



**CITY OF HUNTINGTON BEACH
COMMUNITY & LIBRARY SERVICES COMMISSION**

REQUEST FOR ACTION

MEETING DATE: 9/13/2023

SUBMITTED TO: Community & Library Services Commission

SUBMITTED BY: Ashley Wysocki, Director Community & Library Services

PREPARED BY: Charlene Gomez, Sr. Administrative Assistant

SUBJECT: Approve the Standard Specifications for Park Identification (Monument) Signs.

Statement of Issue:

There is a need to standardize the design specifications associated with a standard concrete park identification sign within the City's park system.

Funding Source:

N/A.

Recommended Action:

Approve the design specifications for standard concrete park identification signs.

Alternative Action(s):

Do not approve the recommended action and direct staff accordingly.

Analysis:

In 2001, the Community Services Commission (now known as the Community & Library Services Commission), (Commission) approved a strategy to install standard design park signs at City parks. At the April 10, 2013 meeting, the Park Naming & Memorials Committee asked the Commission to approve a priority list for installing signs as funding became available. At that time, 19 of the 74 City parks had a park sign; 13 were original wood or other type of identification signs, and 42 parks were lacking any type of identification.

Since 2013, several of the older wooden park signs have been replaced due to deterioration, and parks lacking any sign have had a standard concrete identification sign installed. Some of the signs over the years have varied in size, language style, font type or designed with black or blue lettering. The adoption of these specifications will ensure that all City park identification signs are uniform in size and design going forward. Any requests for park identification signs that vary from the specifications shall require approval by the Community & Library Services Commission.

Environmental Status:

Not applicable at this time.

Strategic Plan Goal:

N/A

Attachment(s):

- 1) Standard Park Identification Sign Specifications