



MINUTES

CITY OF HUNTINGTON BEACH CIAB/PUBLIC WORKS COMMISSION MARCH 20, 2024

CALL TO ORDER

Chair Michalski called the meeting to order at 5:01 p.m.

PLEDGE OF ALLEGIANCE

Led by Commissioner Villa.

ROLL CALL

Commissioners Present:

Michalski, Rivas, Frousiakis, Gins, Macdonald, Villa

Commissioners Absent:

Shepherd

Others Present:

Ken Dills, Administrative Services Manager
Gretchen Erickson, Senior Administrative Assistant
Joe Fuentes, Principal Civil Engineer
Tom Herbel, City Engineer
Alvin Papa, Deputy Director of Public Works

MINUTES

24-203 Approval of February 21, 2024 Minutes

Motion by Villa and second by Gins, the Commission voted to approve the minutes of the February 21, 2024 CIAB/Public Works Commission meeting.

VOTE:	The motion carried.
AYES:	6
NOES:	0
ABSENT:	1 (Shepherd)
ABSTENTIONS:	0

PUBLIC COMMENTS

None.

DIRECTOR'S ITEMS

Alvin Papa, Deputy Director, provided an overview of the 2023-24 Water and Wastewater Rate Studies, as well as the Prop 218 process and timeline. He highlighted

the City Council Study Session that took place on January 16, 2024, as well as additional outreach efforts like Community Open Houses and social media posts. He invited Commissioners to attend the Public Hearing taking place at the April 16, 2024 City Council meeting.

INFORMATIONAL ITEMS

Tom Herbel, City Engineer, opted to refrain from providing a brief Capital Improvement Program update, instead presenting Administrative Item 24-193 in coordination with Joe Fuentes, Principal Civil Engineer.

There were no Beautification, Landscape, and Tree items for discussion.

ADMINISTRATIVE ITEMS

24-193 Fiscal Year 2024/25 Capital Improvement Program

Tom Herbel and Joe Fuentes presented Item 24-193 Fiscal Year 2024/25 Capital Improvement Program with a brief 23/24 CIP Project Recap. In Fiscal Year 2023/24 the CIP started or completed over 30 projects valued at over \$40M. The Public Works Department anticipates 45 projects and a budget of \$42M for the 2024/25 CIP. Joe explained the CIP is a collaborative process with the Public Works Department and representatives of all other City departments. There are twelve Parks and Beaches projects, ten Water projects, ten Facilities projects, eight Streets and Transportation projects, two Sewer projects, two Neighborhood projects, and one Drainage and Stormwater project. Joe noted that if there are significant changes to the budget, project count or project type, the changes will be brought to a future CIAB/Public Works Commission meeting.

Commissioner Rivas asked who oversees the Public Works Department budget, Administrative Services Manager Ken Dills replied that the budget is ultimately his responsibility, working in coordination with the Public Works leadership team. Commissioner Villa asked if the Infrastructure Report Card factors into the CIP. Tom advised that the Infrastructure Report Card helped identify Water and Facilities needs. Commissioner Gins asked which Capital Projects Administrators will be assigned to specific projects. Tom advised that the department tries to match Capital Projects Administrators with projects in their areas of expertise.

Motion by Villa and second by Gins, the Commission voted to recommend to the City Council the adoption of the Fiscal Year 2024/25 Capital Improvement Program as written.

VOTE:	The motion carried.
AYES:	6
NOES:	0
ABSENT:	1 (Shepherd)
ABSTENTIONS:	0

MEMBER COMMENTS

Commissioner Villa suggested the Public Works Department go for more grants. Tom advised there are two grant funded projects under review with the Orange County Transportation Authority at this time and the department will continue to actively pursue additional outside funding sources. Commissioner Michalski thanked staff for their hard work on the CIP.

ADJOURNMENT

The meeting was adjourned at 5:47 p.m.