



COVID-19 RESPONSE PLAN (March 2020)

THRESHOLD GUIDELINES	Phase I - Preparedness Phase				
	Community Mitigation		Emergency Response		City Services
<p>Orange County Health Care Agency Declaration of Local State Emergency</p>	<p>Increase awareness and public education</p> <p>Provide outreach and public education to high risk population</p> <p>Establish PIO messaging strategy</p>		<p>Increase response and Personal Protective Equipment (PPE) protocol for responders</p> <p>Develop tracking program to follow high risk patients through the medical system</p> <p>Update medical response algorithms to include new CDC protocols</p> <p>Train first responders on modified protocols</p> <p>Maintain necessary PPE inventory</p>		<p>Activate EOC to Level III</p> <p>Encourage employees to stay home when sick</p> <p>Implement cleaning and sanitation polices for the workplace</p> <p>Order COVID approved cleaning supplies and develop guidance document</p> <p>Review, develop and update work plans to account for reduction in staff</p> <p>Provide cleaning supplies for city conference rooms</p> <p>No work related out of County travel/conferences</p>
	<p>Update Alert-OC with a call-in message</p> <p>Cancel large gatherings greater than 250 people. Move to smaller groupings</p> <p>Cancel gatherings of more than 10 people for organizations that serve high risk populations</p> <p>Close high risk classes on a case by case basis</p> <p>Practice social distancing (physical space of at least 6' between individuals)</p>				



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THRESHOLD GUIDELINES	Phase II - Minimal to Moderate Community Transmission		
	Community Mitigation	Emergency Response	City Services
<p>Federal, State or County Change in Declaration</p>	<p>Continue awareness and public education</p> <p>Continue to provide outreach and public education to high risk population</p> <p>Continue social distancing measures</p> <p>Cancel large gatherings greater than 250 people. Move to smaller groupings</p> <p>Cancel gathering of more than 10 people for organizations that serve high risk populations</p>	<p>Institute employee monitoring and health tracking (temperature and symptoms)</p> <p>Reduce non-essential staff assignments</p> <p>Reduce activities to focus on operations</p>	<p>City Council Declaration of Local Emergency</p> <p>Activate EOC to Level II, establish unified command</p> <p>Require employees to stay home when sick</p> <p>Close non-essential recreational city services</p> <p>Do not schedule city special events over 50 people</p> <p>Limit work travel and conferences</p> <p>Develop staff reduction plan</p> <p>Establish at least one department illness representative for each department</p>
<p><i>Community transmission in Orange County</i></p>			



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THRESHOLD GUIDELINES	Phase III - Substantial Community Transmission				
	Community Mitigation		Emergency Response		City Services
<p>Federal, State or County Change in Declaration</p>	<p>Continue awareness and public education</p> <p>Continue to provide outreach and public education to high risk population</p> <p>Continue social distancing measures</p> <p>Cancel large gatherings greater than 250 people- Move to smaller groupings</p> <p>Organizations that serve high risk populations, cancel gathering of more than 10 people</p>		<p>Institute employee monitoring and health tracking (temperature and symptoms)</p> <p>Evaluate service delivery model based on workforce health</p> <p>Consider/cancel mutual aid</p>		<p>Activate EOC to Level I</p> <p>Arrange telecommute arrangements</p> <p>Cancel all work travel</p> <p>Cancel all contract classes</p> <p>Close recreational services</p> <p>Close City Hall to all non-essential services</p> <p>Cancel commission and community support meetings</p> <p>Cancel Council Meetings</p> <p>Implement staff reduction plan</p>
<p><i>Increased Community transmission in Orange County</i></p> <p><i>Community Transmission in Huntington Beach</i></p>					