

PROFESSIONAL SERVICES CONTRACT BETWEEN
THE CITY OF HUNTINGTON BEACH AND
M. ARTHUR GENSLER JR. & ASSOCIATES (GENSLER)
FOR
ON-CALL ARCHITECTURAL ENGINEERING, LANDSCAPE
ARCHITECTURAL ENGINEERING AND PROFESSIONAL
CONSULTING SERVICES

THIS AGREEMENT ("Agreement") is made and entered into by and between the City of Huntington Beach, a municipal corporation of the State of California, hereinafter referred to as "CITY," and M. ARTHUR GENSLER JR. & ASSOCIATES (GENSLER), a California Corporation hereinafter referred to as "CONSULTANT."

WHEREAS, CITY desires to engage the services of a consultant to provide on-call architectural engineering, landscape architectural engineering and professional consulting services; and

Pursuant to documentation on file in the office of the City Clerk, the provisions of the Huntington Beach Municipal Code, Chapter 3.03, relating to procurement of professional service contracts have been complied with; and

CONSULTANT has been selected to perform these services,

NOW, THEREFORE, it is agreed by CITY and CONSULTANT as follows:

1. SCOPE OF SERVICES

CONSULTANT shall provide all services as described in **Exhibit "A,"** which is attached hereto and incorporated into this Agreement by this reference. These services shall sometimes hereinafter be referred to as the "PROJECT."

CONSULTANT hereby designates Nicholas Acevedo who shall represent it and be its sole contact and agent in all consultations with CITY during the performance of this Agreement.

2. CITY STAFF ASSISTANCE

CITY shall assign a staff coordinator to work directly with CONSULTANT in the performance of this Agreement.

3. TERM; TIME OF PERFORMANCE

Time is of the essence of this Agreement. The services of CONSULTANT are to commence on _____, 20____ (the "Commencement Date"). This Agreement shall automatically terminate three (3) years from the Commencement Date, unless extended or sooner terminated as provided herein. All tasks specified in **Exhibit "A"** shall be completed no later than three (3) years from the Commencement Date. The time for performance of the tasks identified in **Exhibit "A"** are generally to be shown in **Exhibit "A."** This schedule may be amended to benefit the PROJECT if mutually agreed to in writing by CITY and CONSULTANT.

In the event the Commencement Date precedes the Effective Date, CONSULTANT shall be bound by all terms and conditions as provided herein.

4. COMPENSATION

In consideration of the performance of the services described herein, CITY agrees to pay CONSULTANT on a time and materials basis at the rates specified in **Exhibit "B,"** which is attached hereto and incorporated by reference into this Agreement, a fee, including all costs and expenses, not to exceed One Million Dollars (\$1,000,000.00).

5. EXTRA WORK

In the event CITY requires additional services not included in **Exhibit "A"** or changes in the scope of services described in **Exhibit "A,"** CONSULTANT will undertake such work only after receiving written authorization from CITY. Additional compensation for such extra work shall be allowed only if the prior written approval of CITY is obtained.

6. METHOD OF PAYMENT

CONSULTANT shall be paid pursuant to the terms of **Exhibit "B."**

7. DISPOSITION OF PLANS, ESTIMATES AND OTHER DOCUMENTS

CONSULTANT agrees that title to all materials prepared hereunder, including, without limitation, all original drawings, designs, reports, both field and office notices, calculations, computer code, language, data or programs, maps, memoranda, letters and other documents, shall belong to CITY, and CONSULTANT shall turn these materials over to CITY upon expiration or termination of this Agreement or upon PROJECT completion, whichever shall occur first. These materials may be used by CITY as it sees fit, provided that any such use not within the purposes intended, by the Agreement shall be at City's sole risk.

8. HOLD HARMLESS

A. To the extent allowed by Civil Code Section 2782.8, CONSULTANT hereby agrees to protect, defend, indemnify and hold harmless CITY, its officers, elected or appointed officials, employees, agents and volunteers from and against any and all claims, damages, losses, expenses, judgments, demands and defense costs (including, without limitation, costs and fees of litigation of every nature or liability of any kind or nature) arising out of or in connection with CONSULTANT's (or CONSULTANT's subcontractors, if any) negligent (or alleged negligent) performance of this Agreement or its failure to comply with any of its obligations contained in this Agreement by CONSULTANT, its officers, agents or employees except such loss or damage which was caused by the sole negligence or willful misconduct of CITY. CONSULTANT will conduct all defense at its sole cost and expense and CITY shall approve selection of CONSULTANT's counsel. This indemnity shall apply to all claims and liability regardless of whether any insurance policies are applicable. The policy limits do not act as limitation upon the amount of indemnification to be provided by CONSULTANT.

B. To the extent that CONSULTANT performs "Design Professional Services" within the meaning of Civil Code Section 2782.8, then the following Hold Harmless provision applies in place of subsection A above:

"CONSULTANT hereby agrees to protect, defend, indemnify and hold harmless CITY and its officers, elected or appointed officials, employees, agents and volunteers, from and against any and all claims, damages, losses, expenses, demands and defense costs (including, without limitation, costs and fees of litigation of every nature or liability of any kind or nature) to the extent that the claims against CONSULTANT arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of CONSULTANT. In no event shall the cost to defend charged to CONSULTANT exceed CONSULTANT's proportionate percentage of fault. However, notwithstanding the previous sentence, in the event one or more other defendants to the claims and/or litigation is unable to pay its share of defense costs due to bankruptcy or dissolution of the business, CONSULTANT shall meet and confer with CITY and other defendants regarding unpaid defense costs. The duty to indemnify, including the duty and the cost to defend, is limited as provided in California Civil Code Section 2782.8.

C. Regardless of whether subparagraph A or B applies, CITY shall be reimbursed by CONSULTANT for all costs and attorney's fees incurred by CITY in enforcing this obligation. This indemnity shall apply to all claims and liability regardless of whether any insurance policies are applicable. The policy limits do not act as a limitation upon the amount of indemnification to be provided by CONSULTANT.

9. PROFESSIONAL LIABILITY INSURANCE

CONSULTANT shall obtain and furnish to CITY a professional liability insurance policy covering the work performed by it hereunder. This policy shall provide coverage for CONSULTANT's professional liability in an amount not less than One Million Dollars

(\$1,000,000.00) per occurrence and in the aggregate. The above-mentioned insurance shall not contain a self-insured retention without the express written consent of CITY; however an insurance policy "deductible" of Ten Thousand Dollars (\$10,000.00) or less is permitted. A claims-made policy shall be acceptable if the policy further provides that:

- A. The policy retroactive date coincides with or precedes the initiation of the scope of work (including subsequent policies purchased as renewals or replacements).
- B. CONSULTANT shall notify CITY of circumstances or incidents that might give rise to future claims.

CONSULTANT will make every effort to maintain similar insurance during the required extended period of coverage following PROJECT completion. If insurance is terminated for any reason, CONSULTANT agrees to purchase an extended reporting provision of at least two (2) years to report claims arising from work performed in connection with this Agreement.

If CONSULTANT fails or refuses to produce or maintain the insurance required by this section or fails or refuses to furnish the CITY with required proof that insurance has been procured and is in force and paid for, the CITY shall have the right, at the CITY's election, to forthwith terminate this Agreement. Such termination shall not effect Consultant's right to be paid for its time and materials expended prior to notification of termination. CONSULTANT waives the right to receive compensation and agrees to indemnify the CITY for any work performed prior to approval of insurance by the CITY.

10. CERTIFICATE OF INSURANCE

Prior to commencing performance of the work hereunder, CONSULTANT shall furnish to CITY a certificate of insurance subject to approval of the City Attorney evidencing the foregoing insurance coverage as required by this Agreement; the certificate shall:

- A. provide the name and policy number of each carrier and policy;
- B. state that the policy is currently in force; and
- C. shall promise that such policy shall not be suspended, voided or canceled by either party, reduced in coverage or in limits except after thirty (30) days' prior written notice; however, ten (10) days' prior written notice in the event of cancellation for nonpayment of premium.

CONSULTANT shall maintain the foregoing insurance coverage in force until the work under this Agreement is fully completed and accepted by CITY.

The requirement for carrying the foregoing insurance coverage shall not derogate from CONSULTANT's defense, hold harmless and indemnification obligations as set forth in this Agreement. CITY or its representative shall at all times have the right to demand the original or a copy of the policy of insurance. CONSULTANT shall pay, in a prompt and timely manner, the premiums on the insurance hereinabove required.

11. INDEPENDENT CONTRACTOR

CONSULTANT is, and shall be, acting at all times in the performance of this Agreement as an independent contractor herein and not as an employee of CITY. CONSULTANT shall secure at its own cost and expense, and be responsible for any and all payment of all taxes, social security, state disability insurance compensation, unemployment compensation and other payroll deductions for CONSULTANT and its officers, agents and employees and all business licenses, if any, in connection with the PROJECT and/or the services to be performed hereunder.

12. TERMINATION OF AGREEMENT

All work required hereunder shall be performed in a good and workmanlike manner. CITY may terminate CONSULTANT's services hereunder at any time with or without cause, and whether or not the PROJECT is fully complete. Any termination of this Agreement by CITY shall

be made in writing, notice of which shall be delivered to CONSULTANT as provided herein. In the event of termination, all finished and unfinished documents, exhibits, report, and evidence shall, at the option of CITY, become its property and shall be promptly delivered to it by CONSULTANT.

13. ASSIGNMENT AND DELEGATION

This Agreement is a personal service contract and the work hereunder shall not be assigned, delegated or subcontracted by CONSULTANT to any other person or entity without the prior express written consent of CITY. If an assignment, delegation or subcontract is approved, all approved assignees, delegates and subconsultants must satisfy the insurance requirements as set forth in Sections 9 and 10 hereinabove.

14. COPYRIGHTS/PATENTS

CITY shall own all rights to any patent or copyright on any work, item or material produced as a result of this Agreement.

15. CITY EMPLOYEES AND OFFICIALS

CONSULTANT shall employ no CITY official nor any regular CITY employee in the work performed pursuant to this Agreement. No officer or employee of CITY shall have any financial interest in this Agreement in violation of the applicable provisions of the California Government Code.

16. NOTICES

Any notices, certificates, or other communications hereunder shall be given either by personal delivery to CONSULTANT's agent (as designated in Section 1 hereinabove) or to CITY as the situation shall warrant, or by enclosing the same in a sealed envelope, postage prepaid, and depositing the same in the United States Postal Service, to the addresses specified below. CITY and CONSULTANT may designate different addresses to which subsequent notices, certificates or

other communications will be sent by notifying the other party via personal delivery, a reputable overnight carrier or U. S. certified mail-return receipt requested:

TO CITY:

City of Huntington Beach
ATTN: Dir. Comm. & Library Services
2000 Main Street
Huntington Beach, CA 92648

TO CONSULTANT:

M. Arthur Gensler Jr. & Associates
(Gensler)
ATTN: Nicholas Acevedo
4675 MacArthur Court, Suite 100
Newport Beach, CA 92660

17. CONSENT

When CITY's consent/approval is required under this Agreement, its consent/approval for one transaction or event shall not be deemed to be a consent/approval to any subsequent occurrence of the same or any other transaction or event.

18. MODIFICATION

No waiver or modification of any language in this Agreement shall be valid unless in writing and duly executed by both parties.

19. SECTION HEADINGS

The titles, captions, section, paragraph and subject headings, and descriptive phrases at the beginning of the various sections in this Agreement are merely descriptive and are included solely for convenience of reference only and are not representative of matters included or excluded from such provisions, and do not interpret, define, limit or describe, or construe the intent of the parties or affect the construction or interpretation of any provision of this Agreement.

20. INTERPRETATION OF THIS AGREEMENT

The language of all parts of this Agreement shall in all cases be construed as a whole, according to its fair meaning, and not strictly for or against any of the parties. If any provision of this Agreement is held by an arbitrator or court of competent jurisdiction to be unenforceable, void, illegal or invalid, such holding shall not invalidate or affect the remaining

covenants and provisions of this Agreement. No covenant or provision shall be deemed dependent upon any other unless so expressly provided here. As used in this Agreement, the masculine or neuter gender and singular or plural number shall be deemed to include the other whenever the context so indicates or requires. Nothing contained herein shall be construed so as to require the commission of any act contrary to law, and wherever there is any conflict between any provision contained herein and any present or future statute, law, ordinance or regulation contrary to which the parties have no right to contract, then the latter shall prevail, and the provision of this Agreement which is hereby affected shall be curtailed and limited only to the extent necessary to bring it within the requirements of the law.

21. DUPLICATE ORIGINAL

The original of this Agreement and one or more copies hereto have been prepared and signed in counterparts as duplicate originals, each of which so executed shall, irrespective of the date of its execution and delivery, be deemed an original. Each duplicate original shall be deemed an original instrument as against any party who has signed it.

22. IMMIGRATION

CONSULTANT shall be responsible for full compliance with the immigration and naturalization laws of the United States and shall, in particular, comply with the provisions of the United States Code regarding employment verification.

23. LEGAL SERVICES SUBCONTRACTING PROHIBITED

CONSULTANT and CITY agree that CITY is not liable for payment of any subcontractor work involving legal services, and that such legal services are expressly outside the scope of services contemplated hereunder. CONSULTANT understands that pursuant to *Huntington Beach City Charter* Section 309, the City Attorney is the exclusive legal counsel for

CITY; and CITY shall not be liable for payment of any legal services expenses incurred by CONSULTANT.

24. ATTORNEY'S FEES

In the event suit is brought by either party to construe, interpret and/or enforce the terms and/or provisions of this Agreement or to secure the performance hereof, each party shall bear its own attorney's fees, such that the prevailing party shall not be entitled to recover its attorney's fees from the nonprevailing party.

25. SURVIVAL

Terms and conditions of this Agreement, which by their sense and context survive the expiration or termination of this Agreement, shall so survive.

26. GOVERNING LAW

This Agreement shall be governed and construed in accordance with the laws of the State of California.

27. SIGNATORIES

Each undersigned represents and warrants that its signature hereinbelow has the power, authority and right to bind their respective parties to each of the terms of this Agreement, and shall indemnify CITY fully for any injuries or damages to CITY in the event that such authority or power is not, in fact, held by the signatory or is withdrawn.

28. ENTIRETY

The parties acknowledge and agree that they are entering into this Agreement freely and voluntarily following extensive arm's length negotiation, and that each has had the opportunity to consult with legal counsel prior to executing this Agreement. The parties also acknowledge and agree that no representations, inducements, promises, agreements or warranties, oral or otherwise, have been made by that party or anyone acting on that party's behalf, which are not embodied in this

Agreement, and that that party has not executed this Agreement in reliance on any representation, inducement, promise, agreement, warranty, fact or circumstance not expressly set forth in this Agreement. This Agreement, and the attached exhibits, contain the entire agreement between the parties respecting the subject matter of this Agreement, and supersede all prior understandings and agreements whether oral or in writing between the parties respecting the subject matter hercof.

29. EFFECTIVE DATE

This Agreement shall be effective on the date of its approval by the City Council.

This Agreement shall expire when terminated as provided herein.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by and through their authorized officers.

CONSULTANT,
M. ARTHUR GENSLER JR. &
ASSOCIATES (GENSLER)

CITY OF HUNTINGTON BEACH, a
municipal corporation of the State of
California

By: 

NICHOLAS ACEVEDO

print name

ITS: (circle one) Chairman/President/Vice President

Mayor

City Clerk

AND

INITIATED AND APPROVED:

By: _____

print name

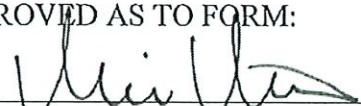
ITS: (circle one) Secretary/Chief Financial Officer/Asst.
Secretary - Treasurer

Director of Community & Library Services

REVIEWED AND APPROVED:

City Manager

APPROVED AS TO FORM:



City Attorney

Agreement, and that that party has not executed this Agreement in reliance on any representation, inducement, promise, agreement, warranty, fact or circumstance not expressly set forth in this Agreement. This Agreement, and the attached exhibits, contain the entire agreement between the parties respecting the subject matter of this Agreement, and supersede all prior understandings and agreements whether oral or in writing between the parties respecting the subject matter hereof.

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CONSULTANT,
M. ARTHUR GENSLER JR. &
ASSOCIATES (GENSLER)

CITY OF HUNTINGTON BEACH, a
municipal corporation of the State of
California

By: _____

print name

ITS: (circle one) Chairman/President/Vice President

Mayor

City Clerk

AND

By: _____

print name

ITS: (circle one) Secretary/Chief Financial Officer/Asst.
Secretary - Treasurer

INITIATED AND APPROVED:

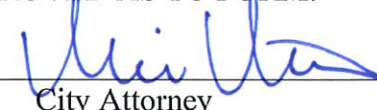


Director of Community & Library Services

REVIEWED AND APPROVED:

City Manager

APPROVED AS TO FORM:



City Attorney

EXHIBIT "A"

A. STATEMENT OF WORK: (Narrative of work to be performed)

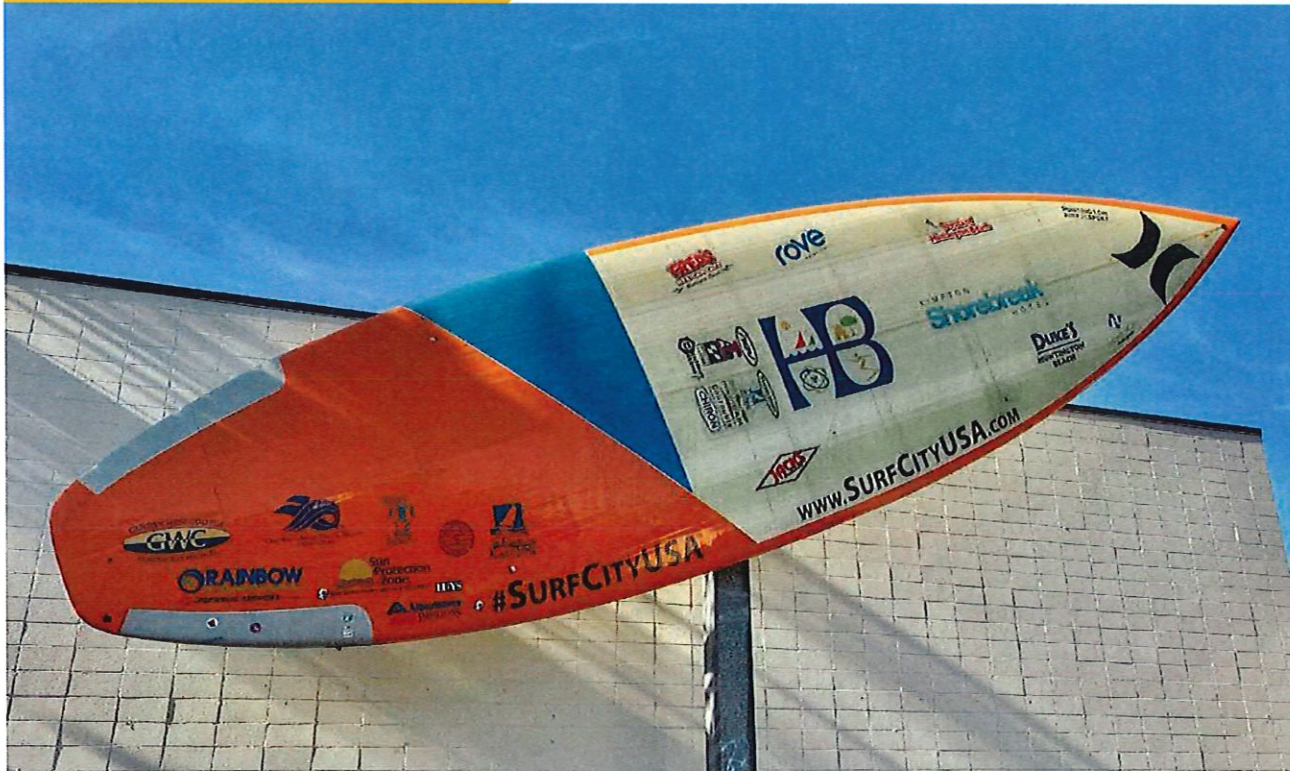
Consultant to provide on-call architectural engineering, landscape architectural engineering and professional consulting services

B. CONSULTANT'S DUTIES AND RESPONSIBILITIES:

SEE ATTACHED EXHIBIT A

C. CITY'S DUTIES AND RESPONSIBILITIES:

D. WORK PROGRAM/PROJECT SCHEDULE:



City of Huntington Beach, Community & Library Services Department

On-Call Architectural, Engineering, Landscape, and Professional Consulting Services

Response to Request for Qualifications (RFQ)

April 29, 2025

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Section A
Vendor Application
Form and Cover
Letter



4675 MacArthur Court
Suite 100
Newport Beach CA 92660
Tel 949.863.9434



April 29, 2025

Mr. Cody Hernandez
City of Huntington Beach
Community & Library Services Department
2000 Main Street
Huntington Beach, CA 92648

**Re: RFQ Response for City of Huntington Beach On-Call Architectural,
Engineering, Landscape, and Professional Consulting Services**

Dear Cody,

Gensler is pleased to submit our qualifications for the City's On-Call Architectural, Engineering, Landscape Architectural, and Professional Consulting Services RFQ. With a strong track record across Southern California, we are excited about the opportunity to partner with the City of Huntington Beach to deliver impactful, achievable solutions that enhance community spaces.

The pandemic and current economic landscape have heightened the importance of environments that foster human connection — both indoors and outdoors. Huntington Beach already embodies these values, and we are eager to help strengthen and expand them. We believe our experience, creativity, and commitment make Gensler an ideal partner to bring the City's vision to life.

Our Newport Beach office — the closest Gensler location to Huntington Beach — has assembled an experienced team. This team brings relevant experience, having successfully collaborated on past projects with efficiency and excellence. Cindy Taylor, with over 29 years of industry experience leading projects in the government, retail, and workplace sectors, will serve as your project manager and primary point of contact.

We fully understand the scope of services outlined in the RFQ, and the unique requirements of municipal projects. Gensler's long-standing presence in Orange County and our proven ability to deliver projects on time and on budget are reflected in the qualifications submitted. While each project will be unique, we are committed to developing tailored schedules and deliverables to meet the City's specific needs. An example project schedule can be found within our qualifications.

Gensler

Recognizing that Huntington Beach is largely built out, we are prepared to focus our services on renovating existing parks, community centers, clubhouse tenant improvements, accessibility upgrades, and public spaces, including landscape architectural enhancements.

We understand that the billing rates put forth in our response to this RFQ will be maintained for up to four years, and that the projects within the on-call portfolio will be issued in form of a task order, and for any task order greater than \$50,000, the City will typically solace qualifications from two or more qualified consultants. We acknowledge that the proposal fees provided for an individual project within the on-call services portfolio will be valid for a period of at least 180 days.

It would be our privilege to collaborate and partner with the City of Huntington Beach, to join a body of design professionals to design and enhance your community projects.

Sincerely,



Nicholas Acevedo
Principal

+1 949.260.8597 Direct
+1 949.863.9434 Main
nicholas_acevedo@gensler.com

Gensler
4675 MacArthur Court
Suite 100
Newport Beach, California 92660



Cindy Taylor
Associate

+1 949.260.8649 Direct
+1 949.863.9434 Main
cindy_taylor@gensler.com

Gensler
4675 MacArthur Court
Suite 100
Newport Beach, California 92660

REQUEST FOR PROPOSAL
VENDOR APPLICATION FORM

TYPE OF APPLICANT: ☐ NEW ☒ CURRENT VENDOR

Legal Contractual Name of Corporation: M. Arthur Gensler Jr. & Associates (Gensler)

Contact Person for Agreement: Nicholas Acevedo, AIA, CDT, LEED BD+C, NCARB, Principal

Corporate Mailing Address: 4675 MacArthur Court, Suite 100

City, State and Zip Code: Newport Beach, CA 92660

E-Mail Address: nicholas_acevedo@gensler.com

Phone: 949.260.8597 Fax: Not Applicable

Contact Person for Proposals: Cindy Taylor, CID, Design Manager

Title: Associate E-Mail Address: cindy_taylor@gensler.com

Business Telephone: 949.260.8649 Business Fax: Not Applicable

Year Business was Established: Firm: 1965, Newport Beach Office: 1983

Is your business: (check one)

☐ NON PROFIT CORPORATION ☒ FOR PROFIT CORPORATION

Is your business: (check one)

<input checked="" type="checkbox"/> CORPORATION	<input type="checkbox"/> LIMITED LIABILITY PARTNERSHIP
<input type="checkbox"/> INDIVIDUAL	<input type="checkbox"/> SOLE PROPRIETORSHIP
<input type="checkbox"/> PARTNERSHIP	<input type="checkbox"/> UNINCORPORATED ASSOCIATION

Names & Titles of Corporate Board Members

(Also list Names & Titles of persons with written authorization/resolution to sign contracts)

Names	Title	Phone
See below		

Federal Tax Identification Number: 94-1663305

City of Huntington Beach Business License Number: A281788
(If none, you must obtain a Huntington Beach Business License upon award of contract.)

City of Huntington Beach Business License Expiration Date: 12/31/2025

GLOBAL CHAIRS

Andy Cohen, FAIA, IIDA
Diane Hoskins, FAIA, IIDA, LEED AP

CHIEF EXECUTIVE OFFICERS

Jordan Goldstein, FAIA, FIIDA, LEED AP
Julia Simet, FIIDA, NCIDQ, LEED AP

BOARD OF DIRECTORS

Robin Klehr Avia, FIIDA
Joseph Brancato, FAIA, OAA
Elizabeth Brink, EDAC, LEED AP
Andy Cohen, FAIA, IIDA
Jordan Goldstein, FAIA, FIIDA, LEED AP
Diane Hoskins, FAIA, IIDA, LEED AP
Hao Ko, AIA, LEED AP
Joseph Lauro, AIA, LEED AP
Xiaomei Lee, LEED AP
Philippe Phaneuf, Esq.
Theresa Sheils, FAIA, LEED AP
Julia Simet, FIIDA, NCIDQ, LEED AP
Cindy W. Simpson, FIIDA, LEED AP
Samuel Bermúdez Ureña, RA
Michael White, AIA

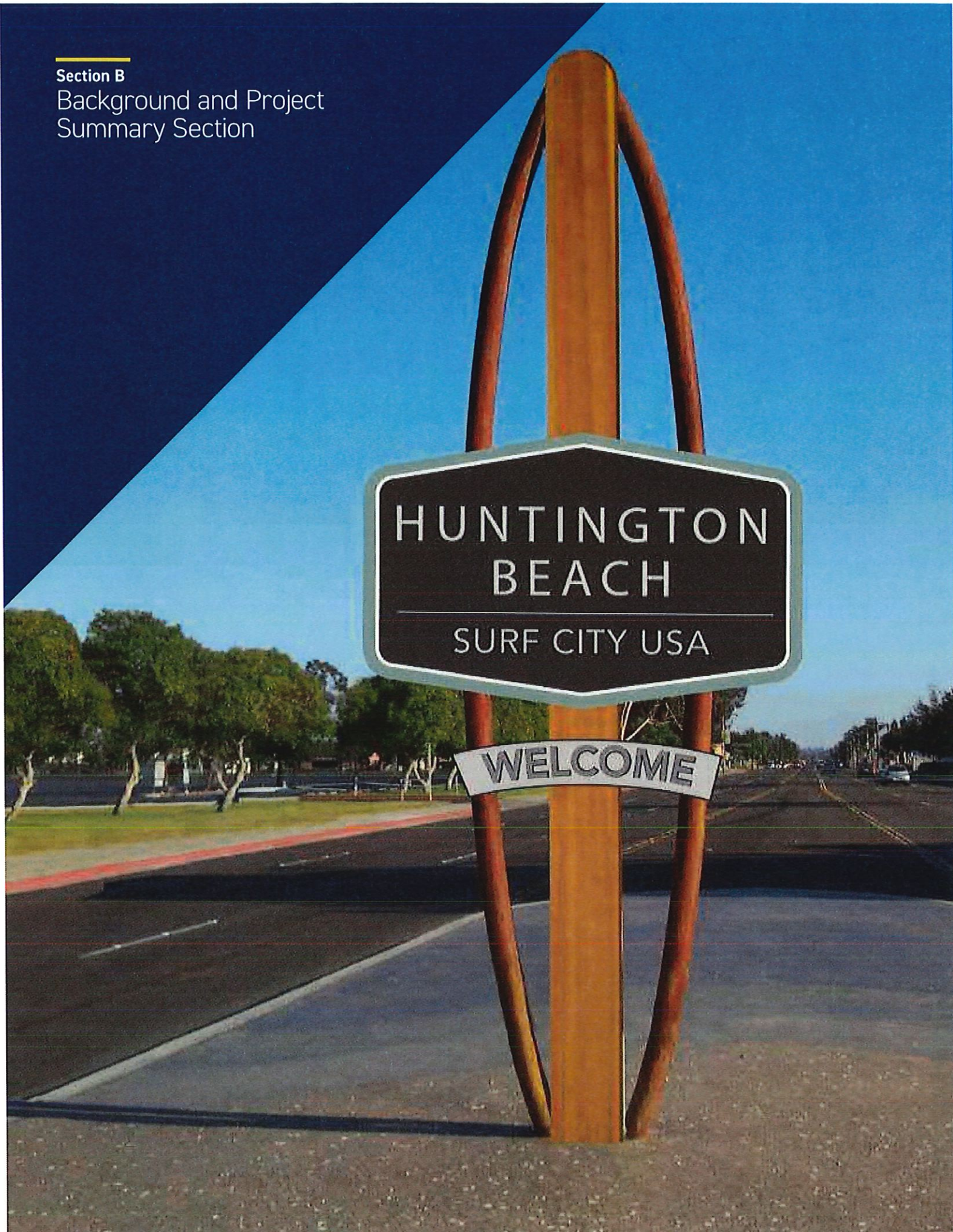
NEWPORT BEACH*

Anne Bretana, IIDA, Managing Director, Principal
Ph. 949.260.8523
James Young, Managing Director, Principal
Ph. 949.260.8588
David Loyola, AIA, LEED AP BD+C, Principal
Ph. 949.260.8503
Deborah Shepley, AIA, NCARB, Principal
Ph. 213.243.8828
Nicholas Acevedo, AIA, CDT, LEED BD+C, NCARB, Principal
Ph. 949.260.8597
Jaimelynn Shah, CID, LEED AP, BD+C, NCIDQ, Principal
Ph. 949.260.8578

***All of Gensler's Newport Beach
Principals are located at
4675 MacArthur Court, Suite 100
Newport Beach, CA 92660**

Section B

Background and Project
Summary Section



PROJECT UNDERSTANDING

Huntington Beach, nationally known as “Surf City,” retains its intimate beach-side spirit despite being one of the larger population centers in Southern California. Surfboards can be seen under the arms of cruiser bike riders heading to and from the beach, throughout the year. Huntington Beach is also a community of almost 200,000 residents representing all walks of life, but most are attracted and retained by the surf-inspired casual atmosphere and eternal sunshine.

Named the “Best City to Live in Orange County” by the Orange County Register readers, Huntington Beach offers residents a charming community with ideal weather, a diversified economy overflowing with good jobs, a wide variety of housing, an excellent educational system, boat marinas, numerous parks, and exemplary health care.

The City of Huntington Beach seeks to engage qualified consultants to provide “on-call” services for architectural, engineering, landscape and professional consulting services for a minimum 3 year term, with the option for one more additional term.

These services could include projects in the following areas:

- 1. Landscape, architectural, planning and design services primarily for existing city parks, facilities, community centers, and clubhouses**
- 2. Tenant Improvements**
- 3. ADA Modifications**
- 4. Park Developments**
- 5. Landscape architecture services throughout City medians and public spaces**

We understand the City shall issue task orders for each project based upon the scope of services. For task orders greater than \$50,000, the City will typically solicit qualifications for two or more consultants.

We understand that the city of Huntington Beach is currently well built out with limited new facilities anticipated during this on-call services duration.

Gensler and their team will provide professional services for task orders/projects per described in the RFQ: (more detailed delivery is described further under the methodology section.)

- Prepare sketches, renderings, and materials boards providing alternative architectural concepts, designs, and options that can be applied to project requirements.
- Prepare in AutoCAD or Revit, 24x36 inch construction drawings for bidding and archival purposes, providing code requirements, floor plans, ceiling plans, roof plans, elevations, walls, materials schedules, door and window schedules, and details. Provide one full-size set at each design stage with electronic file in *.PDF format, and in AutoCAD (I.DWG) or Revit (I.RVT) format.
- Provide technical specification in MS Word format, for materials and methods to be incorporated into the City's Standard Supplemental Master Specifications.
- Prepare Architect's/Engineer's cost estimates.
- Provide architectural support during construction of projects.
- Prepare as-builts and provide electronic file in *.PDF format, and in AutoCAD (*.DWG) or Revit (*.RVT) format.

Section C
Methodology



METHODOLOGY

Project Management is the driver for all of our services, orchestrating the mechanics and flow to make your vision for the project's success. Establishing a communication protocol at the onset of each project with the City team is key. Cindy Taylor will be the main point of contact for any of the work we are engaged on during the contract commitment, and will coordinate the staff requirements within Gensler's studios based on the project type and scope given by the City of Huntington Beach. The goal is to have a seamless approach and communication protocol as well as providing a consistent delivery of project processes and deliverables. Keys to success for a completely integrated team include:

- Open communication at all levels
- Ability to provide honest feedback without consequence
- Freedom to demonstrate creativity
- Clearly defined roles and responsibilities of all team members
- Hierarchy of team with key decision makers
- Keeping commitments
- Being fair, reasonable and trustworthy
- A well-defined plan to achieve project goals

EXPERIENCE WITH PROCESSES, APPROVALS, AND PROCEDURES WITH ON-CALL SERVICES

Process and protocols are a significant part of working with civic agencies. Through our on-call contracts, we have worked with various project approval teams to seek project approval as well as being the team who reviews the work of other architects and designers. We understand that our direct client may have internal clients that need separate presentations and reports prepared for approval within an organization. Similarly, we have worked on behalf of one internal department to help another department with a design project.

KEY STEPS DURING THE LIFE OF EACH PROJECT

- 1. Project Definition:** Obtain the scope to understand if it is a study, a programming effort, a quick visualization, a site/building test fit, a renovation, or new construction.
- 2. Develop an approach based on the scope.** This is the process of pulling out the details that will need to be considered to achieve the overall project. Along with the written scope, a basic approach document will be prepared to understand all the parts of the project and identify the resources need to complete the work.
- 3. Identify the consultants that will be needed to prepare the work.**
- 4. Identify the user groups, stakeholders and formal client that will be responsible for decision making.**
- 5. Understand the budget that the City has allocated for the project.** At the start of the on-call task, the client has usually decided to move forward with design based on an initial internal estimate of the overall cost for the project. As the project develops and tracks back to the budget number, adjustments to scope are often needed to stay within the established constraints. Sensitivity to the budget is one of the most important aspects of the design process, especially for task based on-call work.

WHAT WE NEED FROM YOU

Gensler will require the following tasks and deliverables from the City Team as part of the project process:

Task or Documentation	Format	When Needed
Purchase Order	PDF for signature	Prior to starting project
As-Built Drawings	CAD or REVIT. If not available then PDF of Hard Copy is okay but might affect fee if as-builts will be required to produce)	Ideally along with the Task Order request and before the project starts
Supportive Documents such as Geotech Reports, Asbestos Reports, Structural Reports,	PDF	Ideally along with the Task Order request and before the project starts. Or at least by schematic design.
Project Program (if exists)	PDF and workable file if Program Validation and revisions need to take place.	Ideally along with the Task Order request and before the project starts. (If full programming is required Gensler will create the document, but any existing documents would be good.
(For New Programming) Existing Staff List with departments and role, Space Plans	PDF, or workable files	Ideally along with the Task Order request and before the project starts
Contacts for City project team members for the specific project, and any other stakeholders, or team members associated with another project that we need to collaborate or coordinate scope with	PDF	Ideally along with the Task Order request and before the project starts, but can be gathered at the Kick-Off Meeting
Review and Approvals on Milestone Deliveries (Test Fits, Concept, Schematic Design, Design Development, Construction Documents, Material pallets, etc.)	Signed off Plans and or written approval via email	At the end of each milestone phase
Confirm if design team will go pencils down during the cost estimating at the end of SD, DD and CDS before proceeding to the next phase or move forward at risk	Written approval via email	Can be upfront while the schedule is being worked out, or at the end of each phase.
Project Budget	PDF	Ideally discussed at the Kick-Off, and then sent shortly after. Before Schematic Design
Desired Project Schedule	PDF	Ideally along with the Task Order request and before the project starts

IMPLEMENTATION PLAN FOR METHODS OF DELIVERY

The goal of any on-call service contract is to have a seamless approach and communication protocol as well as providing a consistent delivery of project processes and deliverables that will bring your vision into fruition and to allow you the ease and peace of mind that you deserve.

The team you find in this qualifications are our key team members, however based on the project needs, we may bring on board subject matter experts within our studio or region to bring the best team forward to supplement the team and to effectively develop the design experience.

Gensler will coordinate an initial kick-off meeting with client project team to establish the foundation for the project process, including goals and objectives, measures of success, and key input groups.

Once kicked off, we will lead integrated weekly team meetings with the project team. Each team member will be encouraged to communicate openly and receive real-time feedback from others developing and improving their ideas. These principles will set a high standard for collaboration that will carry forward throughout the project from pre-design through the completion of construction.

PRE-DESIGN

PROJECT KICK-OFF/DUE DILIGENCE

At the beginning of the project, the Gensler-Client team will meet to establish a clear understanding of the project goals and budget, if available. We will determine team roles, responsibilities and communication channels; identify critical issues and project parameters' review target schedule, define space standards or guidelines' and map out the general approach to each phase of the design process.

The City team will provide a summary of internal and external stakeholders and together we will develop a strategy to keep communication and deliverables fluid throughout the life of the project. Gensler will identify key points during the process where all stakeholders or some of the stakeholders should meet for this crucial collaboration. We will include our appropriate team members and consultants. These meetings will be documented by form of meeting notes and shared with all parties.

Gensler will request the required as-builts and supportive documents and reports. Meeting Notes will be provided at the end of the meeting which will summarize the key points, and action items. These will be tracked through the life of project to keep and will set the tone for the next meeting

Immediately following the initial kick-off meeting, Gensler and their consultants will conduct a site verification of the project space to verify the existing conditions and will provide a site summary report which identifies our findings, which include any barriers and suggested written solutions.

Gensler will meet with the City team to review the site findings report and will discuss any anticipated constraints and possible solutions.

Visioning

Gensler will also organize and facilitate a visioning session. The objective of the visioning process is to gather the team to take a macro-level, "blue sky" look at the project at hand through a facilitated discussion to identify overall potential while creating alignment with project goals. During this session we will examine key external and internal challenges that the organization currently faces. The intent is to emerge from the meeting with a sense of shared vision and direction.

Gensler will meet with the City team to review the visioning summary deliverable and will update the summary based on client comments and then will issue as a final visioning summary to be approved by the client and will be used as a reference during the design phases.

Programming / Program Validation

If required for the project, Gensler will conduct programming interviews with the client's key team members and provide a program summary which quantifies and qualifies the project and staff and or site needs. Information gathered will be summarized by including but not limited to the following data:

- Size, organization and function of offices, workstations, common areas, and support spaces.
- Opportunities for improvement and efficiencies.
- Adjacent priorities (i.e. relationship among various groups affecting personnel traffic, communication and work flow) Gensler will summarize the information gathered during the interview process including:
 - Projection of current and future requirements.
 - Personnel and equipment space needs.
 - Common Areas needs
 - Background information provided by the Client includes but are not limited to:

- Historic and projected headcount and facility growth
- Existing floor plan on CAD/Revit files if available
- Existing Site Survey of the sites if available
- Floor plan labeled with occupants or departments (Commercial TI)
- Employee List by department and titles (phone list) (Commercial TI)

If a program is provided by the client, Gensler will work with the City to validate the program. We will tour the existing facility/facilities or outdoor space to gain an understanding of the way in which the Client utilizes space. During our tour we will existing spaces and circulation, as well as overall quality of the space. This information will provide us with a basic understanding upon which to develop planning parameters and assess future requirements.

Gensler will meet with the City team to review the program deliverable and will update the program based on comments and then will issue as a Final Program to be approved by the client and will be used as the basis for rest of the design phases.

Test Fit or Site Studies

Using the approved client program, the client provided as-built plans, project documentation, and site findings Gensler will prepare preliminary test fit/space plan or site studies to understand the space program requirements, and or site layouts.

The test fit or site plans will illustrate specific planning advantages or disadvantages, exposing constraints or efficiencies such as core placement, configuration, column spacing, bay sizing, and window mullion spacing to name a few.

Gensler will meet with the City team to review the test fit and or site study deliverable and will update based

on client comments and then will issue as final test fits or site studies to be approved by the client and will be used as the basis for rest of the design phases.

COLLABORATE & DESIGN

SCHEMATIC DESIGN

Schematic Design establishes the general scope, design, and scale and relationships among the components of a project. The primary objective is to arrive at a clearly defined, feasible concept and to present it in a form that achieves client understanding and acceptance.

Upon approval of the test fit or site study, the schematic design will be developed to show the arrangement of spaces. Gensler will prepare imagery for the look and feel of the space including built spaces, key design features, furniture images, landscape, etc. Gensler will provide rentable square footage and usable square footage measurements for review and approval.

Gensler will present the schematic design to the Client's decision-makers for review and approval. Gensler will incorporate Client comments and will issue the Schematic Design package to a cost estimator.

DESIGN DEVELOPMENT

Design Development is the period in which the design itself achieves the refinement and coordination necessary. The decisions made in Schematic Design are worked out at a scale that minimizes the possibility of major modifications during the Construction Document phase. The primary purpose of Design Development is to further define and describe all important aspects of the project.

During Design Development, the design team works out a clear, coordinated description of all aspects of the design. This typically includes fully developed floor plans, sections, exterior elevations, reflected ceiling plans, wall sections, and key details. Often these become the basis for the Construction Documents to follow.

While most design issues should be resolved by the end of Design Development, some will continue to be refined, resolved, or modified during construction documents until contract administration.

The design development phase will begin once the space plan, schematic design and preliminary construction budget have been approved. Gensler will develop the design through floor plans, ceiling plans, (or site plans) elevations, sketches of key elevations and 3D renderings (non-photorealistic) to communicate the design intent of the space, including:

- Architectural treatments and special millwork
- Wall, floor and ceiling finishes
- Material palettes
- Landscape plans
- Furniture selections
- Lighting selections

Gensler will initiate coordination with other consultants in connection with the Design Development Phase. Consultants may include MEP Engineers, Structural Engineer, Civil Engineer, Landscape Architect.

Gensler will present the Design Development to the Client's decision-makers for review and approval. Gensler will incorporate Client comments and will issue the approved Design Development package to a cost estimator.

IMPLEMENT & DELIVER

CONSTRUCTION DOCUMENTS & SPECIFICATIONS

Based on the approved design development documents, authorized adjustments to the project budget, and BOE's authorization to proceed, Gensler will provide drawings and specifications intended for permitting and constructing the project in close coordination with the entire team of engineering and specialty design consultants. Our deliverables will include: updated overall plans from the prior phases; enlarged plans, elevations, sections and details; building enclosure details; finish plans and schedules; door and window schedules and hardware; reflected ceiling plans; interior elevations; power and communication (outlet) plans; code required signage standards; the project manual, including General and Supplementary Conditions, General Requirements, and Technical Specifications; and engineering drawings of systems.

Key Meetings

- Meetings to review construction document process at 60%, 90% and 100% with Client project leadership and your project manager
- Coordination meetings with key Client consultants and including MEP, structural, civil, landscape architect, etc.
- Participation in site walk with selected consultants Deliverables

PLAN CHECK & BIDDING NEGOTIATIONS

Plan Check

Gensler will assist the Client in filing documents required for plan check approval by the governmental authorities having jurisdiction over the project. Our base fee includes two preliminary meetings with the City Agency prior to submitting plan check documents. Upon completion of the construction documents, Gensler will submit the architectural documents for plan check and provide one review

of plan check corrections. Once approval is secured, the selected contractor will obtain the permit and commence construction. Additional meetings or extended negotiations with city officials will be provided as an additional service.

Bidding & Negotiations

Gensler will provide assistance to the Client in answering bidders' questions, attend pre-bid conference and bid walk, prepare addenda, analyze bids and recommend award.

Key Meetings

- Participation in one bid clarification meeting
- Participation in one value engineering meeting with selected general contractor, The Client's project leadership and the Client's project manager, if required

CONSTRUCTION ADMINISTRATION & CLOSE OUT

Gensler will attend pre-construction meeting with the Client, their project manager and/or construction manager, the landlord, the general contractor, and furniture dealer to understand lines of communication and procedures for the project.

Construction Meetings, Progress /Quality

Observation Upon initiation of construction, Gensler will attend weekly construction meetings until the Client's move-in. Depending on the scope every other meeting can be in person while the others via conference call. During the weekly meetings, a visual observation of the site shall be performed so that we may become sufficiently familiar with the progress and quality of the work.

During construction and installation, specified contractor submittals including shop drawings, product data and samples will be reviewed and approved, or appropriate action will be taken. This review shall be principally for compliance with the design concept and with the information given in the

contract documents. The general contractor will lead the construction meetings and take notes.

Request for Information (RFIs) and Change Orders

Gensler will review change orders as prepared by the general contractor and present them for the Client's approval and execution in accordance with the contract documents. Gensler will respond to RFIs submitted by the general contractor, including supporting sketches or bulletins for clarification as required to execute the work.

Application for Payment

Gensler will review the general contractor's applications for payment each month and make adjustments as required.

Punch List

Upon substantial completion of the project, a final walk through will be conducted. Gensler will provide the final punch list and re-walk once completed by the general contractor. Gensler will review the contractor's and furniture dealer's final punch list.

Post Occupancy/Close Out

Gensler will cooperate with your general contractor who will prepare as-built drawings and a manual for on-going maintenance.

Key Meetings

- Bi-Weekly on-site construction meetings (off weeks to be via conference call, unless project requires weekly on-site)

Furniture, Fixtures & Equipment

Furniture, Fixtures and Equipment can be a provided service and will be based on the project scope. Process and deliverables can be provided at that time.

PROJECT MANAGEMENT TOOLS

Gensler integrates Computer-Aided Facility Management (CAFM) systems to enhance their facility management processes. Here are some key aspects of their integration:

BIM Integration: Gensler's CAFM systems often integrate with Building Information Modeling (BIM) tools, allowing for seamless data exchange and visualization¹. This integration helps in maintaining accurate and up-to-date facility information.

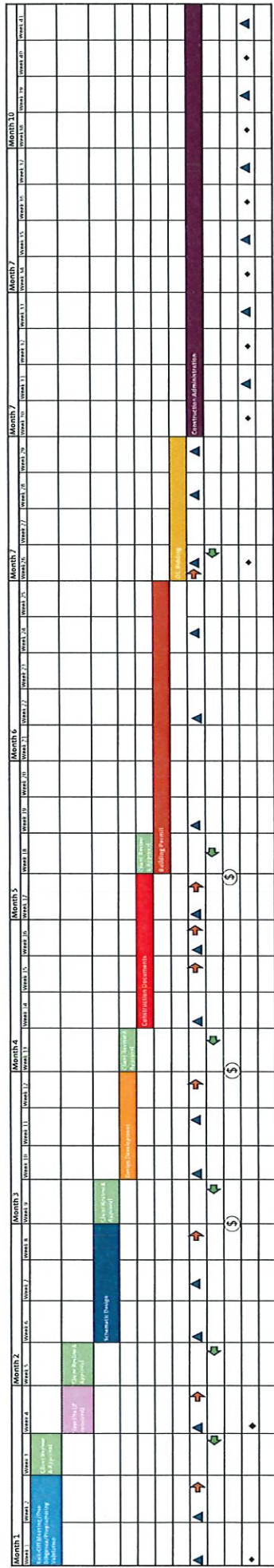
Space Utilization and Optimization: CAFM systems enable Gensler to analyze and optimize space utilization, ensuring efficient use of resources and improving overall facility management.

Maintenance Management: These systems help in scheduling and tracking maintenance activities, ensuring that facilities are well-maintained and operational².

Data-Driven Decision Making: By leveraging CAFM, Gensler can make informed decisions based on real-time data, improving the management of their facilities.

Gensler will assist the City of Huntington Beach with scanning and storing plans for all properties in a digital format so that all building plans are organized, easily accessible and allow for efficient collaboration between architects, engineers, general contractors and subcontractors.

SAMPLE LINEAR TIMELINE SCHEDULE



Please Note: This is a project example based on a hypothetical medium scoped project. Project durations and phases would vary based on scope and size of project. Some phases could be combined, some shortened or lengthened depending on scope. GC bidding and construction durations are very rough estimates and will need to be provided by the client or general contractor.

- Task 1: Pre-Design
- Task 2: Design
- Task 3: Construction
- Task 4: Administration

PRE-DESIGN

COLLABORATE + DESIGN

IMPLEMENT + DELIVER

PROJECT KICK-OFF/ DUE DILIGENCE

- Define roles & responsibilities
- Individual & project goals
- Communication protocols
- Success measures
- Confirm schedule & milestones
- Establish meeting schedule and attendees
- Visioning workshops
- Discuss project goals, priorities, programming parameters, designer drivers, etc.
- Identify success factors
- Request required As-Built
- Identify any other ongoing city projects that might need collaboration with the current project.
- Site Survey and Site Finding Reports

SPACE PLANNING | SCHEMATIC DESIGN

- Confirm site requirements
- Determine project program
- Review existing plans & documentation
- Develop initial Basis of Design
- Develop workplan
- Review project budget
- Layout of proposed premises
- Discuss project goals and priorities, Schematic furniture layout
- Site plan development
- Building systems
- 3D - modeling
- Consultant coordination
- Materials selection
- Client meetings
- Budget review (if available)

DESIGN DEVELOPMENT

- Final verification of critical dimensions against existing "as-built" plans
- Verify location and dimensions of existing building elements
- Final materials selection
- Refine floor plans, RCP, sections, elevations
- Develop enlarged plans & details
- Consultant coordination of MEP, Structural, IT, AV, and Furniture
- Project Specifications
- Equipment Matrix
- Furniture plans

CONSTRUCTION DOCUMENTS

- Construction Drawings & Specifications in PDF and AutoCAD format
- 3 (CD) Review Meetings at 60%, 90% and Final
- Consultant coordination meetings of MEP, Structural, Landscape & Civil
- Prepare permit filing drawings

PERMIT & BIDDING

- Submit permit package for approval
- Respond to required changes provided
- Obtain permit
- Confirmation of preliminary pricing
- Subcontractor Bid/Bid analysis
- Invitation to bid/bid analysis
- GC Bid Walk

CONSTRUCTION ADMINISTRATION

- Review of layout prior to the commencement of construction
- Construction observation
- RFIs/Change orders
- Shop drawings/finish samples review
- Bi-Weekly on-site meetings
- Review application payments
- Punch List
- Follow up visits for completion
- Close-out meeting
- As-built documents in hard copy and electronic copy

Gensler | City of Huntington Beach Library Facilities Masterplan

TABLE CHART OR GRAPHIC EXHIBIT NOT INCLUDED IN PAGE COUNT

Section D
Staffing



Gender: Top of the beach house at night, showing an outdoor area for seating.

ORGANIZATION CHART



SINGLE POINT OF CONTACT



CINDY TAYLOR
Project Manager
Gensler

PROJECT OVERSIGHT



NICHOLAS ACEVEDO
Principal in Charge
Gensler

CORE / DAY-TO-DAY TEAM



JIANG SHEN
Job Captain
Gensler



SERGIO RIVAS
Technical Director
Gensler



TOM VENTURA
Design Director
Gensler



JENNIFER DUGUAY
Designer
Gensler



YOU LI
Design/Tech Support
Gensler

SUBCONSULTANTS

LANDLAB
NEIL HADLEY
Landscape Engineering

MA ENGINEERS
BRIAN HAHNLEN
MEP Engineering

NIC CONSULTANTS
TJ EIMANI
Structural Engineering

APD CONSULTANTS, INC.
ROBBIE MAHMOUD
Civil Engineering

COST ESTIMATOR
(TBD)
Can be provided upon Client request

We believe there are two essential reasons for Gensler's success. One is the quality of the work we produce and the other is the quality of our people—our staff. Ultimately, our ability to meet the project objectives will depend upon the Gensler professionals who represent us and work with you on this project.

The following team has been carefully selected with your project requirements in mind. We have assembled a team of expert designers, architects and technicians skilled in on-call services. Our team is civic centered and we're passionate about seeing our cities thrive. Our projects evoke pride in public missions, stimulate community investment, and conserve resources.

GENSLER

Project Management, Architectural Design,
Planning, and Interior Design

NICHOLAS ACEVEDO

Principal in Charge

As Principal in Charge, Nick will provide leadership and oversight to the entire team, ensuring that the City's planning and design goals are being met. He will advocate for best practices that serve Huntington Beach.

CINDY TAYLOR

Project Manager

As Project Manager, Cindy will be the City's single point of contact throughout the entirety of the contract. She will work, day-to-day, to ensure the optimum performance of the entire project team and the successful, on-time, on-budget completion of the individual assignments. She will leverage her expertise in on-call management and civic design to ensure the projects follow the proper protocol per City of Huntington Beach specific requirements.

SERGIO RIVAS

Technical Director

As Technical Director, Sergio plays a pivotal role in ensuring the technical quality and integrity of our projects. He will ensure the designs comply with local building codes, conduct site visits and coordinate with the consultant teams to address technical issues.

TOM VENTURA

Design Director

As Design Director, Tom is responsible for elevating Gensler's design quality for the City's projects. He will lead the design team and look at projects from a strategic perspective and advocate for sustainability. His design perspective will help drive innovation and create solutions that will positively impact the City's properties.

JENNIFER DUGUAY

Designer

As designer, Jennifer is passionate about combining creativity and technical knowledge to produce functionally beautiful spaces for clients. She will work collaboratively with the team on design presentations and develop innovative design solutions that enhance your return on investment.

JIANG SHEN

Project Architect/Job Captain

A seasoned job captain and architect, Jiang will ensure that the design concepts are accurately translated into details construction documents. She works closely with the Technical Director to incorporate the design intent into the construction documents. She will also participate in construction administration, evaluating bids, addressing technical issues and maintain quality control.

YOU LI

Design/Tech

This role is essential for ensuring that architectural designs are both innovative and technically sound. Working closely with the architects and designers, she will produce detailed drawings using Revit and assist in the preparation of design presentations.

CONSULTANTS

Gensler has further augmented our team to include several consultants we have successfully delivered projects of similar scope and scale for cities and counties throughout California. We look forward to extending our expertise and partnership to Huntington Beach.



LANDLAB

Landscape Architecture

landLAB is a dynamic landscape architecture, environmental design, and planning firm dedicated to creating harmonious and sustainable spaces. With a focus on balancing the needs of climate, site, culture, and the human condition, landLAB strives to produce elegant and timeless design solutions. Their passionate team collaborates closely with clients to develop innovative projects that transform spaces into memorable places, fostering a deep connection between people and their environments. Gensler and landLAB have partnered on many projects together including the award-winning **CSU Long Beach Parkside Housing**, **SDSU Tenocha Hall Amenities Building and Tula Community Center**, **COEX Convention and Exhibition Center**, and **Long Beach Community College Stadium and Athletics Complex**.

These collaborations highlight the synergy between Gensler's architectural expertise and landLAB's innovative landscape design, creating impactful and integrated environments.



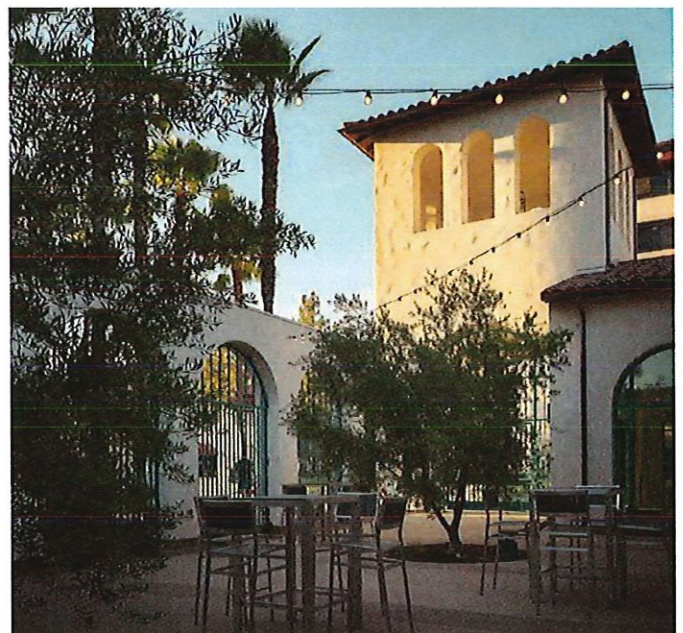
MA ENGINEERS

MEP Engineering

MA Engineers is a leading engineering firm specializing in innovative, sustainable, and energy-efficient design solutions. With over 20 years of experience, the firm provides comprehensive mechanical, electrical, and plumbing (MEP) engineering services for a wide range of facilities throughout Southern California. MA Engineers is committed to delivering high-quality, long-term solutions that meet the unique needs of each client, while also prioritizing environmental sustainability and energy conservation.

MA Engineers has extensive experience with civic and county projects including the County of San Diego Borrego Springs Library, Park and Sheriff's office, the City of Carlsbad Pine Avenue Community Park and the City of El Cajon Ronald Reagan Community Center.

Gensler, MA Engineers and landLAB also partnered on the **SDSU Tenocha Hall Amenities Building and Tula Community Center**.





NIC CONSULTANTS

Structural Engineering

NIC structural engineering consultants is a California-based consulting firm located in Orange County. They will provide various structural engineering services, including design, review, and construction support. Their experts specialize in the design of Wood, concrete, steel, and masonry systems. The combination of in-depth technical knowledge, broad experience, and a strong supporting team of engineers has made NIC consultants one of the highest-qualified structural designers in southern California. Their adaptive strategies have served clients with unique, project-driven solutions that are effective, cost-effective, and practical. Their design team combines the code requirements with field-driven experience to ensure the successful completion of our projects within the budget and schedule.

Gensler and NIC have worked on projects for the **Bank of America**, the **City of San Juan Capistrano**, **Cedar Fair Entertainment Company** and over 20 **Everbank** projects.



APD CONSULTANTS, INC.

Civil Engineering

APD Consultants, Inc. is based in Irvine, California and will provide Civil Engineering services. With over 20 years of experience and a strong focus on providing is skilled in delivering integrated solutions for both public and private sector clients. Their Civil Engineering services includes: Site Development, Utility Design, Permitting and compliance. APD Consultants, Inc. is dedicated to providing comprehensive and innovative engineering solutions that meet the unique needs of their clients 2. Does this answer your question?

Gensler and APD have partnered on the **Bank of America projects**, **Citigroup projects** and the new **Council Chambers for the City of San Juan Capistrano**.



TEAM RESUMES



Cindy Taylor, CID
Associate

Project Manager

As Project Manager, Cindy is responsible for the day-to-day administration of the projects. She also works with the client, Gensler and consultant team to establish and maintain the project budget and schedules. Recently, Cindy served as Project Manager for similar work for the City of San Clemente and the City of San Juan Capistrano.

Cindy has over 29 years of professional experience in the commercial design industry. Her experience includes leadership and management of government work, retail bank portfolio accounts, national accounts and full service interior projects. With her diversity, collaboration skills and attentiveness to the client's needs, she is able to contribute to many project teams at any phase of a project while ensuring overall project success.

29 Years of Experience

Joined Gensler 1995, rejoined 2016

Background

Business Administration, Crafton Hills

Certified Interior Designer (CID), State of California

On-Call & Account Services

Size (sq ft)

Bank of America, National Account	
Account Director for Retail Interior & Exterior Renovations	
Multiple Locations	4,000 - 10,000
City of Santa Ana, On-Call Services	various
Advantage Solutions, National Account, Multiple Locations	500,000

Workplace

Size (sq ft)

City of San Clemente, OC Sheriffs Office & Council Chambers	
2San Clemente, CA	4,200
City of Irvine, Hangar 10 Modernization, Irvine, CA	9,555
City of San Juan Capistrano, Council Chambers	6,500
City of Irvine, Hybrid Workplace Strategy, Irvine, CA	126,000
Cylance, Irvine, CA	20,000
American Association of Critical-Care Nurses,	
Alisa Viejo, CA*	45,000
American Film Institute Renovation, Los Angeles, CA*	4,000
Anchor Blue, Brea, CA*	40,000
Big Brothers Big Sisters of Orange County, Santa Ana, CA*	
18,000	
Broadcom Corporation National & International Account*	Various
CABi Interiors, Cypress, CA*	48,000
CalOptima Interiors, Orange, CA*	48,000
Charlotte Russe Interiors, San Diego, CA*	60,000
Consolidated Fire Protection, Irvine, CA*	18,500
Cresa Partners, Newport Beach, CA*	17,000
DLD Insurance, Irvine, CA*	12,000
GeoMatrix Consultants, Inc., Newport, CA*	30,000
Girl Scouts Council of Orange County, Costa Mesa, CA*	30,000
Horizon Sales Corp, Irvine, CA*	29,000
Kulicke and Soffa Industries, Santa Ana, CA*	65,000
LabCorp, Irvine, CA*	20,000
LBA Denver Place Common Areas, Denver, CO*	30,000
Maguire Properties, Landlord Account*	2,300,000
Opus Bank, Multiple Locations*	2,000 - 6,500
Majestic Lobby & Common Areas Design,	
City of Industry, CA*	43,000
Manhattan Beachwear, Cypress, CA*	70,000

* Experience Prior to Gensler



17 Years of Experience

Joined Gensler 2006

Background

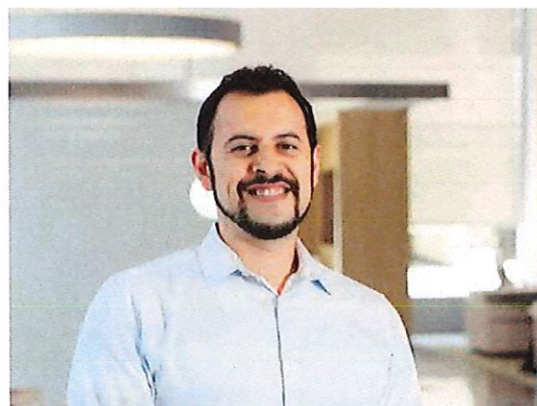
Bachelor of Architecture, Cal Poly State University,
San Luis Obispo, CA
Licensed Architect, California & Utah
Construction Document Technologist (CDT)
National Council of Architecture Registration Board
(NCARB)
USGBC LEED Accredited Professional

Nicholas Acevedo, AIA, CDT, NCARB, LEED AP
Principal-In-Charge

Nicholas provides valuable flexibility in all phases of a project, from full service design to construction administration services. His diversity, communication, collaboration skills, and attentiveness to the client's needs, enable him to contribute to many project teams at any stage of a project, while ensuring overall project success.

Relevant Experience

- City of Irvine, Hangar 10 Modernization, Irvine, CA
- Orange County Employees Retirement System HQ, Santa Ana, CA
- Irvine Valley College Student Services, Irvine, CA
- City of Santa Ana RTC Bike Box, Santa Ana, CA
- Great Park Integrated Master Plan, Irvine, CA
Mixed Use Development
District 4 Fitness
Western Sector
- Yamaha Corporation of America Campus, Buena Park, CA
- Sherman Library & Gardens, Corona del Mar, CA



18 Years of Experience

Joined Gensler 2011

Background

Bachelor of Arts, Architecture, Yale University
Master of Real Estate Development (MRED),
University of Southern California
USGBC LEED Accredited Professional

Sergio Rivas, RA, CCCA, LEED AP BD+C
Senior Associate | Technical Director

Sergio's broad experience across multiple practice areas and all project phases makes him a valuable asset to any team he is on. Sergio joined Gensler in 2011, and brings over 19 years of experience in his field and a strong technical background in the documentation and detailing of projects. In addition, he has extensive construction administration experience with all building types. Sergio has worked on a multitude of different project practice areas including headquarters spaces, retail banking, financial services firms, workplace design, transportation design, and hospitality.

Relevant Experience

- City of San Juan Capistrano Council Chambers
- Masimo, Irvine, CA
- Chase Retail Banking Projects, Multiple Locations
- Workday Development Center, Pleasanton, CA
- Four Seasons Cabo Del Sol, Cabo San Lucas, Mexico
- Caribou Industries, 3rd & Broadway, Santa Ana, CA
- Delta Sky Way at LAX, Los Angeles, CA
- Omnicom, Playa C, Playa Vista, CA
- Irvine Company, Multiple Projects, CA



26 Years of Experience

Joined Gensler 2014

Background

Bachelors of Architecture, University of Oregon
Associate AIA

Tom Ventura, ASSOCIATE AIA

Associate | Design Director

With over 25+ years of experience in the architecture industry, Tom's experience ranges in project types from hospitality, mixed-use, commercial, office, retail and boutique industrial. Tom has traveled extensively and worked multiple projects both domestically and internationally, bringing a global perspective and local understanding of context to design. Tom is a valued team member in both his ability in conceptual design and in big-picture planning. His ability to interface with clients and consultants on any scale makes him integral during the entire project process.

Relevant Experience

- City of Irvine, Hangar 10 Modernization, Irvine, CA
- Lakeshore Towers On-Call, Parking & Masterplan, Irvine, CA
- The Boardwalk, Irvine, CA
- Allergan Planning & Feasibility Studies, Irvine, CA
- Great Far East Office Tower and Masterplan, Irvine, CA
- Cook Memorial Library, La Grande, OR*
- City of Citrus Heights Facade Renovation, Citrus Heights, CA*

**Previous Experience*



15 Years of Experience

Joined Gensler 2014

Background

Interior Design Diploma (Hon), Sheridan College
Bachelor of Arts, Psychology, University of
Guelph
Association of Registered Interiors Designers of
Ontario (ARIDO)

Jennifer Duguay, NCIDQ

Associate | Interior Designer

With strengths in space planning, AutoCAD and construction documents, Jennifer brings an extensive portfolio of work and experience with her. Her technical and collaborative skills, and her ability to always keep the "big picture" in mind. As a project designer, Jennifer is also able to work with all consultants to guarantee that the client's vision is met. She has led the designs of many projects for The Irvine Company and Trammel Crow (The Boardwalk), and is also leading the design efforts for Orange County Employee Retirement System headquarters in Santa Ana.

Relevant Experience

- Orange County Employees Retirement System HQ, Santa Ana, CA
- City of Irvine Workplace Strategy, Irvine, CA
- Orange County Employees Retirement System HQ, Santa Ana, CA
- Queen's Park Decant, 777 Bay Street, Toronto, Canada
- Queen's Park Reconstruction IO Decant Project, Toronto, Canada
- The Irvine Company Landlord Services Portfolio, multiple locations, CA



Jiang Shen, AIA, LEED AP BD+C
Architect/Job Captain

Jiang Shen is a detail-oriented Architectural Designer committed to transforming the built environment into significant, functional architecture. With her diversity, collaboration skills and attentiveness to the client's needs, she is able to contribute to many project teams at any phase of a project while ensuring overall project success. With a strong technical background, Jiang has a keen understanding of the interconnection between architecture and interiors, and is instrumental in the development of high quality architectural designs.

12 Years of Experience

Joined Gensler 2006

Background

Bachelor of Architecture, Tsing Hua University,
Beijing, China
Master of Architecture, University of California
Los Angeles
Licensed Architect, California

Relevant Experience

- City of Irvine, Hangar 10 Modernization, Irvine, CA
- City of San Clemente Council Chambers, San Clemente, CA
- City of San Juan Capistrano Council Chambers
- Bank of America Retail Projects, Multiple Locations, CA
- Advantage Solutions, Multiple Locations Nationwide
- Legacy Red Hill, Repositioning, Costa Mesa, CA
- Four Seasons Cabo Del Sol, Cabo San Lucas, Mexico



You Li, Assoc. IIDA, LEED AP ID+C
Design/Tech

As a Designer and Technical resource, You Li plays a crucial role in bridging the gap between the creative concepts of architects and the technical execution of construction teams, and is an integral part of the team's project design and delivery. She has expertise in Revit, Enscape and InDesign, and her experience ranges from civic projects to retail roll-outs and hospitality lounges.

8 Years of Experience

Joined Gensler 2023

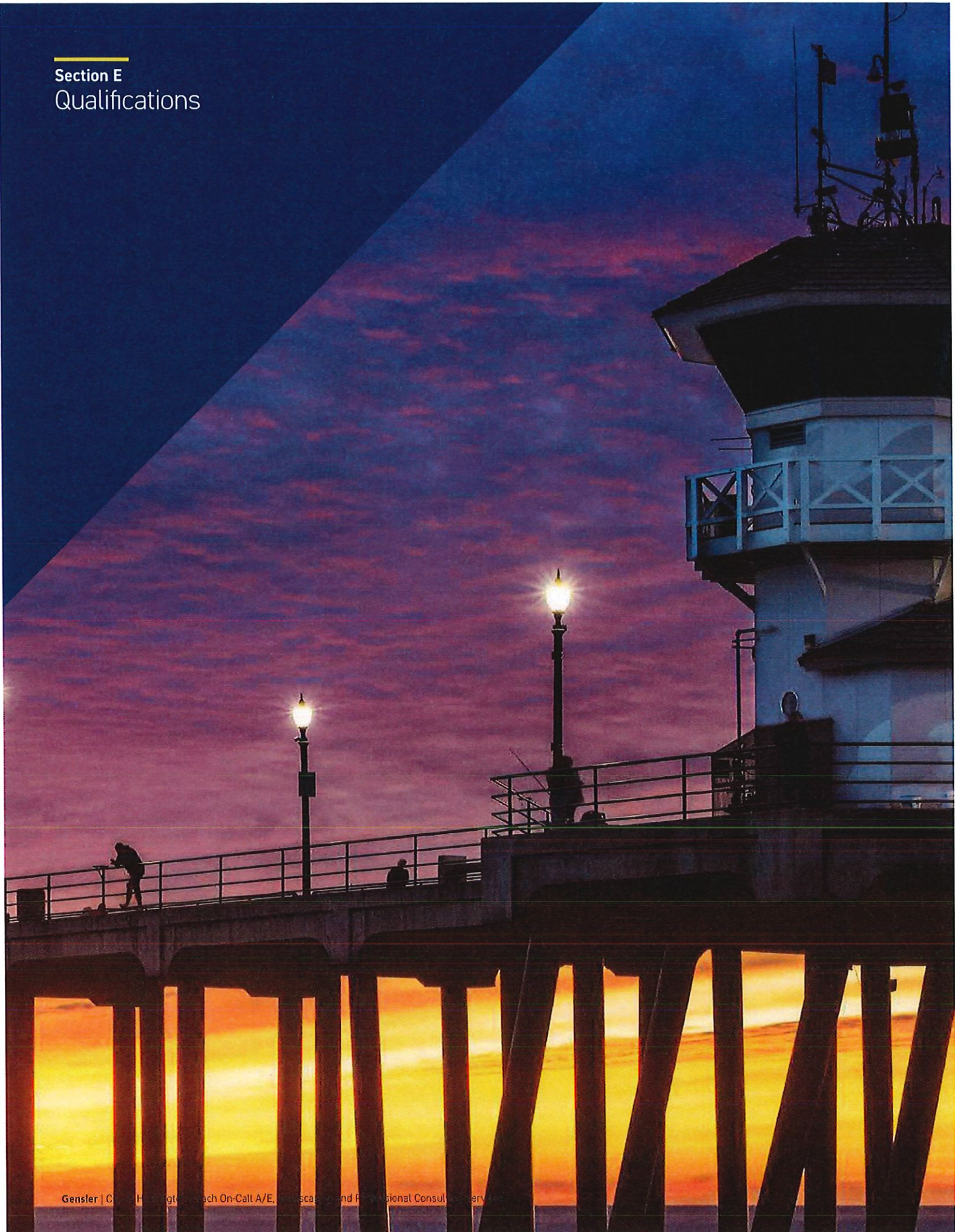
Background

Bachelor of Arts, Art & Design, 2017
Central Academy of Fine Arts, Beijing, China
Master of Fine Arts, Interior Design, 2021
Savannah College of Art and Design

Relevant Experience

- City of San Juan Capistrano Council Chambers As-builts
- Bank of America Retail Projects, Multiple Locations, CA
- Irvine Company Sunnyvale Amenity Building
- Hawaiian Airlines Lounge, Honolulu, HI
- Four Seasons Cabo Del Sol, Cabo San Lucas, Mexico
- United Airlines, SFO Club Terminal 2, San Francisco International Airport

Section E
Qualifications



KEY STAFF

Key staff roles and responsibilities and resumes—including past relevant experience—are detailed in the previous Section D Staffing.

OUR GOVERNMENT PRACTICE AREA

Gensler's Government practice area works across the full spectrum of public spaces, work settings, office buildings and social and cultural facilities that help our communities thrive. Our clients include government agencies at every level, non profits and community and cultural institutions of every type. We help them frame real estate/facilities strategies, plan and implement building/facility programs, and manage their properties. In doing so, we help them understand how changes in performance and technology impact their building/facility needs, now and in the future. We know how to deliver the quality and performance government, civic and community spaces require in a way that is optimally cost-effective to construct and operate.

Gensler provides comprehensive planning and design services to government, civic and community clients, including:

- Consulting & Visioning
- Master Planning
- Building Design & Repositioning
- Interior Design
- Sustainability
- Accessibility
- Community Outreach

DEMONSTRATED CAPABILITY

Gensler has provided On-Call services for several government agencies since our inception in 1965, and we understand the unique nature of such contracts. Established by agencies or cities to give them the ability to quickly start a design task, these agreements allow municipalities the power to quickly begin such

improvements/modifications/renovations without investing considerable time in the advertisement and evaluation of multiple bids for the needed services.

Our ability to provide on call services is based on:

- Availability and Locality of Staff
- Responsiveness
- Tools that connect us
- Experience with a wide range of project types
- Problem Solving Skills

LIST OF RECENT & ONGOING CITY/COUNTY CONTRACTS

- City of Santa Ana
- City of San Clemente
- City of Irvine
- University of California, Irvine
- City of Los Angeles
- City of Redwood City
- City of Denver
- City of San Jose
- City of Carlsbad
- City of Brea
- City of Palm Springs
- County of Santa Clara
- County of Los Angeles
- County of Denver

CITY OF IRVINE

Hangar 10 Retrofit and Modernization

IRVINE, CA

Gensler has been engaged through our City of Irvine on-call contract, to provide comprehensive design services for the adaptive reuse of Hangar 10, transforming the historic structure into a vibrant, multi-tenant food and beverage destination. Originally constructed during World War II as a military warehouse, Hangar 10 is located within the Great Park and is part of a broader redevelopment initiative aimed at establishing a dynamic retail and culinary hub. The design approach honors the hangar's historical integrity by preserving key architectural elements such as its metal siding, barrel-vaulted roof, and exposed interior truss system. These features will be thoughtfully integrated with contemporary interventions, including new glazed openings and refined entryways, to enhance connectivity and visual appeal. A major structural retrofit will be required to support the building's new use, enabling a fully conditioned, flexible interior environment that will serve the community and contribute positively to the evolving identity of the Great Park. We are currently in the design development phase. Construction is anticipated to start in early 2026.

Year of Completion: Ongoing

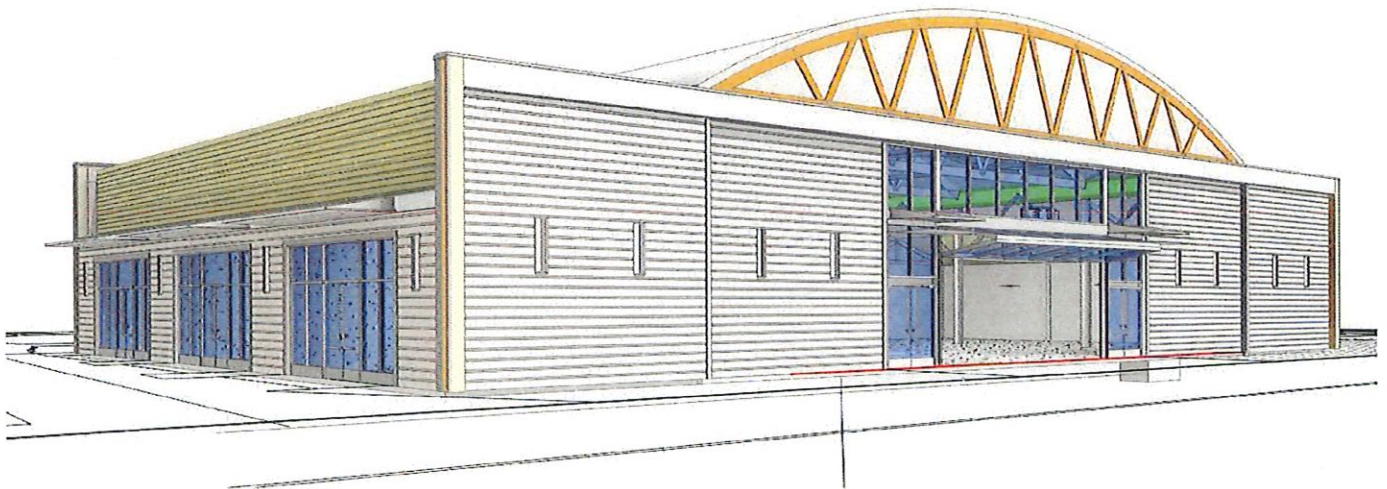
Project Size: 9,555 sf

Project Team:

- Gensler | Nick Acevedo, Cindy Taylor, Tom Ventura, Jiang Shen
- NIC Structural Engineers, Inc.
- MA Engineers

RELEVANCE

*Civic Project
City Client
Architecture, Landscape
Design*



CITY OF SAN CLEMENTE

New Council Chambers

SAN CLEMENTE, CA

Gensler was retained by the City of San Clemente in 2005 to develop programming and facility needs assessment, including construction valuation for their new civic center. Initially, the City Council gave conceptual approval to a consolidation of three existing City offices into the Community Development facility which at an existing city-owned, three story, 57,000 sf building. Gensler was then retained to provide full interior design services including incorporating LEED CI V2.0 design strategies with the goal of a silver rating. However, after further review and recommendations, the City decided to vacate the property and purchase their own building.

The City again turned to Gensler for services, and is currently in the construction phase of the new 4,100 sf City of San Clemente Council Chambers Relocation and Improvement Project. This project completes the buildout of the 2nd floor adjacent the new Orange County Sheriff's Department Substation and includes both public and private spaces.

This scope includes full scope services from programming, concept design, schematic design, design development, construction documents, city review, and construction administration.

The scope includes a new build out of the council chambers to include the public seating, dais / council members platform, pre-function space, production room, and back of house functional space.

Year of Completion: 2022

Project Size: 4,100 sf

Project Team:

- Gensler | Cindy Taylor, Jiang Shen

RELEVANCE

*Civic Project
City Client
Space Planning
ADA Upgrades*



CITY OF SAN JUAN CAPISTRANO

Council Chambers

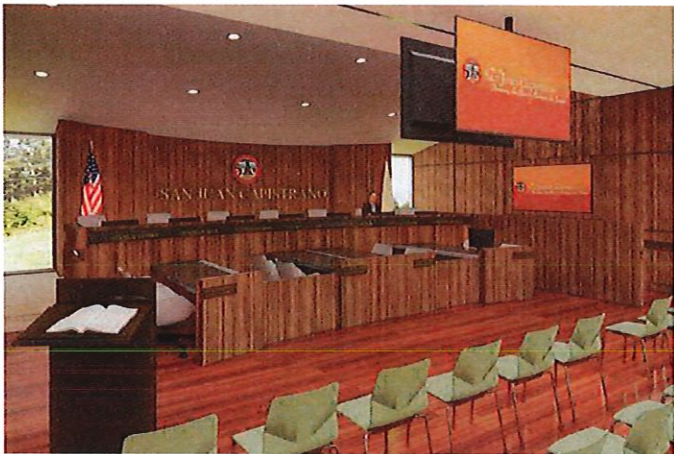
SAN JUAN CAPISTRANO, CA

Gensler was retained by the City of San Juan Capistrano in 2022 to develop programming and a needs assessment for a new Council Chambers. The prior Council Chambers resided in the newly demolished City Hall, which will be starting construction soon. The new Council Chambers will now reside in the Community Center in their Community Hall where multiple community events take place. The challenge was to develop the new Council Chambers within this space but still maintain the flexibility of having it for multiple uses. Additionally, the Dais needed to be secure during community events.

Gensler provided a fresh and new design approach to make the Council Chambers design and the overall community hall cohesive and refreshed to read as one space. A building expansion was designed to secure the Dais by way of a new operable partition when council meetings were not in session. Once closed off, the new space did not subtract any square footage from the Community Hall. Upgrades in the public space such as audio visual technology, were incorporated so that the community could also enjoy these amenities.

In addition to the building expansion and Community Hall renovations, Gensler developed and designed a new back-up generator to serve the entire Community Center. Gensler is also providing design and construction drawings for a Fire Master

Plan as one was not on file. This scope requires modifications to the parking and the existing fire access aisle as well as some landscape and lighting modifications. This project is currently under construction, with an anticipated completion date of March 2024. This scope includes full scope services from programming, test fits, concept design, schematic design, design development, construction documents, plan check, General Contractor bidding, and construction administration



Year of Completion: 2023

Project Size: 4,100 sf

Project Team:

- Gensler | Cindy Taylor, Sergio Rivas, You Li
- APD Consultants, Inc.
- NIC Structural Engineers, Inc

RELEVANCE

Civic Project

City Client

Space Planning

ADA Upgrades

THE IRVINE COMPANY

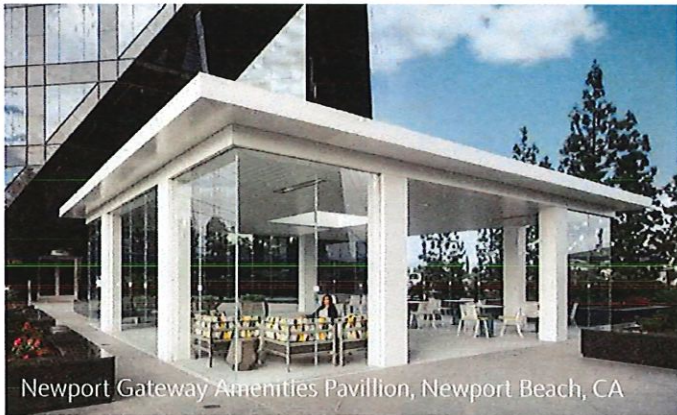
Portfolio Services

Gensler's relationship with the Irvine Company began in 1983, working on-site as their portfolio architect. For over 35 years, Gensler has provided account-based portfolio management services ranging from tenant improvements to capital and asset improvements. This partnership is exemplified through projects like the ReadyNow office suites, designed to meet the evolving needs of modern businesses. Gensler's services for the Irvine Company include architectural design, interior design, and planning, focusing on creating flexible, open spaces that foster collaboration and innovation.

ADA upgrades are a critical part of our services, ensuring that all spaces are accessible and inclusive. This includes modifications to entrances, restrooms, and workspaces to meet ADA standards, thereby promoting a more inclusive environment for all employees.

Currently, Gensler is working with the Irvine Company on-campus indoor/outdoor amenity projects that include cafes, exterior pavilions, outdoor coffee carts, conference centers and fitness centers. We also are working alongside the Irvine Company on upgrades for garages, common area corridors, elevators and restrooms, as well as other capital improvement projects^{zv}.

Gensler has recently designed a "Typology Program" for ReadyNow Suites with different levels of finishes, lighting and millwork standards. For that program, we negotiated pricing with various manufacturers for the best discount possible, given the volume of products that are specified. For fitness centers, we created a "Typology Program" for finishes, lighting, millwork, accessories, furniture, etc. and environmental graphics.



Year of Completion: Ongoing

Project Size: Varies

RELEVANCE	Tenant Improvement	Asset Improvement
	Space Planning	Branding
	ADA Upgrades	Amenities Projects
	Capital Improvementt	



UC IRVINE

Portfolio Services

Gensler has a strong relationship with the University of California, Irvine (UCI), providing a range of architectural and design services that enhance the campus environment. Working as their on-call architects for the last five years, our projects have ranged from limited to comprehensive services for all educational spaces. Project types include administrative office spaces, auditoriums, science labs, classrooms, libraries, vivarium, anatomy lab and safety mitigation. This collaboration includes projects focused on creating innovative and functional spaces that support UCI's academic and research missions.

Gensler's services for UCI encompass workplace renovations, retrofits, ADA upgrades, and on-call architectural and interior design services. We work closely with UCI to ensure that all spaces are accessible, inclusive, and conducive to learning and collaboration. For example, Gensler has been involved in renovating various campus buildings to improve functionality and accessibility, incorporating modern design elements and sustainable practices.

Year of Completion: Ongoing

Project Size: Varies

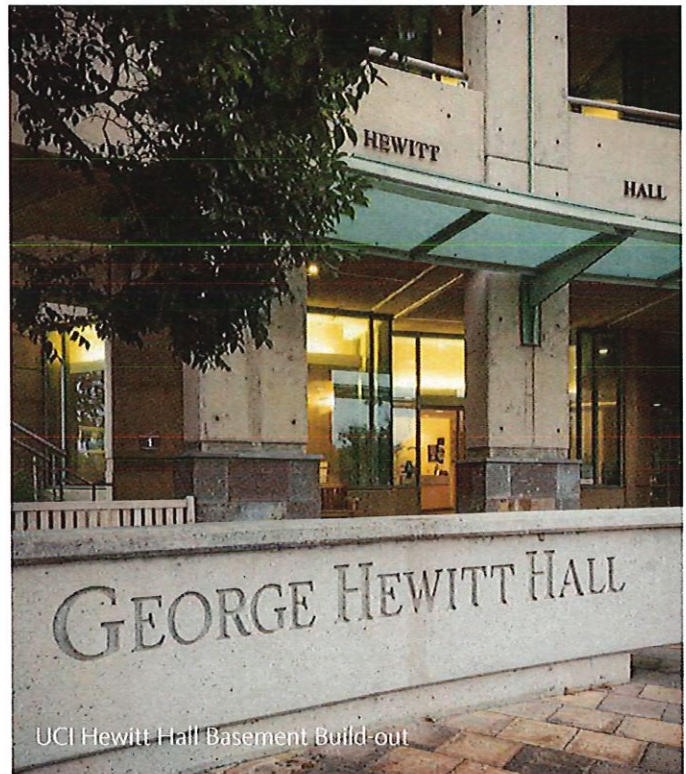
RELEVANCE

Architecture & Interiors
Space Planning
ADA Upgrades

Capital Improvement
Amenities Projects
Retrofit Upgrades



UCI Med Ed Renovation



UCI Hewitt Hall Basement Build-out

References of Work Performed Form
(List 5 Local References)

Company Name: Gensler

1. Name of Reference: City of San Clemente
Address: 910 Calle Negocio, San Clemente, CA 92673
Contact Name: Mr. Shawn Ryan Phone Number: (760) 726-1340
Email: ryan@San-Clemente.org
Dates of Business: 2021-2022
2. Name of Reference: City of San Juan Capistrano
Address: 32400 Paseo Adelanto, San Juan Capistrano, CA 92675
Contact Name: Charlie View Phone Number: (949) 443-6322
Email: CView@SanJuanCapistrano.org
Dates of Business: 2022-2024
3. Name of Reference: Psomas (for City of Irvine Hangar 10 Modernization project)
Address: 5 Hutton Center Drive, Suite 300, Santa Ana, Ca 92707
Contact Name: David (DJ) Kelly Phone Number: (571) 722-2277
Email: david.kelly@psomas.com
Dates of Business: 2024-2026
4. Name of Reference: Cushman & Wakefiled (for Bank of America projects)
Address: N/A
Contact Name: Greg Nash Phone Number: (714) 349-7658
Email: gregory.nash@cushwake.com
Dates of Business: ongoing = 9+ years - BofA Portfolio Work
Orange County Public Works
5. Name of Reference: (for Orange County Healthcare Agency at Marine Way)
Address: 501 North Ross Street, Santa Ana, CA 92701
Contact Name: David Ahern, Project Mgr Phone Number: (714) 667-4909
Email: David.Ahern@ocpw.ocgov.com
Dates of Business: 2022-2025

EXHIBIT "B"

Payment Schedule (Hourly Payment)

A. Hourly Rate

CONSULTANT'S fees for such services shall be based upon the following hourly rate and cost schedule:

SEE ATTACHED EXHIBIT B

B. Travel Charges for time during travel are not reimbursable.

C. Billing

1. All billing shall be done monthly in fifteen (15) minute increments and matched to an appropriate breakdown of the time that was taken to perform that work and who performed it.
2. Each month's bill should include a total to date. That total should provide, at a glance, the total fees and costs incurred to date for the project.
3. A copy of memoranda, letters, reports, calculations and other documentation prepared by CONSULTANT may be required to be submitted to CITY to demonstrate progress toward completion of tasks. In the event CITY rejects or has comments on any such product, CITY shall identify specific requirements for satisfactory completion.
4. CONSULTANT shall submit to CITY an invoice for each monthly payment due. Such invoice shall:
 - A) Reference this Agreement;
 - B) Describe the services performed;
 - C) Show the total amount of the payment due;
 - D) Include a certification by a principal member of CONSULTANT's firm that the work has been performed in accordance with the provisions of this Agreement; and
 - E) For all payments include an estimate of the percentage of work completed.

Upon submission of any such invoice, if CITY is satisfied that CONSULTANT is making satisfactory progress toward completion of tasks in accordance with this Agreement, CITY shall approve the invoice, in which event payment shall be made within thirty (30) days of receipt of the invoice by CITY. Such approval shall not be unreasonably withheld. If CITY does not approve an invoice, CITY shall notify CONSULTANT in writing of the reasons for non-approval and the schedule of performance set forth in **Exhibit "A"** may at the option of CITY be suspended until the parties agree that past performance by CONSULTANT is in, or has been brought into compliance, or until this Agreement has expired or is terminated as provided herein.

5. Any billings for extra work or additional services authorized in advance and in writing by CITY shall be invoiced separately to CITY. Such invoice shall contain all of the information required above, and in addition shall list the hours expended and hourly rate charged for such time. Such invoices shall be approved by CITY if the work performed is in accordance with the extra work or additional services requested, and if CITY is satisfied that the statement of hours worked and costs incurred is accurate. Such approval shall not be unreasonably withheld. Any dispute between the parties concerning payment of such an invoice shall be treated as separate and apart from the ongoing performance of the remainder of this Agreement.

FEE PROPOSAL**Gensler****Hourly Rates**

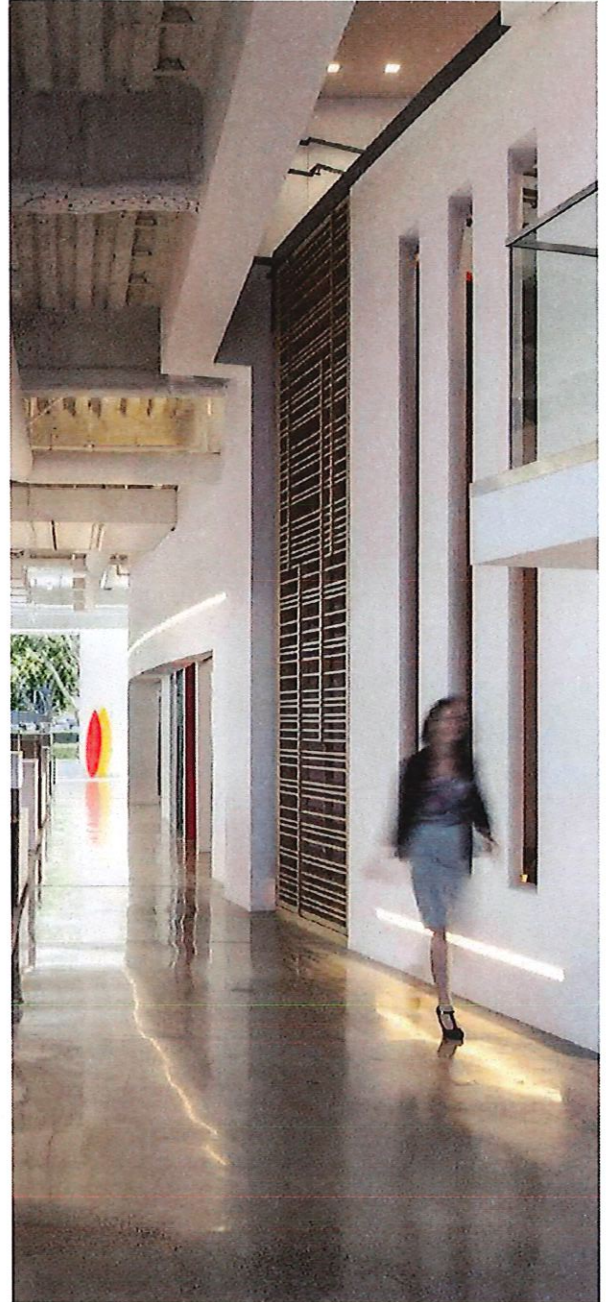
Proposed Staff Member	Rate
Principal-in-Charge	\$300
Project Manager	\$275
Design Director	\$325
Technical Director	\$275
Designer	\$225
Project Architect/Job Captain	\$200
Design/Technical Support	\$150

Reimbursable Expenses

Project related expenses are in addition to Gensler's fees and include delivery, reproduction, mileage, and permit expediting. These will be billed at cost, plus a ten percent (10%) administration fee.

An estimated range for combined reimbursables could be between \$1,000 - \$5,000 depending on project scope requirements.

Professional Level Models, Computer Animations, Flyovers and Professional Renderings are an additional service and not included in the above. Professional renderings will be completed at an estimated \$2,500 each. Quotes for all other items can be provided if desired.



**** Fees identified above are valid for the term of the 3-4 year contract.***

FEE PROPOSAL CONSULTANTS



Hourly Rates

Proposed Staff Member	Rate
Principal	\$225
Landscape Architect/ Snr PM	\$150
Project Manager/Snr Designer	\$125
Landscape Designer/Draftsperson	\$100
Administrator	\$50



Hourly Rates

Proposed Staff Member	Rate
Principal	\$260
Associate	\$230
Project Manager	\$210
Project Engineer	\$165
Senior Designer	\$140
Designer	\$115
CAD Operator	\$90
Administrative	\$80



Hourly Rates

Proposed Staff Member	Rate
Principal Structural	\$195
Project Manager	\$185
Associate Principal	\$175
Senior Structural or Consultant	\$165
Project Engineer	\$135
Field Engineer	\$125
Jr. Engineer	\$110
Technical Staff	\$100
Cost Estimator	\$135
Report/Specifications Writer	\$130
Project Coordinator	\$90
Sr. CADD Operator	\$100
Jr. CADD Operator	\$90
Support Personnel	\$75



Proposed Staff Member	Rate
Principal	\$290
Project Manager	\$265
Project Engineer	\$240
Senior Designer	\$220
Designer	\$200
Drafter/CADD Technician	\$180
Clerical/Word Processing	\$120

*** Fees identified above are valid for the term of the 3-4 year contract.**

Exhibit B



Standard Billing Rates

Newport Beach

As requested, our standard hourly billing rates by job category are provided below. Standard Billing Rates are subject to escalation in July.

	Hourly Rate
Principal	\$325 - \$450
Design Director	\$250 - \$300
Technical Director	\$250 - \$300
Design Manager	\$200 - \$300
Project Architect	\$200 - \$250
Architect	\$175 - \$225
Interior Designer	\$175 - \$225
Technical Designer	\$125 - \$150
Administrative	\$100



CERTIFICATE OF LIABILITY INSURANCE

3/1/2026

DATE (MM/DD/YYYY)

7/8/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Companies, LLC
444 W. 47th St., Ste. 900
Kansas City MO 64112-1906
(816) 960-9000
keanu@lockton.com

CONTACT
NAME:
PHONE
(A/C, No, Ext):
FAX
(A/C, No):
E-MAIL:
ADDRESS:

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Travelers Property Casualty Company of America

25674

INSURER B: Zurich American Insurance Company

16535

INSURER C: Lloyds of London

INSURER D:

INSURER E:

INSURER F:

INSURED
1046422 GENSLER
500 SOUTH FIGUEROA STREET
LOS ANGELES CA 90071

COVERAGES

CERTIFICATE NUMBER: 22116704

REVISION NUMBER: XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTH	TYPE OF INSURANCE	ADDL INSR	SUBR VWD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO. JECT <input type="checkbox"/> LOC OTHER:	N	N	GLO0081063	3/1/2025	3/1/2026	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COM/OP AGG \$ 4,000,000 \$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	N	N	BAP3707221	3/1/2025	3/1/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$	N	N	CUP-0T141080	3/1/2025	3/1/2026	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$ XXXXXXXX
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/ANITHEIVEEXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N	N/A	WC0081062	3/1/2025	3/1/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	PROFESSIONAL LIABILITY	N	N	LDUSA2500176	4/1/2025	4/1/2026	\$1,000,000 PER CLAIM/\$1,000,000 AGGREGATE

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

APPROVED AS TO FORM

By:

MICHAEL J. VIGLIOTTA
CITY ATTORNEY
CITY OF HUNTINGTON BEACH

CERTIFICATE HOLDER

CANCELLATION

22116704
CITY OF HUNTINGTON BEACH
2000 MAIN STREET
HUNTINGTON BEACH, CA 92648

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE