



Board, Commission, & Committee (BCC) Reconfiguration

City Council Meeting

August 1, 2023

Background

- On 10/19/2021, Council approved the Ad Hoc Committee's 10 recommendations to reform, consolidate and/or dissolve a select number of BCCs. A total number of BCCs was reduced from 41 to 35.
- Additionally, an internal Staff Liaison Working Group was newly formed to provide a more consistent, uniform interface with BCC members as well as internal support network/training opportunities.
- On 11/16/2021, Council introduced a series of ordinances to implement recommended changes by the Ad Hoc Committee.
- On 12/21/2021, Council adopted all the ordinances.



Background

- On 2/21/2023, City Council introduced ordinances to amend HBMC to codify that all individual appointed BCCs have up to 7 members, with no more than 1 appointee per Councilmember.
- On 2/21/2023, City Council also introduced an ordinance to modify the Finance Commission's duties, meeting frequency, and other adjustments to include its original scope of work related to the City's financial planning. At a subsequent City Council meeting, all the ordinances were approved.
- On 5/16/2023, Councilmember Burns introduced H-item to request City Council to consider another comprehensive review of all the citizen-led BCCs and Council Committees, which was approved.
- The BCC Review Ad Hoc Committee was formed and met three times on 6/5/2023, 7/17/2023, and 7/20/2023 for deliberation.



Current BCC Structure by Number

As of today, Huntington Beach has over 34 different formal BCCs, plus a dozen of outside agency groups on which the City Council members and/or staff serve.

<i>No.</i>	<i>Types of BCCs</i>
17	<i>Boards/Commissions/Committees with 108+ Citizen Appointees</i>
6	City Council Standing Committees
6	City Council Ad-hoc Committees
5	City/Citizen Committees & Community Stakeholder Meetings
34	TOTAL

Current BCC Structure by Type

	General Government	Neighborhood Specific	Recreation / Enrichment	Societal Needs Focus	Land Use & Economic Development	Financial Focus
Council Committees (Total 12)	<ol style="list-style-type: none"> 1. Communications Committee 2. Intergovernmental Relations Committee 3. Charter Review Council Committee* 4. BCC Review Council Committee* 	<ol style="list-style-type: none"> 1. Southeast Area Committee 2. Sunset Beach Area Committee 			<ol style="list-style-type: none"> 1. Economic Development Committee (EDC) 2. Smart Cities & Technology Committee 3. Cannabis Regulation Committee* 4. Downtown Urban Design Committee* 5. Housing/RHNA Committee* 6. Short Term Rentals* 	
Citizen BCCs (Total 17)	<ol style="list-style-type: none"> 1. Environmental & Sustainability Board 2. Historic Resources Board (HRB) 3. Personnel Commission 	<ol style="list-style-type: none"> 1. Harbor Commission 2. Jet Noise Commission 3. Mobile Home Advisory Board (MHAB) 4. Sunset Beach Local Coastal Program Review Board 	<ol style="list-style-type: none"> 1. Community & Library Services Commission 2. 4th of July Executive Board 	<ol style="list-style-type: none"> 1. Citizen Participation Advisory Board 2. Human Relations Committee 3. Youth Board 	<ol style="list-style-type: none"> 1. Citizen Infrastructure Advisory Board/Public Works Commission 2. Design Review Board 3. Planning Commission 	<ol style="list-style-type: none"> 1. Finance Commission 2. Investment Advisory Board
Other City & Citizen Committee (Total 5)**		<ol style="list-style-type: none"> 1. Oak View Community Meeting 2. Huntington Central Park Collaborative 	<ol style="list-style-type: none"> 1. Specific Events Executive Committee 	<ol style="list-style-type: none"> 1. School District / City Committee 2. Homeless Task Force 		

* Ad-hoc Council Committees not subject to the Brown Act ** Community Stakeholder Roundtable Format, not subject to the Brown Act

Proposed Committee Recommendations By Category

1

Dissolution

- 3 Ad-hoc Committees
 - Short-Term Rentals Ad-hoc Council Committee
 - Housing/RHNA Ad-hoc Council Committee
 - Cannabis Regulation & Policy Ad-hoc Council Committee
- Huntington Beach Human Relations Committee
- Jet Noise Commission
- Mobile Home Advisory Board

2

Consolidation

- (1) Environmental & Sustainability Board and (2) Smart Cities and Technology Committee → **CIAB/Public Works Commission**

3

Reformation

- Urban Design Study Ad Hoc Council Committee → the **Downtown and Beach Front Ad Hoc Committee** with the broader scope of work
- Youth Board → the **Youth Citizen Leaders Committee**, non-Brown Act group
- Fourth of July Executive Board → **Independence Day Board**
- **Specific Events Executive Committee** as a standing Council Committee

Committee Recommendation 1

Dissolve the following Ad Hoc Council Committees as their tasks have been completed and/or are no longer necessary.

- ***Short-Term Rentals Ad Hoc Council Committee***
- ***Housing/RHNA Ad Hoc Council Committee***
- ***Cannabis Regulation and Policy Ad Hoc Council Committee***

➤ ***REQUIREMENT:*** Council Minute Action.



Committee Recommendation 2

Dissolve the Huntington Beach Human Relations Committee (HBHRC).

Many duties HBHRC issues are being addressed by Orange County (e.g. OC Human Relations Commission publishes annual hate crime reports) and/or community-based nonprofit organizations. Dissolution will remove redundancy of efforts and redirect staff resources to other City priorities.

- *REQUIREMENT:* Adopt a Resolution to officially dissolve the HBHRC



Committee Recommendation 3

Dissolve the Jet Noise Commission

Air traffic is a federal issue and the City has no/limited authority to regulate the altitude, speed, direction or location of aircraft flying over the City. Facilitation between the FAA, major airports, commercial and elected officials could be arranged by the Intergovernmental Relations Committee (IRC) and/or City staff if the need arises.

- *REQUIREMENT:* Adopt an Ordinance to remove/repeal HBMC 2.104 Jet Noise Commission



Committee Recommendation 4

Dissolve the Mobile Home Advisory Board

Any conflict resolution issues between mobile home owners and park owners could be directed to the California Department of Housing and Community Development (HCD), which regulates mobilehome parks. City staff also can connect residents to appropriate City and community resources.

- **REQUIREMENT:** Adopt an Ordinance to remove/repeal HBMC 2.112 Mobile Home Advisory Board



Committee Recommendation 5

Dissolve the Smart Cities and Technology Council Committee (standing committee) and the Environmental and Sustainability Board and transfer their duties to the Citizen Infrastructure Advisory Board/Public Works Commission (CIAB/PWC).

The primary duties and goals of the Smart Cities and Technology Council Committee and the ESB could be carried out by the CIAB/Public Works Commission and/or City staff, remaining items would come directly to City Council.

- **REQUIREMENT:** Approve the recommendation to dissolve the Smart Cities and Technology Council Committee via Council Minute Action; Adopt an Ordinance to remove/repeal HBMC 2.102 Environmental and Sustainability Board and amend HBMC 2.111 CIAB/Public Works Commission



Committee Recommendation 6

Rename the Urban Design Study Ad-hoc Council Committee to the “Downtown and Beach Front Ad-hoc Committee” to broaden their scope of work

There is need to address City Council’s priorities to improve the Downtown and beachfront area, which includes the hotels and the numbered streets beyond Main Street; consider PCH relinquishment and beautification; beach restrooms improvement, etc.

It is recommended that this Ad Hoc Committee be renamed to the Downtown and Beach Front Ad Hoc Committee and broaden their scope of work accordingly.

➤ *REQUIREMENT:* Council Minute Action.



Committee Recommendation 7

Restructure the Huntington Beach Youth Board as a Youth Citizen Leaders Committee, with specific, focused goals

- Restructure the Youth Board; in lieu of the Board, create a new non-Brown Act working youth group;
- Their primary goal shall be to plan and coordinate the Youth In Government Day and the Junior Citizens Academy and other projects requested by the City Council; and
- The meeting frequency shall be determined by the Committee and City staff to meet needs of effectively planning and executing two primary events with the Community and Library Services Department staff.
 - *REQUIREMENT:* Adopt an Ordinance to remove/repeal the HBMC 2.108; adopt a Resolution to create a non-Brown working group



Committee Recommendation 8

Restructure the Fourth of July Executive Board to be named as the Independence Day Board with more clarified roles

As the City Council, the Executive Board and City staff are evaluating the 2023 Fourth of July events and past festivities, the Committee will bring forth recommendations for the continued improvement of the programs and events.

- Direct City staff to initiate a new RFP process for professional event operator(s) per the City's procurement policies.
 - *REQUIREMENT:* Ordinance to amend HBMC Chapter 2.106 Fourth of July Executive Board.



Committee Recommendation 9

Restructure the Specific Events Executive Committee as a standing Council Committee to review Council's priorities for large-scale specific events.

- It is separate from the Specific Events Committee, which is an internal meeting among staff members from various departments per HBMC 13.54.060 to discuss the permitting of and any logistical requirements for each proposed event.
- The Specific Events *Executive* Committee shall be reformatted as Council standing committee, comprised of three Council members to review and recommend priorities and policies for specific events in the City.

➤ **REQUIREMENT:** Adopt an Ordinance to amend HBMC 13.54 Specific Events



Recommended Actions

- A. Consider the Ad Hoc Committee's nine (9) recommendations to reform, consolidate, and/or dissolve a select number of BCCs, as outlined in the staff report below;
- B. Direct staff to work with the City Attorney's Office and develop the appropriate Resolution(s), Ordinance(s), and other documents necessary to implement City Council directed adjustments and bring them back to the City Council; and/or
- C. Direct staff to plan an appropriate event to recognize and thank citizen appointees who will be retiring due to this restructuring effort for their contribution.



Questions?

