



## MINUTES FINANCE COMMISSION

Wednesday, April 24, 2019 - 5:00 P.M.  
City of Huntington Beach  
Civic Center – Lower Level Conference Room #B-8  
2000 Main Street  
Huntington Beach, CA 92648-2702

Chair Sterud called the meeting to order at 5:02 p.m. and Commissioner Van Der Mark led the Pledge of Allegiance.

MEMBERS PRESENT: Sterud; Lo Grasso; Bunten; Romero; Van Der Mark; Hudson;  
Gledhill

MEMBERS ABSENT: None

STAFF PRESENT: Gilbert Garcia, Chief Financial Officer  
Carol Molina-Espinoza, Finance Manager – Budget  
Thuy Vi, Administrative Assistant, Finance  
Linda Wine, Administrative Assistant, Finance

**ORAL COMMUNICATIONS** – None

### **MINUTES**

**Motion: Moved by Romero and seconded by Hudson to approve the Finance Commission Meeting Minutes dated March 27, 2019, as presented**

Ayes: Sterud; Lo Grasso; Bunten; Romero; Hudson; Gledhill

Noes: None

Abstain: Van Der Mark

**Approved: 6-0-1 (Van Der Mark-Abstain)**

**DIRECTOR ITEMS** – Chief Financial Officer Gilbert Garcia reviewed the Finance Commission Handbook, AR 102 and the Role of the Finance Commission. Garcia stated that Ordinance No. 4156 would be sent to the Finance Commission following the meeting.

Garcia stated that Chief Assistant City Attorney Michael Vigliotta would give Brown Act training at the next Finance Commission meeting.

### **DISCUSSION ITEMS** –

The Finance Commission formally acknowledged the rescission of its March 27, 2019 motion to request that the City Council issue an RFP to contract out the functions of the Information Services Department.

Garcia stated that changes to Master Fee and Charges Schedule, including the EMS fees, would be presented to the Finance Commission in May or June, and to the City Council the following month.

**COMMISSIONER COMMENTS** –

**Motion: Moved by Bunten and seconded by Lo Grasso that an Agenda Item be placed on the May 22, 2019 Finance Commission Meeting regarding the revenue generating recommendations that the Finance Commission provided to the City Council and the City Council's response.**

Ayes: Sterud; Lo Grasso; Bunten; Romero; Van der Mark; Hudson; Gledhill

Noes: None

**Approved: 7-0**

**Motion: Moved by Lo Grasso and seconded by Sterud that an Agenda Item be placed on the May 22, 2019 Finance Commission Meeting to request that the City Council do an RFP to research outsourcing Information Services while retaining City employees.**

Ayes: Sterud; Lo Grasso; Bunten; Romero; Hudson; Gledhill

Noes: None

Abstain: Van Der Mark

**Approved: 6-0-1 (Van Der Mark-Abstain)**

**Motion: Moved by Lo Grasso and seconded by Van der Mark that an Agenda Item be placed on the May 22, 2019 Finance Commission Meeting to request that the Human Resources Department give a presentation (research and presentation to be under four hours) to the Finance Commission as to how the department will achieve the requested 1% savings.**

Ayes: Sterud; Lo Grasso; Bunten; Romero; Van der Mark; Hudson; Gledhill

Noes: None

**Approved: 7-0**

After the motion passed, Sterud stated that at the conclusion of the Human Resources presentation, the Commission would like to take action to request that the City Council research an RFP for outsourcing Human Resources.

**ADJOURNMENT** – There being no further business, the meeting adjourned at 6:08 p.m.

Submitted by:

Gilbert Garcia, Chief Financial Officer

By: Thuy Vi, Administrative Assistant, Finance Department