Always Reflects the Community

RRM Design Group's strength is delivering a complete project that reflects the input of the community while meeting the constraints and goals of the City. Our process of developing realistic and creative choices and preparing alternative plans allows the public to offer impactful input and be included in the decision-making process. The final open space, park, or trail facility looks like the concepts they helped move to fruition.

Multidisciplinary Integration

RRM has an interdisciplinary team of in-house landscape architects, architects, engineers, urban designers, surveyors. We also work with other subconsultants regularly as shown in our team chart to best optimize performance to meet schedules and need for expertise on certain projects. You will get a team that has worked together.

Experienced Project Managers

With expertise in all aspects of public realm projects, and over 200 staff to draw upon, our firm can work on multiple projects for the City at once. We have a large group of senior project managers who are licensed landscape architects, architects, civil engineers, structural engineers, and surveyors. We typically have the Project Principal coordinating the managers for the assignments that come our way...think of the Principal as the Quarterback calling the play with execution of the play by the rest of the team.

Green Infrastructure Focused with LEEP AP, SITES, LID, and QSD/QSP Practitioners

RRM incorporates green infrastructure into the projects we design as mandated by state law and municipal code. However, we feel it is important to take sustainability to a higher level when and where it makes sense for each agency. At La Mirada Creek Park, for example, all stormwater in park flows through bio filters to a new naturalized creek while also providing plant and wildlife habitat and passive recreation for park users. In addition to stormwater infrastructure, there are a myriad of techniques and selections related to site and structure design which have a significant impact on the environment.

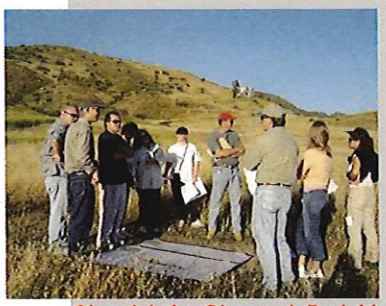
Flip the Page for a Sample Work Plan: On the next couple pages, we've laid out a typical project work plan with the main tasks described and sequenced to serve as the framework for upcoming projects. Of course, as each assignment is received, we will sit down with City staff and refine the project objectives and work out a detailed scope of services and budget. Out goal is to serve as an extension of City Staff.

Sample Work Plan

Task 1

Investigate the Site and do our Homework

We meet with the client team to review a project's requirements, then our surveyors capture the conditions, and our subs gather other valuable site information such as utility, geotechnical and baseline environmental data. We also conduct early key staff interviews to understand maintenance operations to focus in on sustainable design options. Findings are wrapped up into a easy to read report to help guide the design process and outline goals, objectives, budget, and park programming needs.

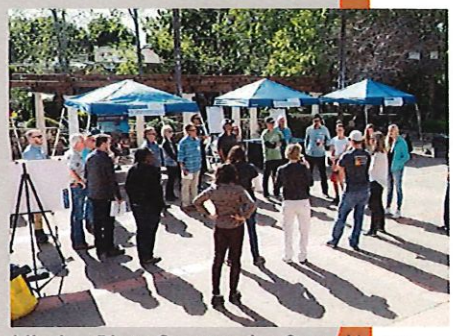


Site visit for Chumash Park Master Plan

Task 2

Prepare Alternatives and Engage the Community

We prepare loose, schematic design alternatives based on our early outreach efforts, to give the City and the community choices. The alternatives are presented first to staff, then to the community. We carefully document feedback and comments.



Mission Plaza Community Open House

Task 3

Draft the Concept

Based on the reaction to the schematic alternatives, we develop a single draft plan. This design is usually a blending of the alternatives, featuring the most favored and supported elements of each. The draft will be more detailed than the alternatives, as various spaces within the design start to take shape.



Draft Master Plan for San Mateo's Central Park

Task 4

Present to Review Bodies

RRM will present the draft concept to various City review bodies, such as the Community & Library Commission, Design Review Board, Planning Commission, and the City Council. We will describe the outreach and design process that lead to this point, and take further comments and input.



Presenting Whittier Greenway Trail

Task 5

Final Concept

We will make final refinements and revisions to the concept plan based on input from the City's review bodies, and staff. We will also prepare a preliminary estimate of construction cost. This final concept will be brought forward to the City Council for adoption.



Waller Park Master Plan

CEQA Review (optional)

We often work in conjunction with our environmental consultant, Dudek, who will prepare the appropriate CEQA documentation. This benefits City of Huntington Beach because we are able to make early adjustments to the design to make it 'self-mitigating', and avoid potential permitting headaches down the road.

Task 6

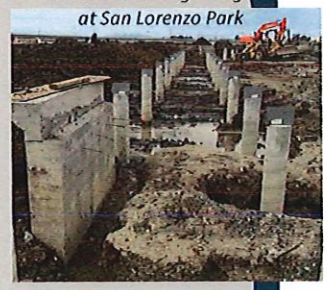
Prepare Construction Documents

RRM will prepare construction documents (plans, specifications, and cost estimates) for the approved concept plan. The documents will be submitted to the City at incremental levels of completeness, ultimately resulting in a package ready for public bid. The interim submittals will be opportunities to reconcile the design with the City's construction budget, and make tweaks to keep costs in check before the bid.

Task 7

Construction Support

Construction beginning at San Lorenzo Park



We will provide support to the City throughout the construction process to ensure that the intent of the design is carried through, and the City's expectations of quality are met.

Task 8

Cut the Ribbon and Celebrate!

Being proud of your newly renovated park that was developed collaboratively by the community, staff, and RRM.



Celebrating The Day At Arana Gulch



Pictured: *San Juan Capistrano Team*

Section Four:

Staffing

SOQ For On-Call Multidisciplinary & Professional Consulting Services

Assembling Our Team

Hiring our company means investing in unparalleled expertise, exceptional service, and innovative solutions tailored to your specific needs. We bring a wealth of experience and a proven track record of success, ensuring that your projects are executed with precision and efficiency. Our dedicated team of professionals is committed to delivering outstanding results, leveraging the latest technologies and best practices to drive your business forward. We pride ourselves on our customer-centric approach, building strong relationships and understanding your unique challenges to provide customized solutions that exceed expectations. By choosing us, you gain a reliable partner dedicated to your growth and success.

RRM Design Group



Mike Sherrod
ASLA, PLA, LEED AP
Principal-in-Charge



Rachael Guraydin
PLA
Landscape Architecture Project Manager



Noah Walters
PE
Engineering Project Manager



Tad Lupton
AIA, LEED AP
Architecture Project Manager

Landscape Architecture

Lance Wierschem
PLA, LEED AP
Landscape Architect

Marisa Peltier
PLA
All Abilities Design Director & Certified Playground Safety Inspector

Amanda Seibel
PLA, LEED AP
Senior Park Designer & Public Artist

Chris Dufour
PLA, LEED AP
Irrigation Specialist

Civil & Structural Engineering, & Survey

Cordlan Maszk
Civil Engineering Design & Water Quality Management

Jessica Meadows
SE, PE
Structural Engineer

Brian Hellwig
Land Surveyor

Architecture

Diego De Arco
Venue Designer

RRM Design Group has a variety of **in-house** staff who assist with special projects when needed. Our in-house support teams include: architects, planners, urban designers, landscape architects, and engineers.

Subconsultant Partner

Community Liaison & Designer
Max Moriyama
Studio Moriyama

Subconsultant Support Teams

All Wheel Skatepark	Arborist	Electrical Engineering, Site Lighting (MEP)	Environmental/ CEQA/Acoustic Analysis	Geotech & Environmental Engineering	Cost Estimating
Wormhoudt Inc.	**Monarch Environmental**	**P2S**	**Rincon Consultants, Inc.**	**Ninyo & Moore**	**OCMI, Inc.**

Up Next: Following pages consist of our teams' resumes and do not count towards page count



Mike Sherrod | ASLA, PLA, LEED AP

Project Role: Principal-in-Charge

With over three decades of experience in landscape architecture and a dedication to interpersonal communication, Mike Sherrod brings a wealth of skill to every project he works on. His dedication to his clients and team results in collaborative projects that merge seamlessly with their environment, while also focusing on sustainability. Specializing in parks and leading RRM's Active Transportation Group, Mike has worked on projects ranging from multimillion-dollar skate parks to beach-side playgrounds. Mike's commitment to clear and concise communication, coupled with his admiration for nature, culminate in awe-inspiring results.

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Creating Environments People Enjoy•

Managing Partner with 32 years of experience

Education

- *Bachelor of Science, Landscape Architecture, California Polytechnic State University, San Luis Obispo, CA*

Licenses and more

- *Professional Landscape Architect, CA, 4320*
- *Leadership in Energy and Environmental Design Accredited Professional (LEED AP)*
- *American Society of Landscape Architects (ASLA), Southern California Chapter*
- *U.S. Green Building Council*

Featured project experience

- 27 Acre Park, Wildomar
- Barney Schwartz Park, Paso Robles
- Bernal Community Park, Pleasanton
- Bradley Park Renovation, San Marcos
- City Heritage Park, Parlier
- Cloisters Community Park, Morro Bay
- Downey Measure S Park Improvement Projects, Downey
- El Corazon Community Park Master Plan, Oceanside
- Greystone Neighborhood Park, Bakersfield
- Guymon Street Pocket Park Site Development Permit, San Diego
- La Mirada Creek Park Master Plan
- McCrea Ranch, Thousand Oaks
- Potrero Canyon Coastal Access Trail and Interpretive Trail, Pacific Palisades
- Prince Memorial Greenway, Santa Rosa
- Santa Rosa Park, San Luis Obispo
- Sinsheimer Park Playground, San Luis Obispo
- Venice Beach Linear Park and Skate Park, Venice
- Whittier Greenway Trail



Rachael Guraydin | ASLA, PLA

Project Role: Landscape Architecture Project Manager

Rachael is an upbeat landscape architect who is experienced in a wide variety of private and public projects, including streetscape, trails, parks, waterfront, retail, residential, and commercial design. Her experience ranges from diagrammatic concepts to master plans and specific plans to construction documents. Rachael is also involved with graphic design, project logos, workshop graphics, and diagrammatic flowcharts. As a southern California native, Rachael is passionate about her local environment and community, and understands the need for water conservation. She embraces the design challenges that come with the changing environment, and is committed to sustainability.

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Senior Landscape Architect with 12 years of experience

Education

- *Bachelor of Landscape Architecture, Minor in Sustainable Environments, California Polytechnic State University, San Luis Obispo, CA*

Licenses and more

- *Professional Landscape Architect, CA, 6227*
- *American Society of Landscape Architects (ASLA), Student Chapter Member 2008-2012*
- *Chapter Secretary of Southern California Chapter (SCASLA) 2017-2018*

Featured project experience

- 25th Street Renaissance Streetscape, San Diego
- City Heritage Park, Parlier
- Creek Park, La Mirada
- Escondido Clean California Gateway, Escondido
- Escondido Creek Trail
- Guymon Street Pocket Park Site Development Permit, San Diego
- La Palma Green Promenade and Paseo
- Las Positas Multi-Use Pathway, Santa Barbara
- Lindero Linear Park, Westlake Village
- Lomas Santa Fe Corridor Feasibility Study, Solana Beach
- Morro Creek Multi-Use Trail and Bridge, Morro Bay
- Neff Park, La Mirada
- Olympus Park, Encinitas
- Otay River Trail Design and Restoration, San Diego County
- Porterfield Creek Trails Open Space Preserve, Cloverdale
- Potrero Canyon Linear Park, Pacific Palisades
- San Lorenzo Park, Hayward
- San Sevaine Trail Connection, Fontana
- Santa Cruz Rail Trail Arts Master Plan, Santa Cruz
- Santa Cruz Rail Trail Segment 7, Santa Cruz
- Scotts Valley Park, Encinitas
- Scott Valley Park Playground Replacement, Encinitas
- Weekes Park Master Plan, Hayward
- Whittier Greenway Trail East, Whittier



Lance Wierschem | PLA, LEED AP

Project Role: Landscape Architect

With a sharp artistic eye, Lance Wierschem's detailed design enhances the artistry of each project he is involved in. As an experienced landscape architect and planner, Lance offers an expansive view of design. From trails and recreational parks to public and community centers, Lance's versatile experience serves both his team and his clients. Engaged in all aspects of project administration, from visioning to construction, his alliance to creative collaboration is reflected in his work. Both his collaborative efforts and his artistic vision guide Lance's design process, elevating outdoor spaces into captivating environments for all to enjoy.

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Creating Environments People Enjoy®

Manager of Landscape Architecture with 19 years of experience

Education

- *Bachelor of Landscape Architecture, California Polytechnic State University, San Luis Obispo, CA*
- *Minor, City and Regional Planning, California Polytechnic State University, San Luis Obispo, CA*

Licenses and more

- *Professional Landscape Architect, CA, 6210*
- *Leadership in Energy and Environmental Design (LEED AP)*

Featured project experience

- Alex Fiore Teen Center and Goebel Adult Center Master Plan, Thousand Oaks
- Bakersfield Sports Village Phase III
- City Heritage Park, Parlier
- Conejo Recreation and Park District Master Plan, Thousand Oaks
- Crescent City Beachfront Park Master Plan
- Greenwood Park Renovation, Hayward
- Monterey Bay Sanctuary Scenic Trail, Santa Cruz
- North Ranch Neighborhood Park, Thousand Oaks
- Paige Lane Neighborhood Park (formerly Conejo Creek Southwest Park), Thousand Oaks
- Porterville Fourth Street Community Center and Park Design Services
- San Lorenzo Community Park
- Santa Fe Bike Trail Connection, Visalia
- Sapwi Trails Community Park, Thousand Oaks
- Surfer's Point, Ventura
- Thompson Park, Selma
- Ventura Harbor Village
- Zumwalt Park Renovation, Tulare



Marisa Peltier | PLA,CPSI

Project Role: All Abilities Design Director & Certified Playground Safety Inspector

Marisa is the lead designer of RRM's most noteworthy playgrounds, including Mia's Dream Come True in Hayward. She combines exceptional design quality with an acute understanding of the psychology of play to create unique spaces that provide critical play value to children of all abilities. As a certified playground safety inspector, Marisa is equipped with knowledge to ensure our designs are secure and functional. Additionally, she has extensive experience working on construction drawings from concept through construction. Marisa designs with the core belief that inclusive play opportunities are imperative for healthy communities striving to meet social justice and accessibility goals.

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Creating Environments People Enjoy®

Design Director with 18 years of experience

Education

- *Bachelor Landscape Architecture, California Polytechnic State University, San Luis Obispo*

Licenses and more

- *Professional Landscape Architect, CA, 6432*
- *Certified Playground Safety Inspector (CPSI)*

Featured project experience

- 27 Acre Park, 11 Acre Park, Regency Heritage Park, Wildomar
- Bakersfield Sports Village Phase III
- Central Park Master Plan Update, San Mateo
- Clarke Ranch Park Master Plan, American Canyon
- Dwight Murphy Field Design, Santa Barbara
- El Chorro Regional Park Conceptual Design Analysis, San Luis Obispo
- Johnny Cash Art Trail Master Plan, Folsom
- Ken Mercer Sports Park Skate Park, Pleasanton
- Kennedy Park Master Plan, Hayward
- King City Downtown Plaza
- Livermore Downtown Core Landscape Concept and Stockmen's Park
- Mia's Dream Come True Playground, Hayward
- Mission Plaza Assessment and Master Plan, San Luis Obispo
- Pismo Beach Pier Plaza and Parking Lot Upgrade and Price Street Streetscape
- Pleasanton All-Abilities Playground
- Porterville Fourth Street Community Center and Park Design Services
- Righetti Ranch Parks, San Luis Obispo
- San Lorenzo Community Park Construction Documents
- Taylor Mountain Regional Park and Open Space Preserve Master Plan, Santa Rosa
- Tennyson Park, Hayward
- Ventura Harbor Village



Amanda Seibel | PLA, LEED AP

Project Role: Park Design Director/Public Artist

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Creating Environments People Enjoy®

Design Director + Landscape Architect with 18 years of experience

Education

- *Bachelor of Landscape Architecture, Visual Expression, California Polytechnic State University, San Luis Obispo, CA*

Licenses and more

- *Professional Landscape Architect, CA 6504*
- *Leadership in Energy and Environmental Design Accredited Professional (LEED AP)*
- *Surfrider Foundation, Member, 2013-Present*

For over 15 years, Amanda has been transforming outdoor spaces into masterful products of design. With a keen artistic vision and design sense, Amanda offers a unique lens to landscape architecture. Her ability to refine concepts into detailed project completion serves as an asset to all who work with her. True artistry and compassion guide her design process, from idea through implementation. Specializing in park and recreational design, Amanda brings her talent to every project she is involved in. Incorporating the creative vision of both her client and her team of fellow designers, Amanda is committed to enhancing natural spaces for the benefit of all individuals.

Featured project experience

- 27 Acre Park, 11 Acre Park, Regency Heritage Park, Wildomar
- 25th Street Renaissance Streetscape, San Diego
- Bradley Park Renovation, San Marcos
- Central Park Master Plan Update, San Mateo
- Downey Measure S Park Improvements
- Escondido Clean California Gateway
- Escondido Creek Trail
- Greenwood Park Renovation, Hayward
- Greystone Neighborhood Park, Bakersfield
- Guymon Street Pocket Park Site Development Permit, San Diego
- Horton Joint Use Site Development Permit, San Diego
- La Mirada Creek Park Master Plan, La Mirada
- Kennedy Park Master Plan, Hayward
- La Palma Park Expansion and Renovation, Anaheim
- Olympus Park, Encinitas
- Otay River Trail Design and Restoration, San Diego County
- Potrero Canyon Linear Park, Pacific Palisades
- Righetti Ranch Neighborhood Park, San Luis Obispo
- San Lorenzo Community Park Master Plan and Construction Documents
- Scott Valley Park Playground Replacement, Encinitas
- Sweetwater Regional Park Improvements, San Diego County
- Via Toledo Neighborhood Park Master Plan, Hayward
- Waller Park Master Plan, Orcutt
- Weekes Park Master Plan, Hayward
- Zumwalt Park Conceptual Design and Renovation Final Design, Tulare



Chris Dufour | PLA, LEED AP

Project Role: Irrigation Specialist

As Principal Landscape Architect, Chris brings a wealth of experience to the team at RRM. Specializing in large-scale irrigation projects and water conservation design, Chris's technical expertise is an asset to each client he works with. His commitment to technological precision yields stunning results, from the Lindero Linear Park in Westlake Village to Surfer's Point in Ventura. Beyond design, Chris is involved in several parts of the process, from document writing and cost estimates to construction administration and planning. Both his technical and administrative skills make him one of RRM's trusted landscape architects.

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Principal Landscape Architect with 26 years of experience

Education

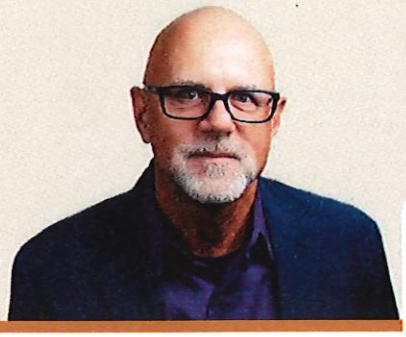
- *Bachelor of Science, Landscape Architecture, California Polytechnic State University, San Luis Obispo, CA*

Licenses and more

- *Professional Landscape Architect, CA, 4993*
- *Leadership in Energy and Environmental Design Accredited Professional (LEED AP)*

Featured project experience

- Bakersfield Sports Village Phase III
- City Heritage Park, Parlier
- Conejo Creek Park Bike Path, Thousand Oaks
- Kennedy Park, Hayward
- Lindero Linear Park, Westlake Village
- Livermore Downtown Core Landscape Concept and Stockmen's Park
- McCrea Ranch, Thousand Oaks
- Mia's Dream Come True Playground, Hayward
- Mission San Luis Rey Parish Sports Courts, Oceanside
- Morro Creek Multi-Use Trail and Bridge, Morro Bay
- Olympus Park Design (formerly Standard Pacific Park), Encinitas
- Paso Robles Horse Park
- Pismo Beach Pier Plaza and Parking Lot Upgrade and Price Street Streetscape
- Potrero Canyon Park, Los Angeles
- Righetti Ranch Neighborhood Park, San Luis Obispo
- San Lorenzo Community Park
- San Luis Obispo Railroad Safety Trail
- San Luis Rey River Trail Study and Implementation, Oceanside
- Sapwi Trails Community Park, Thousand Oaks
- Surfer's Point, Ventura
- Tennyson Park, Hayward
- Ventura Harbor Village
- Veterans Park, Brentwood



Tad Lupton | ASLA, PLA, LEED AP

Project Role: Architecture Project Architect

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Manager of Architecture with 32 years of experience

Education

- *Bachelor of Architecture, College of Design, Architecture, Art & Planning, Cincinnati, IN*

Licenses and more

- *Architect, IN AR19600230*
- *Architect, CA C39678*

As Manager of Architecture, Tad brings unique expertise to the firm's architecture department. From managing and operating his own architecture firm to working as a Walt Disney World Imagineer, his experience is far-ranging. In addition to his diverse professional background, Tad's specific project types vary as well. From residential and mixed-use projects to community-enhancement and custom home development, he offers a unique technical skillset. Above all, Tad is driven to fulfill each client's unique needs through creative and sustainable solutions.

Featured project experience

- 27 Acre Park, 11 Acre Park, Regency Heritage Park, Wildomar
- 27 Acre Temporary City Hall Siting Analysis, Wildomar
- Anaheim Architectural Development Visioning Packages for Two Sites
- College Avenue Public Library, Indianapolis, IN*
- Grand Millenium Center, Westfield, IN*
- Indianapolis Airport Authority's New Midfield Terminal, Indianapolis, IN*
- Mendota City Hall and Police Station Construction Documents
- Mendota City Hall and Policy Station Construction Documents
- Menlo Park Fire Protection District Space Needs Assessment
- Mountain House New Fire Station
- National Underground Railroad Freedom Center, Cincinnati, OH*
- Newport Beach Permit Ready ADU Plan and Public Outreach Improvement Services
- Porterville Fourth Street Community Center and Park Design
- Riverstone Fire Station No. 58, Madera
- San Diego County Strategic Fire Facility Plan
- Zumwalt Park Conceptual Design and Renovation Final Design, Tulare

** Work performed prior to joining RRM*



Diego De Arco

Project Role: Venue Designer

Diego brings a wealth of diverse expertise to the firm's architecture department, with experience spanning architectural project management and collaboration across multidisciplinary AEC teams. His portfolio includes a broad range of project types, from residential and mixed-use developments to community enhancement and custom home designs. Diego's technical proficiency, paired with his commitment to innovation, enables him to deliver tailored, sustainable solutions that meet each client's unique need.

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Job Captain with 20 years of experience

Education

- *Bachelor of Art, Architecture, Universidad Autonoma de Baja California*
- *Master of Science, Architecture, Building and Energy. Universidad Autonoma de Baja California*

Featured project experience

- 5930 West Coast Highway Restaurant Addition
- 736 Orcutt Road Affordable Construction Documents
- California Room 4S Ranch Outdoor Residential Amenities
- Centennial Square Affordable Housing Construction Documents
- Chico Fire Station No. 6 Feasibility Study and Bridging Documents
- Cleaver & Clark Commons 1206 West Grand Avenue
- E.P. Foster Elementary School Exterior Renovation
- Jones Mixed-Use Construction Documents
- Julie's Dream Winery and Boutique Hotel Expansion
- Neon Moon San Diego Concept Design Services
- Oakland Self-Storage
- Oakland Self-Storage Construction Documents
- Pacific Oaks Apartments Assessment Analysis
- Porterville Accessory Dwelling Unit and Multifamily Dwelling Unit Plans
- Porterville Fourth Street Community Center and Park Design Services
- Resurrection Greek Orthodox Church New Site and Building
- Signal Hill City Hall Façade and Entry Updates Feasibility Study
- The Farmhouse Architectural and Environmental Design
- Zumwalt Park Renovation Final Design



Jessica Meadows | SE, PE

Project Role: Structural Engineer

A passionate structural engineer and project manager at RRM Design Group, Jessica Meadows brings over a decade of experience to each project she works on. As project manager, Jessica oversees the design and construction on a multitude of educational facilities. From new campus and building modernization to seismic rehabilitation and accessory structures, her projects range in size and type. Dedicated to sharing her passion for structural engineering, Jessica serves as a mentor and teacher to young professionals and students at Cal Poly SLO. An active professional and community leader, Jessica brings her wealth of experience to RRM Design Group and beyond.

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Structural Engineering, Project Manager with 13 years of experience

Education

- *Bachelor of Science, Architectural Engineering, California Polytechnic State University, San Luis Obispo, CA*

Licenses and more

- *Structural Engineer, CA, S6488*
- *Civil Engineer, CA, C81987*

Featured project experience

- Alex Fiore Teen Center and Goebel Adult Center Master Plan, Thousand Oaks
- Branch Elementary School Kindergarten Building, Arroyo Grande
- Casa Las Palmas Enhancement Project, Santa Barbara
- Central Park Master Plan Update and Playground Renovation, San Mateo
- East 14th Street Park and Mateo Park, Hayward
- Grover Heights Elementary School Multipurpose Building, Grover Beach
- Healdsburg City Fire Sub (North Village)
- Redwood Fire Station, Los Gatos
- Dublin Citywide Multifamily Design Standards
- San Lorenzo Community Park
- Walnut Creek ADU Acceleration
- Madera County Fire Station No. 3
- Mountain House New Fire Station
- New Cuyama Fire Station No. 27 Design-Build
- San Luis Obispo High School Design-Build
- San Ramon Pre-Approved ADU Program
- Solvang School District Culinary Arts Facility
- Springtown Open Space Master Plan, Livermore
- Thousand Oaks Civic Center Master Plan Feasibility Study



Brian Hellwig

Project Role: Surveyor

rrm design group

Creating Environments People Enjoy®

Supervisor of Surveying with 24 years of experience

Education

- *Associate Degree, Surveying and Forest Practices, Kings River Community College, Reedley, CA*

As Supervisor of Surveying, Brian Hellwig brings over two decades of surveying experience to RRM Design Group. With a background in forestry, he offers a well-rounded perspective to each project he works on. From commercial sites to residential and mixed-use developments, Brian's projects span across sectors. In addition to his vast project experience, he's well-versed in a range of high-tech surveying equipment and software, such as three-dimensional terrestrial laser scanning, GPS, and robotic stations. Ultimately, Brian's technical expertise and hands-on approach make him, not only an expert surveyor at RRM, but an acclaimed leader as well.

Featured project experience

- Ashland Park, Hayward
- Conejo Creek Park Bike Path, Thousand Oaks
- Grove Park Field and Playground Renovations Design Services, Berkeley
- Arana Gulch Master Plan Implementation, Santa Cruz
- Central Park Playground and Memorial Grove Final Design, San Mateo
- Columbus Park Soccer Facility Design, San Jose
- Conejo Creek Southwest Park, Thousand Oaks
- Downey Measure S Park Improvement Projects
- Five Wounds Trail Feasibility Study, San Jose
- Lindero Linear Park, Westlake Village
- Meadow Park Playground Renovation, San Luis Obispo
- Righetti Ranch Parks, San Luis Obispo
- San Lorenzo Community Park
- San Pablo Park Improvements, Berkeley
- Santa Cruz Rail Trail Segments 5,7,8,9, 10 & 11
- Sapwi Trails Community Park, Thousand Oaks
- Springtown Open Space Master Plan, Livermore
- Ventura Harbor Village
- Watsonville Slough Farm Trails



Noah Walters | PE, QSD/QSP

Project Role: Civil Engineer

As both a lifelong artist and second-generation engineer, Noah has a passion for residential, parks, and community development. He excels at team coordination and organization which aid his role as a project manager. Noah loves fining creative solutions for projects, and has a particular affinity for stormwater and grading solutions. He has done work for a variety of different agencies throughout California while calling Irvine home. Noah is an active member of RRM's Professional Practice and Technology committee, the AutoCAD community, and RRM's Technical Systems User Group.

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Project Manager with 13 years of experience

Education

- *Bachelor of Science, Civil Engineering, California State University, Northridge, CA*

Licenses and more

- *Professional Engineer, CA, 90156*
- *American Institute of Steel Construction (AISC)*
- *American Society of Civil Engineers (ASCE)*

Featured project experience

- Bay Point Fire Station No. 86
- Fairmount Avenue Fire Station, San Diego
- Redwood Fire Station, Los Gatos
- Seaside Fire Station No. 2
- San Luis Obispo Public Safety Dispatch Center Upgrade
- Bandini Canyon Trail Construction Documents, San Pedro
- Chumash Park Master Plan, Simi Valley
- Fairmont Terrace Park Construction Documents, Hayward
- Foothill Boulevard Master Plan for Public Improvements, Claremont
- Harbor Terrace Substantial Conformance Package, Avila Beach
- Kennedy Park Construction Documents, Hayward
- Lindero Linear Park Construction Documents, Westlake Village
- Mia's Dream Come True Playground, Hayward
- Morro Bay Harborwalk
- San Lorenzo Park Phase 2 and 3 Construction Documents, San Lorenzo
- Santa Ana River Bike Trail, Riverside
- Santa Rosa Skate Park, San Luis Obispo
- Sinsheimer Park Playground, San Luis Obispo
- Tennyson Park Construction Documents, Hayward
- River Oaks II Phases 1 and 2 Civil Engineering (2017), Paso Robles
- Serra Meadows Mixed-Use Development, San Luis Obispo
- The Vistas at Pismo Village, Pismo Beach
- Torrance Housing Corridor Districts Analysis
- Tyler and Pearl Streets Mixed-Use Development, Monterey
- Ventura Harbor Village Phase I Construction Documents
- Whittier Greenway Trail East



Cordlan Maszk

Project Role: Water Quality Specialist

With 6 years of professional experience in the workforce, Cordlan has a background of both public and private industry. Over the years, he has developed skills for site grading, utility design, stormwater control, and floodplain management. Cordlan has provided services for projects that span from commercial and residential, to capital improvement, asset management, and federal flood control facilities.

rrm design group

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Engineer II with 6 years of experience

Education

- *Associate Degree, Surveying and Forest Practices, Kings River Community College, Reedley, CA*

Licenses and more

- *Engineer In Training, CA, 171918*

Featured project experience

- 27 Acre Park, Wildomar
- Creek Park, La Mirada
- Dairy Creek Campground, San Luis Obispo
- Escondido Creek Trail and Expansion
- La Mirada Creek Park
  La Palma Green Promenade and Paseo, Anaheim
- Neff Park Improvements, La Mirada
- Rail Trail Segments 8 and 9, Santa Cruz
- Scott Valley Park, Encinitas
- Tennyson Park, Hayward
- Whittier Greenway Trail East

Next: Our Subconsultants' Resumes »



Max Moriyama

Project Role: Designer & Community Liaison

Studio Moriyama is a multidisciplinary practice that explores novel relationships between landscape and the built environment. Born and raised in Huntington Beach, Max Moriyama has worked closely with the Edison Park Community Group since 2022, designing and advocating for a conceptual plan that more closely aligns with the aspirations of the community. He has worked as a Project Leader for city public agencies, cultural institutions, and notable private clients including Google, Virgin Hyperloop One, Oakland A's, Two Trees Management, the Durst Organization, WeWork, and the Dutchess Hotel; and has related experience as a sustainable design consultant, and researcher published in the field of Architectural-Microbiology. Previously, Max has worked at renowned architecture and landscape offices including Bjarke Ingels Group, Tredje Natur, and Lever Architecture.

Studio Moriyama

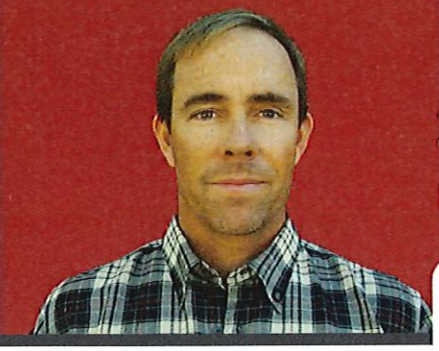
Designer with 13 years of experience

Education

- *Masters Degree, Architecture, University of Oregon, OR*
- *Bachelor of Art, Biology, UC Berkeley, CA*

Featured project experience

- San Diego State University - Innovation District Masterplan, San Diego
- Portland Museum of Art, Portland, Maine
- East Side Coastal Resiliency - 'Social-infrastructure' flood protection and park space New York, NY
- Waterfront Integrated Resort Masterplan, Tokyo, Japan
- River Ring - Resilient and re-naturalized urban waterfront, Brooklyn, New York
- BiodiverCity - Penang South Islands Masterplan, Malaysia
- LA Arts Matrix - Urban Mixed-use Complex, Los Angeles
- Oakland A's Stadium and Masterplan, Oakland
- San Pellegrino Flagship factory and Visitor Center, Bergamo, Italy
- Google Photovoltaics R&D - Solar power design guidelines for Google buildings
- Virgin Hyperloop One - Station Design and Landscape Masterplan, Mumbai / Pune, India
- Wave Village - Low-impact Resort and Community Around a Surf Wave Pool, Austin, Texas
- Ademars Piguet Hotel - Luxury Boutique Hotel, Le Brassus, Switzerland
- San Diego Seaport - Masterplan, Hotel, and Observation Tower, San Diego, CA
- Klein 45A - Off-grid cabin
- Bethel Woods - Forest Retreat and Wellness Center, Bethel, NY
- Dutchess Hotel - Masterplan for a Secret Landscape Hotel, Staatsburg, NY
- Serpentine Pavilion 2015 - Annual Architecture Commission For Experimental Projects, London, UK
- Skt. Kjelds Plads - Climate-adaption Neighborhood, Copenhagen, Denmark
- Enghave Park - Neighborhood Flood Resilience in a Historic Danish Park, Copenhagen, Denmark
- Taco Mesita, Restaurant and Landscape, Tustin



Zachary Wormhoudt | PLA

Project Role: All Wheel Bike Park Specialist

Wormhoudt INC

Zachary Wormhoudt has a Degree in Landscape Architecture from California Polytechnic State University, San Luis Obispo. Zach has served as senior designer for Wormhoudt Incorporated for the past 35 years and manages: public meetings, project design, document preparation and construction observation. He is an avid skater and surfer and has surfed professionally for over 40 years

Principal Landscape Architect with 35 years of experience

Education

- *Bachelor of Science, Landscape Architecture, California Poly Technical State University, San Luis Obispo, California*

Licenses and more

- *Professional Landscape Architect, CA, 43051*

Featured project experience

- **Projects with RRM:**
  - 27 Acre Park, Wildomar
  - Alex Fiore Teen Center and Goebel Adult Center, Thousand Oaks
  - Greenwood Park Renovation, Hayward
  - Ken Mercer Sports Park Skate Park, Pleasanton
  - Olympus All-Wheels Park, Encinitas
  - Ortega Skatepark, Santa Barbara
  - Pacifica Skate Park
  - Porterville Fourth Street Community Center Pump Track
  - Righetti Park Pump Track, San Luis Obispo
  - Santa Rosa Skate Park III, San Luis Obispo
  - Sapwi Trails Community Park, Thousand Oaks
  - Tennyson Park, Hayward
  - University Avenue Bike Park Conceptual Design, Berkeley
  - Vagabond Skate Park, Fresno
  - Venice Beach Skate Park
- Calabazas Bikepark, San Jose
- Caldwell Bikepark, Redding
- Carmichael All-Wheels Park
- Carr Lake Skatepark, Salinas
- Centennial Park Bike, South San Francisco
- Colorado Park All-Wheels Park, Los Banos
- Constitution Pump Track, Salinas
- Flood Park Pump Track, Menlo Park
- Fremont Skate Park
- Hollister Pump Track
- Kamakoa Nui Pump Track, Big Island, HI
- Lake Cunningham Bike Park, San Jose
- Marina Pump Track
- Newark Skate Park
- Pittsburg Bikepark
- Quarry Park, Pump Track, San Mateo
- Riverview Bike Park, San Benito
- Sunnyvale All-Wheels Park
- South Park Bikepark, Redding
- Stafford Lake Bike Park, Marin
- Thane All-Wheels Park, Mumbai, India
- UN Skate Plaza, San Francisco
- Watsonville Pump Track

Geotech
Ninyo & Moore

Michael Putt,

PG, CEG

Principal Geologist



EXPERIENCE

17 Years with Firm
29 Years Total

EDUCATION

B.S., Geology, 1997, California State University, Fullerton

Applied Rock Slope Engineering Short Course, 2006, Association of Engineering Geologists, California

REGISTRATIONS

PG 7581 (California)

CEG 2341 (California)

Radiological Safety and Gauge Use Certification, 1997

PROFESSIONAL AFFILIATIONS

South Coast Geological Society

Mr. Putt is a Principal Geologist with Ninyo & Moore and has extensive experience in providing engineering geology consultation in Southern California. Mr. Putt has extensive experience on a variety of project types, including highways, bridges, bore and jack tunneled undercrossings, hillside and flat-land mass grading projects for residential, commercial, and industrial developments, pipelines, and forensic investigations. Mr. Putt performs project administration and management, prepares and reviews geologic and geotechnical reports and provides third party review services for geotechnical reports. He conducts geologic and geotechnical field evaluations, including detailed logging of large- and small-diameter borings and trenches, and geologic evaluation/mapping. Projects have included fault hazard evaluations, landslide studies, slope stability analysis, seismic refraction studies, geologic reconnaissance studies, forensic evaluations, and construction and inspection services.

PROJECT EXPERIENCE

Orange County Public Works, On-Call Geotechnical Consulting Services: Serving as Project Manager for on-call geotechnical services for various water projects located in Orange County. Services include providing Channel improvements; evaluation of slope stability, liquefaction, settlement for evaluation related to liquefaction and loose/soft soils along the channel bottom for the Rossmoore Storm Channel Improvements, Westminster Channel Improvements and the Santa Ana-Delhi Channel Widening project.

Orange County Community Resources, Aliso and Wood Canyon Wilderness Park, Laguna Niguel, California: Principal Geologist performed a geotechnical evaluation for undeveloped park space with a mix of trails and paved roads located in Laguna Niguel, California Mr. Putt observed and documented current slope conditions for a select portion of the Park in order to note areas of potential slope instability and conditions that could be impacted by the proposed fuel modification

City of Irvine, Irvine Great Park North Sector: Principal Geologist performed a geotechnical evaluation for the proposed conceptual mass grading plan of the Northern Sector phase at Irvine Great Park, in Irvine, California. Development of the 225-acre Northern Sector included mass grading to remove existing stockpiles and prepare the site to construct a relatively flat pad area, and sheet graded to direct surface water flow. The evaluation was performed to support the mass grading plan preparation for the re-development of the site as a part of the overall Irvine Great Park development. Services included project coordination and planning, background review, subsurface exploration, data compilation, laboratory testing, and preparation of a geotechnical report.

Wagon Wheel Creek Restoration, Orange County Community Resources: Principal Geologist performed a geotechnical evaluation of four sites along Wagon Wheel Creek located in Thomas F. Riley Wilderness Park in Coto de

Michael Putt,
Principal Geologist

Geotech
Ninyo & Moore

Caza, California. Portions of the project site had experienced extensive downcutting, scour, and bank erosion from heavy rainfall and flood events that resulted in alteration of the channel geometry creating near-vertical slopes, undermining of existing sheet pile stabilization structures, and the loss of native and riparian vegetation. Mr. Putt evaluated the subsurface soil and geologic conditions and provided geotechnical recommendations regarding the design and construction of creek restoration measures. A bio-engineering approach to the project was implemented that would not actively eliminate bank erosion, but would reduce the amount of erosion and improve the general hydraulic and sediment transport conditions in Wagon Wheel Creek. Services included geologic mapping of erosional conditions on the creek slopes, performance of four small-diameter borings using a limited-access drill rig, geotechnical laboratory testing, engineering analysis, and preparation of a geotechnical evaluation report. Our report included geotechnical design criteria for new sheet pile stabilization structures, and earthwork recommendations for remedial grading and slope stabilization/reconstruction.

27-Acre Park Project, Wildomar, California: As a Principal Geologist, Mr. Putt performed a geotechnical evaluation for the proposed 27-Acre Park located to the north-west of the intersection of La Estrella Street and Porras Road in Wildomar, California. The park site consists of undeveloped hillside terrain. The new park will consist of a Natural Park Area and an Active Park Area. Services included review of regional geologic data and historical aerial photographs, photographic documentation and detailed geologic mapping to document surficial geology and the geologic structure of bedrock exposures, drilling of nine exploratory borings, infiltration testing, laboratory testing, and preparation of a geotechnical evaluation report.

Puente Hills Landfill, Park Master Plan, Whittier, California: As a Principal Geologist, Mr. Putt provided geotechnical and environmental consulting services for the Puente Hills County Regional Park Master Plan Project in Whittier, California. Through 2043, the Department of Parks and Recreation will develop portions of the Puente Hills Landfill "fill" areas and other suitable non-fill areas into a recreational facility for park use. The geotechnical services included performing a geotechnical site reconnaissance and geologic mapping, review of previous geotechnical reports provided by the agency, as well as performing a hazardous materials assessment to evaluate the likelihood of environmental impacts resulting in past or present uses of the park site and adjoining parcel.

Irvine Great Park (IGP) Visitor Center Plaza Renovation, Irvine, California. Performed a geotechnical evaluation for the proposed Irvine Great Park (IGP) Visitor Center Plaza Renovation. The site consists of the existing visitor center, youth play area, carousel, and Building 244. The renovation will include construction of 23 shade structures (15 of which will be airplane shaped and 8 butterfly shaped) with landscape improvements, concrete paving, hardscape, lighting, and utilities.

City of Los Angeles Broadway Neighborhood Greenway Project, Los Angeles, California: As a Principal Geologist, Mr. Putt provided technical input for the geotechnical consulting services during the design and construction of the Broadway Neighborhood Greenway Best Management Practices (BMP) project in Los Angeles, California. The project was a Proposition O and Proposition 84 grant project that included the design and construction of facilities to improve the water quality of impaired City of Los Angeles waters. The project included the construction of BMPs within the neighborhood, a watershed of approximately 228 acres, in order to collect and infiltrate within the neighborhoods.

MacArthur Park Lake Project, Los Angeles, California: As a Principal Geologist, Mr. Putt provided geotechnical consulting services during the conceptual and preliminary design phases of MacArthur Park Lake Project. The project is associated with Los Angeles County's Safe Clean Water Program-Measure W. The project will improve the water quality in the lake and portions of the watershed outside of the park, and will reduce the freshwater uses of the park, by capturing on-site and off-site stormwater, utilization of bio-filtration, and resource conservation. New structures within the park site will include a new 40,000 square-foot recreation building, a boathouse building, a laundry/shower facility, and an education center. Widening of the existing pedestrian subway tunnels that allow visitors to cross beneath Wilshire Boulevard to access both sides of the park is also being considered. Other minor improvements at the park include construction of seating and filtration gardens, fountains and water elements, splash pads, and play areas.



Geotech
Ninyo & Moore

Spencer Marcinek,

PE, GE

Senior Engineer

As a Senior Engineer for Ninyo & Moore, Mr. Marcinek assists with data acquisition, documentation, and dissemination of data related to all phases of geotechnical investigations, assists with compiling and analyzing geotechnical data obtained from both field and office research, assists with technical tasks, including geologic background review, data compilation, and cross sectional analysis for slope stability design projects and/or repair recommendations, coordinates and supervises subsurface drilling activities, conducts investigations of subsurface conditions, including site reconnaissance, mapping and logging of exploratory borings and test pits, coordinates with support staff, including technical illustrators, field and laboratory technicians, and word processors, and prepares correspondence, permit requests, geotechnical reports and other documents.

EXPERIENCE

11 Years with N&M
13 Years Total

EDUCATION

M.S., Geoengineering , 2012, University of California Berkeley

B.S., Civil and Environmental Engineering, 2011, University of California Berkeley

REGISTRATIONS

PE 82775 (California)

GE 3127 (California)

ACI Concrete Field Testing

Troxler Nuclear Gauge

8-Hour OSHA HAZWOPER

PROFESSIONAL AFFILIATIONS

American Society of Civil Engineers

PROJECT EXPERIENCE

Griffith Park Urban Environmental Center, Los Angeles, California: Served as Senior Engineer performing a preliminary geotechnical evaluation of the site geologic conditions and the impacts associated with potential geologic and seismic hazards for inclusion in the Environmental Impact Report (EIR) for the project. The project involves the restoration of the Commonwealth Nursery property into an urban nature center in Griffith Park.

Compton Creek Natural Park, Compton, California: Served as Senior Engineer providing geotechnical consulting and materials testing services during construction of the Compton Creek Natural Park project located adjacent to the Washington Elementary School in Compton, California. The park construction included new multi-use fields, landscaped berms, pedestrian paths, a pre-fabricated restroom structure, a shade structure with amphitheater, exercise and play equipment, and new lighting and parking facilities. The project also included a new storm water treatment system, including a bio-swale for on-site infiltration. Services during construction included geotechnical engineering services to see that the project was constructed in accordance with the project plans, specifications and geotechnical report, as well as submittal of our test results.

Elysian Park Project, Los Angeles, California: Senior Engineer provided geotechnical consulting services for the Elysian Valley Gateway Park Project located on Knox Avenue in Los Angeles, California. The project involved the design of a new view deck surfaced with decomposed granite, dual-purpose retaining walls/seat walls along the Los Angeles River Path, new concrete and decomposed granite walking paths, fitness and bike repair stations, picnic areas, a play structure and interpretive signage. Additionally, a dry streambed/storm water swale was planned for storm water infiltration. Services included review of background geotechnical data and conceptual improvement plans, coordination with Underground Service Alert for utility markout and acquisition of boring permits from the County of Los

Spencer Marcinek,
Senior Engineer

Geotech
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Angeles, subsurface exploration and performing percolation testing, laboratory testing, and engineering analysis, which included evaluating the potential for liquefaction at the site. We prepared a geotechnical evaluation report that included conclusions regarding the geologic conditions and seismic hazards such at the site and provided recommendations for design and construction of the park improvements.

7th Street Improvement Project, Figueroa Street to Alameda Street, Los Angeles, California: Served as Project Manager performing a geotechnical evaluation for the proposed Bureau of Engineering (BOE) Street Program 7th Street Improvement Project located in Los Angeles, California. The proposed 7th Street Improvement Project involved construction along 7th Street to improve the pedestrian experience, bicycling connectivity, and the transit experience for riders and operators. Services included a subsurface exploration to evaluate the soil characteristics and geologic conditions at the site, geotechnical laboratory testing, and geotechnical analysis, as well as permit acquisition from the Los Angeles BOE, the Los Angeles Department of Transportation, and the Major Transit and Transportation Construction Traffic Management Committee for encroachment in City right-of-ways.

La Pata Avenue Gap Closure, Orange County, California: Senior Engineer providing geotechnical consulting services during construction of the La Pata Avenue Gap Closure and Camino Del Rio Extension Project in Orange County, California. The project involved widening of 1.8 miles of La Pata Avenue in San Juan Capistrano, constructing 2 miles of new roadway to connect La Pata Avenue to Avenida La Pata in San Clemente, connecting Avenida La Pata to Camino Del Rio via 0.4 mile of new roadway, and construction of two bridges and two long-span structural plate steel undercrossings. Services included the design and implementation of a slope monitoring plan to monitor the stability of temporary remedial grading cuts adjacent to SDG&E and SCE transmission lines. The plan included the design and installation of thirteen continuously monitored in-place inclinometer and tilt meter systems that were solar powered and transmitted data via cellular modem to a web-based monitoring service. The plan established automatic alert levels based on ground or tower/pole movement and recommendations for actions. We also provided review of third-party review comments regarding the geotechnical design reports.

Norwalk-La Mirada Unified School District, Benton Middle School Landscaping, Norwalk, California: Senior Project Engineer retained to provide geotechnical, materials testing, and special inspection services for the construction of the Benton Middle School Campus Landscaping Renovation and Accessory Structures project in La Mirada, California. The project consisted of a parking lot expansion, paving, and landscaping throughout the campus, the construction of a new sports playground, fitness equipment and playfields, the relocation of three existing portable buildings, the construction of a new concession/restroom building, and the installation of site lighting and associated appurtenances. Earthwork included remedial grading consisting of over-excavation and compaction of surficial soils to provide structural support, and trench backfill of new storm drain and electrical systems.

Via Princessa Park, Santa Clarita, California: Senior Project Engineer performed a geotechnical evaluation for the Via Princess Park Project north of the existing Via Princessa Metrolink station in Santa Clarita, California. The project included four sports fields, lighting for the sports fields, sports fields seating, shade canopies, playgrounds, amenity building for restrooms and security, structural stormwater infiltration facilities, bank protection lining using soil-cement for the eastern and western side of Honby Creek and southern side of Santa Clara River, hardscape rated for vehicular use, pedestrian and maintenance access undercrossing beneath the railroad right-of-way, an at-grade service vehicle access across the railroad right-of-way, and a new pedestrian/maintenance vehicle crossing over Honby Creek that included extending the existing culvert. The proposed undercrossing beneath the railroad right-of-way consists of a vehicular access road approximately 22 feet wide and a pedestrian sidewalk. The sidewalk includes a stairway and an Americans with Disabilities Act access ramp at the south side of the tracks. Relatively deep excavations on the order of 20 to 25 feet deep were anticipated for the railroad right-of-way undercrossing, creek bank stabilization, and structural infiltration facilities west of Honby Creek, while relatively shallow grading was anticipated to prepare the ground surface for the sports fields and ancillary improvements.



GARY R. JEWELL

LC

Project Manager | P2S

Gary Jewell has 31 years of electrical design experience ranging from tenant improvements to new construction. His experience includes power and lighting systems design for institutional, commercial, and industrial projects. He has extensive knowledge of lighting systems, products, and applications. Gary has served as project manager, determining the project scope, coordinating with clients, coordinating with sub-consultants, and providing construction design documents. He has served as lead designer engineer on various power and lighting projects with responsibilities that include field investigation, creating proposals, developing construction documents, specifications, and cost estimates, providing construction support and commissioning.

Gary's broad knowledge of lighting design principles coupled with his ability to use the latest lighting design programs enables him to produce detailed lighting studies and analysis for numerous projects each year.

EDUCATION

Autodesk Building Systems

CERTIFICATIONS

- LC Credential, National Council for Qualifications for the Lighting Professions (NCQLP)

AFFILIATIONS

- IESNA

AWARDS

- 2023 IES Lumen West Awards for UCR Student Success Center
- 2012 IESNA Energy and Environmental Design Award
- 2012 IESNA Guth Award of Excellence
- 2012 IESNA Controls Innovation Award
- 2010 IESNA Energy and Environmental Section Award
- 2010 IESNA Lighting Design Section Award
- 2009 IESNA Energy and Environmental Design Award
- 2008 IESNA Energy and Environmental Design Award
- 2007 IESNA Energy and Environmental Design Award

RELEVANT PROJECT EXPERIENCE

- **County of Los Angeles**
  Schabarum Regional Park
  Lighting & Power Improvements
  Rowland Heights, CA
- **County of Los Angeles**
  Burton Chace Park Improvements
  Los Angeles, CA
- **City of Los Angeles**
  FDR Park Improvements
  Los Angeles, CA
- **City of La Palma**
  La Palma Park Promenade
  La Palma, CA
- **City of La Mirada**
  Creek Park Bridge Replacement
  La Mirada, CA
- **City of Los Angeles**
  92nd Street Linear Park Lighting
  Los Angeles, CA
- **City of Culver City**
  La Ballona Bike Route Lighting
  Culver City, CA
- **City of Santa Monica**
  Santa Monica Beach Trail Lighting
  Santa Monica, CA
- **City of Escondido**
  Creek Trail
  Escondido, CA
- **City of Diamond Bar**
  Diamond Bar Streetscape Design
  Diamond Bar, CA
- **City of Santa Clarita**
  LEED Silver New Canyon Community Center
  Santa Clarita, CA
- **CSU Fullerton**
  Bike Trail Lighting
  Fullerton, CA
- **CSU Fullerton**
  Arboretum Lighting
  Fullerton, CA
- **CSU Long Beach**
  George Allen Field Sports Lighting
  Long Beach, CA
- **CSU Long Beach**
  Blair Field Sports Lighting
  Long Beach, CA
- **CSU Long Beach**
  Softball Field Sports Lighting
  Long Beach, CA



NATHANIEL BEHNING

PE

Mechanical Engineer | P2S

Nate Behning has 13 years of experience in mechanical engineering and HVAC consulting. His experience includes new building and renovation projects at university and college campuses, office buildings, and athletic facilities. Services range from mechanical equipment replacement to new building design and energy studies. Nate has served as a mechanical engineer on various HVAC airside and hydronic system design projects. His responsibilities include schematic/conceptual design, construction documents/drawings, life-cycle cost analysis, energy modeling, and construction administration services. His project experience ranges from small tenant improvement projects to large building renovations and new building design.

EDUCATION

BS, Mechanical Engineering, Iowa State University

REGISTRATIONS

Mechanical Engineer, California, M37387

AFFILIATIONS

- ASHRAE

RELEVANT PROJECT EXPERIENCE

- **City of Glendale**
  Alex Theatre
  Glendale, CA
- **City of Lawndale**
  City Hall HVAC Upgrades
  Lawndale, CA
- **Mt. San Antonio College**
  LEED Silver Design
  New Student Center
  Walnut, CA
- **Crafton Hills College**
  LEED Platinum
  New Crafton Center
  Yucaipa, CA
- **Riverside City College**
  LEED Silver
  Student Services & Administration Building
  Riverside, CA
- **Crafton Hills College**
  New LEED Platinum Kinesiology, Health & Aquatics Complex
  Yucaipa, CA
- **San Bernardino Valley College**
  Student Services Building
  San Bernardino, CA
- **Long Beach City College**
  Student Services Building E
  Long Beach, CA
- **Crafton Hills College**
  Renovation of M&O Building
  Yucaipa, CA
- **Crafton Hills College**
  LEED Gold
  New Public Safety & Allied Health Complex
  Yucaipa, CA
- **Mt. San Antonio College**
  LEED Silver Design
  Athletics Complex East
  Walnut, CA
- **San Bernardino Valley College**
  Technology Building Replacement
  San Bernardino, CA
- **Riverside City College**
  Business & Computer Information Systems Building
  Riverside, CA
- **Mt. San Antonio College**
  Bookstore & Pedestrian Bridge
  Walnut, CA
- **Cerritos College**
  Falcon Center
  Student Services & Administration Building
  Cerritos, CA



LARS HENDERSON

PE

Electrical Engineer | P2S

Lars Henderson has over 11 years of experience creating electrical designs for the construction industry. Assignments have included parks and recreation spaces, municipal sites, educational institutions, commercial fit-outs, and mission critical facilities in Southern California. Electrical service designs, landscape power renovations, and energy efficient lighting upgrades are areas Lars has accomplishments in. Beyond the compliances and routines of designing, it is the client's end goal which Lars strives emphasis towards.

EDUCATION

BS, Electrical Engineering,
Pennsylvania State University

REGISTRATIONS

Electrical Engineer,
California, E22361

RELEVANT PROJECT EXPERIENCE

- **City of Beverly Hills**
  Beverly Gardens Park: Lighting & Power
  Beverly Hills, CA
- **City of Encinitas**
  Standard Pacific Park: Lighting & Power
  Encinitas, CA
- **Los Angeles County**
  Deferred Maintenance for 5 Park Sites
  Los Angeles, CA
- **Los Angeles County Internal Services Department**
  Centro Maravilla Power & Lighting Upgrads
  Los Angeles, CA
- **City of Indio**
  Indio Public Safety Campus Including Fire Station, Administration Buildings & Call Center
  Indio, CA
- **City of Santa Clarita**
  LEED Silver
  New Canyon Community Center
  Santa Clarita, CA
- **City of Santa Monica**
  Fire Station 5 Tenant Improvements
  Santa Monica, CA
- **City of La Mirada**
  La Mirada Library Energy Upgrades
  La Mirada, CA
- **Culver City**
  City Courthouse Core & Tenant Improvements
  Culver City, CA
- **San Bernardino County**
  Building 851 Cooley MEPT Systems Assessment
  Colton, CA
- **CSU Fullerton**
  Walk Audio System
  Fullerton, CA
- **Long Beach City College**
  Kinesiology Lab & Aquatic Center
  Long Beach, CA
- **CSU Long Beach**
  Student Health Services Renovation
  Long Beach, CA
- **Saddleback College**
  Campus-Wide Outdoor Wireless Networking
  Mission Viejo, CA
- **Mt. San Antonio College**
  Foothill Transit Center
  Walnut, CA



ERIC GOMEZ

CPD

Plumbing Design Engineer | P2S

Eric Gomez has over 21 years of plumbing design, fire protection and construction experience. His extensive knowledge spans design, drafting, specifications, plan check submittals, cost estimates, inspections and construction administration. Eric has significant expertise in educational, recreational and office facilities. He has designed a comprehensive range of plumbing and fire protection systems such as campus natural gas supply distribution as part of master planning for future expansions on various college and university campuses.

Eric has served as a design engineer on various plumbing system design projects with duties encompassing determination of project scope, design criteria, coordination with the client and project team, provision of construction design documents, written construction design specifications, equipment selections, construction cost estimates, construction support and project management.

EDUCATION

AS, Computer Aided Drafting, ITT Technical Institute

CERTIFICATIONS

- Certified in Plumbing Design
- Plumbing Design, University of California, Los Angeles

AFFILIATIONS

- ASPE
- Green Plumbers®

RELEVANT PROJECT EXPERIENCE

- **Playa Vista Court Park**
  Phase 1 - Retail & Restroom Addition
  Playa Vista, CA
- **CSU Long Beach**
  Blair Field Sports Lighting
  Long Beach, CA
- **Mt. San Antonio College**
  New Athletic Complex East
  Walnut, CA
- **Mt. San Antonio College**
  Physical Education Complex
  Walnut, CA
- **Long Beach City College**
  New Kinesiology Lab & Aquatics Center
  Long Beach, CA
- **Crafton Hills College**
  LEED Platinum New Kinesiology, Health & Aquatics Complex
  Yucaipa, CA
- **City of Indio**
  Indio Public Safety Campus Including Fire Station, Administration Buildings & Call Center
  Indio, CA
- **City of Santa Clarita**
  LEED Silver New Canyon Community Center
  Santa Clarita, CA
- **City of Costa Mesa**
  Library ADA Upgrades
  Costa Mesa, CA
- **City of Long Beach**
  Fire Station #1 Restroom Addition
  Long Beach, CA
- **County of Los Angeles**
  Live Oak Library Renovation
  Arcadia, CA
- **Count of Los Angeles**
  Hall of Records 7th Floor HVAC Modifications
  Los Angeles, CA
- **Los Angeles County Internal Services Department**
  Pomona Department of Public Social Services Building HVAC System Replacement
  Pomona, CA
- **El Camino College**
  Natatorium & Office Building
  Torrance, CA



ELLIE MOTEVALIAN

LC
Lighting Designer | P2S

Ellie (Elham) Motevalian has more than 10 years of architectural and lighting design experience ranging from hospitality and retail to educational, healthcare, and corporate projects. Her experience encompasses conceptual lighting design, fixture selection, photometric studies, daylight, and visual comfort analysis.

Ellie's award-winning knowledge of lighting design and new lighting technologies enables her to design solutions that meet the clients' needs and expectations.

EDUCATION

MS, Building Science, University of Southern California

Master of Architecture, University of Tehran

BA, Architecture, Azad University, Tehran, Iran

CERTIFICATIONS

- LEED Green Associate, ID #10586451
- LC Credential, National Council for Qualifications for the Lighting Professions

AFFILIATIONS

- IESNA

AWARDS

- 2023 IES Lumen West Awards for UCR Student Success Center
- 2020 IES Award of Merit for Interior, Merchsource, Irvine
- 2019 IES Award of Merit for Interior, Midtown Athletic Club, Chicago

RELEVANT PROJECT EXPERIENCE

- **Wildomar Park**
  Power & Lighting
  Wildomar, CA
- **Environmental Nature Center Preschool**
  New Building Interior & Exterior Lighting Design
  Newport Beach, CA
- **Park Place Retail**
  Site Lighting
  Irvine, CA
- **Vanguard University**
  Event Center and Gym
  Interior and Exterior Lighting Design
  Costa Mesa, CA
- **Yorba Linda Friends of Church**
  New Pavilion & Cafe Building
  Lighting Design
  Yorba Linda, CA
- **CSU Dominguez Hills**
  Student Housing and Dining
  Interior and Exterior Lighting Design
  Carson, CA
- **Indio City Hall**
  Interior and Exterior Lighting Design for City Hall and Public Library
  Indio, CA
- **Saddleback College**
  Gateway Building Lighting Design
  Mission Viejo, CA
- **CSU Northridge**
  Annex Building Interior & Exterior Lighting Design
  Northridge, CA
- **San Bernardino Community College District**
  Campus Interior & Exterior Lighting Standards
  San Bernardino, CA
- **UC Riverside**
  Student Success Center Lighting
  Riverside, CA
- **Irvine Valley College**
  Student Services Center Renovation
  Irvine, CA
- **Mission College**
  Performing Arts Center
  Lighting Design
  Santa Clara, CA
- **Sage High School**
  Library & Cafe Renovation
  Lighitng Design
  Newport Beach, CA
- **College of the Desert**
  Science Building Renovation
  Lighting Design
  Palm Desert, CA
- **Saddleback College**
  College of Culinary at ATEP
  Interior & Exterior Lighting Design
  Tustin, CA



EDUCATION

Juris Doctor, Western State University College of Law

MA, Political Science, Specializing Public Policy, San Diego State University

BA, Political Science, Sonoma State University

AFFILIATIONS

Association of Environmental Professionals

YEARS OF EXPERIENCE

20

Danielle Griffith

Director of Environmental Sciences and Planning

Danielle leads interdisciplinary consultant teams in environmental planning efforts for a variety of projects throughout California, including open space and recreational projects, utility purveyor projects, including greening, civil design projects, residential, commercial, and mixed-use projects. Danielle began her career in the City of San Diego, working with the Planning Department and Public Works Department to implement CEQA strategies for City sponsored projects and ensure mitigation compliance throughout the City. She has since expanded her experience as a project manager and director in planning and public infrastructure implementation projects as a leader in the environmental compliance field in California, specifically in Southern California. Danielle has successfully completed numerous environmental documents ranging from simple exemptions to large, multijurisdictional, multi-agency CEQA/NEPA documents. She has extensive experience working on environmental documentation for the City of Los Angeles, including the Recreation and Parks Department, Los Angeles Department of Water and Power, Los Angeles Bureau of Engineering, the Los Angeles Housing Authority of the City of Los Angeles, City of Los Angeles Planning and City of Los Angeles Cannabis Permitting Department.

SELECT PROJECT EXPERIENCE

Project Director, County of Riverside – OHV Park Site Opportunity Studies, Riverside County
Riverside County Regional Park and Open-Space District aims to establish an OHV park and is considering six potential project sites at this time. The six project sites are Banning North, Banning South, Coachella South, Double Butte Park, Rochelle, and San Timoteo, and vary in size from approximately 250 to 900 acres. In establishing an OHV park, the selected project site will see increased vehicle and pedestrian traffic and may be subjected to road and trail improvements or the installation of basic outdoor facilities. Previously, KTUA and Rincon prepared Tier 1 through Tier 3 biological resources and noise constraints analyses for a number of potential sites, including the Banning North, Banning South, Coachella South, and Double Butte Park sites that will be subject to the Tier 4 analysis. Danielle is currently coordinating the noise and biological resources studies for the Tier 4 analysis at each site.

Project Director, County of Los Angeles, Shalom Institute – Technical Site Studies and CEQA Documentation, Los Angeles County
Danielle is overseeing the Shalom Institute with the preparation of specifical studies and an Initial Study which will likely lead to the preparation of a Negative Declaration/Mitigated Negative Declaration (IS-ND/MND). The client is requesting to rebuild a camp devastated by wildfire at the existing property located at Shalom Institute Camp and Conference Center, Malibu, California. The project consists of approximately 120 acres that was previously an outdoor recreation and agricultural area with some single-family residence and limited commercial and public service facilities. The project is located in an ESHA (Environmentally Sensitive Habitat Area), 4.5 miles from the Pacific Ocean, within the highly regulated Coastal Zone. Additionally, the site was recently affected by the Woolsey Fire.

CEQA Project Manager, City of Newport Beach – Big Canyon Wetland and Creek Restoration Project IS/MND, Newport Beach
Danielle directed the CEQA approval, permitting and hydrology analysis for the project. The proposed project grant for the design, permitting and implementation of a treatment wetland in the Big Canyon Preserve off of Jamboree Drive in Newport Beach. ESA is supporting project partner Burns & McDonald on the preparation of this project including the development of the restoration plan, CEQA approval, and permitting approval for the City of Newport Beach. The treatment wetlands will be designed to treat dry weather flows for selenium and storm water runoff from the roadway for metals.

CEQA Project Manager, California Department of Water Resources – DWR Perris Emergency Release Facility Project, Riverside County
While at another firm, Danielle managed the preparation of an EIR for the project based on feasibility reports and preliminary designs provided by DWR. The team conducted biological surveys and prepared the impact analysis for the project. The Draft EIR was published in January 2010 and the Final EIR was certified in October 2011. Permits obtained for the project included Section 404, 401, LSAA. ESA coordinated with and obtained compliance for the project with the Western Riverside County Multiple Species Habitat Conservation Plan (MSHCP) through the Regional Conservation Agency (RCA) and the Stephens' Kangaroo Rat HCP though the Riverside County Habitat Conservation Agency (RCHCA). The project has been redesigned based on public comment on the prior EIR.

CEQA Project Manager, Orange County Sanitation District – J-112 Outfall Land Section and OOBS Pipeline, Huntington Beach
The Orange County Sanitation District (OCSD) rehabilitated aging components of the land portion of the ocean outfall system. The project consists of inspection, condition assessment, and rehabilitation of corroded areas within the land section of the 120-inch diameter primary, 5-mile outfall (Long Outfall) System extending from the Surge Tower No. 2 in Treatment Plant No. 2 to the Ocean Outfall Beach Junction Box located on Huntington State Beach. The project is located in Huntington Beach. A portion of the project is located within the Sanitation District's Treatment Plant 2. A paved bikeway separates the southern boundary of Plant 2 from the Talbert Marsh. The project would also conduct rehabilitation activities at an Air Vacuum Station 12+05 adjacent to Talbert Marsh and on the Huntington State Beach adjacent to the California Least Tern Natural Preserve Area. Potential areas of controversy included impacts to the California Least Tern Preserve area at Huntington State Beach, impacts to water quality due to short out-fall discharge and impacts associated with limited recreational access to the beach and bikeway. The EIR analyzed two Alternatives at equal level to provide the OCSD with information to implement the least impactful project. The project was completed in 2012.

Project Director, City of Calabasas – Viewpoint School Tennis Courts and Parking Lot IS-MND, Calabasas
Danielle managed the preparation of an IS-MND for the Viewpoint School Tennis Courts and Parking Lots project which includes the development of three adjacent sites that would become part of the school campus. Improvements include the installation of six tennis courts with an accessory building, additional campus parking in three areas, and the renovation of two existing residential structures, one to accommodate offices for school administration and the other to provide a primary residence for the school headmaster.

Project Director, County of Los Angeles – Fo Guang Shan Hsi Lai Temple, Hacienda Heights, Los Angeles County
The North American Regional Headquarters of Fo Guang Shan Hsi Lai Temple was built to serve as a spiritual and cultural center for those interested in learning more about Buddhism and Chinese culture. It is the intention of its founder, Venerable Master Hsing Yun, to propagate Humanistic Buddhism and to create a Pure Land here on earth. Hsi Lai Temple is built to fulfill these goals in the United States. Danielle is directing the preparation of an EIR to support expansion of temple facilities. Rincon is currently working with the applicant to assist in the future CEQA documentation as determined by the County of Los Angeles, including future technical studies, biological resources, cultural resources, visual resources, air quality, greenhouse gas emissions and noise studies.

Project Manager, Amor Ranch – April Road, Los Angeles County
Rincon has conducted a biological resources due diligence assessment and environmental assessment for an approximately 80-acre property located at 2701 and 2703 April Road (APN #s: 2063-012-003; 2063-008-008) in Agoura Hills, Los Angeles County, California. The project is located within an area subject to regulation under the Santa Monica Mountains Significant Ecological Area (SEA) designated by the County of Los Angeles. Rincon is currently working with the applicant to assist in the future CEQA documentation as determined by the County of Los Angeles, including future technical studies, cultural resources, visual resources, air quality, greenhouse gas.



Josh Carman, INCE

Director of Technical Services

Josh Carman has over 20 years of experience in the field of acoustics and air quality and has participated in the environmental review and monitoring process for a wide variety of projects in California, Washington, Nevada, and New York. Josh prepares noise, air quality, greenhouse gas, and community health risk assessments for environmental impact studies (CEQA/NEPA) and technical studies using federal, state, and local guidelines and methodology. His experience includes complex project- and program-level analyses of general plan updates; specific plans; mixed-use development; traffic, transit and rail; vibration-sensitive; industrial; infrastructure, utilities, and telecommunications; long-term and remote construction noise and vibration monitoring; and underwater construction (e.g., pile driving) projects. He is certified in the use of the FHWA's Traffic Noise Model (TNM), SoundPLAN, and the US EPA AERMOD air dispersion model.

Josh's project experience includes conducting the noise modeling, analysis and preparation of the noise assessment for the Prologis warehouse project in Los Angeles, the noise study report for the Mid-County Parkway EIR/EIS, a 16-mile transportation corridor in Riverside County; the air quality and GHG study for the Vallco Specific Plan in Cupertino; noise and vibration measurements for the VTA Silicon Valley Rapid Transit Extension; long-term construction noise and vibration monitoring for the EBMUD Summit Reservoir Replacement Project; and the Title 24 acoustical study for the Lincoln at Euclid residential development in Anaheim. Josh has provided third-party review on a variety of different projects over the years.

EDUCATION

BA, Environmental Studies, University of California, Santa Cruz

CONTINUING EDUCATION

SoundPLAN (2018), Navcon Engineering, Fullerton, California

US EPA AERMOD (2015), Lakes Environmental, Las Vegas, Nevada

FHWA – Traffic Noise Model 2.5 (2011), Bowlby & Associates, Inc., Brentwood, Tennessee

Noise Control for Buildings, Manufacturing Plants, Equipment and Products (2008), Hoover & Keith, Houston, Texas

YEARS OF EXPERIENCE

23

SELECT PROJECT EXPERIENCE

Technical Director, City of Los Angeles – One San Pedro Specific Plan EIR/EIS, Los Angeles
The project involves the adoption of a specific plan to guide redevelopment of the Rancho San Pedro public housing complex, services, amenities, and programming for the project site. The project site consists of two locations in the community of San Pedro in the southwestern-most portion of the city of Los Angeles. These locations include approximately 20 acres that comprise the One San Pedro Specific Plan Site and an approximately 0.6-acre site located at 319-327 North Harbor Boulevard. Josh oversaw the review and incorporation of the findings from the Noise Study into the EIR/EIS prepared by Rincon and developed mitigation for operational recreational noise impacts.

Technical Director, Kristin Harrison – 4579-4627 Hollywood Boulevard Residential Project Noise and Air Quality Technical Reports, Los Angeles
In support of a Class 32 Categorical Exemption, Josh oversaw the preparation of a noise technical report and an air quality technical report at Rincon. The existing Goodwill building on site and parking lot would be demolished to construct a new seven-story mixed-use building consisting with restaurant/retail space and 181 apartment units over 2 levels of subterranean parking. The proposed project would also reserve a total of 16,959 sf for open space and amenities which would include three outdoor courtyards, a recreation room, and private open space on the second level and a pergola deck on the seventh level. The noise and air reports evaluated project construction and operational impacts and identified required Regulatory Compliance Measures.

Director of Noise, Air Quality and GHG, City of Oxnard – South Oxnard Aquatics Center IS/MND, Oxnard
Josh is currently overseeing the preparation of the environmental noise assessment for the proposed South Oxnard Aquatics Center. The project would include construction of an outdoor pool area with four pools, one slide area, a building, a parking lot, and ancillary facilities. Pool areas would consist of a competition pool, instructional pool, splash pad, recreation pool, and slide area.

Noise Consultant, City of Los Angeles – Construction Noise and Vibration Thresholds Update Technical Advisory Committee, Los Angeles
Josh served on a technical advisory committee to the City of Los Angeles during the update to their CEQA construction noise and vibration thresholds guidelines at Rincon. The update focused on proposing updated thresholds that are more suited to the generally urban nature of the City, while still being protective of public health. Josh participated in workshops and provided input on appropriate thresholds to provide defensibility for their use while also accounting for the urban noise environment in the City. These thresholds have been incorporated into the draft guidelines.

Technical Director, City of West Hollywood – Programmatic Noise Study and Recommendations for the Hotel Rooftop Amenities Zone Text Amendment, West Hollywood
Josh prepared a programmatic noise study and recommendations for the potential zone text amendment to allow increased height of hotels to provide rooftop amenities in the City of West Hollywood. The study prepared by Rincon involved a summary of existing City noise policies, common hotel rooftop noise sources, and recommended conditions of approval to reduce potential noise impacts to the surrounding community.

Technical Director, City of Beverly Hills – 9600 Wilshire Boulevard Specific Plan, Beverly Hills
Josh oversaw the preparation of the noise assessment for the 9600 Wilshire Boulevard Specific Plan EIR prepared by Rincon. The Specific Plan would apply to an approximately four-acre (net) site located south of Wilshire Boulevard, between Bedford Drive to the west and Camden Drive to the east, adjacent to the southwest neighborhood of the City of Beverly Hills. The Specific Plan proposes a mix of uses and includes the historic Saks building. Mitigation measures were recommended to reduce or avoid impacts from construction noise and construction vibration, including at historic resources.

Senior Noise Specialist, City of Los Angeles – Prologis Vermont and Redondo Project EIR, Los Angeles
Josh conducted the environmental noise and vibration assessment while at PlaceWorks in support of an EIR for a proposed one-story, 53-foot tall, 340,298-square foot warehouse/manufacturing/distribution center. The Project would also include 36 truck loading docks and parking for up to 71 trailers. To characterize existing conditions, ambient noise measurements were conducted in the project vicinity, including at residences and the Rosecrans Recreation Center to the north. In addition to using the City of Los Angeles noise and vibration thresholds of significance, the analysis considered noise standards from the City of Gardena Municipal Code, due to nearby sensitive receptors in Gardena. Detailed SoundPLAN noise modeling was performed for both project construction and operation. SoundPLAN modeling accounted for project design features, including a temporary construction noise barrier and a permanent sound wall. While at Rincon, Josh continued to provide support on the project by drafting responses to public comments.

Senior Noise Specialist, County of Los Angeles – Tapia Ranch/Project No. R2012-02667/Vesting Tentative Tract Map No. 072126, Los Angeles County
Josh conducted the environmental noise assessment while at PlaceWorks in support of an EIR for the development of 405-unit single-family residential lots with one public park (4.7 net acres), eight open space lots, one water pump lot, 63 HOA/Basin lots, one park trails lot, nine flood control district lots, 21 private and future street lots, and one private street lot in the Castaic area. Cumulative impacts considered the planned and approved Tesoro Del Valle residential development to the southeast.

Director of Noise, Air Quality & GHG, City of Martinez – Hidden Valley Park Pickleball Project IS/MND, Martinez
Josh provided senior-level review of the Air Quality, Greenhouse Gas Emissions, and Noise section of an IS/MND for the Hidden Valley Park Pickleball Project. The project would involve renovations and additions to a portion of the park including new amenities such as pickleball courts. Mitigation was recommended to ensure that project operational noise complies with the City's Municipal Code noise standards.



Emily Marino

Senior Environmental Planner

Emily Marino joined Rincon Consultants, Inc. in 2019 as an Environmental Planner for Rincon's Environmental Sciences, Planning, and Sustainability group. She has experience preparing environmental analyses in accordance with the California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA) for a variety of projects and clients, including infrastructure, housing and urban development, and long-range planning documents. Her responsibilities include performing research and analysis for public and private sector clients, preparing CEQA and NEPA environmental assessments and technical studies, and managing a variety of projects. Her recent experience on Climate Action Plans (CAPs) includes the CEQA analyses for the cities of Cupertino, Pleasanton, Sunnyvale, Hayward, and Glendale.

EDUCATION

MPH, Environmental Health Sciences, University of California, Los Angeles

MURP, Urban and Regional Planning, University of California, Los Angeles

BS, Environmental Science, Duke University

BA, Earth and Ocean Sciences, Duke University

YEARS OF EXPERIENCE

7+

SELECT PROJECT EXPERIENCE

Project Manager, County of Riverside – Riverside Off-Highway Vehicle (OHV) Park Tier 4 Feasibility Analysis
Emily is serving as project manager for the Riverside County OHV Park Tier 4 Feasibility Analysis, which is considering six potential sites for development of an OHV park. Emily's work on the process includes coordinating biological resources, noise, cultural resources, and air quality studies, maintaining the project schedule and budget, coordination with the client and project team, client communication, and managing preparation of a feasibility study report.

Project Manager, City of Los Angeles – Lower LA River Trail Improvements Project
Emily is serving as project manager for the CEQA analysis of the Lower LA River Trail Improvements project, which will improve one mile of multi-use equestrian, pedestrian, and bicycle trails between Artesia Freeway and Somerset Boulevard along the LA River. Emily is overseeing the preparation of the CEQA documentation for the project.

Project Manager, Ventura County – Binglin Park Equestrian Facility
Emily is serving as project manager for the entitlements process, technical study preparation, and CEQA analysis of the Binglin Park Equestrian Facility project, which will develop an equestrian competition park and small-scale boarding facility near Moorpark.

Project Manager, City of Los Angeles – Pacoima Wash Greenway Project
Emily is serving as project manager for the environmental constraints and feasibility study of the Pacoima Wash Greenway project, which seeks to create a connected set of multi-use trails, parks, and improvements along a 4-mile stretch of the Pacoima Wash within the City of Los Angeles and City of San Fernando.

CEQA Project Manager, Foster City – General Plan Parks and Open Space and Conservation Elements Updates
Emily is serving as project manager for the environmental analysis of the Foster City General Plan Parks and Open Space Element and Conservation Element Updates. Emily is overseeing the preparation of the Common Sense Exemption Report for the project.

CEQA Project Manager, Humboldt County – Regional CAP and CEQA Greenhouse Gas (GHG) Emissions Thresholds
Emily is serving as project manager for the CEQA analysis of the Regional CAP (RCAP) and preparation of the CEQA GHG Emissions Thresholds for Humboldt County. Emily is overseeing the preparation of the Environmental Impact Report (EIR) for the RCAP and CEQA GHG Emissions Thresholds, as well as preparation of the CEQA GHG Emissions Thresholds Guidance Document that will guide CEQA GHG emissions analysis for future projects and plans within the County.

Project Manager, County of Los Angeles Department of Parks and Recreation – Folsom Street Pocket Park
The Folsom Street Park project involves development of a mini-park on a vacant parcel in Los Angeles County, including development of new landscaping, a plaza, a walking pathway to provide neighborhood connectivity, and public art. Emily is serving as the project manager for the CEQA analysis, including coordinating technical studies, managing the internal project team, client communication and coordination, and maintaining project schedule and budget.

CEQA Analyst, City of Camarillo – Dizdar Park Renovation and Expansion Project
The Dizdar Park project involved demolition of a former fire station/community center and vacant office building and the expansion and renovation of the existing Dizdar Park in the City of Camarillo, including development of a new plaza, bandshell, garden, and other public facilities. Emily served as a CEQA analyst, assisting with preparation of the project's Initial Study and EIR.

CEQA Analyst, San Mateo County Flood & Sea Level Rise Resiliency District (OneShoreline) – Millbrae/Burlingame Shoreline Protection EIR
Emily is part of the Rincon CEQA team to assist OneShoreline with the Millbrae and Burlingame Shoreline Area Protection and Enhancement Project. The goal of this project is to simultaneously protect the San Mateo County shoreline adjacent to the cities of Millbrae and Burlingame, transportation infrastructure, and Bay ecosystem of mudflats, tidal marsh, and riparian habitat. The primary objective of the project aims to protect the shoreline against flooding and sea level rise inundation due to climate change while simultaneously increasing access to the Bay through recreational enhancements and improving the ecosystems. Potential concepts include a living reef system that enhances biological habitat and can serve as a recreational trail that offers new access to the Bay. Emily is assisting with the development of the EIR.

Assistant Project Manager, County of San Mateo – Climate Action Plan and General Plan Climate Element
Emily served as assistant project manager for the San Mateo County CAP and Climate Element CEQA process. Emily's work on the CEQA process included aiding the Project Manager and project team with maintaining the project schedule and budget, coordination with the project team, client communication, and drafting the project IS-ND and responses to public comments.

CEQA Project Manager, City of Glendale – Climate Action and Adaptation Plan (CAAP) and General Plan Safety Element (GPSE) Update
Emily is serving as project manager for the CEQA analysis of the Glendale CAAP and GPSE Update. Emily is overseeing preparation of the Initial Study- Negative Declaration (IS-ND) for the CAAP and GPSE Update, including coordination of the project team, senior review of documents, and project deadline and budget management.

Project Manager, Housing Authority of the City of Los Angeles – One San Pedro Specific Plan
Emily served as project manager for the One San Pedro Specific Plan project that will redevelop the 20-acre Rancho San Pedro public housing complex with a mix of housing, commercial, park/open space, and neighborhood amenities. Ms. Marino's work on the CEQA/NEPA process included managing the internal project team, leading client meetings and communication, maintaining the project timeline and budget, invoicing, drafting sections of the project EIR/EIS, developing public outreach materials, completing reviews of CEQA and NEPA sections, and developing the mitigation monitoring and reporting program.

MONARCH ENVIRONMENTAL

Ms. Evin Lambert, Director of Arboriculture

As Monarch's lead arborist, Evin focuses solely on arboricultural consulting and helps our clients protect their most valuable assets. Prior to joining Monarch in 2018, she worked in the tree care industry for eight years. Her background in the roles of both contractor and third-party consultant has given her the opportunity to perform thousands of tree risk assessments, develop tree protection plans for development projects, develop tree policies and multiyear tree care plans, and conduct year-round monitoring of the health and structure of some of our clients' most important heritage trees.

Education and Professional Certifications

BS: Environmental Horticulture, Minor: Plant Protection Science, Cal Poly SLO
ISA Certified Arborist WE – 9776A
ISA Tree Risk Assessment Qualified
ASCA Registered Consulting Arborist # 667
ASCA Tree and Plant Appraisal Qualified
CA Pest Control Adviser #123990 – Cat. A
CA Qualified Applicator License #127421 – Cat. B

Employment History

Monarch Environmental 2018 – Present
Director of Arboriculture
Providing arborist reports, conducting tree risk assessments including advanced assessments for trunk decay via Resistograph and Sonic Tomography, tree inventories, developing tree policies and multi-year tree care plans, tree protection plans for construction projects, year-round tree health monitoring, pest and disease diagnostics and detailed treatment plans for municipal, commercial, and HOA clients.

Arborwell Professional Tree Management 2012 – 2017
Plant Health Care Account Manager
Account management: Meeting with clients to diagnose insect and disease issues in their trees, creating and providing tree management plans, managing accounts. Plant Health Care: researching and conducting treatments, training PHC technicians. Consulting: inspecting trees and writing arborist reports regarding health, structure, and suitability. Tree Inventories: tagging and gathering GPS points and relevant information related to tree species, structure, health, necessary pruning/health care treatments.

Bartlett Tree Experts 2010 – 2012
Integrated Pest Management Technician
Diagnosing, monitoring and treating landscape trees and shrubs for pests and diseases, including treating oaks to prevent and suppress Sudden Oak Death; fertilizing ornamental and fruit trees and shrubs to promote health and vigorous growth; operating and maintaining a large spray truck; general Integrated Pest Management.

San Luis Obispo County Agriculture Department 2009 – 2010
Pest Detection Trapper
Deploying and monitoring traps for invasive insect pests in vineyards and residential areas. Target pests included: European Grapevine Moth, Glassy Winged Sharpshooter, Mediterranean Fruit Fly, Oriental Fruit Fly, Melon Fly, Light Brown Apple Moth, Gypsy Moth, and Japanese Beetle. Position required knowledge of entomology, plant materials and basic mapping.

Mr. Peter Bennett, Arborist

Mr. Bennett is an integral member of Monarch's Resource Management team with expertise in both water management and arborist services. This role partners with both team members and clients to conserve resources and protect valuable assets. Through education and field experience, Mr. Bennett is adept in implementing various tools and techniques to develop plans, GIS maps, arborist reports, and providing professional recommendations for tree care, horticultural maintenance, and irrigation system management. Prior to joining Monarch, his work as a Consulting Utility Forester focused on inspections on thousands of tree specimens. This work also emphasized relationship building with hundreds of diverse clients, especially in sensitive cases and legal concerns.

Education and Professional Certifications

BS: Sustainable Environmental Design, Minor: Forestry, UC Berkeley
ISA Certified Arborist WE – 12471A
ISA Tree Risk Assessment Qualified
Qualified Water Efficient Landscaper - California Landscape Contractor Association
Certified Water Manager

Employment History

ACRT Pacific 2017 - 2020
Consulting Utility Forester and Refusals specialist
Independently evaluated trees for risk to powerlines by completing hundreds of Level 1 and Level 2 inspections daily. Oversight of specific trimming performed to ANSI A300 standards. Promoted to Specialist in handling the most sensitive cases, including involvement of legal issues and knowledge of California state law.

Monarch Environmental 2023 - Present
Arborist and Landscape Consultant
Provide professional consulting to clients in managing irrigation systems and use, maintaining landscapes, and arborist-specific work including level 1, 2, and 3 assessments using tools such as sonic tomography and resistance drilling. Create and provide GIS maps, tree inventories, and tree protection plans, oversee construction activities near protected trees, perform tree risk assessments, tree health monitoring, and provide site-specific recommendations on tree care.



JOHN MAUK

LCPE, CCP

Senior Vice President/ Regional Cost Manager

EDUCATION

BS, Construction Management
Cal Poly San Luis Obispo

CERTIFICATIONS

Lifetime Certified Professional Estimator
ASPE

Certified Cost Professional
AACE International

Construction Control Professional
NACA

John Mauk has over 30 years of cost engineering experience. He is a Vice President and supervises OCMI's project estimators to ensure the highest quality of each project. His experience includes on-site field supervision, contract administration, change order analysis, preparing budgets, cost estimating, and claims analysis and negotiation

John has provided estimates at all levels of design, from conceptual through construction documents. John's project experience includes every type of building and infrastructure project such as municipal projects, office buildings, commercial projects, schools, universities, hospitals, operations and maintenance centers, hotels, and utilities.

PROJECT EXPERIENCE

- City of Cypress: Community Center
- City of Garden Grove: City Hall Security Enhancement Design
- City of Irvine: ARDA Site Demolition of Buildings
- City of Irvine: Dog Run at Orchard Community Park
- City of Irvine: Great Park Offices
- City of Irvine: Great Park Cultural Terrace, Building 295
- City of Irvine: Great Park Cultural Terrace, Building 369
- City of Irvine: Oak Creek Community Park Center and Open Turf Area
- City of Irvine: Operations Support Facility (OSF) Improvements
- City of Irvine: Park & Recreational Unit Cost Updates
- City of Irvine: University Park, Community Center
- City of Laguna Beach: Festival of the Arts Grounds
- City of Laguna Beach: Festival of the Arts, New Entry and Pedestrian Plaza
- City of Laguna Hills: Holiday Tree Plaza
- City of Laguna Niguel: Crown Valley Community Park Building
- City of La Puente: Community Center Renovation Project
- City of Long Beach: Drake Park Community Center Improvements
- City of Long Beach: MLK Jr. Park Vision Plan
- City of Long Beach: Pan American Park Improvements
- City of Long Beach: Scherer Park Vision Plan
- City of Los Angeles: Highland Park Junior Arts Center
- City of Newport Beach: Community Youth Center
- City of Santa Clarita: Parks Maintenance Yard Improvements
- County of Kern: Casa Loma Park Improvements
- County of Kern: Heritage Park Beautification and Enhancement
- County of Los Angeles DPW: 92nd Street Linear Park Project
- County of Los Angeles DPW: Normandie and 95th Street Park
- County of Los Angeles DPW: Walnut Park Pocket Park Development

OCMI, Inc.



RRM Project Pictured: *Mia's Dream Come True Park, Hayward*

Section Five:

Qualifications

SOQ For On-Call Multidisciplinary & Professional Consulting Services

RRM Design Group Firm Profile

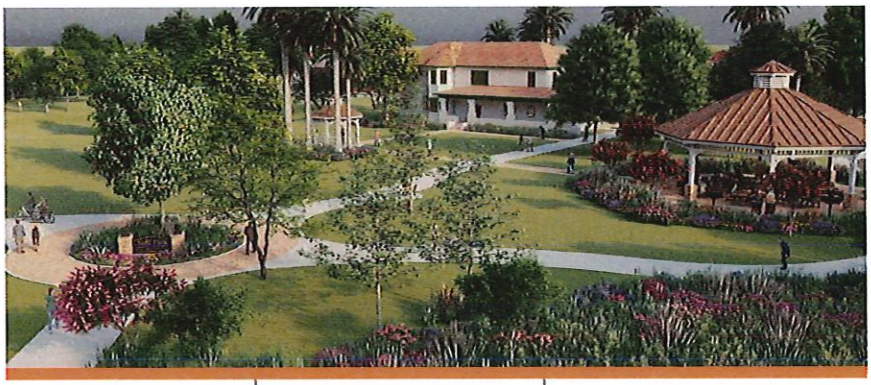
50 Years of Creating Environments People Enjoy

We love being a 100% employee-owned design firm, and we plan on doing this for the next 50 years

All of us at RRM thrive on our passion for crafting enjoyable environments, a commitment that has fueled our success for fifty years. From the inception of our journey to our current state of expansion, our team of architects, landscape architects, engineers, surveyors, and planners collaborates closely with clients to shape our communities. Whether the project is public or private, commercial or residential, we excel in attentive listening, thoughtful design, and timely, budget-conscious delivery—values we've upheld since our establishment in 1974.

We want to be known as friendly, helpful, and collaborative design professionals

We feel that this client quote sums up the experience of working with RRM: ***"RRM was equally attentive and responsive to issues both large and small, real and imagined. I was consistently impressed with their calm, informed manner and attention to details."***



We're doing an incredible amount of work:

2,300+

RRM projects in the last decade

Our clients enjoy the experience of working with us:

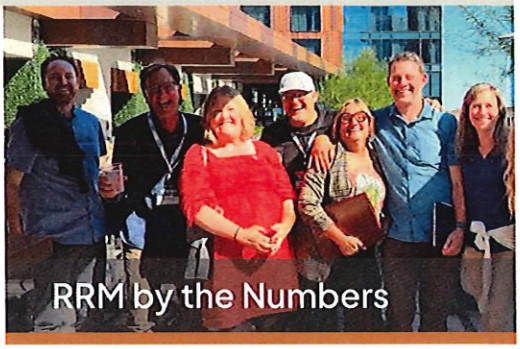
8.5 NPS

(Overall Net Promoter Score) well above AEC industry average of 7.2

Our employees like their careers at RRM:

"Best Firm to Work for"

2022, 2023, 2024 - Zweig Group



7 RRM Offices

Our headquarters are located at:

3765 South Higuera St., Ste. 102
San Luis Obispo, CA 93401
p: (805) 543-1794

The lead office for City of Huntington Beach:

32332 Camino Capistrano, Ste 205
San Juan Capistrano, CA 93401
p: (949) 361-7950

All offices: San Luis Obispo, Santa Barbara, San Leandro, Ventura, San Diego, and Seattle

200+ Employees in 6 Disciplines

- *Architects*
- *Civil Engineers*
- *Landscape Architects*
- *Planners & Urban Designers*
- *Structural Engineers*
- *Surveyors*

100% Employee-Owned Firm

RRM Design Group is a California corporation and a 100% employee-owned company (ESOP), incorporated November 26, 1974

References

John Oskoui, Former Assistant City Manager

(949) 350-9225
ajo21335@gmail.com
Client: City of Downey
11111 Brookshire Avenue
Downey, CA 90241
Project(s): Downey Measure S Parks (Furman Park, Discovery Park, Independence Park)

Location
Downey, CA

The RRM Teams Involved
- Landscape Architecture
- Civil Engineering
- Surveying

Project Timeline
2018-2020

Joanna Axelrod, Communications & Community Services

(760) 839-4573
jaxelrod@escondido.org
Client: City of Escondido
201 N. Broadway
Escondido, CA 92026
Project: Escondido Creek Trail Expansion and Renovation

Location
Escondido, CA

The RRM Teams Involved
- Landscape Architecture
- Engineering
- Planning

Project Timeline
2020-Present

Cameron Luna, Associate Engineer

(951) 677-7751
cluna@cityofwildomar.org
Client: City of Wildomar
23873 Clinton Keith Road, Suite 201
Wildomar, CA 92595
Project: 27 Acre Park

Location
Wildomar, CA

The RRM Teams Involved
- Landscape Architecture
- Architecture
- Civil Engineering
- Surveying

Project Size
27 Acres

Project Timeline
2017-Present

Jennifer Campbell, Assistant City Manager

(formerly Director Parks, Recreation and Cultural Arts)
(760) 633-2740
jcampbell@encinitasca.gov
Client: City of Encinitas
505 S. Vulcan Avenue
Encinitas, CA 92024
Project: Olympus Park

Location
Encinitas, CA

The RRM Teams Involved
- Landscape Architecture
- Civil Engineering
- Surveying

Project Size
3.1 Acres

Project Timeline
2017-2021

Andrew Mooney, Park Planner

(805) 495-6471
amooney@crpd.org
Client: Conejo Recreation and Park District
403 West Hillcrest Drive
Thousand Oaks, CA 91360
Project(s): Alex Fiore Teen Center and Goebel Adult Center Master Plan, Conejo Creek North Park Healing Garden, Conejo Recreation and Park District Master Plan, Paige Lane Neighborhood Park

A Fresh Take On Community Engagement

Communication in our modern era has become increasingly distant, making effective and thorough engagement with communities and stakeholders more challenging. Our team utilizes a variety of methods to engage participants of diverse backgrounds, education levels, and abilities with a cross-platform approach that gives agencies the ability to listen, offer remote participation, and collect feedback from all voices in the community.

Bringing people together for a conversation:

Utilizing in-person and virtual platforms, we will help you engage with a broad cross-section of stakeholders

- *Project committee & key stakeholder interviews*
- *Community workshops*
- *Public hearings*
- *Open houses*



Expand possibilities with digital tools

We will help you engage with key demographics in a remote way

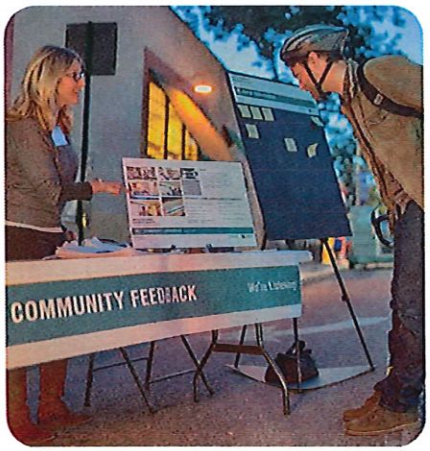
- *Virtual meetings & webinars*
- *Real time & static surveys*
- *360 video site tours*
- *White-boarding & brainstorming tools*
- *QR codes*



Reaching communities where they already are

We will help increase participation by meeting your community where they already are, utilizing modern communication methods as well as more traditional approaches

- *Project website & branding*
- *Social media advertising*
- *Newsletters & e-blasts*
- *Mailers, flyers, & business cards*
- *Community ambassadors*
- *Pop-up engagement booths*
- *Walking tours*
- *Student involvement*



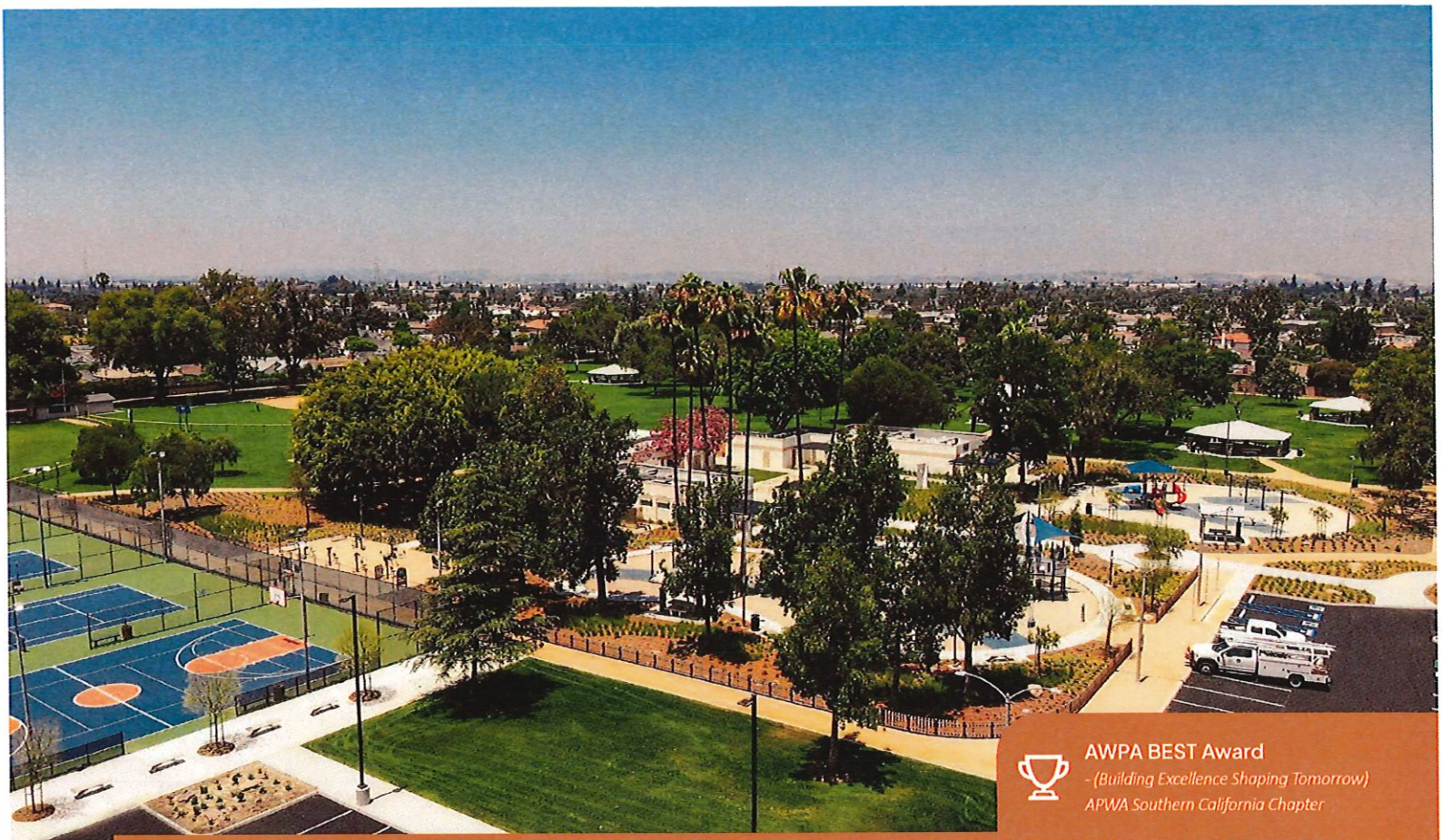




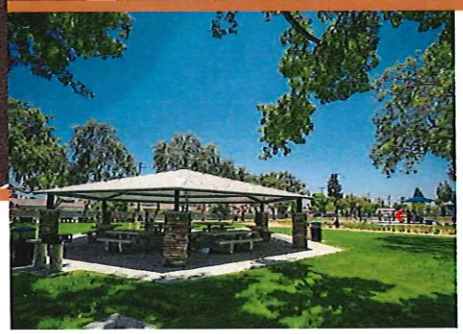
Formal Outreach Methods & Processes

We will promote a smooth public review and adoption process through continual check-ins with decision-makers throughout the project

Next: Project Examples



AWPA BEST Award
- (Building Excellence Shaping Tomorrow)
APWA Southern California Chapter







Downey Measure S Park Improvement Projects

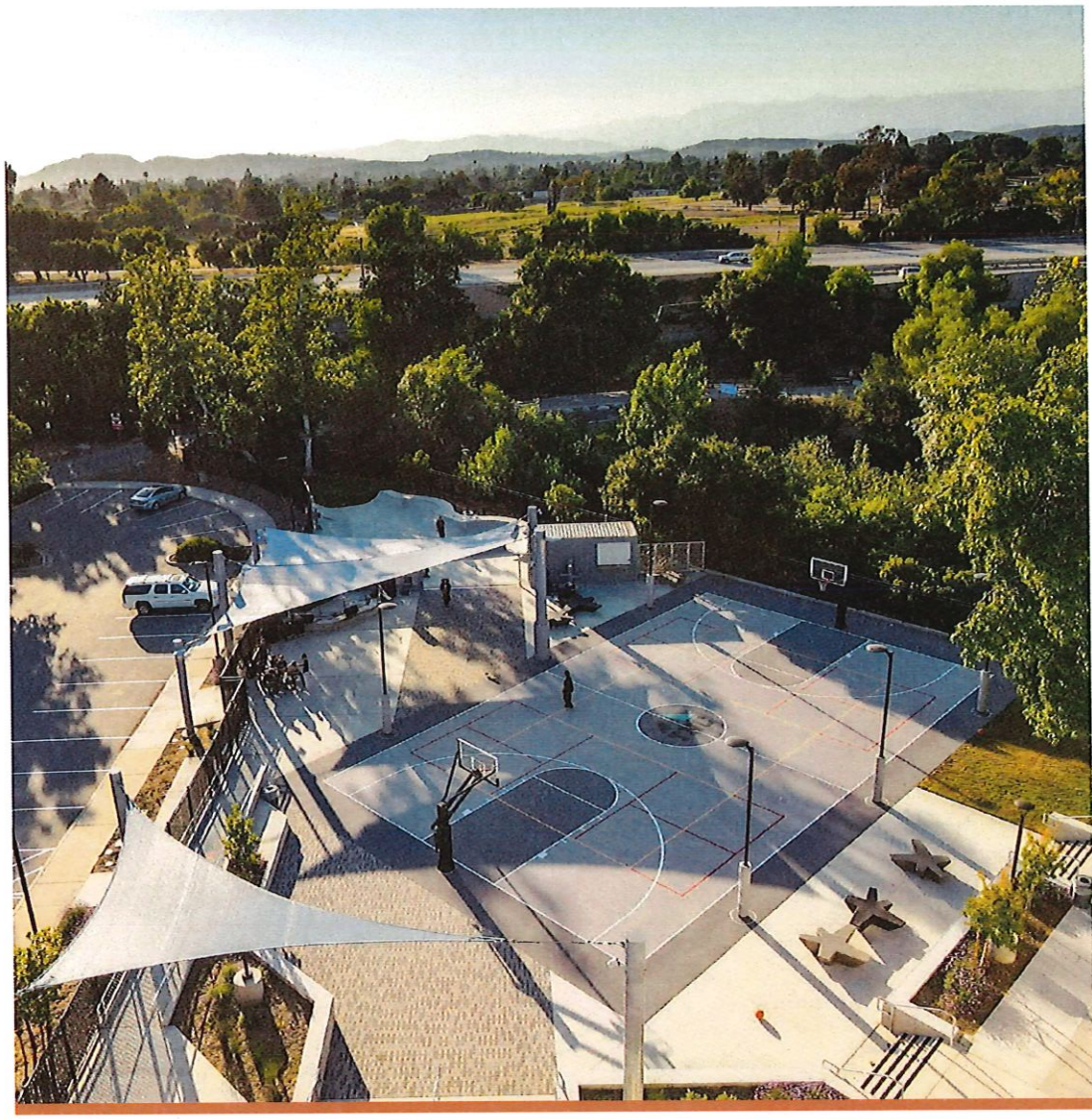
RRM was selected by the City of Downey to prepare park improvement plans for three neighborhood parks: Discovery Park, Furman Park, and Independence Park. RRM's team successfully generated all three park plans from schematic design to construction drawings within the six-month timeline stressed by the City. The various park designs carefully considered the existing uses of the parks by the surrounding community resulting in the preservation of the original atmosphere and overall functionality of each park. At Furman Park, with the replacement and upsize of four new picnic shelters equipped with electrical connections, more picnic tables and barbeques, and a new restroom building, events of various sizes can now be held at the park. Recreational facilities were improved by adding a multi-sport court, resurfaced sports courts, upgraded backstops and fencing, and improved fitness circuit. The addition of a synthetic turf soccer field is the highlight at Discovery Park, providing the community the ability to play harder on a new durable surface and play later under the upgraded Musco Sports Lighting.

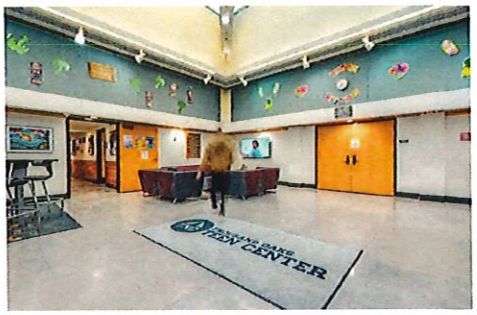
Client
City of Downey

Location
Downey, CA

The RRM Teams Involved
- *Landscape Architecture*
- *Civil Engineering*
- *Surveying*

Project Timeline
2018-2020









Alex Fiore Teen Center and Goebel Adult Center

A revitalized and expanded community resource

The Conejo Recreation and Park District, in partnership with the City of Thousand Oaks, selected RRM Design Group to develop a comprehensive master plan to revitalize the existing teen and community center, transforming it into a vibrant community hub. The plan modernizes existing structures by renovating restrooms, kitchens, storage areas, and the outdoor patio. It also enhances outdoor spaces, creating a multi-use court for various sports and activities, an event area for community gatherings, an alternative game and outdoor classroom/activity area, a skate plaza, and a shaded outdoor fitness area. Other improvements included technological upgrades to security systems, outdoor speakers, and exterior electrical and lighting systems. The revitalized teen and community center provides a welcome space for all ages to gather.

Client

Conejo Recreation and Park District

Location

Thousand Oaks, CA

The RRM Teams Involved

- *Landscape Architecture*
- *Architecture*
- *Civil Engineering*

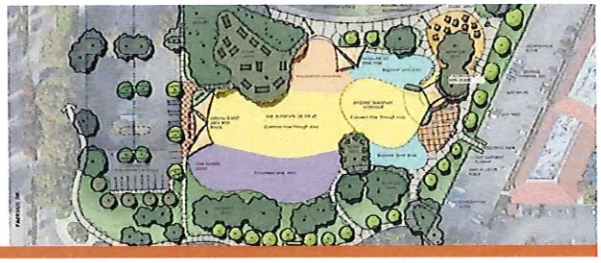
Project Timeline

Completed in 2023









Ken Mercer Skate Park

Designed by the Community, for the Community

Designed along with the community, this skatepark project embodies the collective vision of skateboarders, parents, neighbors, and local sports groups. Extensive public outreach provided diverse opportunities for community members to shape the design, ensuring that the skatepark meets their needs and desires. The design integrates this valuable feedback, featuring essential amenities such as lighting, paving, parking, shade, and furnishings. RRM and Wormhoudt Inc. worked closely together to ensure that landscape and skatepark amenities were designed seamlessly. While Wormhoudt worked directly with the skaters to provide a skate design that met the needs of beginners, intermediate, and advanced skaters, RRM designed shaded hangout plazas and landscapes for skaters and spectators.

Client
City of Pleasanton

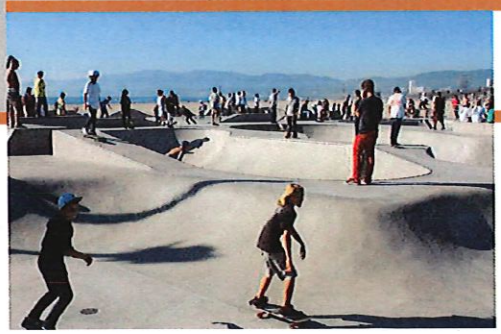
Location
Pleasanton, CA

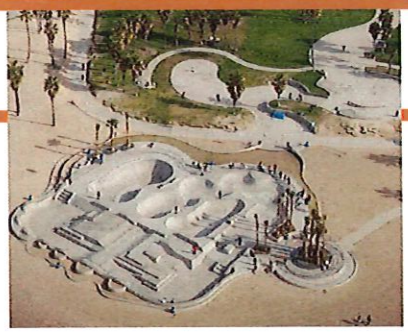
The RRM Teams Involved
- *Landscape Architecture*

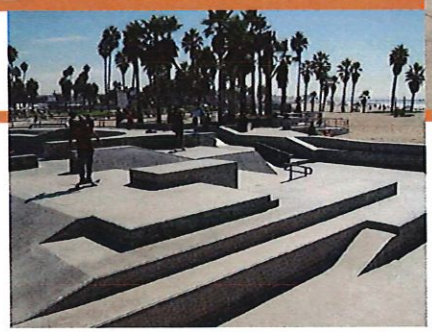
Project Size
3 Acres

Project Timeline
2021-Present









Venice Beach Ocean Front Walk And Skate Park

RRM Design Group provided the planning, design, construction documents, bid services, cost estimates, and construction administration for the award-winning renovation of the 1.7-mile Venice Beach Oceanfront Walk, the busiest public park in Los Angeles and the second most visited place in California.

Within this divided community, through extensive outreach activities, RRM was able to precipitate a consensus by using design solutions that maintained the unique flair of Venice Beach. The design itself proved vandal-resistant, safe, low-maintenance, innovative, artistic and attractive, and included: plazas, performance areas, recreational facilities, basketball courts, multi-use paths, art installations, gateway monuments, children's play areas, and restrooms.

The final phase of the design to be implemented was the acclaimed Venice Skate Park, a 16,000 square foot facility on the beach, which also serves the purpose of capping an abandoned oil drilling site. The City of Los Angeles and the California Coastal Commission unanimously adopted the Venice Beach plans.

Client
City of Los Angeles

Location
Venice , CA

The RRM Teams Involved
- *Landscape Architecture*
- *Engineering*
- *Surveying*

Project Size
1.7 Miles in length





La Palma Green Promenade and Paseo

The City of Anaheim envisioned this important project to enhance recreation opportunities and the quality of life for the community at large. After extensive community engagement, a conceptual site plan was created. Our team was hired to work with the City, Staff, and Stakeholders to further develop the plan according to the communities' needs and desires and elevate the concept by creating a meaningful place, not just a design.

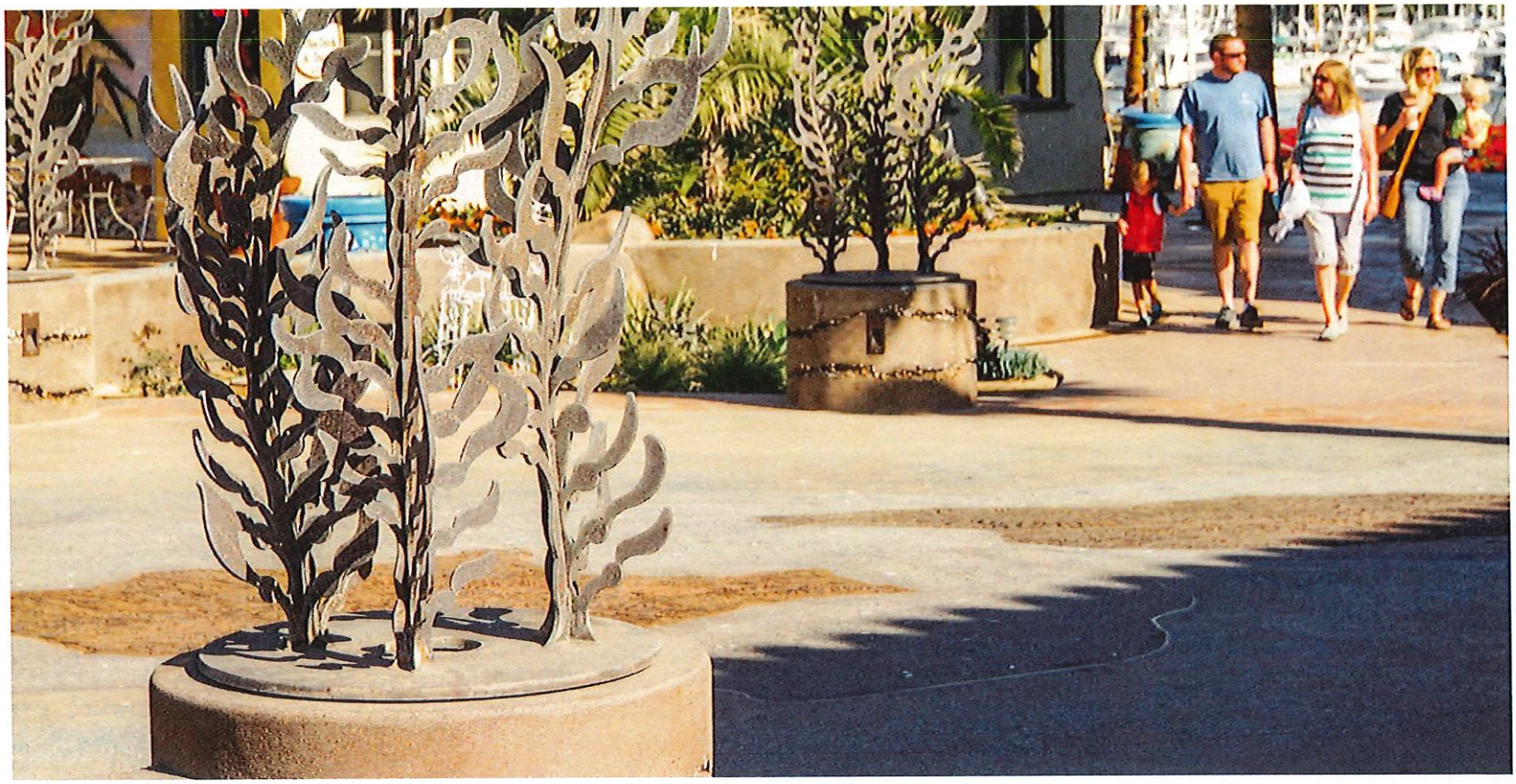
RRM's history working on the park, street, and parking lot with the City of Anaheim has proven successful. La Palma Parkway is currently under construction, and Swan Street Parking Lot has been permitted. La Palma Park and the construction of Swan Street Parking Lot are the final pieces to complete this valuable trifecta for the City.

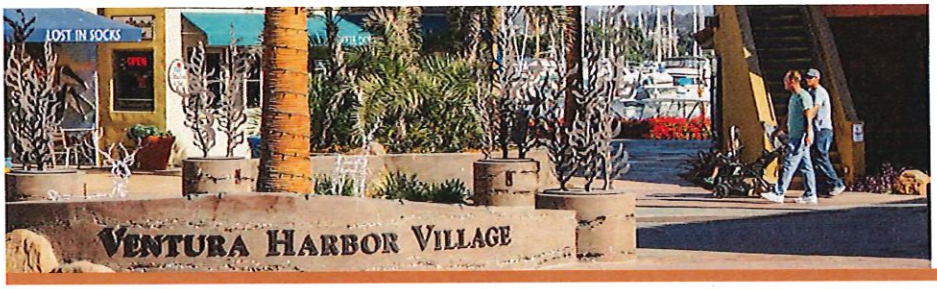
Client
City of Anaheim

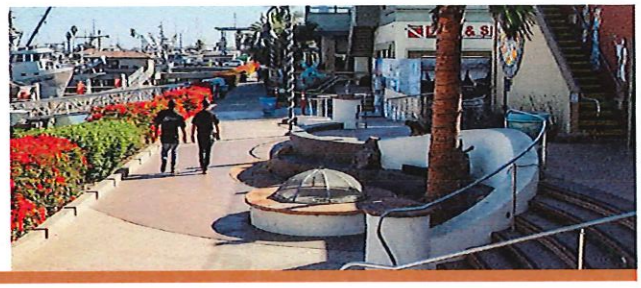
Location
Anaheim, CA

The RRM Teams Involved
- *Landscape Architecture*

Project Timeline
2019-Present







Ventura Harbor Village

Elevating Ventura's waterfront experience

The Ventura Port District hired RRM to develop a comprehensive landscape Master Plan for Harbor Village, the commercial zone within the Port. The intent of the design is to create a heightened sense of entry and a cohesive series of outdoor courtyards, paseos, and walkways to stimulate retail business throughout the five-acre village. Features of the plan include a new event lawn/amphitheater with stage and custom wind-calming structures, entry plaza with custom water feature, areas for public art, outdoor patios to increase tenant lease space, decorative paving, fisherman's memorial plaza, themed playground and wayfinding signage. RRM also prepared construction cost projections to help the District prioritize phases for implementation of the plan.



Client

Ventura Port District

Location

Ventura, CA

The RRM Teams Involved

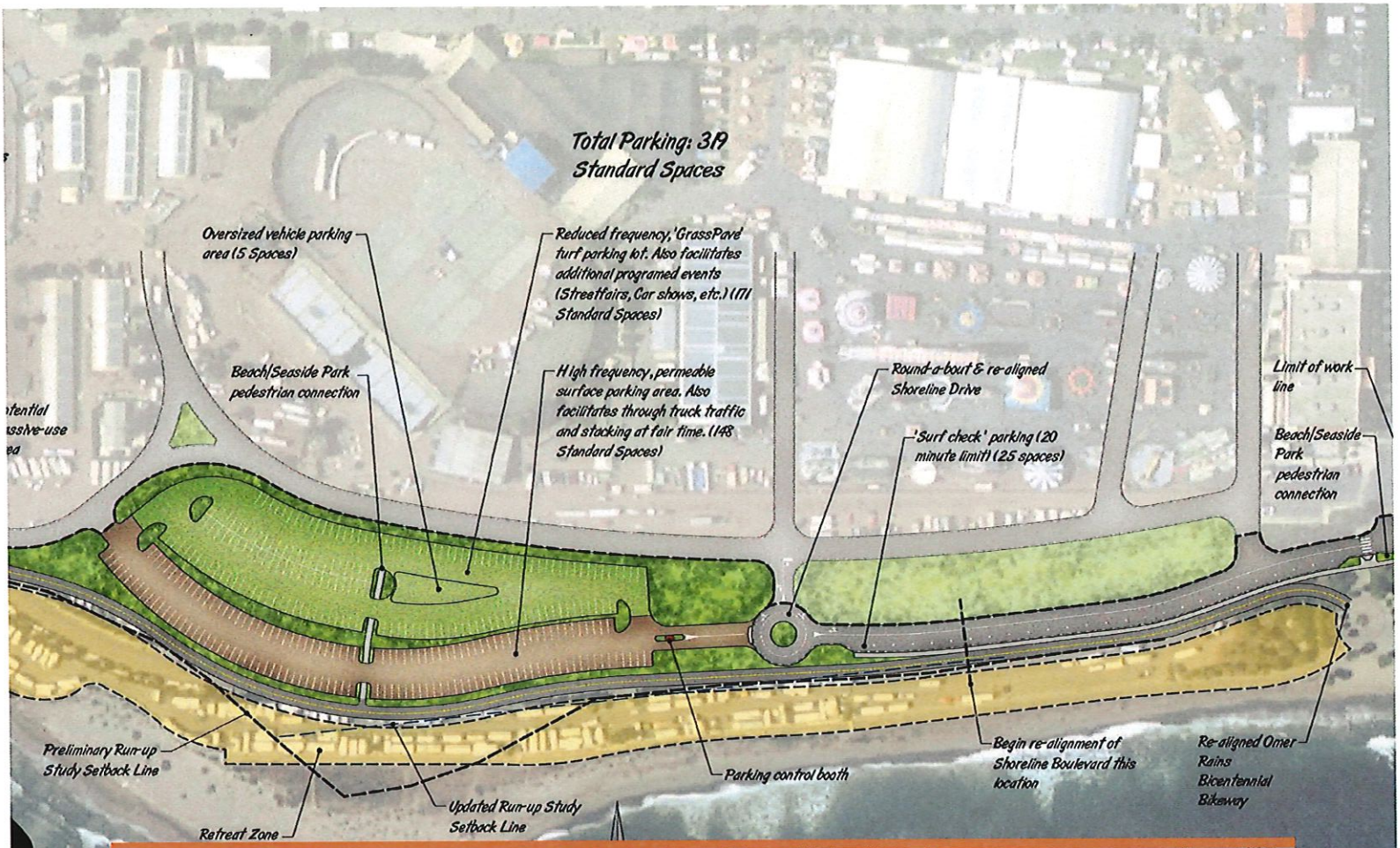
- *Landscape Architecture*
- *Civil Engineering*
- *Structural Engineering*
- *Surveying*
- *Architecture*

Key Features & Elements

- *Plaza*
- *Performance Space*
- *Public Art*
- *Gateway*

Project Timeline

2011-Present









Surfer's Point Managed Shoreline Retreat Phases 1 & 2

A first-of-its-kind project on Ventura's coast

Surfer's Point is the first project of its kind to be approved by the California Coastal Commission. RRM was hired by the City of Ventura to conceive, design and engineer this precedent-setting coastal retreat project. Striking a balance between restoration and recreational needs, the project maintained access to coastal recreation while improving aesthetic and environmental characteristics via restoration of the back beach with native materials, contour grading, dune restoration and stormwater pre-treatment. With the first phase completed, Surfer's Point has provided a restored beach with dunes, bike path along the shore, multi-functional parking lots that convert into festival event areas and functional access to the Ventura County Fairgrounds for community events.

Client
City of Ventura

Location
Ventura, CA

The RRM Teams Involved
- *Landscape Architecture*
- *Civil Engineering*
- *Planning*

Timeline
2002-Present







Zumwalt Park

A new stage for downtown Tulare

RRM Design Group was retained to assist the City of Tulare with the renovation of Zumwalt Park to help revitalize the downtown area. Funding for this project is from the American Rescue Plan Act (ARPA). RRM prepared design options, followed by a simple "open-house" style community event to solicit the public's input on the preferred design. The primary features of the new park will be an amphitheater for events of up to approximately 1,500-2,000 attendees and a playground and splash pad. Other amenities include new restrooms, picnicking opportunities, and streetscape improvements while preserving an existing gazebo and some existing trees. RRM will provide bid-ready construction documents, specifications, and construction support based on the preferred design.

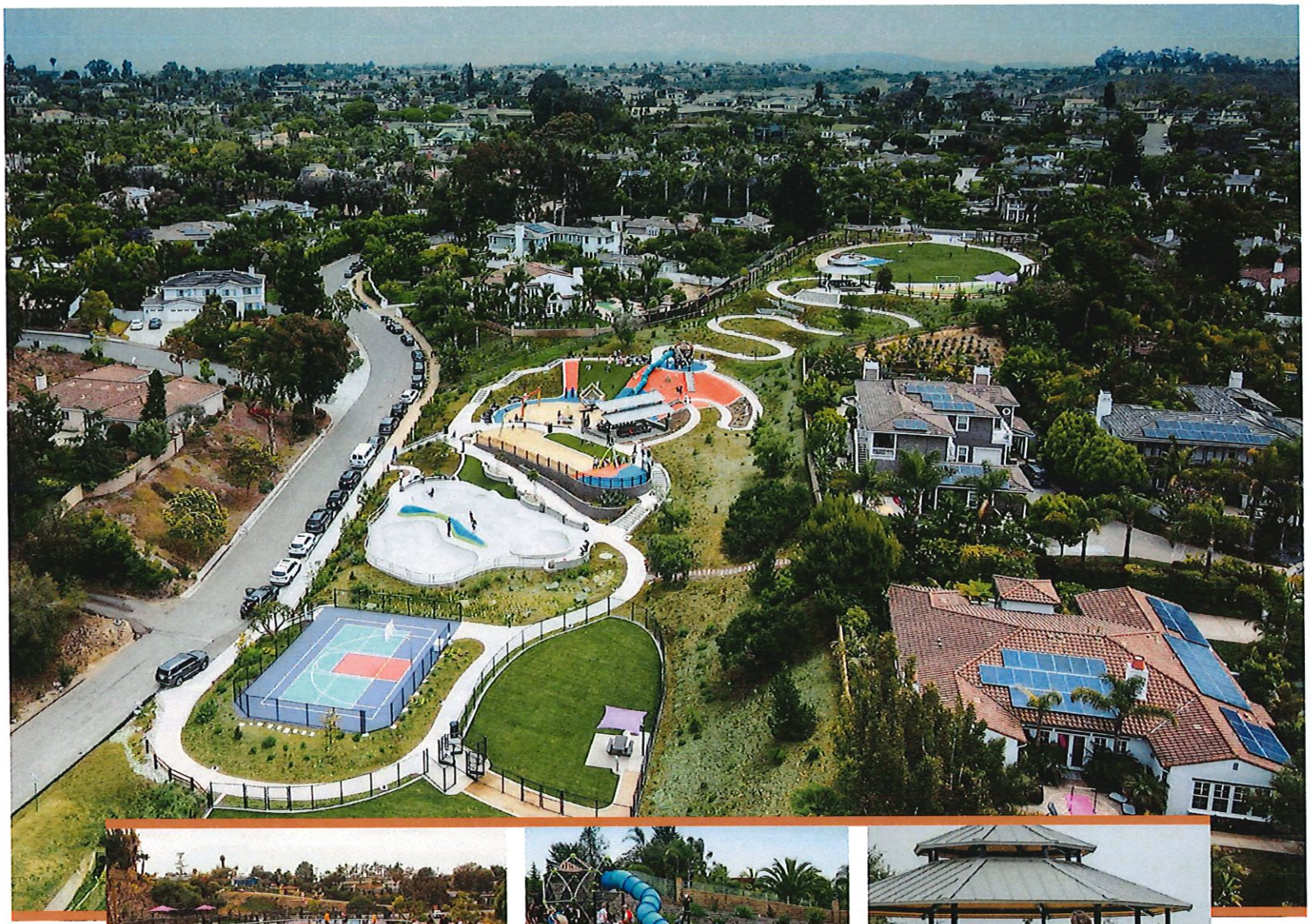
Client
City of Tulare

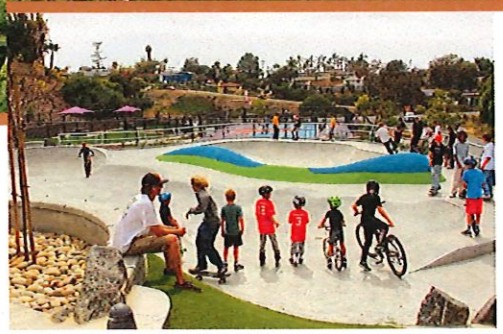
Location
Tulare, CA

The RRM Teams Involved
- *Landscape Architecture*
- *Architecture*

Project Size
3.5 Acres

Project Timeline
2022-Present









Olympus Park | Transforming a blank slate

The City of Encinitas tasked RRM with transforming a blank slate of land into a 3.1-acre neighborhood park. A robust public outreach process defined community's desires and set the program, including space for yoga and fitness classes, dog park, skate feature and bike pump track, colorful play elements with an adventure hill, picnicking, shade structures, public art, and a garden designed in collaboration with the San Diego Botanical Garden. After the conceptual design was set, RRM continued into construction documents and later supported construction. The ongoing success of this park was due to effective public outreach and collaboration with City staff, namely Public Works, Parks, Recreation and Cultural Arts Department, and maintenance staff. RRM listened to the concerns of a vocal community to account for challenges and design a park that everyone is proud to support. Olympus Park has been honored with several awards and remains a top visited park in San Diego County.

Client
City of Encinitas

Location
Encinitas, CA

The RRM Teams Involved
- *Landscape Architecture*
- *Civil Engineering*
- *Surveying*

Project Size
3.1 Acres

Timeline
2017-2021



Neff Park Improvements

The City of La Mirada hired RRM Design Group to develop a schematic plan and renderings for Neff Park that would eventually continue through the construction documentation process. Neff Park is nestled into the center of a suburban neighborhood in La Mirada with a unique historic background. Three structures remain and some sport courts, a playground, and picnic areas have been added. As a part of the design phase, RRM's team designed upgraded sport court facilities, picnic areas including a picnic structure, updated restroom facilities, a perimeter path, low water use planting and dealt with drainage issues with the use of a naturally planted swale. Based on City and community input, the design was improved upon and is now ready for the construction documentation phase.

Client

City of La Mirada

Location

La Mirada, CA

The RRM Teams Involved

- *Landscape Architecture*
- *Civil Engineering*
- *Architecture*

Project Size

10 Acres

Key Takeaways

- ***Historic Park Renovation***
- ***Community Driven Design***
- ***Multi-Generational Design***
- ***Incorporated CPTED Principles***
- ***Community Gathering Space***







Porterville Community Center and Park

The Porterville Community Center and Park project, led by RRM Design group, will transform an under-developed public lot into a vibrant recreational space. The park will feature an ADA playground, a pump track, trail, and sheltered picnic area. The community center, designed as an indoor facility, will allow citizens a space to exercise and gather while being shielded from the area's poor air quality, caused by various agricultural activities. This project aims to address the lack of amenities in the area and foster community engagement, while also considering the environmental and social challenges faced by the city. The ADA playground will ensure inclusivity for children of all abilities, while the pump track caters to biking and skateboarding enthusiasts. The fully connected trail system will enhance accessibility for walking, jogging, and cycling. The community center will serve as a hub for various events and activities, promoting social interaction and physical well-being. Overall, the Porterville Community Center and Park project will revitalize the public land, providing a dynamic and inclusive space where residents can come together, enjoy indoor and outdoor activities, and strengthen community bonds.

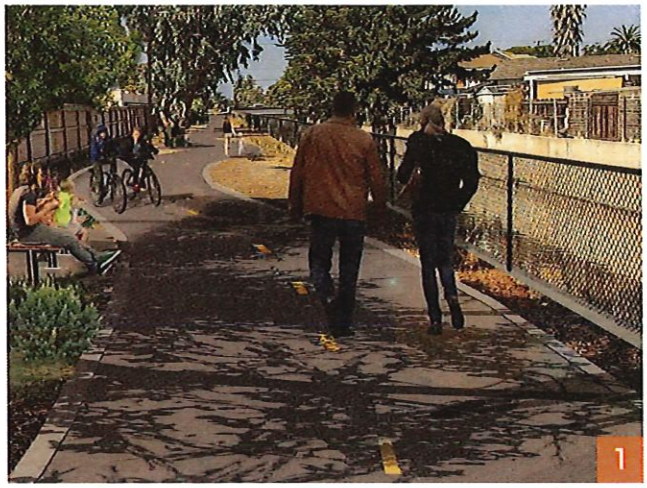
Client
City of Porterville

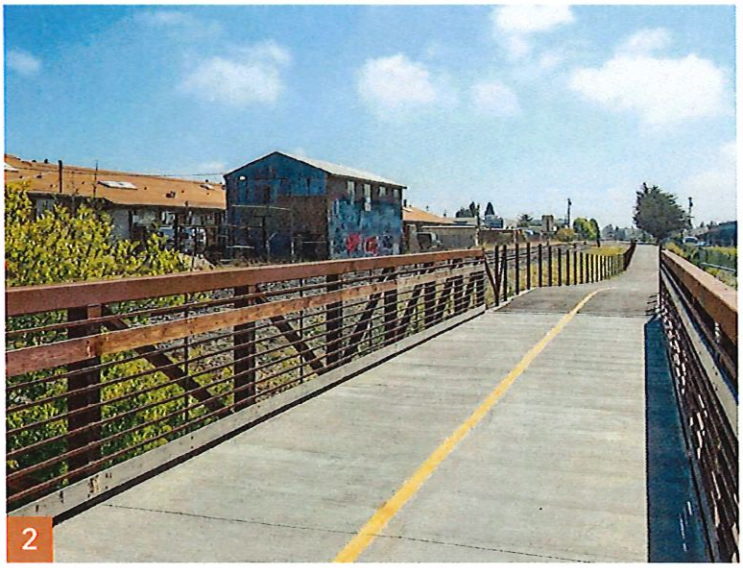
Location
Porterville, CA

The RRM Teams Involved
- *Architecture*
- *Landscape Architecture*

Project Timeline
Completed in 2023

Trail Experience



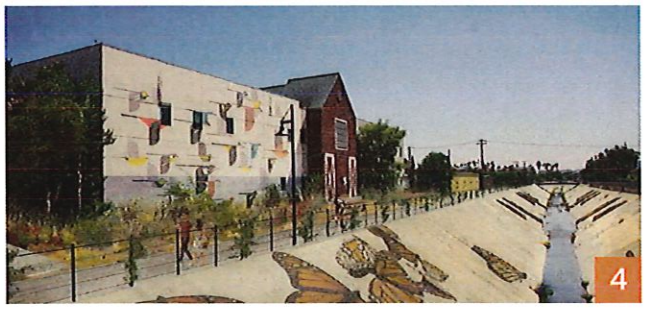


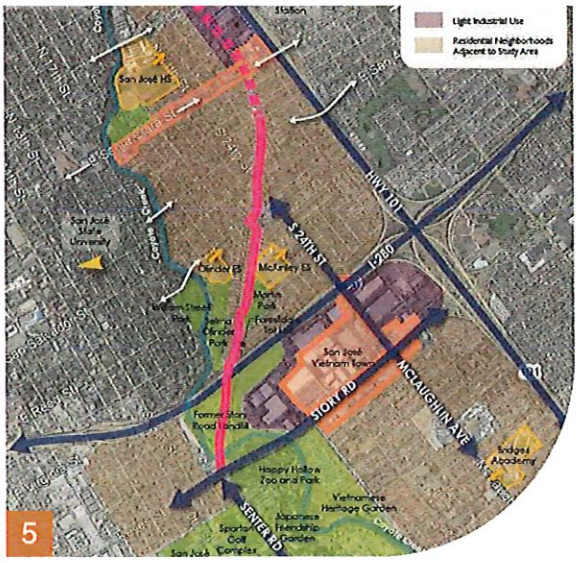


Trail Projects

1. *Franklin Creek Trail, Carpinteria*
2. *Santa Cruz Rail Trail Segments 7 PH1, 7 PH2, 8-9, & 10-11*
3. *Whittier Greenway Trail East*
4. *Escondido Creek Trail Expansion and Renovation Design*
5. *Five Wounds Trail, San Jose*









Pictured: *Our Mike Sherrod, Managing Partner & PIC on this pursuit, doing what he loves.*

Section Six:

Fee Schedule (Cost File provided via PlanetBids)

SOQ For On-Call Multidisciplinary & Professional Consulting Services



RRM Project Graphic: *La Palma Park Expansion and Renovation, La Palma*

Section Seven:

Appendix B Review & Reference Form

SOQ For On-Call Multidisciplinary & Professional Consulting Services

References of Work Performed Form

(List 5 Local References)

Comany Name: RRM Design Group

1. Name of Reference: Client: City of Downey

Address: 11111 Brookshire Avenue, Downey, CA 90241

Contact Name: John Oskoui Phone Number: (949) 350-9225

Email: ajo21335@gmail.com

Dates of Business: 2018-2020

2. Name of Reference: Client: City of Escondido

Address: 201 N. Broadway, Escondido, CA 92026

Contact Name: Joanna Axelrod, Communications & Community Services Phone Number: (760) 839-4573

Email: jaxelrod@escondido.org

Dates of Business: 2020-Present

3. Name of Reference: Client: City of Wildomar

Address: 23873 Clinton Keith Road, Suite 201
Wildomar, CA 92595

Contact Name: Cameron Luna, Associate Engineer Phone Number: (951) 677-7751

Email: cluna@cityofwildomar.org

Dates of Business: 2017-Present

4. Name of Reference: Client: City of Encinitas

Address: 505 S. Vulcan Avenue, Encinitas, CA 92024

Contact Name: Jennifer Campbell, Assistant City Manager (Formerly Director, Parks and Recreation & Cultural Arts) Phone Number: (760) 633-2740

Email: jcampbell@encinitasca.gov

Dates of Business: 2017-2021

5. Name of Reference: Client: Conejo Recreation and Park District

Address: 403 West Hillcrest Drive, Thousand Oaks, CA 91360

Contact Name: Andrew Mooney, Park Planner Phone Number: (805) 495-6471

Email: amooney@crpd.org

Dates of Business: Ongoing

EXHIBIT "B"

Payment Schedule (Hourly Payment)

A. Hourly Rate

CONSULTANT'S fees for such services shall be based upon the following hourly rate and cost schedule:

SEE ATTACHED EXHIBIT B

B. Travel Charges for time during travel are not reimbursable.

C. Billing

1. All billing shall be done monthly in fifteen (15) minute increments and matched to an appropriate breakdown of the time that was taken to perform that work and who performed it.

2. Each month's bill should include a total to date. That total should provide, at a glance, the total fees and costs incurred to date for the project.

3. A copy of memoranda, letters, reports, calculations and other documentation prepared by CONSULTANT may be required to be submitted to CITY to demonstrate progress toward completion of tasks. In the event CITY rejects or has comments on any such product, CITY shall identify specific requirements for satisfactory completion.

4. CONSULTANT shall submit to CITY an invoice for each monthly payment due. Such invoice shall:

   A) Reference this Agreement;
   B) Describe the services performed;
   C) Show the total amount of the payment due;
   D) Include a certification by a principal member of CONSULTANT's firm that the work has been performed in accordance with the provisions of this Agreement; and
   E) For all payments include an estimate of the percentage of work completed.

   Upon submission of any such invoice, if CITY is satisfied that CONSULTANT is making satisfactory progress toward completion of tasks in accordance with this Agreement, CITY shall approve the invoice, in which event payment shall be made within thirty (30) days of receipt of the invoice by CITY. Such approval shall not be unreasonably withheld. If CITY does not approve an invoice, CITY shall notify CONSULTANT in writing of the reasons for non-approval and the schedule of performance set forth in **Exhibit "A"** may at the option of CITY be suspended until the parties agree that past performance by CONSULTANT is in, or has been brought into compliance, or until this Agreement has expired or is terminated as provided herein.

5. Any billings for extra work or additional services authorized in advance and in writing by CITY shall be invoiced separately to CITY. Such invoice shall contain all of the information required above, and in addition shall list the hours expended and hourly rate charged for such time. Such invoices shall be approved by CITY if the work performed is in accordance with the extra work or additional services requested, and if CITY is satisfied that the statement of hours worked and costs incurred is accurate. Such approval shall not be unreasonably withheld. Any dispute between the parties concerning payment of such an invoice shall be treated as separate and apart from the ongoing performance of the remainder of this Agreement.

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EXHIBIT B

RRM Bill Rate Ranges

ARCHITECTURE					
Intern	$	54	-	$	91
Designer I - ARCH	$	83	-	$	111
Designer II - ARCH	$	90	-	$	133
Designer III - ARCH	$	108	-	$	170
Job Captain - ARCH	$	108	-	$	170
Architect	$	114	-	$	174
Project Designer - ARCH	$	126	-	$	197
Project Architect	$	126	-	$	197
Project Manager - ARCH	$	131	-	$	212
BIM Manager - ARCH	$	132	-	$	233
Quality Control Manager - ARCH	$	151	-	$	255
Senior Designer - ARCH	$	154	-	$	248
Senior Architect	$	154	-	$	262
Senior Project Manager - ARCH	$	157	-	$	269
Associate Manager of Architecture	$	163	-	$	251
Design Director - ARCH	$	183	-	$	309
Manager of Architecture	$	189	-	$	309
Director of Architecture	$	201	-	$	330
Principal	$	207		$	371
Managing Partner	$	220		$	442

ENGINEERING					
CIVIL ENGINEERING					
Intern	$	54	-	$	91
Designer I - CIVIL	$	77	-	$	107
Designer II - CIVIL	$	87	-	$	138
Construction Inspector	$	102	-	$	192
Associate Engineer - CIVIL	$	129	-	$	190
Senior Associate Engineer - CIVIL	$	146	-	$	238
Engineer I - CIVIL	$	105	-	$	159
Engineer II - CIVIL	$	118	-	$	186
Project Engineer - CIVIL	$	142	-	$	210
Senior Project Engineer - CIVIL	$	160	-	$	262
Project Manager - CIVIL	$	176	-	$	277
Manager of Engineering Services - CIVIL	$	200	-	$	317
Principal	$	207		$	371
Managing Partner	$	220		$	442
STRUCTURAL ENGINEERING					
Intern	$	54	-	$	91
Drafter I	$	77	-	$	123
Drafter II	$	89	-	$	139
Drafter III	$	104	-	$	153
Senior Drafter	$	125	-	$	202
Engineer I - STRUCT	$	101	-	$	149
Engineer II - STRUCT	$	119	-	$	186
Project Engineer - STRUCT	$	142	-	$	210
Senior Project Engineer - STRUCT	$	159	-	$	261
Project Manager - STRUCT	$	170	-	$	269
Manager of Engineering Services - STRUCT	$	193	-	$	309
SURVEYING					
Survey Technician I	$	78	-	$	119
Survey Technician II	$	90	-	$	137
Survey Technician III	$	105	-	$	182
Party Chief	$	108	-	$	168
Senior Party Chief	$	135	-	$	217
Land Surveyor	$	135	-	$	203
Senior Land Surveyor	$	159	-	$	242
Supervisor of Surveying	$	171	-	$	249
Manager of Surveying	$	180	-	$	277
SURVEYING (Crew Rates)					
REGULAR					
One person w/ GPS or Robotic Workstation	$	175	-	$	230
Two person	$	240	-	$	390
Three person	$	320	-	$	495
PREVAILING WAGE					
One person w/ GPS or Robotic Workstation	$	270	-	$	370
Two person	$	335	-	$	380
Three person	$	425	-	$	610

INTERIOR DESIGN					
Designer I - INT	$	74	-	$	111
Designer II - INT	$	90	-	$	136
Interior Designer I	$	97	-	$	144
Interior Designer II	$	108	-	$	172
Interior Designer III	$	128	-	$	194
Senior Interior Designer	$	138	-	$	215

LANDSCAPE ARCHITECTURE					
Intern	$	54	-	$	91
Assistant Designer - LAND	$	84	-	$	119
Associate Designer - LAND	$	93	-	$	137
Designer- LAND	$	105	-	$	182
Landscape Architect	$	108	-	$	175
Senior Landscape Architect	$	132	-	$	214
Principal Landscape Architect	$	156	-	$	252
Design Director - LAND	$	159	-	$	256
Manager of Landscape Architecture	$	165	-	$	259
Principal	$	207		$	371
Managing Partner	$	220		$	442

PLANNING					
Intern	$	54	-	$	91
Assistant Planner	$	98	-	$	142
Associate Planner	$	117	-	$	187
Urban Designer - PLAN	$	117	-	$	187
Senior Planner	$	148	-	$	227
Senior Urban Designer - PLAN	$	148	-	$	227
Supervisor of Planning & Urban Design	$	160	-	$	244
Principal Planner	$	181	-	$	276
Manager of Planning & Urban Design	$	194	-	$	291
Principal	$	207		$	371
Managing Partner	$	220		$	442

CORPORATE SERVICES					
Administrative Assistant	$	66	-	$	108
Administrative Coordinator	$	83	-	$	144
Office Manager	$	118	-	$	179
CEO	$	276		$	546
File Clerk/Administrative Support	$	62		$	93
Marketing Assistant	$	60	-	$	91
Marketing Coordinator	$	77		$	129
Marketing Manager	$	140		$	262
Marketing Specialist	$	103		$	172
Office Coordinator	$	83	-	$	144
Business Development & Pursuits Supervisor	$	119		$	215
Receptionist	$	62	-	$	93
Senior Marketing Specialist	$	118		$	208

Rev 3/1/2025

Subconsultants' Bill Rates

Studio Moriyama

Community Liaison & On-Call Designer

Max Moriyama
Studio Moriyama

Hourly Rate Range: $150–180

Arborist
Monarch

MONARCH ENVIRONMENTAL

ARBORIST SERVICES PRICING 2025

Hourly rates shall not exceed those listed below for the following staff positions:

ISA Certified Arborist, Registered Consulting Arborist, Qualified Tree Risk Assessor: $250

P2S ENG

Electrical Engineering, Site Lighting (MEP)
P2S

P2S LP
RATE SCHEDULE FOR ENGINEERING SERVICES ON A TIME AND EXPENSE BASIS

Category	Rate
PRINCIPAL ENGINEER	$365
ENGINEER GRADE 05	$308
ENGINEER GRADE 04	$299
ENGINEER GRADE 03	$256
ENGINEER GRADE 02	$236
ENGINEER GRADE 01	$209
DESIGN ENGINEER GRADE 05	$256
DESIGN ENGINEER GRADE 04	$236
DESIGN ENGINEER GRADE 03	$209
DESIGN ENGINEER GRADE 02	$185
DESIGN ENGINEER GRADE 01	$165
DESIGNER GRADE 04	$176
DESIGNER GRADE 03	$165
DESIGNER GRADE 02	$151
DESIGNER GRADE 01	$145
CAD/BIM DESIGNER GRADE 04	$146
CAD/BIM DESIGNER GRADE 03	$131
CAD/BIM DESIGNER GRADE 02	$118
CAD/BIM DESIGNER GRADE 01	$108
COMMISSIONING GRADE 05	$308
COMMISSIONING GRADE 04	$268
COMMISSIONING GRADE 03	$228
COMMISSIONING GRADE 02	$182
COMMISSIONING GRADE 01	$156
TECHNICAL WRITER	$165
PROJECT ASSISTANT	$108

In addition, for direct out-of-pocket expenses (when they occur), we quote the following:

1)	Automobile:	at current IRS rate per mile from home office for travel outside Los Angeles, Orange, San Diego, San Bernardino, Riverside & King counties
2)	Travel Expense:	at Cost
3)	Subsistence:	While away from home office for more than 1 day: at Cost, but not to exceed $275 per day per person.
4)	Plan Check Fees:	at Cost plus 10% markup
5)	Third-Party Services: • Printing and copy services • Consultant and subcontract professional fees • Surveying / Soils Investigation • Testing Laboratory Work	at Cost plus 10% markup

LIABILITY LIMITS

Professional Liability	$ 5,000,000.
General Liability	$ 2,000,000.

Effective January 1, 2025 – December 31, 2025
RT-225

Standard Fee Schedule for Environmental Sciences and Planning Services

Professional, Technical and Support Personnel*	Hourly Rate		
	January 1 – December 31, 2025	January 1 – December 31, 2026	January 1 – December 31, 2027
Senior Principal	$330	$342	$354
Principal	$318	$329	$341
Director	$318	$329	$341
Senior Supervisor II	$302	$313	$324
Supervisor I	$282	$292	$302
Senior Professional II	$264	$273	$283
Senior Professional I	$246	$255	$264
Professional IV	$218	$226	$234
Professional III	$203	$210	$217
Professional II	$180	$186	$193
Professional I	$160	$166	$172
Associate III	$135	$140	$145
Associate II	$121	$125	$129
Associate I	$113	$117	$121
Field Technician	$97	$100	$104
Technical Editor	$152	$157	$162
Project Accountant	$129	$134	$139
Billing Specialist	$111	$115	$119
Publishing Specialist	$124	$128	$132
Clerical	$111	$115	$119

* Professional classifications include environmental scientists, urban planners, biologists, geologists, marine scientists, GHG verifiers, sustainability experts, cultural resources experts, data technology experts, and other professionals. Expert witness services consisting of depositions or in-court testimony are charged at the hourly rate of $400.

Reimbursable Expenses

Direct Cost	Rates
Photocopies – B/W	$0.25 (single-sided), $0.45 (double-sided)
Photocopies – Color	$1.55 (single-sided), $3.10 (double-sided)
Photocopies – 11" by 17"	$0.55 (B/W), $3.40 (color)
Oversized Maps	$8.50/square foot
Digital Production	$15/CD, $20/flash drive
Light-Duty and Passenger Vehicles*	$90/day
4WD and Off-Road Vehicles*	$150/day

*Current IRS mileage rate for mileage over 50 and for all miles incurred in employee-owned vehicles.

Other Direct Costs. Other direct costs associated with the execution of a project, that are not included in the hourly rates above, are billed at cost plus 16%. These may include, but are not limited to, laboratory and drilling services, subcontractor services, authorized travel expenses, permit charges and filing fees, mailings and postage, performance bonds, sample handling and shipment, rental equipment, and vehicles other than covered by the above charges.

Annual Escalation. Standard rates subject to 3.5% annual escalation, on January 1.

Payment Terms. All fees will be billed to Client monthly and shall be due and payable upon receipt or as indicated in the contract provisions for the assignment. Invoices are delinquent if not paid within 10 days from receipt or per the contractually required payment terms.

Effective January 1, 2025

Equipment	Rate
Environmental Site Assessment	
Soil Vapor Extraction Monitoring Equipment	$160
Four Gas Monitor	$137
Flame Ionization Detector	$110
Photo Ionization Detector	$82
Hand Auger Sampler	$62
Water Level Indicator, DC Purge Pump	$46
CAPDash	$7,500
Natural Resources Field Equipment	
UAS Drone	$300
Spotting or Fiberoptic Scope	$170
Petterson Bat Ultrasound Detector/Recording Equipment	$170
Sound Level Metering Field Package (Anemometer, Tripod and Digital Camera)	$113
GPS (Sub-meter Accuracy)	$67
Infrared Sensor Digital Camera or Computer Field Equipment	$57
Scent Station	$23
Laser Rangefinder/Altitude	$11
Pit-fall Traps, Spotlights, Anemometer, GPS Units, Sterilized Sample Jar	$9
Mammal Trap, Large/Small	$1.55/$0.55
Water and Marine Resources Equipment	
Boat (20 ft. Boston Whaler or Similar)	$800
Multi Parameter Sonde (Temp, Cond, Turbidity, DO, pH) with GPS	$170
Water Quality Equipment (DO, pH, Turbidity, Refractometer, Temperature)	$62
Refractometer (Salinity) or Turbidity Meter	$38
Large Block Nets	$114
Minnow Trap	$98
Net, Hand/Large Seine	$57
Field Equipment Packages	
Standard Field Package (Digital Camera, GPS, Thermometer, Binoculars, Tablet, Safety Equipment, and Botanic Collecting Equipment)	$114
Remote Field Package (Digital Camera, GPS, Thermometer, Binoculars, Tablet and Mifi, Delorme Satellite Beacon, 24-Hour Safety Phone)	$144
Amphibian/Vernal Pool Field Package (Digital Camera, GPS, Thermometer, Decon Chlorine, Waders, Float Tube, Hand Net, Field Microscope)	$170
Fisheries Equipment Package (Waders, Wetsuits, Dip Nets, Seine Nets, Bubblers, Buckets)	$57
Underwater and Marine Sampling Gear (U/W Photo/Video Camera, Scuba Equipment (Tanks, BCD, Regulators, Wetsuits, etc.)	$57/diver
Marine Field Package (PFDs – Personal Flotation Devices, 100-foot Reel Tapes with Stainless Carabiners, Pelican Floats, Underwater Slates, Thermometer, Refractometer, Anemometer, Various Field Guides)	$100
Insurance, Hazard and Fees	
Historic Research Fees	$55
L&H Dive Insurance	$57/diver
Level C Health and Safety	$70/person

Effective January 1, 2025

Schedule of Fees

Hourly Charges for Personnel

Professional Staff

Principal Engineer/Geologist/Environmental Scientist/Certified Industrial Hygienist	$ 250
Senior Engineer/Geologist/Environmental Scientist	$ 235
Senior Project Engineer/Geologist/Environmental Scientist	$ 220
Project Engineer/Geologist/Environmental Scientist	$ 210
Senior Staff Engineer/Geologist/Environmental Scientist	$ 200
Staff Engineer/Geologist/Environmental Scientist	$ 180
GIS Analyst	$ 160
Technical Illustrator/CAD Operator	$ 140

Field Staff

Certified Asbestos/Lead Technician	$ 220
Field Operations Manager	$ 150
Nondestructive Examination Technician (UT, MT, LP)	$ 145
Supervisory Technician	$ 140
Special Inspector (Concrete, Masonry, Structural Steel, Welding, and Fireproofing)	$ 135
Senior Technician	$ 135
Technician	$ 130

Administrative Staff

Information Specialist	$ 120
Geotechnical/Environmental/Laboratory Assistant	$ 120
Data Processor	$ 95

Other Charges

Concrete Coring Equipment (includes technician)	$ 190/hr
Anchor Load Test Equipment (includes technician)	$ 190/hr
GPR Equipment	$ 180/hr
Inclinometer	$ 100/hr
Hand Auger Equipment	$ 80/hr
Rebar Locator (Pachometer)	$ 25/hr
Vapor Emission Kit	$ 65/kit
Nuclear Density Gauge	$ 15/hr
X-Ray Fluorescence	$ 70/hr
PID/FID	$ 25/hr
Air Sampling Pump	$ 10/hr
Field Vehicle	$ 15/hr
Equipment	$ 15/hr
Expert Witness Testimony	$ 450/hr
Direct Expenses	Cost plus 15 %

Special equipment charges will be provided upon request.

Notes

Technicians and special inspectors, are charged at a 4-hour minimum, and 8-hour minimum for hours exceeding 4 hours. Overtime rates at 1.5 times the regular rates will be charged for work performed in excess of 8 hours in one day Monday through Friday and all day on Saturday. Rates at twice the regular rates will be charged for all work in excess of 12 hours in one day, all day Sunday and on holidays.

Our rates will be adjusted in conjunction with the increase in the Prevailing Wage Determination during the life of the project, as applicable.

The terms and conditions are included in Ninyo & Moore's Work Authorization and Agreement form.

Schedule of Fees for Laboratory Testing

SOILS

Atterberg Limits, D 4318, CT 204	$ 170
California Bearing Ratio (CBR), D 1883	$ 550
Chloride and Sulfate Content, CT 417 & CT 422	$ 175
Consolidation, D 2435, CT 219	$ 300
Consolidation, Hydro-Collapse only, D 2435	$ 150
Consolidation – Time Rate, D 2435, CT 219	$ 200
Direct Shear – Remolded, D 3080	$ 350
Direct Shear – Undisturbed, D 3080	$ 300
Durability Index, CT 229	$ 175
Expansion Index, D 4829, IBC 18-3	$ 190
Expansion Potential (Method A), D 4546	$ 170
Geofabric Tensile and Elongation Test, D 4632	$ 200
Hydraulic Conductivity, D 5084	$ 350
Hydrometer Analysis, D 6913, CT 203	$ 220
Moisture, Ash, & Organic Matter of Peat/Organic Soils	$ 120
Moisture Only, D 2216, CT 226	$ 35
Moisture and Density, D 2937	$ 45
Permeability, CH, D 2434, CT 220	$ 300
pH and Resistivity, CT 643	$ 175
Proctor Density D1557, D 698, CT 216, AASHTO T-180	$ 220
Proctor Density with Rock Correction D 1557	$ 340
R-value, D 2844, CT 301	$ 375
Sand Equivalent, D 2419, CT 217	$ 125
Sieve Analysis, D 6913, CT 202	$ 145
Sieve Analysis, 200 Wash, D 1140, CT 202	$ 100
Specific Gravity, D 854	$ 125
Thermal Resistivity (ASTM 5334, IEEE 442)	$ 925
Triaxial Shear, C.D, D 4767, T 297	$ 550
Triaxial Shear, C.U., w/pore pressure, D 4767, T 2297 per pt	$ 450
Triaxial Shear, C.U., w/o pore pressure, D 4767, T 2297 per pt	$ 350
Triaxial Shear, U.U., D 2850	$ 250
Unconfined Compression, D 2166, T 208	$ 180

MASONRY

Brick Absorption, 24-hour submersion, 5-hr boiling, 7-day, C 67	$ 70
Brick Compression Test, C 67	$ 55
Brick Efflorescence, C 67	$ 55
Brick Modulus of Rupture, C 67	$ 50
Brick Moisture as received, C 67	$ 45
Brick Saturation Coefficient, C 67	$ 60
Concrete Block Compression Test, 8x8x16, C 140	$ 70
Concrete Block Conformance Package, C 90	$ 500
Concrete Block Linear Shrinkage, C 426	$ 200
Concrete Block Unit Weight and Absorption, C 140	$ 70
Cores, Compression or Shear Bond, CA Code	$ 70
Masonry Grout, 3x3x6 prism compression, C 39	$ 45
Masonry Mortar, 2x2 cube compression, C 109	$ 35
Masonry Prism, half size, compression, C 1019	$ 120
Masonry Prism, Full size, compression, C 1019	$ 200

REINFORCING AND STRUCTURAL STEEL

Chemical Analysis, A 36, A 615	$ 135
Fireproofing Density Test, UBC 7-6	$ 90
Hardness Test, Rockwell, A 370	$ 80
High Strength Bolt, Nut & Washer Conformance, per assembly, A 325	$ 150
Mechanically Spliced Reinforcing Tensile Test, ACI	$ 175
Pre-Stress Strand (7 wire), A 416	$ 170
Reinforcing Tensile or Bend up to No. 11, A 615 & A 706	$ 75
Structural Steel Tensile Test: Up to 200,000 lbs., A 370	$ 90
Welded Reinforcing Tensile Test: Up to No. 11 bars, ACI	$ 80

CONCRETE

Compression Tests, 6x12 Cylinder, C 39	$ 35
Concrete Mix Design Review, Job Spec	$ 300
Concrete Mix Design, per Trial Batch, 6 cylinder, ACI	$ 850
Concrete Cores, Compression (excludes sampling), C 42	$ 120
Drying Shrinkage, C 157	$ 400
Flexural Test, C 78	$ 85
Flexural Test, C 293	$ 85
Flexural Test, CT 523	$ 95
Gunite/Shotcrete, Panels, 3 cut cores per panel and test, ACI	$ 275
Lightweight Concrete Fill, Compression, C 495	$ 80
Petrographic Analysis, C 856	$ 2,000
Restrained Expansion of Shrinkage Compensation	$ 450
Splitting Tensile Strength, C 496	$ 100
3x6 Grout, (CLSM), C 39	$ 55
2x2x2 Non-Shrink Grout, C 109	$ 55

ASPHALT

Air Voids, T 269	$ 85
Asphalt Mix Design, Caltrans (incl. Aggregate Quality)	$ 4,500
Asphalt Mix Design Review, Job Spec	$ 180
Dust Proportioning, CT LP-4	$ 85
Extraction, % Asphalt, including Gradation, D 2172, CT 382	$ 250
Extraction, % Asphalt without Gradation, D 2172, CT 382	$ 150
Film Stripping, CT 302	$ 120
Hveem Stability and Unit Weight D 1560, T 246, CT 366	$ 225
Marshall Stability, Flow and Unit Weight, T 245	$ 240
Maximum Theoretical Unit Weight, D 2041, CT 309	$ 150
Moisture Content, CT 370	$ 95
Moisture Susceptibility and Tensile Stress Ratio, T 238, CT 371	$ 1,000
Slurry Wet Track Abrasion, D 3910	$ 150
Superpave, Asphalt Mix Verification (incl. Aggregate Quality)	$ 4,900
Superpave, Gyratory Unit Wt., T 312	$ 100
Superpave, Hamburg Wheel, 20,000 passes, T 324	$ 1,000
Unit Weight sample or core, D 2726, CT 308	$ 100
Voids in Mineral Aggregate, (VMA) CT LP-2	$ 90
Voids filled with Asphalt, (VFA) CT LP-3	$ 90
Wax Density, D 1188	$ 140

AGGREGATES

Clay Lumps and Friable Particles, C 142	$ 180
Cleanness Value, CT 227	$ 180
Crushed Particles, CT 205	$ 175
Durability, Coarse or Fine, CT 229	$ 205
Fine Aggregate Angularity, ASTM C 1252, T 304, CT 234	$ 180
Flat and Elongated Particle, D 4791	$ 220
Lightweight Particles, C 123	$ 180
Los Angeles Abrasion, C 131 or C 535	$ 200
Material Finer than No. 200 Sieve by Washing, C 117	$ 90
Organic Impurities, C 40	$ 90
Potential Alkali Reactivity, Mortar Bar Method, Coarse, C 1260	$ 1,250
Potential Alkali Reactivity, Mortar Bar Method, Fine, C 1260	$ 950
Potential Reactivity of Aggregate (Chemical Method), C 289	$ 475
Sand Equivalent, T 176, CT 217	$ 125
Sieve Analysis, Coarse Aggregate, T 27, C 136	$ 120
Sieve Analysis, Fine Aggregate (including wash), T 27, C 136	$ 145
Sodium Sulfate Soundness, C 88	$ 450
Specific Gravity and Absorption, Coarse, C 127, CT 206	$ 115
Specific Gravity and Absorption, Fine, C 128, CT 207	$ 175

ROOFING

Roofing Tile Absorption, (set of 5), C 67	$ 250
Roofing Tile Strength Test, (set of 5), C 67	$ 250

Special preparation of standard test specimens will be charged at the technician's hourly rate.
Ninyo & Moore is accredited to perform the AASHTO equivalent of many ASTM test procedures.

Cost Estimating
OCMI

2025 PROFESSIONAL RATES

	TITLE	HOURLY RATE
EXECUTIVE LEVEL	*Principal*	$350
DIRECTOR LEVEL SERVICES:	*Senior Director*	$290
	Director	$275
	Associate Director	$250
MANAGEMENT:	*Senior Cost Manager*	$230
	Cost Manager	$215
SENIOR PROFESSIONAL:	*Senior Estimator*	$195
	Senior Risk Analyst	$250
PROFESSIONAL:	*Cost Estimator II*	$180
	Cost Estimator I	$165
	Economist	$230
	Risk Analyst	$230

Rates are valid through 31 December 2025.

All Wheel Skatepark
Zach Wormhoudt

Wormhoudt INC

Wormhoudt Incorporated
Charge Rate Schedule
Effective until December 31, 2025

The following chart outlines the current charge rate for professional and office costs. Reimbursable rates and expenses are shown at the bottom.

Project Rate	
Principal	$190.00 /hour
Project Manager/Construction Manager	$160.00 /hour
CAD Manager	$150.00 /hour
Project Designer	$140.00/hour
Draftsperson	$110.00 /hour
Project Administration	$80.00/hour

Reimbursable Rates	
Mileage	$.65/mile
Blueprints, Printing and Reproductions	Cost plus 10%
Sub Consultant Services	Cost plus 10%
Travel Expenses	Cost plus 10%
Photography	Cost plus 10%
Parking and Toll Expenses	Cost plus 10%
Models and Renderings	Cost plus 10%
Permit Fees Postage/Overnight Mail Service	Cost plus 10%
Courier Delivery	Cost plus 10%

C.14

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 7/8/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER AssuredPartners Design Professionals Insurance Services, LLC 3697 Mt. Diablo Blvd Suite 230 Lafayette CA 94549 License#: 6003745	CONTACT NAME: Sandy Peters PHONE (A/C, No, Ext): 626-696-1901 FAX (A/C, No): E-MAIL ADDRESS: DesignProCerts@AssuredPartners.com
INSURED RRMDESI-02 RRM Design Group 805 543-1794 3765 S. Higuera St., Suite 102 San Luis Obispo CA 93401	INSURER A: Trumbull Insurance Company — NAIC # 27120 INSURER B: Travelers Casualty and Surety Co of America — 31194 INSURER C: Hartford Underwriters Insurance Company — 30104 INSURER D: Sentinel Insurance Company — 11000 INSURER E: INSURER F:

COVERAGES — CERTIFICATE NUMBER: 1290844693 — REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
C	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE [X] OCCUR X Contractual Liab X XCU Included GEN'L AGGREGATE LIMIT APPLIES PER: POLICY [X] PRO-JECT [ ] LOC OTHER:	Y	Y	84SBWBM5WFR	6/30/2025	6/30/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG $	$ 1,000,000 $ 1,000,000 $ 10,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $
A	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY SCHEDULED AUTOS NON-OWNED AUTOS ONLY	Y	Y	84UEGAC1692	6/30/2025	6/30/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) $	$ 1,000,000 $ $ $ $
C	X UMBRELLA LIAB [X] OCCUR EXCESS LIAB [ ] CLAIMS-MADE DED [X] RETENTION $ 10,000	Y	Y	84SBWBM5WFR	6/30/2025	6/30/2026	EACH OCCURRENCE AGGREGATE $	$ 5,000,000 $ 5,000,000 $
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] N/A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y	84WEGAG7CTV	6/30/2025	6/30/2026	X PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000
B	Professional Liability & Contr. Pollution Liab Included Claims Made Form			107655124	6/30/2025	6/30/2026	Per Claim/$2,000,000	$4,000,000/Aggr.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

No Single-Family or Multi-Family Residential Construction Exclusion applies. AM Best's Rating of Policies above: A/XV or greater. The following policies are included in the underlying schedule of insurance for umbrella/excess liability: General Liability/Auto Liability/Employers Liability.
RE: The Preparation of an amendment to the Huntington Beach Zoning and Subdivision Ordinance, establish a new research and technology zone -- City of Huntington Beach, its officers, elected or appointed officials, employees, agents, and volunteers are named as an additional insured as respects general liability as required per written contract . General Liability is Primary/Non-Contributory per policy form wording. Insurance coverage includes waiver of subrogation per the attached endorsement(s). Professional Liability policy has a deductible which is: $10,000 with a retro date: 01/01/1974

APPROVED AS TO FORM
By:
MICHAEL J. VIGLIOTTA
CITY ATTORNEY
CITY OF HUNTINGTON BEACH

CERTIFICATE HOLDER

City of Huntington Beach
2000 Main Street
Huntington Beach CA 92648

CANCELLATION 30 Day Notice of Cancellation

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Sandy Peters

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THE HARTFORD

Policy Change: Business Owner's Policy

The following Additional Insured has been added as an Additional Insured - Owners, Lessees or Contractors - Completed Operations.

Name of Additional Insured(s) Person or Organization:	Location:	Description of Completed Operations:
City of Huntington Beach, its officers, elected or appointed officials, employees, agents and volunt , 2000 MAIN ST,, HUNTINGTON BEACH, CA 92648	LOC 001	Professional Services, Public Art Master Plan in Huntington Beach

The following Additional Insured has been added as an Additional Insured - Designated Person or Organization.

Additional Insured Name:
City of Huntington Beach, its officers, elected or appointed officials, employees, agents and volunt , 2000 MAIN ST,, HUNTINGTON BEACH, CA 92648

Policy is amended to revise the following Endorsement Forms reflecting the changes made to your policy.

FORM NUMBER	FORM NAME	COVERAGE PART
SC 00 06 10 18	POLICY CHANGE	Common

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

THE HARTFORD

ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS - COMPLETED OPERATIONS

POLICY NUMBER: 84 SBW BM5WFR

This endorsement modifies insurance provided under the following:

BUSINESS LIABILITY COVERAGE FORM

Except as otherwise stated in this endorsement, the terms and conditions of the Policy apply.

The following is added to Section **C. WHO IS AN INSURED:**

Additional Insured – Owners, Lessees Or Contractors – Completed Operations

a. The person(s) or organization(s) shown in the Schedule on the Declarations is also an additional insured, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" and at the location designated and described in the Location And Description Of Completed Operations Schedule in the Declarations performed for that additional insured and included in the "products-completed operations hazard".

b. With respect to the insurance afforded to these additional insureds, this insurance does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or the failure to render, any professional architectural, engineering or surveying services, including:

   (1) The preparing, approving, editing of or failure to prepare or approve, shop drawings, maps, opinions, reports, surveys, change orders, field orders, designs, drawings, specifications, warnings, recommendations, permit applications, payment requests, manuals or instructions;

   (2) Supervisory, inspection, quality control, architectural, engineering or surveying activities or services;

   (3) Maintenance of job site safety, construction administration, construction contracting, construction management, computer consulting or design software development or programming service, or selection of a contractor or programming service;

   (4) Monitoring, sampling, or testing service necessary to perform any of the services included in (1), (2) or (3) above;

   (5) Supervision, hiring, employment, training or monitoring of others who are performing any of the services included in (1), (2) or (3) above;

c. The insurance afforded to these additional insureds only applies to the extent permitted by law.

d. If coverage provided to these additional insureds is required by a written contract, agreement or written permit issued by a state or governmental agency or subdivision or political subdivision, the insurance afforded to these additional insureds will not be broader than that which you are required by the contract, agreement or permit to provide for these additional insureds.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

THE HARTFORD

ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

BUSINESS LIABILITY COVERAGE FORM

Except as otherwise stated in this endorsement, the terms and conditions of the Policy apply.

A. The following is added to Section **C. WHO IS AN INSURED**:

Designated Person Or Organization

a. The person(s) or organization(s) shown in the Declarations as Additional Insured – Designated Person Or Organization is also an additional insured, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

(1) In the performance of your ongoing operations; or

(2) In connection with your premises owned by or rented to you.

b. If coverage provided to these additional insureds is required by a written contract or written agreement, or when required by a written permit issued by a state or governmental agency or subdivision or political subdivision, the insurance afforded to these additional insureds will not be broader than that which you are required by the contract, agreement, or permit to provide for these additional insureds.

c. The insurance afforded to these additional insureds only applies to the extent permitted by law.

B. With respect to the insurance afforded such additional insured(s) by this endorsement, the following additional exclusion is added to Section **B. EXCLUSIONS**:

This insurance does not apply to "bodily injury" or "property damage" included within the "products-completed operations hazard".

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

COMMERCIAL AUTOMOBILE BROAD FORM ENDORSEMENT

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

To the extent that the provisions of this endorsement provide broader benefits to the "Insured" than other provisions of the Coverage Form, the provisions of this endorsement apply.

1. **BROAD FORM INSURED**

   Paragraph .1. - WHO IS AN INSURED - of Section II - Liability Coverage is amended to add the following:

   d. **Subsidiaries and Newly Acquired or Formed Organizations**

   The Named Insured shown in the Declarations is amended to include:

   (1) Any legal business entity other than a partnership or joint venture, formed as a subsidiary in which you have an ownership interest of more than 50% on the effective date of the Coverage Form. However, the Named Insured does not include any subsidiary that is an "insured" under any other automobile policy or would be an "insured" under such a policy but for its termination or the exhaustion of its Limit of Insurance.

   (2) Any organization that is acquired or formed by you and over which you maintain majority ownership. However, the Named Insured does not include any newly formed or acquired organization:

   (a) That is a partnership or joint venture,

   (b) That is an "insured" under any other policy,

   (c) That has exhausted its Limit of Insurance under any other policy, or

   (d) 180 days or more after its acquisition or formation by you, unless you have given us notice of the acquisition or formation.

   Coverage does not apply to "bodily injury" or "property damage" that results from an "accident" that occurred before you formed or acquired the organization.

   e. **Employees as Insureds**

   (1). Any "employee" of yours while using a covered "auto" you don't own, hire or borrow in your business or your personal affairs.

   f. **Lessors as Insureds**

   (1). The lessor of a covered "auto" while the "auto" is leased to you under a written agreement if:

   (a) The agreement requires you to provide direct primary insurance for the lessor and

   (b) The "auto" is leased without a driver.

   Such a leased "auto" will be considered a covered "auto" you own and not a covered "auto" you hire.

   g. **Additional Insured if Required by Contract**

   (1) When you have agreed, in a written contract or written agreement, that a person or organization be added as an additional insured on your business auto policy, such person or organization is an "insured", but only to the extent such person or organization is liable for "bodily injury" or "property damage" caused by the conduct of an "insured" under paragraphs a. or b. of Who Is An Insured with regard to the ownership, maintenance or use of a covered "auto."

   The insurance afforded to any such additional insured applies only if the "bodily injury" or "property damage" occurs:

   (a) During the policy period, and

   (b) Subsequent to the execution of such written contract, and

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(c) Prior to the expiration of the period of time that the written contract requires such insurance be provided to the additional insured.

(2) How Limits Apply

If you have agreed in a written contract or written agreement that another person or organization be added as an additional insured on your policy, the most we will pay on behalf of such additional insured is the lesser of:

(a) The limits of insurance specified in the written contract or written agreement; or

(b) The Limits of Insurance shown in the Declarations.

Such amount shall be a part of and not in addition to Limits of Insurance shown in the Declarations and described in this Section.

(3) Additional Insureds Other Insurance

If we cover a claim or "suit" under this Coverage Part that may also be covered by other insurance available to an additional insured, such additional insured must submit such claim or "suit" to the other insurer for defense and indemnity.

However, this provision does not apply to the extent that you have agreed in a written contract or written agreement that this insurance is primary and non-contributory with the additional insured's own insurance.

(4) Duties in The Event Of Accident, Claim, Suit or Loss

If you have agreed in a written contract or written agreement that another person or organization be added as an additional insured on your policy, the additional insured shall be required to comply with the provisions in LOSS CONDITIONS 2. - DUTIES IN THE EVENT OF ACCIDENT, CLAIM , SUIT OR LOSS – OF SECTION IV – BUSINESS AUTO CONDITIONS, in the same manner as the Named Insured.

2. **Primary and Non-Contributory if Required by Contract**

Only with respect to insurance provided to an additional insured in A.1.g. - Additional Insured If Required by Contract, the following provisions apply:

(1) Primary Insurance When Required By Contract

This insurance is primary if you have agreed in a written contract or written agreement that this insurance be primary. If other insurance is also primary, we will share with all that other insurance by the method described in Other Insurance 5.d.

(2) Primary And Non-Contributory To Other Insurance When Required By Contract

If you have agreed in a written contract or written agreement that this insurance is primary and non-contributory with the additional insured's own insurance, this insurance is primary and we will not seek contribution from that other insurance.

Paragraphs (1) and (2) do not apply to other insurance to which the additional insured has been added as an additional insured.

When this insurance is excess, we will have no duty to defend the insured against any "suit" if any other insurer has a duty to defend the insured against that "suit". If no other insurer defends, we will undertake to do so, but we will be entitled to the insured's rights against all those other insurers.

When this insurance is excess over other insurance, we will pay only our share of the amount of the loss, if any, that exceeds the sum of:

(1) The total amount that all such other insurance would pay for the loss in the absence of this insurance; and

(2) The total of all deductible and self-insured amounts under all that other insurance.

We will share the remaining loss, if any, by the method described in SECTION IV- Business Auto Conditions, B. General Conditions, Other Insurance 5.d.

3. **AUTOS RENTED BY EMPLOYEES**

Any "auto" hired or rented by your "employee" on your behalf and at your direction will be considered an "auto" you hire.

The SECTION IV- Business Auto Conditions, B. General Conditions, 5. OTHER INSURANCE Condition is amended by adding the following:

e. If an "employee's" personal insurance also applies on an excess basis to a covered "auto" hired or rented by your "employee" on your behalf and at your direction, this insurance will be primary to the "employee's" personal insurance.

4. **AMENDED FELLOW EMPLOYEE EXCLUSION**

   EXCLUSION 5. - FELLOW EMPLOYEE - of SECTION II - LIABILITY COVERAGE does not apply if you have workers' compensation insurance in-force covering all of your "employees".

   Coverage is excess over any other collectible insurance.

5. **HIRED AUTO PHYSICAL DAMAGE COVERAGE**

   If hired "autos" are covered "autos" for Liability Coverage and if Comprehensive, Specified Causes of Loss, or Collision coverages are provided under this Coverage Form for any "auto" you own, then the Physical Damage Coverages provided are extended to "autos" you hire or borrow, subject to the following limit.

   The most we will pay for "loss" to any hired "auto" is:

   (1) $100,000;

   (2) The actual cash value of the damaged or stolen property at the time of the "loss"; or

   (3) The cost of repairing or replacing the damaged or stolen property,

   whichever is smallest, minus a deductible. The deductible will be equal to the largest deductible applicable to any owned "auto" for that coverage. No deductible applies to "loss" caused by fire or lightning. Hired Auto Physical Damage coverage is excess over any other collectible insurance. Subject to the above limit, deductible and excess provisions, we will provide coverage equal to the broadest coverage applicable to any covered "auto" you own.

   We will also cover loss of use of the hired "auto" if it results from an "accident", you are legally liable and the lessor incurs an actual financial loss, subject to a maximum of $1000 per "accident".

   This extension of coverage does not apply to any "auto" you hire or borrow from any of your "employees", partners (if you are a partnership), members (if you are a limited liability company), or members of their households.

6. **PHYSICAL DAMAGE - ADDITIONAL TEMPORARY TRANSPORTATION EXPENSE COVERAGE**

   Paragraph A.4.a. of SECTION III - PHYSICAL DAMAGE COVERAGE is amended to provide a limit of $50 per day and a maximum limit of $1,000.

7. **LOAN/LEASE GAP COVERAGE**

   Under SECTION III - PHYSICAL DAMAGE COVERAGE, in the event of a total "loss" to a covered "auto", we will pay your additional legal obligation for any difference between the actual cash value of the "auto" at the time of the "loss" and the "outstanding balance" of the loan/lease.

   "Outstanding balance" means the amount you owe on the loan/lease at the time of "loss" less any amounts representing taxes; overdue payments; penalties, interest or charges resulting from overdue payments; additional mileage charges; excess wear and tear charges; lease termination fees; security deposits not returned by the lessor; costs for extended warranties, credit life insurance, health, accident or disability insurance purchased with the loan or lease; and carry-over balances from previous loans or leases.

8. **AIRBAG COVERAGE**

   Under Paragraph B. EXCLUSIONS - of SECTION III - PHYSICAL DAMAGE COVERAGE, the following is added:

   The exclusion relating to mechanical breakdown does not apply to the accidental discharge of an airbag.

9. **ELECTRONIC EQUIPMENT - BROADENED COVERAGE**

   a. The exceptions to Paragraphs B.4 - EXCLUSIONS - of SECTION III - PHYSICAL DAMAGE COVERAGE are replaced by the following:

      Exclusions **4.c.** and **4.d.** do not apply to equipment designed to be operated solely by use of the power from the "auto's" electrical system that, at the time of "loss", is:

      (1) Permanently installed in or upon the covered "auto";

      (2) Removable from a housing unit which is permanently installed in or upon the covered "auto";

      (3) An integral part of the same unit housing any electronic equipment described in Paragraphs (1) and (2) above; or

      (4) Necessary for the normal operation of the covered "auto" or the monitoring of the covered "auto's" operating system.

   b. Section III, Physical Damage Coverage, Limit of Insurance, Paragraph C.2. is amended to add the following:

      $1,500 is the most we will pay for "loss" in any one "accident" to all electronic equipment (other than equipment designed solely for the reproduction of sound, and accessories used with such equipment) that reproduces, receives or transmits audio, visual or data signals which, at the time of "loss", is:

(1) Permanently installed in or upon the covered "auto" in a housing, opening or other location that is not normally used by the "auto" manufacturer for the installation of such equipment;

(2) Removable from a permanently installed housing unit as described in Paragraph 2.a. above or is an integral part of that equipment; or

(3) An integral part of such equipment.

c. For each covered "auto", should loss be limited to electronic equipment only, our obligation to pay for, repair, return or replace damaged or stolen electronic equipment will be reduced by the applicable deductible shown in the Declarations, or $250, whichever deductible is less.

10. EXTRA EXPENSE - BROADENED COVERAGE

Under Paragraph A. - COVERAGE - of SECTION III - PHYSICAL DAMAGE COVERAGE, we will pay for the expense of returning a stolen covered "auto" to you.

11. GLASS REPAIR - WAIVER OF DEDUCTIBLE

Under Paragraph D. - DEDUCTIBLE - of SECTION III - PHYSICAL DAMAGE COVERAGE, the following is added:

No deductible applies to glass damage if the glass is repaired rather than replaced.

12. TWO OR MORE DEDUCTIBLES

Under Paragraph D. - DEDUCTIBLE - of SECTION III - PHYSICAL DAMAGE COVERAGE, the following is added:

If another Hartford Financial Services Group, Inc. company policy or coverage form that is not an automobile policy or coverage form applies to the same "accident", the following applies:

(1) If the deductible under this Business Auto Coverage Form is the smaller (or smallest) deductible, it will be waived;

(2) If the deductible under this Business Auto Coverage Form is not the smaller (or smallest) deductible, it will be reduced by the amount of the smaller (or smallest) deductible.

13. AMENDED DUTIES IN THE EVENT OF ACCIDENT, CLAIM, SUIT OR LOSS

The requirement in LOSS CONDITIONS 2.a. - DUTIES IN THE EVENT OF ACCIDENT, CLAIM, SUIT OR LOSS - of SECTION IV - BUSINESS AUTO CONDITIONS that you must notify us of an "accident" applies only when the "accident" is known to:

(1) You, if you are an individual;

(2) A partner, if you are a partnership;

(3) A member, if you are a limited liability company; or

(4) An executive officer or insurance manager, if you are a corporation.

14. UNINTENTIONAL FAILURE TO DISCLOSE HAZARDS

If you unintentionally fail to disclose any hazards existing at the inception date of your policy, we will not deny coverage under this Coverage Form because of such failure.

15. HIRED AUTO - COVERAGE TERRITORY

SECTION IV, BUSINESS AUTO CONDITIONS, PARAGRAPH B. GENERAL CONDITIONS, 7. - POLICY PERIOD, COVERAGE TERRITORY - is added to include the following:

(6) For short-term hired "autos", the coverage territory with respect to Liability Coverage is anywhere in the world provided that if the "insured's" responsibility to pay damages for "bodily injury" or "property damage" is determined in a "suit," the "suit" is brought in the United States of America, the territories and possessions of the United States of America, Puerto Rico or Canada or in a settlement we agree to.

16. WAIVER OF SUBROGATION

Paragraph 5. TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US - of SECTION IV - BUSINESS AUTO CONDITIONS A. Loss Conditions is amended by adding the following:

We waive any right of recovery we may have against any person or organization with whom you have a written contract that requires such waiver because of payments we make for damages under this Coverage Form.

17. RESULTANT MENTAL ANGUISH COVERAGE

The definition of "bodily injury" in SECTION V-DEFINITIONS, C. is replaced by the following:

"Bodily injury" means bodily injury, sickness or disease sustained by any person, including mental anguish or death resulting from any of these.

18. EXTENDED CANCELLATION CONDITION

Paragraph 2. of the COMMON POLICY CONDITIONS - CANCELLATION - applies except as follows:

If we cancel for any reason other than nonpayment of premium, we will mail or deliver to the first Named Insured written notice of cancellation at least 60 days before the effective date of cancellation.

19. **HYBRID, ELECTRIC, OR NATURAL GAS VEHICLE PAYMENT COVERAGE**

In the event of a total loss to a "non-hybrid" auto for which Comprehensive, Specified Causes of Loss, or Collision coverages are provided under this Coverage Form, then such Physical Damage Coverages are amended as follows:

a. If the auto is replaced with a "hybrid" auto or an auto powered solely by electricity or natural gas, we will pay an additional 10%, to a maximum of $2,500, of the "non-hybrid" auto's actual cash value or replacement cost, whichever is less,

b. The auto must be replaced and a copy of a bill of sale or new lease agreement received by us within 60 calendar days of the date of "loss,"

c. Regardless of the number of autos deemed a total loss, the most we will pay under this Hybrid, Electric, or Natural Gas Vehicle Payment Coverage provision for any one "loss" is $10,000.

For the purposes of the coverage provision,

a. A "non-hybrid" auto is defined as an auto that uses only an internal combustion engine to move the auto but does not include autos powered solely by electricity or natural gas.

b. A "hybrid" auto is defined as an auto with an internal combustion engine and one or more electric motors; and that uses the internal combustion engine and one or more electric motors to move the auto, or the internal combustion engine to charge one or more electric motors, which move the auto.

20. **VEHICLE WRAP COVERAGE**

In the event of a total loss to an "auto" for which Comprehensive, Specified Causes of Loss, or Collision coverages are provided under this Coverage Form, then such Physical Damage Coverages are amended to add the following:

In addition to the actual cash value of the "auto", we will pay up to $1,000 for vinyl vehicle wraps which are displayed on the covered "auto" at the time of total loss. Regardless of the number of autos deemed a total loss, the most we will pay under this Vehicle Wrap Coverage provision for any one "loss" is $5,000. For purposes of this coverage provision, signs or other graphics painted or magnetically affixed to the vehicle are not considered vehicle wraps.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

THE HARTFORD

AMENDMENT - AGGREGATE LIMITS (PER PROJECT)

This endorsement modifies insurance provided under the following:

BUSINESS LIABILITY COVERAGE FORM

Except as otherwise stated in this endorsement, the terms and conditions of the Policy apply.

A. The following changes are made to Section **D. LIABILITY AND MEDICAL EXPENSES LIMITS OF INSURANCE:**

1. The following provision is added to Paragraph **2. Aggregate Limits:**

   The General Aggregate Limit under Section **D. LIABILITY AND MEDICAL EXPENSES LIMIT OF INSURANCE** applies separately to each of your "projects".

2. The following provision is added to Paragraph **2. Aggregate Limits:**

   When coverage for liability arising out of the "products-completed operations hazard" is provided, any payments for damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard" will reduce the Products-Completed Operations Aggregate Limit, and not reduce the General Aggregate Limit.

B. The following changes are made to Section **F. LIABILITY AND MEDICAL EXPENSES DEFINITIONS:**

1. The following definition is added:

   "Project" means a premises, site or location that is away from a premises, site or location owned or rented to you and at which "your work" at said premises, site or location has not yet been completed, as completion is described in the "products-completed operation hazard". All of "your work" at such premises, site or location is deemed to involve a single project, regardless of whether "your work" is abandoned, delayed, or restarted, or if "your work" deviates from plans, blueprints, designs, specifications or timetables.

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Policy # 84SBWBM5WFR

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

THE HARTFORD

BLANKET ADDITIONAL INSURED BY CONTRACT

This endorsement modifies insurance provided under the following:

BUSINESS LIABILITY COVERAGE FORM

Except as otherwise stated in this endorsement, the terms and conditions of the Policy apply.

A. The following is added to Section **C. WHO IS AN INSURED:**

Additional Insureds When Required By Written Contract, Written Agreement Or Permit

The person(s) or organization(s) identified in Paragraphs **a.** through **f.** below are additional insureds when you have agreed, in a written contract or written agreement, or when required by a written permit issued by a state or governmental agency or subdivision or political subdivision that such person or organization be added as an additional insured on your Coverage Part, provided the injury or damage occurs subsequent to the execution of the contract or agreement, or the issuance of the permit.

A person or organization is an additional insured under this provision only for that period of time required by the contract, agreement or permit.

However, no such person or organization is an additional insured under this provision if such person or organization is included as an additional insured by any other endorsement issued by us and made a part of this Coverage Part.

The insurance afforded to such additional insured will not be broader than that which you are required by the contract, agreement, or permit to provide for such additional insured.

The insurance afforded to such additional insured only applies to the extent permitted by law.

The limits of insurance that apply to additional insureds are described in Section **D. LIABILITY AND MEDICAL EXPENSES LIMITS OF INSURANCE**. How this insurance applies when other insurance is available to an additional insured is described in the Other Insurance Condition in Section **E. LIABILITY AND MEDICAL EXPENSES GENERAL CONDITIONS.**

a. **Vendors**

Any person(s) or organization(s) (referred to below as vendor), but only with respect to "bodily injury" or "property damage" arising out of "your products" which are distributed or sold in the regular course of the vendor's business and only if this Coverage Part provides coverage for "bodily injury" or "property damage" included within the "products-completed operations hazard".

(1) The insurance afforded to the vendor is subject to the following additional exclusions:

This insurance does not apply to:

(a) "Bodily injury" or "property damage" for which the vendor is obligated to pay damages by reason of the assumption of liability in a contract or agreement. This exclusion does not apply to liability for damages that the vendor would have in the absence of the contract or agreement;

(b) Any express warranty unauthorized by you;

(c) Any physical or chemical change in the product made intentionally by the vendor;

(d) Repackaging, except when unpacked solely for the purpose of inspection, demonstration, testing, or the substitution of parts under instructions from the manufacturer, and then repackaged in the original container;

(e) Any failure to make such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products;

(f) Demonstration, installation, servicing or repair operations, except such operations performed at the vendor's premises in connection with the sale of the product;

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(g) Products which, after distribution or sale by you, have been labeled or relabeled or used as a container, part or ingredient of any other thing or substance by or for the vendor; or

(h) "Bodily injury" or "property damage" arising out of the sole negligence of the vendor for its own acts or omissions or those of its employees or anyone else acting on its behalf. However, this exclusion does not apply to:

(i) The exceptions contained in Paragraphs **(d)** or **(f)**; or

(ii) Such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products.

(2) This insurance does not apply to any insured person or organization from whom you have acquired such products, or any ingredient, part or container, entering into, accompanying or containing such products.

b. Lessors Of Equipment

(1) Any person or organization from whom you lease equipment; but only with respect to their liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your maintenance, operation or use of equipment leased to you by such person or organization.

(2) With respect to the insurance afforded to these additional insureds, this insurance does not apply to any "occurrence" which takes place after you cease to lease that equipment.

c. Lessors Of Land Or Premises

(1) Any person or organization from whom you lease land or premises, but only with respect to liability arising out of the ownership, maintenance or use of that part of the land or premises leased to you.

(2) With respect to the insurance afforded to these additional insureds, this insurance does not apply to:

(a) Any "occurrence" which takes place after you cease to lease that land or be a tenant in that premises; or

(b) Structural alterations, new construction or demolition operations performed by or on behalf of such person or organization.

d. Architects, Engineers Or Surveyors

(1) Any architect, engineer, or surveyor, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

(a) In connection with your premises;

(b) In the performance of your ongoing operations performed by you or on your behalf; or

(c) In connection with "your work" and included within the "products-completed operations hazard", but only if:

(i) The written contract, written agreement or permit requires you to provide such coverage to such additional insured; and

(ii) This Coverage Part provides coverage for "bodily injury" or "property damage" included within the "products-completed operations hazard".

(2) With respect to the insurance afforded to these additional insureds, the following additional exclusion applies:

This insurance does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of or the failure to render any professional services, including:

(i) The preparing, approving, or failure to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders, designs or drawings and specifications; or

(ii) Supervisory, surveying, inspection, architectural or engineering activities.

This exclusion applies even if the claims allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by an insured, if the "bodily injury", "property

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damage", or "personal and advertising injury" arises out of the rendering of or the failure to render any professional service.

e. **State Or Governmental Agency Or Subdivision Or Political Subdivision Issuing Permit**

(1) Any state or governmental agency or subdivision or political subdivision, but only with respect to operations performed by you or on your behalf for which the state or governmental agency or subdivision or political subdivision has issued a permit.

(2) With respect to the insurance afforded to these additional insureds, this insurance does not apply to:

(a) "Bodily injury", "property damage" or "personal and advertising injury" arising out of operations performed for the federal government, state or municipality; or

(b) "Bodily injury" or "property damage" included within the "products-completed operations hazard".

f. **Any Other Party**

(1) Any other person or organization who is not in one of the categories or classes listed above in Paragraphs **a.** through **e.** above, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

(a) In the performance of your ongoing operations performed by you or on your behalf;

(b) In connection with your premises owned by or rented to you; or

(c) In connection with "your work" and included within the "products-completed operations hazard", but only if:

(i) The written contract, written agreement or permit requires you to provide such coverage to such additional insured; and

(ii) This Coverage Part provides coverage for "bodily injury" or "property damage" included within the "products-completed operations hazard".

(2) With respect to the insurance afforded to these additional insureds, the following additional exclusion applies:

This insurance does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or the failure to render, any professional architectural, engineering or surveying services, including:

(a) The preparing, approving, or failure to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders, designs or drawings and specifications; or

(b) Supervisory, surveying, inspection, architectural or engineering activities.

This exclusion applies even if the claims allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by an insured, if the "bodily injury", "property damage", or "personal and advertising injury" arises out of the rendering of or the failure to render any professional service described in Paragraphs **f.(2)(a)** or **f.(2)(b)** above.

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a. "Bodily injury" to a co-"employee" of the person operating the watercraft; or

b. "Property damage" to property owned by, rented to, in the charge of or occupied by you or the employer of any person who is an insured under this provision.

No person or organization is an insured with respect to the conduct of any current or past partnership, joint venture or limited liability company that is not shown as a Named Insured in the Declarations.

D. LIABILITY AND MEDICAL EXPENSES LIMITS OF INSURANCE

1. The Most We Will Pay

The Limits of Insurance shown in the Declarations and the rules below fix the most we will pay regardless of the number of:

a. Insureds;

b. Claims made or "suits" brought; or

c. Persons or organizations making claims or bringing "suits".

2. Aggregate Limits

The most we will pay for:

a. Damages because of "bodily injury" and "property damage" included in the "products-completed operations hazard" is the Products-Completed Operations Aggregate Limit shown in the Declarations.

b. Damages because of all other "bodily injury", "property damage" or "personal and advertising injury", including medical expenses, is the General Aggregate Limit shown in the Declarations.

This General Aggregate limit does not apply to "property damage" to premises while rented to you or temporarily occupied by you with permission of the owner, arising out of fire, lightning or explosion.

3. Each Occurrence Limit

Subject to **2.a.** or **2.b** above, whichever applies, the most we will pay for the sum of all damages because of all "bodily injury", "property damage" and medical expenses arising out of any one "occurrence" is the Liability and Medical Expenses Limit shown in the Declarations.

The most we will pay for all medical expenses because of "bodily injury" sustained by any one person is the Medical Expenses Limit shown in the Declarations.

4. Personal And Advertising Injury Limit

Subject to **2.b.** above, the most we will pay for the sum of all damages because of all "personal and advertising injury" sustained by any one person or organization is the Personal and Advertising Injury Limit shown in the Declarations.

5. Damage To Premises Rented To You Limit

The Damage To Premises Rented To You Limit is the most we will pay under Business Liability Coverage for damages because of "property damage" to any one premises, while rented to you, or in the case of damage by fire, lightning or explosion, while rented to you or temporarily occupied by you with permission of the owner.

In the case of damage by fire, lightning or explosion, the Damage to Premises Rented To You Limit applies to all damage proximately caused by the same event, whether such damage results from fire, lightning or explosion or any combination of these.

6. How Limits Apply To Additional Insureds

84SBWBM5WFR

The most we will pay on behalf of a person or organization who is an additional insured under this Coverage Part is the lesser of:

a. The limits of insurance required in a written contract, written agreement or permit; or

b. The Limits of Insurance shown in the Declarations.

Such amount shall be a part of and not in addition to the Limits of Insurance shown in the Declarations and described in this Section.

If more than one limit of insurance under this Policy and any endorsements attached thereto applies to any claim or "suit", the most we will pay under this Policy and the endorsements is the single highest limit of liability of all

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coverages applicable to such claim or "suit". However, this paragraph does not apply to the Medical Expenses limit set forth in Paragraph 3. above.

The Limits of Insurance of this Coverage Part apply separately to each consecutive annual period and to any remaining period of less than 12 months, starting with the beginning of the policy period shown in the Declarations, unless the policy period is extended after issuance for an additional period of less than 12 months. In that case, the additional period will be deemed part of the last preceding period for purposes of determining the Limits of Insurance.

E. LIABILITY AND MEDICAL EXPENSES GENERAL CONDITIONS

1. Bankruptcy

Bankruptcy or insolvency of the insured or of the insured's estate will not relieve us of our obligations under this Coverage Part.

2. Duties In The Event Of Occurrence, Offense, Claim Or Suit

a. Notice Of Occurrence Or Offense

You or any additional insured under this Coverage Part must see to it that we are notified as soon as practicable of an "occurrence" or an offense which may result in a claim. To the extent possible, notice should include:

(1) How, when and where the "occurrence" or offense took place;

(2) The names and addresses of any injured persons and witnesses; and

(3) The nature and location of any injury or damage arising out of the "occurrence" or offense.

b. Notice Of Claim

If a claim is made or "suit" is brought against any insured, you or any additional insured under this Coverage Part must:

(1) Immediately record the specifics of the claim or "suit" and the date received; and

(2) Notify us as soon as practicable.

You or any additional insured under this Coverage Part must see to it that we receive a written notice of the claim or "suit" as soon as practicable.

c. Assistance And Cooperation Of The Insured

You and any other involved insured must:

(1) Immediately send us copies of any demands, notices, summonses or legal papers received in connection with the claim or "suit";

(2) Authorize us to obtain records and other information;

(3) Cooperate with us in the investigation, settlement of the claim or defense against the "suit"; and

(4) Assist us, upon our request, in the enforcement of any right against any person or organization that may be liable to the insured because of injury or damage to which this insurance may also apply.

d. Obligations At The Insured's Own Cost

No insured will, except at that insured's own cost, voluntarily make a payment, assume any obligation, or incur any expense, other than for first aid, without our consent.

e. Additional Insured's Other Insurance

If we cover a claim or "suit" under this Coverage Part that may also be covered by other insurance available to an additional insured under this Coverage Part, such additional insured must submit such claim or "suit" to the other insurer for defense and indemnity.

However, this provision does not apply to the extent that you have agreed in a written contract, written agreement or permit that this insurance is primary and non-contributory with such additional insured's own insurance.

f. Knowledge Of An Occurrence, Offense, Claim Or Suit

Paragraphs a. and b. apply to you or to any additional insured under this Coverage Part only when such "occurrence", offense, claim or "suit" is known to:

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(1) You or any additional insured under this Coverage Part that is an individual;

(2) Any partner, if you or an additional insured under this Coverage Part is a partnership;

(3) Any manager, if you or an additional insured under this Coverage Part is a limited liability company;

(4) Any "executive officer" or insurance manager, if you or an additional insured under this Coverage Part is a corporation;

(5) Any trustee, if you or an additional insured under this Coverage Part is a trust; or

(6) Any elected or appointed official, if you or an additional insured under this Coverage Part is a political subdivision or public entity.

This Paragraph f. applies separately to you and any additional insured under this Coverage Part.

3. **Legal action Against Us**

No person or organization has a right under this Coverage Part:

a. To join us as a party or otherwise bring us into a "suit" asking for damages from an insured; or

b. To sue us on this Coverage Part unless all of its terms have been fully complied with.

A person or organization may sue us to recover on an agreed settlement or on a final judgment against an insured; but we will not be liable for damages that are not payable under the terms of this insurance or that are in excess of the applicable limit of insurance. An agreed settlement means a settlement and release of liability signed by us, the insured and the claimant or the claimant's legal representative.

4. **Separation Of Insureds**

Except with respect to the Limits of Insurance, and any rights or duties specifically assigned in this Policy to the first Named Insured, this insurance applies:

a. As if each Named Insured were the only Named Insured; and

b. Separately to each insured against whom a claim is made or "suit" is brought.

5. **Representations**

a. **When You Accept This Policy**

By accepting this Policy, you agree:

(1) The statements in the Declarations are accurate and complete;

(2) Those statements are based upon representations you made to us; and

(3) We have issued this Policy in reliance upon your representations.

b. **Unintentional Failure To Disclose Hazards**

If unintentionally you should fail to disclose all hazards relating to the conduct of your business at the inception date of this Coverage Part, we shall not deny any coverage under this Coverage Part because of such failure.

6. **Other Insurance**

If other valid and collectible insurance is available for a loss we cover under this Coverage Part, our obligations are limited as follows:

a. **Primary Insurance**

This insurance is primary except when **b.** below applies. If other insurance is also primary, we will share with all that other insurance by the method described in **c.** below.

b. **Excess Insurance**

This insurance is excess over any of the other insurance, whether primary, excess, contingent or on any other basis:

(1) **Your Work**

That is Fire, Extended Coverage, Builder's Risk, Installation Risk, Owner Controlled Insurance Program or OCIP, Contractor Controlled Insurance Program or CCIP, Wrap Up Insurance or similar coverage for "your work";

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(2) **Premises Rented To You**

That is fire, lightning or explosion insurance for premises rented to you or temporarily occupied by you with permission of the owner;

(3) **Tenant Liability**

That is insurance purchased by you to cover your liability as a tenant for "property damage" to premises rented to you or temporarily occupied by you with permission of the owner;

(4) **Aircraft, Auto Or Watercraft**

If the loss arises out of the maintenance or use of aircraft, "autos" or watercraft to the extent not subject to Exclusion **g.** of Section B. Exclusions.

(5) **Property Damage To Borrowed Equipment Or Use Of Elevators**

If the loss arises out of "property damage" to borrowed equipment or the use of elevators to the extent not subject to Exclusion k. of Section B. Exclusions.

(6) **When You Are Added As An Additional Insured To Other Insurance**

That is other insurance available to you covering liability for damages arising out of the premises or operations, or products and completed operations, for which you have been added as an additional insured by that insurance; or

(7) **When You Add Others As An Additional Insured To This Insurance**

That is other insurance available to an additional insured.

However, the following provisions apply to other insurance available to any person or organization who is an additional insured under this Coverage Part:

(a) **Primary Insurance When Required By Contract**

This insurance is primary if you have agreed in a written contract, written agreement or permit that this insurance be primary. If other insurance is also primary, we will share with all that other insurance by the method described in **c.** below.

(b) **Primary And Non-Contributory To Other Insurance When Required By Contract**

If you have agreed in a written contract, written agreement or permit that this insurance is primary and non-contributory with the additional insured's own insurance, this insurance is primary and we will not seek contribution from that other insurance.

Paragraphs **(a)** and **(b)** do not apply to other insurance to which the additional insured has been added as an additional insured.

When this insurance is excess, we will have no duty under this Coverage Part to defend the insured against any "suit" if any other insurer has a duty to defend the insured against that "suit". If no other insurer defends, we will undertake to do so, but we will be entitled to the insured's rights against all those other insurers.

When this insurance is excess over other insurance, we will pay only our share of the amount of the loss, if any, that exceeds the sum of:

(1) The total amount that all such other insurance would pay for the loss in the absence of this insurance; and

(2) The total of all deductible and self-insured amounts under all that other insurance.

We will share the remaining loss, if any, with any other insurance that is not described in this Excess Insurance provision and was not bought specifically to apply in excess of the Limits of Insurance shown in the Declarations of this Coverage Part.

c. **Method Of Sharing**

If all the other insurance permits contribution by equal shares, we will follow this method also. Under this approach, each insurer contributes equal amounts until it has paid its applicable limit of insurance or none of the loss remains, whichever comes first.

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If any of the other insurance does not permit contribution by equal shares, we will contribute by limits. Under this method, each insurer's share is based on the ratio of its applicable limit of insurance to the total applicable limits of insurance of all insurers.

7. **Transfer Of Rights Of Recovery Against Others To Us**

   a. **Transfer Of Rights Of Recovery**

   If the insured has rights to recover all or part of any payment, including Supplementary Payments, we have made under this Coverage Part, those rights are transferred to us. The insured must do nothing after loss to impair them. At our request, the insured will bring "suit" or transfer those rights to us and help us enforce them. This condition does not apply to Medical Expenses Coverage.

→ b. **Waiver Of Rights Of Recovery (Waiver Of Subrogation)**

   If the insured has waived any rights of recovery against any person or organization for all or part of any payment, including Supplementary Payments, we have made under this Coverage Part, we also waive that right, provided the insured waived their rights of recovery against such person or organization in a contract, agreement or permit that was executed prior to the injury or damage.

F. LIABILITY AND MEDICAL EXPENSES DEFINITIONS

1. "Advertisement" means a notice that is broadcast or published to the general public or specific market segments about your goods, products or services for the purpose of attracting customers or supporters. For the purpose of this definition:
   a. Notices that are published include material placed on the Internet or on similar electronic means of communication; and
   b. Regarding web sites, only that part of a web site that is about your goods, products or services for the purpose of attracting customers or supporters is considered an advertisement.
2. "Advertising idea" means any idea for an "advertisement".
3. "Asbestos hazard" means an exposure or threat of exposure to the actual or alleged properties of asbestos and includes the mere presence of asbestos in any form.
4. "Auto" means:
   a. A land motor vehicle, trailer or semi-trailer designed for travel on public roads, including any attached machinery or equipment; or
   b. Any other land vehicle that is subject to a compulsory or financial responsibility law or other motor vehicle insurance or motor vehicle registration law where it is licensed or principally garaged.

   However, "auto" does not include "mobile equipment".
5. "Bodily injury" means physical:
   a. Injury;
   b. Sickness; or
   c. Disease

   sustained by a person and, if arising out of the above, mental anguish or death at any time.
6. "Coverage territory" means:
   a. The United States of America (including its territories and possessions), Puerto Rico and Canada;
   b. International waters or airspace, but only if the injury or damage occurs in the course of travel or transportation between any places included in a. above;
   c. All other parts of the world if the injury or damage arises out of:
      (1) Goods or products made or sold by you in the territory described in a. above;
      (2) The activities of a person whose home is in the territory described in a. above, but is away for a short time on your business; or

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POLICY NUMBER: 84SBWBM5WFR

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

THE HARTFORD

NOTICE OF CANCELLATION TO CERTIFICATE HOLDER(S)

This policy is subject to the following additional Conditions:

A. If this policy is cancelled by the Company, other than for non-payment of premium, notice of such cancellation will be provided at least thirty (30) days in advance of the cancellation effective date to the certificate holder(s) with mailing addresses on file with the agent of record or the Company.

B. If this policy is cancelled by the company for non-payment of premium, or by the insured, notice of such cancellation will be provided within ten (10) days of the cancellation effective date to the certificate holder(s) with mailing addresses on file with the agent of record or the Company.

If notice is mailed, proof of mailing to the last known mailing address of the certificate holder(s) on file with the agent of record or the Company will be sufficient proof of notice.

Any notification rights provided by this endorsement apply only to active certificate holder(s) who were issued a certificate of insurance applicable to this policy's term.

Failure to provide such notice to the certificate holder(s) will not amend or extend the date the cancellation becomes effective, nor will it negate cancellation of the policy. Failure to send notice shall impose no liability of any kind upon the Company or its agents or representatives.

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Declarations: Umbrella Liability Supplemental Policy

CONTINUED

POLICY PERIOD **EFFECTIVE DATE:** 06/30/2025 **EXPIRATION DATE:** 06/30/2026
12:01 A.M., Standard time at the address of the named insured as stated herein.

LIMITS OF INSURANCE
The Limits of Insurance subject to all the terms of this Supplemental Policy that apply are:

EACH OCCURRENCE LIMIT: $5,000,000
GENERAL AGGREGATE LIMIT: $5,000,000
(Other than Products - Completed Operations, Bodily Injury By Disease and Automobile)
PRODUCTS-COMPLETED OPERATIONS AGGREGATE LIMIT: $5,000,000
BODILY INJURY BY DISEASE AGGREGATE LIMIT: $5,000,000

SELF INSURED RETENTION: $10,000 Each Occurrence

Schedule of Underlying Insurance

See Attached Extension Schedule of Underlying Insurance

Form Numbers of Forms and Endorsements that apply:

FORM NUMBER	FORM NAME
SU 20 00 10 18	ABSOLUTE LEAD EXCLUSION
SU 01 04 10 18	AMENDMENT OF UMBRELLA CONDITIONS - CALIFORNIA
SU 30 19 10 18	FOLLOWING FORM ENDORSEMENT - FUNGI, BACTERIA AND VIRUSES
SU 20 01 10 18	EXCLUSION - SILICA
SU 00 05 10 18	UMBRELLA LIABILITY SUPPLEMENTAL POLICY DECLARATIONS PAGE
SU 00 00 12 19	UMBRELLA LIABILITY SUPPLEMENTAL POLICY
SU 30 08 10 18	FOLLOWING FORM ENDORSEMENT - AUTOMOBILE LIABILITY
SU 20 10 10 18	EXCLUSION - CARE, CUSTODY OR CONTROL OF REAL PROPERTY
SU 00 03 10 18	EXTENSION SCHEDULE OF UNDERLYING INSURANCE
SU 20 09 10 18	EXCLUSION - CARE, CUSTODY OR CONTROL OF PERSONAL PROPERTY
SU 00 02 10 18	BLANKET ADDITIONAL INSURED BY CONTRACT - UMBRELLA
SU 20 19 10 18	EXCLUSION - ENGINEERS, ARCHITECTS OR SURVEYORS PROFESSIONAL LIABILITY
SU 00 06 10 18	GENERAL AGGREGATE LIMIT REVISON

Declarations: Umbrella Liability Supplemental Policy

CONTINUED

Countersigned by:	Susan L. Castaneda	04/11/2025
	Authorized Representative	Date
Countersigned by:		04/11/2025
	Kevin Barnett, Secretary	Date
Countersigned by:		04/11/2025
	A. Morris Tooker, President	Date

EXTENSION SCHEDULE OF UNDERLYING INSURANCE

THE HARTFORD

This extension schedule forms a part of the Supplemental Policy.

An "X" marked in a box indicates the corresponding coverage is provided in the "underlying insurance".

Please note the Maintenance Of Underlying Insurance condition in the Umbrella Liability Supplemental Policy.

A. (X) Business Liability
Carrier, Policy Number and Policy Period: Hartford Underwriters Insurance Company
84 SBW BM5WFR
06/30/2025 To 06/30/2026

	Type of Coverage		Applicable Limits
(X)	Liability and Medical Expenses	$1,000,000	Per Occurrence
(X)	Personal and Advertising Injury	$1,000,000	Per Person/Organization
(X)	Products/Completed Operations Aggregate	$2,000,000	Aggregate
(X)	General Aggregate	$2,000,000	Aggregate
(X)	Damages To Premises Rented To You	$1,000,000	Any One Premises

( ) Hired Auto and Non-Owned Auto Liability

B. ( ) Liquor Liability
Carrier, Policy Number and Policy Period:

Type of Coverage	Applicable Limits
Liquor Liability	

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EXTENSION SCHEDULE OF UNDERLYING INSURANCE (Continued)



POLICY NUMBER: 84 SBW BM5WFR

C. (X) Comprehensive Automobile Liability
Carrier, Policy Number and Policy Period: Hartford Insurance Group
84UEGAC1692
06/30/2025 To 06/30/2026

Type of Coverage

(X) Owned Autos (X) Non-Owned Autos (X) Hired Autos

Applicable Limits

Bodily Injury Liability

Each Person
Each Accident

Property Damage Liability

Each Accident

Bodily Injury and Property Damage Liability Combined

$1,000,000 Each Person
$1,000,000 Each Accident

Type of Coverage

( ) Uninsured Motorist ( ) Underinsured Motorist

Applicable Limits

Each Accident
Each Occurrence

Each Person
Each Accident

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EXTENSION SCHEDULE OF UNDERLYING INSURANCE (Continued)



POLICY NUMBER: 84 SBW BM5WFR

D. (X) Employer's Liability
Carrier, Policy Number and Policy Period: Hartford Insurance Group
84WEGAG7CTV
06/30/2025 To 06/30/2026

Type of Coverage	Applicable Limits	
Employers Liability	$1,000,000	Each Accident*
	$1,000,000	Each Employee by Disease*
	$1,000,000	Total Policy by Disease*

*In any jurisdiction where the amount of Employers Liability Coverage afforded by the underlying insurer is by law unlimited, the limit stated does not apply and the policy of which this extension schedule forms a part shall afford no insurance with respect to Employers Liability in such jurisdiction.

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EXTENSION SCHEDULE OF UNDERLYING INSURANCE (Continued)



POLICY NUMBER: 84 SBW BM5WFR

E. ( ) Foreign Liability
Carrier, Policy Number and Policy Period:

Type of Coverage	Applicable Limits
( ) Foreign Commercial General Liability	
( ) Liability and Medical Expenses	Per Occurrence
( ) Personal And Advertising Injury	Per Person/Organization
( ) Products/Completed Operations Aggregate	Aggregate
( ) General Aggregate	Aggregate
( ) Damages To Premises Rented To You	Any One Premises
( ) Foreign Contingent Auto Liability	Each Accident
( ) Foreign Employers Liability	Each Accident* Each Employee by Disease* Total Policy by Disease*

*In any jurisdiction where the amount of Employers Liability Coverage afforded by the underlying insurer is by law unlimited, the limit stated does not apply and the policy of which this extension schedule forms a part shall afford no insurance with respect to Employers Liability in such jurisdiction.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT - CALIFORNIA

Policy Number: 84WEGAG7CTV **Endorsement Number:**
Effective Date: 06/30/2025 Effective hour is the same as stated on the Information Page of the policy.
Named Insured and Address: RRM Design Group
3765 S. Higuera St., Suite 102
San Luis Obispo, CA 93401

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

You must maintain payroll records accurately segregating the remuneration of your employees while engaged in the work described in the Schedule.

The additional premium for this endorsement shall be 2 % of the California workers' compensation premium otherwise due on such remuneration.

SCHEDULE

Person or Organization	Job Description
Any person or organization from whom you are required by written contract or agreement to obtain this waiver of rights from us	

Countersigned by _____
Authorized Representative

Form WC 04 03 06 (1) Printed in U.S.A.

Policy Expiration Date: 06/30/2026