

**Minutes of the
West Orange County Water Board**

Regular Meeting
Public Works Utilities Yard
Administration Conference Room
Wednesday, January 17, 2024

Chair Brietigam called the Regular Meeting of the West Orange County Water Board to order on Wednesday, January 17, 2024, at 4:00 p.m.

Members Present:	Chair Brietigam	City of Garden Grove
	Vice-Chair Van Der Mark	City of Huntington Beach
	Director Nathan Steele	City of Seal Beach
	Director Amy Phan West	City of Westminster

Members Absent:	Director Pat Burns	City of Huntington Beach
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Others Present:	Alisa Backstrom	City of Huntington Beach
	Vince Madrid	City of Huntington Beach
	Chris Ramirez	City of Huntington Beach
	Chris Davis	City of Huntington Beach
	Lili Hernandez	City of Huntington Beach
	Iris Lee	City of Seal Beach
	Jake Ngo	City of Westminster
	Cody Nicolae	City of Garden Grove

Pledge of Allegiance

Roll Call

Present: Brietigam, Phan West, Steele, and Van Der Mark
Absent: Burns

Public Comments

None

Late Communication

None

24-021 Minutes of October 18, 2023 Regular Meeting

On the motion from Vice Chair Van Der Mark, seconded by Director Steele, the Board voted to receive and file the Minutes.

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Motion carried by the following vote: 4-0-1
Ayes – Brietigam, Phan West, Steele, and Van Der Mark
Noes – None
Absent – Burns

General Manager’s Update
No Report

24-022 Fund Report and Ratify Bills
On the motion from Vice Chair Van Der Mark, seconded by Director Steele, the Board voted to receive and file the report.

Motion passed by the following vote: 4-0-1
Ayes – Brietigam, Phan West, Steele, and Van Der Mark
Noes – None
Absent – Burns

24-023 Treasurer’s Report as Prepared by the City Treasurer
Alisa Backstrom presented the Treasurer’s Report.

On the motion from Director Steele, seconded by Director Phan West, the Board voted to receive and file the report.

Motion passed by the following vote: 4-0-1
Ayes – Brietigam, Phan West, Steele, and Van Der Mark
Noes – None
Absent – Burns

24-024 Amendment to WOCWB Joint Powers Agreement Adjusting the meeting stipend for Directors.
Chris Davis reported that the current meeting stipend for Directors has not been updated since 2006. Based on stipends for other agencies, staff is recommending a meeting stipend of \$200 per meeting.

On the motion from Phan West, seconded by Director Steele, the Board voted to direct legal counsel to prepare an amendment to the Joint Powers Agreement setting the meeting stipend at \$200 per meeting.

Motion passed by the following vote: 4-0-1
Ayes – Brietigam, Phan West, Steele and Van Der Mark
Noes – None
Absent – Burns

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24-030 Proposed Fiscal Year 2024/25 Budget

Chris Davis presented the proposed Fiscal Year 2024/25 Budget for discussion. No changes were proposed by the Board. Each agency will need to approve the budget with the Board ratifying the budget once approved by each member agency.

Information item, no action taken.

24-025 Award of Contract to Ardurra for OC-9 Cathodic Protection Project Design

Lili Hernandez reported on the selection process for Ardurra to design the OC-9 Cathodic Protection Project. Ms. Hernandez noted that each member Agency was solicited for their input on the proposal. Ms. Hernandez also noted that Ardurra is considered a leader in designing Cathodic Protect projects, and that the bid came in slightly under the approved budget.

On the motion from Vice Chair Van Der Mark, and seconded by Director Phan West, the Board voted to direct the General Manager to approve the proposal from Ardurra and initiate the Cathodic Protection Project design.

Motion passed by the following vote: 4-0-1

Ayes – Brietigam, Phan West, Steele and Van Der Mark

Noes – None

Absent – Burns

24-031 Engineering Report

Lili Hernandez provided images and engineering schematics of a Cathodic Protection program that the City had done to the Board to provide a visual context for the project as many of the Board members were not on the Board when the project was initially proposed.

24-032 Operations and Maintenance Report

Chris Cassotta updated the Board on operations and maintenance activities. Mr. Cassotta announced that he would be retiring in February. Mr. Cassotta introduced Vince Madrid, who would be taking the responsibilities for Mr. Cassotta.

Member Comments

The Board thanked Mr. Cassotta for his service. The Board also congratulated Mr. Madrid on his promotion. Chair Brietigam recommended issuing a commendation to Mr. Cassotta at the April meeting.

Adjournment

Chair Brietigam adjourned the Regular Meeting of the WOCWB at 4:30 p.m. to the next Regular Meeting scheduled for April 17, 2024, at 4:00p.m. at the Utilities Yard Conference Room in the Administration Building, 19001 Huntington Street, Huntington Beach, California.

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Janice L Goebel, Secretary

George Brietigam, Chair