



## MINUTES

### CITIZEN PARTICIPATION ADVISORY BOARD February 1, 2024 - 6:00 PM

Gigi Jackson – Chair  
Jeanne Paris – Vice Chair  
Jonathon Hammel – Secretary  
Michael Hoskinson – Board Member  
Ken Inouye – Board Member  
Macey Lachman – Board Member  
Vacant - Board Member  
Charles Kovac – Staff Liaison  
Gregory Hoang – Staff Liaison  
Kim Radding – Management Aide

**CALL TO ORDER** 6:01 PM

#### **ROLL CALL**

Present: Hammel, Hoskinson, Inouye, Jackson, Paris  
Absent: Lachman  
Staff Present: Hoang, Kovac, Radding

#### **PUBLIC COMMENTS**

None

#### **ADMINISTRATIVE ITEMS**

##### **1. Approval of Minutes**

Motion by Member Hoskinson to approve the Minutes of the Citizen Participation Advisory Board meeting of January 18, 2024, as submitted. Second by Vice Chair Paris, carried by unanimous vote of Members present (5-0).

## **2. Update of 2020-2024 Consolidated Plan Goals/Performance Measures**

Staff Liaison Kovac reported on the performance outcomes to date as related to the goals established by the Five-Year Consolidated Plan adopted by the City Council on July 6, 2020. The City is currently 3.5 years into the plan, which covers the period of July 1, 2020 through June 30, 2025. Mr. Kovac informed the Board of the process that will commence in 2025 to collect public input from the Huntington Beach community to define the goals that will become the 2025-2029 Consolidated Plan.

Member Hoskinson inquired about what controls will be in place to assure that survey responses will be limited to only Huntington Beach residents, specifically for data collected via online surveys. Mr. Kovac advised that past practice has been to utilize a consultant to oversee data collection and implement controls to confirm that all feedback is confirmed from residents of the jurisdiction.

Member Hoskinson commented that performance goals are most effective when the objective is specifically defined. Mr. Kovac affirmed that agreements with each subrecipient agency address specific objectives related to their application for funding. Performance is monitored quarterly.

Chair Jackson asked how the public is made aware of the Residential Rehabilitation program offered by the City of Huntington Beach. Mr. Kovac and Management Aide Radding advised that citations issued by the Code Enforcement office include a brochure about the Residential Rehabilitation program. However, the program is well known by word of mouth. The program serves approximately ten households annually and has a waiting list of 14 applicants at this time.

## **3. Review of Annual Community Development Block Grant Public Services Program Applications for the 2024-25 Program Year**

Staff Liaison Hoang made a presentation to the Board summarizing the applications received for CDBG Public Services funding for the 2024-25 Program Year beginning July 1, 2024. Annually, the City receives approximately \$1.2 million in Community Development Block Grant (CDBG) funds from the U. S. Department of Housing and Urban Development (HUD). Public Services activities may be funded with 15% of the allocation. Mr. Hoang advised that regulations require that the City to provide fair housing services. However, this activity can be funded with the 20% allowance for program administration. As a result, the City anticipates that \$175,750 will be available to support Public Services activities in the 2024-25 Program Year. The CPAB is asked to review applications received from five agencies. The total funding request from these five agencies is \$320,337, which exceeds the available funding. Therefore, the CPAB is asked to determine funding recommendations responsive to the applications received.

## 5. Funding Allocation Deliberations

Chair Jackson determined to consider Item 5 out of order so that it could be known by all parties whether deliberations would be carried out at this meeting or deferred to the next regular meeting. Member Hoskinson moved to conduct funding deliberations and recommendations at the next regular meeting on Thursday, February 22. Second by Vice Chair Paris. The Motion was supported unanimously by the members present (5-0).

## 4. Applicant Presentations

Each of the applicants were allowed a five-minute presentation to the Board, followed by a question-and-answer period at the Board's discretion.

### 1. Fair Housing Foundation – Fair Housing Services

Presentation by Martha Torres.

HUD regulations require fair housing programs and allow for the programs to be funded from the allocation assigned to Program Administration (\$35,000). This grant request is not included in the Public Services allocation considered by CPAB.

### 2. City of Huntington Beach – Homeless Outreach Transportation

Grant request \$50,000 revised to \$25,000.

Presentation by Jessica Kelley and Virginia Clara.

### 3. Project Hope Alliance – Homeless Youth On-Site Case Management

Grant request \$50,000

Presentation by Jennifer Friend.

### 4. StandUp for Kids – StandUp for Kids Street Outreach

Grant request \$35,337

Presentation by Denise Zermeno.

### 5. City of Huntington Beach –

#### Oak View Family Resource Center Drop-In Recreation Program

Grant request \$85,000

Presentation by Kristin Martinez (City of Huntington Beach), Teffany Nowell (Oak View Family Recourse Center), and Art Groeneveld (Boys & Girls Club).

### 6. Robyne's Nest – Robyne's Nest Housing, Homeless & At-Risk Youth

Grant Request \$100,000

Presentation by Pat French.

**MEMBER COMMENTS**

Member Hoskinson inquired about when the CDBG entitlement for Program Year 2024-25 will be published by HUD. Mr. Kovac responded that funding announcements have varied in past years, but typically occur in March. He noted that, although funds received by the City for the current Program Year were lower than anticipated, prior year funding had been trending higher. The CPAB will be asked to use the most recent funding amount as a basis for their recommendations.

**ADJOURNMENT 7:48 PM**

Adjourned to Thursday, February 22, 2024, at 6:00 PM in Room B-8, Huntington Beach City Hall, 2000 Main Street, Huntington Beach, CA, 92648.

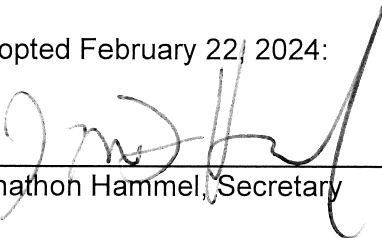
Prepared By:



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Kim Radding, Management Aide

Adopted February 22, 2024:



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Jonathon Hammel, Secretary