




# City of Huntington Beach

## INTER-DEPARTMENT COMMUNICATION

**TO:** Honorable Mayor and City Councilmembers

**FROM:** Scott M. Haberle, Fire Chief 

**DATE:** November 18, 2024

**SUBJECT: SUPPLEMENTAL COMMUNICATION FOR ITEM NO. 19 (24-822) – APPROVE AND AUTHORIZE EXECUTION OF A PURCHASE ORDER WITH BOUND TREE MEDICAL LLC FOR EMERGENCY PARAMEDIC AND AMBULANCE SUPPLIES FOR THE HUNTINGTON BEACH FIRE DEPARTMENT**

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This supplemental communication is to revise the staff report and attachment that was attached to the staff report to approve and authorize execution of a purchase order with Bound Tree Medical LLC for emergency paramedic and ambulance supplies for the Huntington Beach Fire Department.

The last paragraph of the Analysis section of the staff report on page 2 should state:

“The City of Huntington Beach Fire Department is requesting City Council approval to execute a purchase order between the City of Huntington Beach and Bound Tree Medical LLC for **emergency paramedic and ambulance supplies** for the Huntington Beach Fire Department in an amount not to exceed \$1,720,000 over three years.”

Also, the updated attachment in this supplemental communication replaces the original attachment previously published with the staff report.

c: City Clerk

**SUPPLEMENTAL  
COMMUNICATION**

Meeting Date: 11/19/2024

Agenda Item No. 19 (24-822)



# Master Agreement Purchase Order

200 S. Anaheim Blvd.  
 Purchasing, Suite 620  
 Anaheim, CA 92805-3820  
 Phone: 714-765-5110  
 Fax: 714-765-5288

**MA #: 106-498052**  
**Revision #: 1**  
**Attachments: 7**  
**Council Award: 9544; 9/28/21**

Modification Description:

**BOUND TREE MEDICAL LLC**  
**P. O. BOX 8023**  
**DUBLIN, OH 43017**

**Contact Name: CHRIS EVANS**  
**Phone: 951-244-9179**  
**Email: chris.evans@boundtree.com**  
**FOB: Destination, Delivery Charges included in price**

**Vendor ID Code #: VC0000001032**  
**Master Agreement : 106-498052**  
**Begin Date: 10/01/24**  
**Expiration Date: 09/30/25**  
**Supersedes MA: 106 - 497143**  
**Renewal options: Yes**  
**Total purchase Not to Exceed: \$312,000.00**  
**Payment terms: NET 30 DAYS**

**Authorized Departments:**  
 FIRE

This agreement documents the general terms, conditions and pricing of the City's purchases of the goods and/or services described below. This Master Agreement does not authorize specific quantities or shipping dates; authorization to ship goods or deliver services will be made by issuing Delivery Order referencing this document. Shipping location, delivery date, items, quantities and prices will be confirmed on the Delivery Orders. All invoices must clearly indicate the relevant, authorizing Deliver Order # they pertain to.

**COMMODITIES AND SERVICES COVERED BY THIS MASTER AGREEMENT:**  
**MEDICAL SUPPLIES FOR FIRST RESPONDERS**

**Special notes:**

Confirm To: Chris Evans CELL: 760/696-7284; FAX: 760/539-8119; EMAIL: cevans@bountree.com  
 Bid No: 9544

ITEMS NOT LISTED ON THE PRICE SHEET ARE ALLOWED AS LONG AS THE ENTIRE ORDER DOES NOT EXCEED ANNUAL NTE. DELIVERY MUST BE MADE WITHIN FIVE DAYS OF ORDER PLACEMENT. NO BACK ORDERS ACCEPTED.

THIS IS THE YEAR THREE OF UP TO FOUR ONE-YEAR RENEWAL OPTIONS, ALL IN ACCORDANCE WITH BID # 9544. APPROVED BY CITY COUNCIL ON SEPTEMBER 28, 2021

PRICE INCREASES ARE LIMITED TO THE INCREASE IN CPI FOR U.S. MEDICAL CARE, 1982-84=100 - CUUR0000SAM, CA CONSUMER PRICE INDEX (CPI) FOR ALL URBAN CONSUMERS.

Vendor is not required to collect or transmit the sales taxes on this transaction; Purchaser pays direct to State of California. Use Tax Direct Payment Exemption Certificate is attached.

CURRENT PPI: . PRICE INCREASED ISOLATED FOR SOME ITEMS ABOVE THE PPI DUE TO MARKET CONDITIONS

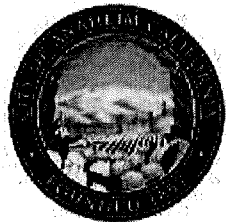
| Line # | CC    | Description                             | Qty | U of M | Unit Price |
|--------|-------|---|-----|--------|------------|
| 1      | 47568 | MEDICAL SUPPLIES FROM ATTACHED LISTING. | TBD |        | \$0.0000   |

**INSTRUCTIONS TO VENDORS**

This Purchase Order subject to and governed by all Terms and Conditions printed at the end of this order.

**Buyer's Signature:**

|   |
|---|
|   |
| Esther Robles (714) 765-4093<br>erobles@anaheim.net |



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200 S. Anaheim Blvd.  
 Purchasing, Suite 620  
 Anaheim, CA 92805-3820  
 Phone: 714-765-5110  
 Fax: 714-765-5288

**MA #: 106-498052**  
**Revision #: 1**  
**Attachments: 7**  
**Council Award: 9544; 9/28/21**

Modification Description:

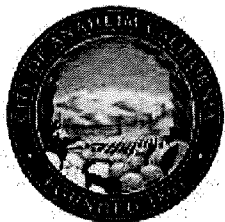
| Line # | CC    | Description   | Qty | U of M | Unit Price |
|--------|-------|---|-----|--------|------------|
| 3      | 47568 | MEDICAL SUPPLIES AS APPROVED BY CITY REPRESENTATIVE:<br>AIRWAY SUPPLIES: 35% DISCOUNT<br>DRESSING SUPPLIES: 45% DISCOUNT<br>IMMOBILIZATION SUPPLIES: 40% DISCOUNT<br>IV/NEEDLE/SYRINGE SUPPLIES: 35% DISCOUNT<br>MONITORING/DEFIBRILLATION SUPPLIES: 35% DISCOUNT<br>MISCELLANEOUS SUPPLIES: 35% DISCOUNT | TBD |        | \$0.0000   |

**INSTRUCTIONS TO VENDORS**

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**Buyer's Signature:**

|                                      |                |
|--------------------------------------|----------------|
|                                      |                |
| Esther Robles<br>erobles@anaheim.net | (714) 765-4093 |



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**Council Award: 9544; 9/28/21**

Modification Description:

**Special notes:**  
This Master Agreement ("MA"), along with the City's Standard Terms and Conditions, documents the items, prices and terms and conditions of the City's agreement with the supplier to provide the goods and/or services shown. Quantities and/or dollars shown are estimates only. The City is under no obligation to purchase any or all of the items or services shown on this Master Agreement.  
The City shall be obligated only for the specific quantities of materials or services that are authorized by the issuance of a specific Delivery Order ("DO") referencing this Master Agreement. Delivery Orders will be issued by the requesting department and shall specify the delivery date, location and unique Delivery Order Number.  
Prices shown are to remain firm for the first year of this Agreement, unless otherwise specified in the body of this Master Agreement.  
The total purchase limit shown for this Master Agreement is inclusive of all taxes. Supplier is not authorized to accept orders, nor provide goods or services in excess of this amount.  
All invoices are to be sent to Accounts Payable ONLY, and must reference the specific Delivery Order number applicable to the invoice.  
This Master Agreement may be renewable, in accordance with the terms of the applicable bid and/or City Council award. This order may be terminated by either party, without cause, upon a thirty (30) day written notice.  
This purchase order is for the referenced materials, products and/or services only. Departments requesting the goods and services are responsible for contract administration and monitoring compliance with the agreement.  
At the City's option, annual increases in these prices may be negotiated, but shall not exceed the change in the Consumer Price Index ("CPI") for the preceding twelve (12) month period for the Los Angeles, Riverside and Orange County areas.  
All terms, conditions, and specifications of the referenced bid apply to this purchase order.  
**THIS PRICE AGREEMENT IS FOR A PERIOD OF ONE (1) YEAR WITH FOUR (4) OPTIONAL ONE-YEAR RENEWALS.**

**INSTRUCTIONS TO VENDORS**  
This Purchase Order subject to and governed by all Terms and Conditions printed at the end of this order.

**Buyer's Signature:**

[Signature Line]

Esther Robles (714) 765-4093  
erobles@anaheim.net