

ORDINANCE NO. 4280

AN ORDINANCE OF THE CITY OF HUNTINGTON BEACH AMENDING
CHAPTER 2.109 TO THE HUNTINGTON BEACH MUNICIPAL CODE REGARDING
FINANCE COMMISSION

The City Council of the City of Huntington Beach does hereby ordain as follows:

WHEREAS, on January 17, 2023, to increase efficiency, the City Council directed the City Manager to amend Huntington Beach Municipal Code Chapter 2.109 modifying the Finance Commission's duties, meeting frequency and other adjustments for Council's consideration.

NOW, THEREFORE, the City Council of the City of Huntington Beach does hereby ordain as follows:

SECTION 1. Chapter 2.104.030 of the Huntington Beach Municipal Code is hereby amended to read as follows:

Section 2.109.030 Purpose

The Finance Commission shall act in an advisory capacity to the City Council in matters pertaining to financial planning.

SECTION 2. Chapter 2.109.040 of the Huntington Beach Municipal Code is hereby amended to read as follows:

Section 2.109.040 Duties

The Finance Commission may review and make recommendations to the City Council regarding:

- A. Fiscal policies, Financial planning and funding;
- B. Annual adopted budget;
- C. Proposals related to financial matters;
- D. Fiscal impacts of major projects;
- E. Service contracts on an as-needed basis, and/or
- F. Proposed State and Federal Legislation which impacts the City's finances.

The Finance Commission also may perform such other duties or studies as may be directed by the City Council.

SECTION 3. Chapter 2.109.050 of the Huntington Beach Municipal Code is hereby amended to read as follows:

Section 2.109.050 Authority/Non-Interference

A. It is intended that the Finance Commission act only in an advisory capacity and not be vested with final authority in the establishment of priorities or the expenditures of funds.

B. The Finance Commission shall not interfere with the duties of any elected or appointed officer or employee. No member of the Finance Commission shall order, directly or indirectly, any City employee including the Chief Financial Officer or his or her staff.

C. The Commission's directions or requests requiring significant staff time should be voted on and approved by City Council

SECTION 4. Chapter 2.109.060 of the Huntington Beach Municipal Code is hereby amended to read as follows:

Section 2.109.060 Meetings

The Finance Commission is to meet regularly once a month at a time and place determined by the Commission. All meetings shall be open to the public. Special meetings may be called in conformation with the Brown Act.

SECTION 5. This ordinance shall become effective 30 days after its adoption.

PASSED AND ADOPTED by the City Council of the City of Huntington Beach at a regular meeting held this _____ day of _____, 2023.

Mayor

ATTEST:

APPROVED AS TO FORM:

City Clerk

City Attorney *NW*

REVIEWED AND APPROVED:

INITIATED AND APPROVED:

City Manager

[Signature]
Assistant City Manager

LEGISLATIVE DRAFT
HBMC CHAPTER 2.109

Chapter 2.109

2.109.030 Purpose

The Finance Commission shall act in an advisory capacity to the City Council in matters pertaining to financial planning, ~~aligned with the Finance Department's fiscal year milestones outlined in Section 2.109.040 below.~~

2.109.040 Duties and Agenda Items

The Finance Commission may review and make recommendations to the City Council ~~on the following specific topics~~ regarding:

- A. ~~January—Mid-Year Budget Review and Budget Kick-Off~~ Fiscal policies, Financial planning and funding;
- B. ~~March—Year End Audit, Single Audit, and new GASB Standards Review~~ Annual adopted budget;
- C. ~~May—CIP and Infrastructure Calculation Review~~ Proposals related to financial matters;
- D. ~~July—Adopted Budget Review~~ Fiscal impacts of major projects;
- E. ~~September—Investment Update, Debt and Refinancing Opportunities~~ Service contracts on an as-needed basis, and/or
- F. ~~November/December—Year-End Review~~ Proposed State and Federal Legislation which impacts the City's finances.
- G. ~~Additional agenda items with a financial impact at the request of the City Council, or by Finance Commission request with the approval of the City Council.~~
- H. ~~Perform such other duties or studies as may be directed by the City Council.~~

The Finance Commission also may perform such other duties or studies as may be directed by the City Council.

2.109.050 Authority/Non-Interference

- A. It is intended that the Finance Commission act only in an advisory capacity and not be vested with final authority in the establishment of priorities or the expenditure of funds.

B. The Finance Commission shall not interfere with the duties of any elected or appointed officer or employee. No member of the Finance Commission shall order, directly or indirectly, any City employee's including the Chief Financial Officer or his or her staff.

C. The Commission's directions or requests requiring significant staff time should be voted on and approved by City Council.

2.109.060 Authority/Non-Interference

~~The regular meetings for the Finance Committee shall be bi-monthly or six times a year.~~

The Finance Commission is to meet regularly once a month at a time and place determined by the Commission. All meetings shall be open to the public. Special meetings may be called in conformation with the Brown Act.