

Application for Appointment to a Citizen Commission, Board, Committee, or Task Force



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Acknowledgement

- Applicants must be U.S. citizens, and residents and electors of the City of Huntington Beach during the appointment process and term, and may not hold more than one membership at a time.
- Pursuant to the [Municipal Code Chapter 2.100](#), no members of boards or commissions shall hold any paid office or employment in the City personnel system.
- All Council appointed commission, board, and committee members are required to take two hours of AB1234 public service ethics training and AB1661 harassment prevention training every two years and thereafter.
- All Council appointed commission, board, and committee members must comply with the City's [Huntington Beach Code of Ethics Policy](#), [Social Media Policy for Elected and Appointed Officials \(AR 509\)](#), [Equal Employment Opportunity Policy \(AR 921\)](#), [Anti-Harassment, Discrimination, and Retaliation Policy \(AR 922\)](#), [Violence in the Workplace Policy \(AR 923\)](#), and [A Respectful Workplace Policy \(AR 924\)](#).
- You are applying for a public position. As such, the information provided in your application becomes a public record once the appointment process is completed, and may be subject to public inspection pursuant to the California Public Records Act.
- If appointed, you will be required to take an Oath of Office and are subject to filling a Statement of Economic Interests pursuant to the [City's Conflict of Interest Policy](#) (Resolution 2023-01).

☒ I acknowledge and certify that I meet the requirements listed in the notice above.

Prefix *

Mrs.

Mr., Ms., etc.

Last Name *

Stewart

First Name *

Brooke

Middle Initial

R.

Date *

1/30/2024

Name of Board, Commission, Committee, or Task Force *

City Celebration Committee

Length of Residency in Huntington Beach *

8 years

Occupation *

Business Owner, Tourism

United States Citizen? *

☒ Yes ☐ No

Currently Serving on a City Board or Commission? *

☐ Yes ☒ No

Home Address: *

Street Address

[REDACTED]

Address Line 2

City

Huntington Beach

State

CA

Postal / Zip Code

92646

Phone Numbers

Personal

Type* (?) Number*

cell [redacted]

Personal Email*

[redacted]

Phone Numbers

Business

Type (?) Number

business [redacted]

Educational Background *

Orange High School 1982 graduated
Orange Coast College, 1983-1985

Professional Licenses and/or Associations *

Anaheim Convention & Visitors Bureau
Past President (& Secretary) of the Orange County Concierge Association
Owner and President of the Anaheim Tour Company, in business for almost 20 years now.

Professional Experience *

Disneyland Entertainment department
Hilton Hotel Concierge

Special Knowledge or Skills *

As I run the podcast for the largest women's service organization in the country, (the National Society Daughters of the American Revolution), I have knowledge of video editing, audio editing, writing segments for podcasts, interviews, celebrating our national holidays! That's a big part of what we do in the podcast! We make sure people know and remember our special holidays, commemorating those events and people that are so important to the fabric of this nation. To see this podcast in action, please check out the "DAR Today Podcast" on YouTube and all audio podcast platforms! I am the host and creator (along with a team of 11 assistants)
I also have extensive knowledge of Rob. Rules of Order, having served as a city commission in Santa Ana (and also serving in leadership in the DAR.)

Civic Interests and/or Service Memberships? *

I am very interested in our civic history, I study it quite often to learn as much as I can.
Member, National Society Daughters of the American Revolution since 2009
Member, OC Genealogical Society
Past Member, OC Historical Society
Member, U.S. Daughters of the War of 1812

How will your qualifications best serve the citizen advisory group that you are applying for, and why do you wish to serve on this group? *

I have always been interested in celebrating our local history, so when I found out about this commission I almost jumped out of my seat! What a perfect thing for me to be involved with! It is something so dear to my heart: I try to encourage my neighbors, friends, even people visiting from our of town, to take part in our holidays and celebrations, even encouraging them to find the celebrations near them that commemorate the great people of this nation who have come before us!

I am constantly checking out all of our markers in town, and thinking about what other markers should be laid. As I am so in tune with this for my national podcast, I just feel it would be such a natural fit for me to be a part of this commission. I would just appreciate you giving me an interview as I would love to share my passion about this subject with you.

With regard to the necessary skills, I believe I bring the following things to the table:

- Extensive experience with board meetings, including RRoO, protocol, minutes, etc.
- As I am constantly working with committees in my DAR podcast and other DAR work, I have learned how to collaborate and work with others in a 'board' or commission situation.
- Serving as a past city commissioner when we lived in Santa Ana (being elected as Secretary and then Chairman) I understand how the city council/city commissioner structure works.
- I am technologically inclined, so researching and working on a computer is not an issue
- However, I think one of the best things I bring to the table is my enthusiasm and passion for our community, for our state and this great nation.

I would really appreciate the chance to serve even just one term on this commission!

- ☒ I certify that all statements made on this application are true and correct to the best of my knowledge. I have read and understand the duties and responsibilities of the particular position that I am applying for and authorize the release of this information.

Signature *

A handwritten signature in black ink, appearing to be 'D. A.', written on a light gray rectangular background.

It is the policy of the City Council to make appointments to the citizen commissions, boards, and committees, based on the needs of the city, as well as the interests and qualifications of each applicant. Selection will be made without discrimination based on the applicant's race, color, ancestry, national origin, religion, creed, age (40 and over), physical and/or mental disability, sex, gender (including pregnancy, childbirth, breastfeeding or related medical conditions), sexual orientation, gender identity, gender expression, medical condition, genetic information, marital status, military or veteran status, any other category/status protected by federal and/or state statutes.

All applications will remain active for one (1) year from the date received and be kept on file for 2 years for the position(s) applied for.

Additional information concerning a particular commission, board, committee, or task force or the application process is available through the staff support department identified above. General questions can be directed to Cathy Fikes, (714) 536-5553.