Citizen Participation Advisory Board
Thursday, January 29, 2026
6:00 PM - Regular Meeting
AGENDA

City of Huntington Beach
2000 Main Street
Huntington Beach, CA 92648
Civic Center, Lower Level, B-7

CHARLES KOVAC, Staff Liaison
GREGORY HOANG, Staff Liaison
SKYLER BARTHOLD, Staff Liaison

JONATHON HAMMEL, Chair
JIGNESH PADHIAR, Vice Chair
JOE PENA, Secretary
DENNIS PAPPAS, Board Member
STEPHEN QUINN, Board Member
ZACHARY NEWKIRK, Board Member
VACANT, Board Member

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENTS

Anyone wishing to speak during PUBLIC COMMENTS must fill out and submit a form to speak. The Citizen Public Advisory Board can take no action on this date, unless the item is agendized. Anyone wishing to speak on items not on today's agenda, may do so during PUBLIC COMMENTS. Please note comments on closed public hearing items will not be part of the permanent entitlement record. Speakers on items scheduled for PUBLIC HEARING will be invited to speak during the public hearing. (3 MINUTES PER PERSON, NO DONATING OF TIME TO OTHERS)

1 APPROVAL OF MINUTES

26-040 **Administratively Approve the Minutes of the Citizen Participation Advisory Board Meeting of January 15, 2026.**

Attachments: DRAFT - CPAB Minutes 2026.01.15.pdf

ADMINISTRATIVE ITEMS

2 **26-090** **Review of Annual Community Development Block Grant Public Services Program Applications for the 2026-27 Program Year**

Attachments: Attachment 1 - Summary of Applications PY 2026-27.pdf

3 Applicant Presentations

1. City of Huntington Beach - Community Services Oak View Family Resource Center (FRC)
2. NAMI OC
3. Something More
4. City of Huntington Beach - Senior Center in Central Park
5. Robyne's Nest
6. Save the Brave
7. StandUp for Kids
8. Project Hope Alliance
9. Pathways to Independence

BOARD MEMBER/STAFF COMMENTS AND COMMUNICATION

ADJOURNMENT

The next regularly scheduled meeting of the Citizen Participation Advisory Board is Thursday, February 19, 2026 at 6:00 PM at the Huntington Beach Civic Center, 2000 Main Street, Lower Level, Room B-7, Huntington Beach, California.

INTERNET ACCESS TO THE CITIZEN PARTICIPATION ADVISORY BOARD AGENDA AND STAFF REPORT MATERIAL IS AVAILABLE PRIOR TO CITIZEN PARTICIPATION ADVISORY BOARD MEETINGS AT: https://huntingtonbeach.legistar.com/

MEETING ASSISTANCE NOTICE:

In accordance with the Americans with Disabilities Act, services are available to members of our community who require special assistance to participate in public meetings. If you require special assistance, 48-hour prior notification will enable the City to make reasonable arrangements for an assisted listening device (ALD) for the hearing impaired, American Sign Language interpreters, a reader during the meeting and/or large print agendas. Please contact the Community Development Department at 714-536-5473 for more information, or request assistance from the staff or Sergeant-at-Arms at the meeting.

AGENDA ITEM 1

2000 Main Street,
Huntington Beach, CA
92648

City of Huntington Beach

File #: 26-040 **MEETING DATE:** 1/29/2026

Approval of Minutes

SUBMITTED TO: Honorable Chair and Board Members

SUBMITTED BY: Charles Kovac, Housing Manager

PREPARED BY: Skyler Barthold, Management Aide

Subject:
Administratively Approve the Minutes of the Citizen Participation Advisory Board Meeting of January 15, 2026.

Attachment(s):
1. **CPAB Minutes 1/15/2026 Meeting**

MINUTES

CITIZEN PARTICIPATION ADVISORY BOARD
January 15, 2026 - 6:00 PM

Chair – Jonathon Hammel
Vice Chair – Jignesh Padhiar
Secretary – Joe Pena
Board Member – Dennis Pappas
Board Member – Stephen Quinn
Board Member – Zachary Newkirk
Board Member – Vacant

Staff Liaison – Charles Kovac, Housing Manager
Staff Liaison – Gregory Hoang, Sr. Administrative Analyst
Staff Liaison – Skyler Barthold, Management Aide

CALL TO ORDER

Chair Hammel called the meeting to order at 6:00 PM.

Pledge of Allegiance

Chair Hammel lead the pledge of allegiance.

ROLL CALL

Present:	Jonathon Hammel Jignesh Padhiar Joe Pena Dennis Pappas Stephen Quinn
Absent:	Zachary Newkirk
Staff Present:	Charles Kovac Gregory Hoang Skyler Barthold

PUBLIC COMMENTS

There were no public speakers.

1. Administratively Approve the Minutes of the Citizen Participation Advisory Board Meeting of February 20, 2025.

Motion by Chair Hammel to approve the Minutes of the Citizen Participation Advisory Board meeting of February 20, 2025, as submitted. Second by Secretary Pena, carried by unanimous vote (5-0-1).

2. Nomination and Election of Officers for the Positions of Chair, Vice Chair and Secretary

Staff Liaison Kovac opened the floor for nominations to serve the Board in the positions of Chair, Vice Chair, and Secretary.

Member Quinn noted their appreciation for the current Chair, Vice Chair and Secretary and made the motion to keep the positions as they currently are. Second by Member Pappas, carried by unanimous vote (5-0-1).

PRESENTATIONS

3. Community Development Block Grant (CDBG) Overview

Staff Liaison Kovac provided a PowerPoint presentation outlining U.S. Department of Housing and Urban Development (HUD) program regulations and the City's objectives for the expenditure of CDBG Public Services funding.

4. Accomplishments of the Program Year 2024-25 Subrecipients

Staff Liaison Hoang reported on the achievements made by subrecipients of CDBG funding during the Program Year 2024-25 as stated in the Consolidated Annual Performance Evaluation Report (CAPER) approved by the City Council and submitted to HUD in September 2025.

PUBLIC HEARING

5. Public Hearing on the Community Development Block Grant (CDBG) Public Services: Annual Funding Review and Recommendations.

Chair Hammel opened the Public Hearing at 6:26 PM

Staff Liaison Kovac provided a PowerPoint presentation to outline the process for receiving and expending CDBG funding to identify and address community needs. Mr.

Kovac explained how the Citizen Participation Advisory Board shall determine recommendations for Public Services funding, which will become part of the Annual Action Plan and the Five-Year Consolidated Plan.

No public hearing comments were received.

Chair Hammel closed the Public Hearing at 6:31 pm.

ADMINISTRATIVE ITEMS

Members conducted an open dialogue with Staff Liaisons regarding an overview of the next scheduled Citizen Participation Advisory Board meeting.

ADJOURNMENT

Chair Hammel adjourned the meeting at 6:34 PM to the next regularly scheduled meeting of the Citizen Participation Advisory Board, Thursday, January 29, 2026 at 6:00 PM at the Huntington Beach Civic Center, Lower Level, Room B-7, 2000 Main Street, Huntington Beach, California.

Prepared By:

Skyler Barthold, Management Aide

Adopted January 29, 2026:

Joe Pena, Secretary

AGENDA ITEM 2

2000 Main Street,
Huntington Beach, CA
92648

City of Huntington Beach

File #: 26-090 **MEETING DATE:** 1/29/2026

REQUEST FOR CITIZEN PARTICIPATION ADVISORY BOARD ACTION

SUBMITTED TO: Honorable Chair and Board Members

SUBMITTED BY: Charles Kovac, Housing Manager

Subject:
Review of Annual Community Development Block Grant Public Services Program Applications for the 2026-27 Program Year

Executive Summary:
Each year the Citizen Participation Advisory Board (Board) considers public services applications from local non-profit organizations and City of Huntington Beach (City) departments for funding under the Community Development Block Grant (CDBG) entitlement grant program. In accordance with the City's Citizen Participation Plan, the Board considers, evaluates, and makes funding recommendations on all eligible applications.

During this meeting, the Board will hear oral presentations from each applicant and have an opportunity to ask questions about the public services programs submitted for CDBG funding. At the next meeting scheduled for February 19, the Board will determine final funding recommendations for the applications. The Board's funding recommendations are anticipated to be considered by the City Council at a public hearing on May 5, 2026 in the form of the *2026-27 Annual Action Plan that* serves as the City's CDBG program budget for the United States Department of Housing and Urban Development (HUD). The 2026-27 Annual Action Plan is due to HUD by May 15, 2026.

Although the City has not been notified of its 2026-27 CDBG allocation, City staff anticipates that $161,000 will be available for CDBG public services programs and activities, which is 15 percent of the total anticipated CDBG funding allocation. The Board will be reviewing nine (9) public services applications that are cumulatively requesting $459,915. A summary of these applications is provided as Attachment 1.

Financial Impact:
The City anticipates approximately $161,000 in CDBG Public Services funding for the upcoming program year.

Recommended Action:
A) Applicant presentations to the Board
B) Receive and file report.

Analysis:

Background/Discussion

Each year, the City of Huntington Beach receives entitlement grant funding from HUD through the CDBG programs. This funding must be used to benefit low- and moderate-income City residents according to the program objectives set forth in HUD regulations, as well as the community's needs identified in the City's *Strategic Plan,* which is part of the City's *2025-2029 Five-Year Consolidated Plan.* HUD regulations require public participation in the allocation of CDBG program funds. Therefore, each year the City issues a Notice of Funding Availability (NOFA) to invite local community organizations and City departments to apply for these funds. Applications are accepted for public services programs.

The CDBG public services NOFA for the 2026-27 Program Year was published in *The Wave* on October 2, 2025 and applications were due on December 11, 2025.

Anticipated CDBG Funds

HUD has not yet announced funding levels for the CDBG program for the 2026-27 Program Year. To ensure that the City meets HUD-mandated deadlines, the Board must begin evaluating applications before this funding level is known. Because of the uncertainty regarding program funding levels and the need for the Board to move forward with the funding recommendation process, anticipated funding levels discussed in this report assume no change from the current 2025-26 Program Year. Staff will identify alternatives the Board may consider at its February 19 meeting in the event HUD announces actual funding levels that are higher or lower than presented in this report.

Federal regulations allow the City to designate up to 15 percent of its CDBG allocation, estimated to be $161,000, for public services programs. Eligible public services programs must be directed toward achieving the City's goals as outlined in the *2025-2029 Five-Year Consolidated Plan*.

The City received nine (9) applications totaling $459,915 for CDBG public services program funds. All nine applications were reviewed by staff and deemed eligible for funding per HUD criteria and the City's Consolidated Plan. In addition to the Consolidated Plan goals and priority objectives, the Board must consider the following criteria when determining its funding recommendations in this category:

1. HUD requirement for benefit to low- and moderate-income persons. CDBG-funding programs must either:

    a. Benefit lower-income persons who:

        i. Earn less than 80 percent of the Orange County Median Income (currently $135,350 for a family of four), or

        ii. Qualify under a limited clientele category (victims of domestic violence, elderly, disabled adults, homeless or in a geographic area where at least 51 percent of individuals are lower-income).

    b. Benefit very low-income persons who earn less than 50 percent of the Orange County Median Income (currently $84,600 for a family of four).

2. Eligible use of public funds. Eligible use of funds includes labor, supplies and materials directed toward improving the community's public services. Such services include, but are not limited to, those concerned with homelessness and housing services, employment, youth and family counseling, child care, health care, drug abuse prevention, education, tenant/landlord mediation, welfare, or recreational needs.

3. Direct benefit to Huntington Beach residents. All funding must be allocated to services that directly benefit Huntington Beach residents.

Due to the extensive federal recordkeeping and monitoring required by the CDBG program, the Board may want to consider establishing a minimum funding level of $10,000 per application.
Schedule

The following schedule outlines the next steps to complete the annual CDBG public services funding allocation process. This schedule will allow the Board and the City Council time to review all eligible applications and carefully consider all public input during the process:

January 29, 2026:	Board hears oral presentations from applicants
February 19, 2026:	Board finalizes funding recommendations for the City Council
March 17, 2026:	City Council and CPAB hold Joint Study Session meeting
May 5, 2026:	City Council considers CDBG public services funding recommendations to be incorporated in the 2026-27 Annual Action Plan that serves as the application to HUD for grant funding
Mav 15, 2026:	2026-27 Annual Action Plan due to HUD
July 1, 2026:	2026 Program Year begins

Attachment(s):

1. Summary of CDBG Public Services Applications

ATTACHMENT 1

PUBLIC SERVICES		
ORGANIZATION	**PROGRAM/PROJECT**	**FUNDING REQUEST**
City of HB - Community Services Oakview FRC	Oak View FRC Drop-in Recreation Program - Children's Bureau	$ 85,000.00
NAMI OC	NAMI OC WarmLine & ETS Program for Students	$ 40,000.00
Something More	HB Care Connection	$ 45,000.00
City of HB - Senior Center in Central Park	Senior Center Care Management	$ 48,000.00
Robyne's Nest	Robyne's Nest Support Services to Homeless & At-Risk Youth in Huntington Beach	$ 50,000.00
Save the Brave	Save the Brave Offshore Fishing	$ 75,000.00
StandUp for Kids	StandUp for Kids Street Outreach	$ 26,915.00
Project Hope Alliance	Site-Based Case Management for Youth Experiencing Homelessness	$ 50,000.00
Pathways to Independence	Pathways to Independence	$ 40,000.00
	PUBLIC SERVICES TOTAL	**$ 459,915**