

PROFESSIONAL SERVICES CONTRACT BETWEEN  
THE CITY OF HUNTINGTON BEACH AND  
SOUTHSTAR ENGINEERING & CONSULTING, INC.  
FOR  
ON-CALL CONSTRUCTION MANAGEMENT, MATERIALS TESTING, AND  
INSPECTION SERVICES

THIS AGREEMENT ("Agreement") is made and entered into by and between the City of Huntington Beach, a municipal corporation of the State of California, hereinafter referred to as "CITY," and, SOUTHSTAR ENGINEERING & CONSULTING, INC., a hereinafter referred to as "CONSULTANT."

WHEREAS, CITY desires to engage the services of a consultant to perform on-call construction management, materials testing and inspection services; and

Pursuant to documentation on file in the office of the City Clerk, the provisions of the Huntington Beach Municipal Code, Chapter 3.03, relating to procurement of professional service contracts have been complied with; and

CONSULTANT has been selected to perform these services,

NOW, THEREFORE, it is agreed by CITY and CONSULTANT as follows:

1. SCOPE OF SERVICES

CONSULTANT shall provide all services as described in **Exhibit "A,"** which is attached hereto and incorporated into this Agreement by this reference. These services shall sometimes hereinafter be referred to as the "PROJECT."

CONSULTANT hereby designates Yvette Kirrin who shall represent it and be its sole contact and agent in all consultations with CITY during the performance of this Agreement.

2. CITY STAFF ASSISTANCE

CITY shall assign a staff coordinator to work directly with CONSULTANT in the performance of this Agreement.

3. TERM; TIME OF PERFORMANCE

Time is of the essence of this Agreement. The services of CONSULTANT are to commence on , 2025 (the "Commencement Date"). This Agreement shall automatically terminate three (3) years from the Commencement Date, unless extended or sooner terminated as provided herein. All tasks specified in **Exhibit "A"** shall be completed no later than two (2) years from the Commencement Date. The time for performance of the tasks identified in **Exhibit "A"** are generally to be shown in **Exhibit "A."** This schedule may be amended to benefit the PROJECT if mutually agreed to in writing by CITY and CONSULTANT.

In the event the Commencement Date precedes the Effective Date, CONSULTANT shall be bound by all terms and conditions as provided herein.

4. COMPENSATION

In consideration of the performance of the services described herein, CITY agrees to pay CONSULTANT on a time and materials basis at the rates specified in **Exhibit "B,"** which is attached hereto and incorporated by reference into this Agreement, a fee, including all costs and expenses, not to exceed Two Million Five Hundred Thousand Dollars (\$2,500,000.00).

5. EXTRA WORK

In the event CITY requires additional services not included in **Exhibit "A"** or changes in the scope of services described in **Exhibit "A,"** CONSULTANT will undertake such work only after receiving written authorization from CITY. Additional

compensation for such extra work shall be allowed only if the prior written approval of CITY is obtained.

6. METHOD OF PAYMENT

CONSULTANT shall be paid pursuant to the terms of **Exhibit "B."**

7. DISPOSITION OF PLANS, ESTIMATES AND OTHER DOCUMENTS

CONSULTANT agrees that title to all materials prepared hereunder, including, without limitation, all original drawings, designs, reports, both field and office notices, calculations, computer code, language, data or programs, maps, memoranda, letters and other documents, shall belong to CITY, and CONSULTANT shall turn these materials over to CITY upon expiration or termination of this Agreement or upon PROJECT completion, whichever shall occur first. These materials may be used by CITY as it sees fit.

8. HOLD HARMLESS

A. CONSULTANT hereby agrees to protect, defend, indemnify and hold harmless CITY, its officers, elected or appointed officials, employees, agents and volunteers from and against any and all claims, damages, losses, expenses, judgments, demands and defense costs (including, without limitation, costs and fees of litigation of every nature or liability of any kind or nature) arising out of or in connection with CONSULTANT's (or CONSULTANT's subcontractors, if any) negligent (or alleged negligent) performance of this Agreement or its failure to comply with any of its obligations contained in this Agreement by CONSULTANT, its officers, agents or employees except such loss or damage which was caused by the sole negligence or willful misconduct of CITY. CONSULTANT will conduct all defense at its sole cost and expense and CITY shall approve selection of CONSULTANT's counsel. This indemnity shall

apply to all claims and liability regardless of whether any insurance policies are applicable. The policy limits do not act as limitation upon the amount of indemnification to be provided by CONSULTANT.

B. To the extent that CONSULTANT performs "Design Professional Services" within the meaning of Civil Code Section 2782.8, then the following Hold Harmless provision applies in place of subsection A above:

"CONSULTANT hereby agrees to protect, defend, indemnify and hold harmless CITY and its officers, elected or appointed officials, employees, agents and volunteers, from and against any and all claims, damages, losses, expenses, demands and defense costs (including, without limitation, costs and fees of litigation of every nature or liability of any kind or nature) to the extent that the claims against CONSULTANT arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of CONSULTANT. In no event shall the cost to defend charged to CONSULTANT exceed CONSULTANT's proportionate percentage of fault. However, notwithstanding the previous sentence, in the event one or more other defendants to the claims and/or litigation is unable to pay its share of defense costs due to bankruptcy or dissolution of the business, CONSULTANT shall meet and confer with CITY and other defendants regarding unpaid defense costs. The duty to indemnify, including the duty and the cost to defend, is limited as provided in California Civil Code Section 2782.8.

C. Regardless of whether subparagraph A or B applies, CITY shall be reimbursed by CONSULTANT for all costs and attorney's fees incurred by CITY in enforcing this obligation. This indemnity shall apply to all claims and liability regardless of whether any insurance policies are applicable. The policy limits do not act as a limitation upon the amount of indemnification to be provided by CONSULTANT.



9. PROFESSIONAL LIABILITY INSURANCE

CONSULTANT shall obtain and furnish to CITY a professional liability insurance policy covering the work performed by it hereunder. This policy shall provide coverage for CONSULTANT's professional liability in an amount not less than One Million Dollars (\$1,000,000.00) per occurrence and in the aggregate. The above-mentioned insurance shall not contain a self-insured retention without the express written consent of CITY; however an insurance policy "deductible" of Ten Thousand Dollars (\$10,000.00) or less is permitted. A claims-made policy shall be acceptable if the policy further provides that:

- A. The policy retroactive date coincides with or precedes the initiation of the scope of work (including subsequent policies purchased as renewals or replacements).
- B. CONSULTANT shall notify CITY of circumstances or incidents that might give rise to future claims.

CONSULTANT will make every effort to maintain similar insurance during the required extended period of coverage following PROJECT completion. If insurance is terminated for any reason, CONSULTANT agrees to purchase an extended reporting provision of at least two (2) years to report claims arising from work performed in connection with this Agreement.

If CONSULTANT fails or refuses to produce or maintain the insurance required by this section or fails or refuses to furnish the CITY with required proof that insurance has been procured and is in force and paid for, the CITY shall have the right, at the CITY's election, to forthwith terminate this Agreement. Such termination shall not effect Consultant's right to be paid for its time and materials expended prior to notification

of termination. CONSULTANT waives the right to receive compensation and agrees to indemnify the CITY for any work performed prior to approval of insurance by the CITY.

10. CERTIFICATE OF INSURANCE

Prior to commencing performance of the work hereunder, CONSULTANT shall furnish to CITY a certificate of insurance subject to approval of the City Attorney evidencing the foregoing insurance coverage as required by this Agreement; the certificate shall:

- A. provide the name and policy number of each carrier and policy;
- B. state that the policy is currently in force; and
- C. shall promise that such policy shall not be suspended, voided or canceled by either party, reduced in coverage or in limits except after thirty (30) days' prior written notice; however, ten (10) days' prior written notice in the event of cancellation for nonpayment of premium.

CONSULTANT shall maintain the foregoing insurance coverage in force until the work under this Agreement is fully completed and accepted by CITY.

The requirement for carrying the foregoing insurance coverage shall not derogate from CONSULTANT's defense, hold harmless and indemnification obligations as set forth in this Agreement. CITY or its representative shall at all times have the right to demand the original or a copy of the policy of insurance. CONSULTANT shall pay, in a prompt and timely manner, the premiums on the insurance hereinabove required.

11. INDEPENDENT CONTRACTOR

CONSULTANT is, and shall be, acting at all times in the performance of this Agreement as an independent contractor herein and not as an employee of CITY.

CONSULTANT shall secure at its own cost and expense, and be responsible for any and all payment of all taxes, social security, state disability insurance compensation, unemployment compensation and other payroll deductions for CONSULTANT and its officers, agents and employees and all business licenses, if any, in connection with the PROJECT and/or the services to be performed hereunder.

12. TERMINATION OF AGREEMENT

All work required hereunder shall be performed in a good and workmanlike manner. CITY may terminate CONSULTANT's services hereunder at any time with or without cause, and whether or not the PROJECT is fully complete. Any termination of this Agreement by CITY shall be made in writing, notice of which shall be delivered to CONSULTANT as provided herein. In the event of termination, all finished and unfinished documents, exhibits, report, and evidence shall, at the option of CITY, become its property and shall be promptly delivered to it by CONSULTANT.

13. ASSIGNMENT AND DELEGATION

This Agreement is a personal service contract and the work hereunder shall not be assigned, delegated or subcontracted by CONSULTANT to any other person or entity without the prior express written consent of CITY. If an assignment, delegation or subcontract is approved, all approved assignees, delegates and subconsultants must satisfy the insurance requirements as set forth in Sections 9 and 10 hereinabove.

14. COPYRIGHTS/PATENTS

CITY shall own all rights to any patent or copyright on any work, item or material produced as a result of this Agreement.

15. CITY EMPLOYEES AND OFFICIALS

CONSULTANT shall employ no CITY official nor any regular CITY employee in the work performed pursuant to this Agreement. No officer or employee of CITY shall have any financial interest in this Agreement in violation of the applicable provisions of the California Government Code.

16. NOTICES

Any notices, certificates, or other communications hereunder shall be given either by personal delivery to CONSULTANT's agent (as designated in Section 1 hereinabove) or to CITY as the situation shall warrant, or by enclosing the same in a sealed envelope, postage prepaid, and depositing the same in the United States Postal Service, to the addresses specified below. CITY and CONSULTANT may designate different addresses to which subsequent notices, certificates or other communications will be sent by notifying the other party via personal delivery, a reputable overnight carrier or U. S. certified mail-return receipt requested:

TO CITY:

City of Huntington Beach  
ATTN: Director of Public Works  
2000 Main Street  
Huntington Beach, CA 92648

TO CONSULTANT:

Southstar Engineering & Consulting, Inc.  
ATTN: Yvette Kirrin  
1945 Chicago Avenue, Unit C-2  
Riverside, CA 92507

17. CONSENT

When CITY's consent/approval is required under this Agreement, its consent/approval for one transaction or event shall not be deemed to be a consent/approval to any subsequent occurrence of the same or any other transaction or event.

18. MODIFICATION

No waiver or modification of any language in this Agreement shall be valid unless in writing and duly executed by both parties.

19. SECTION HEADINGS

The titles, captions, section, paragraph and subject headings, and descriptive phrases at the beginning of the various sections in this Agreement are merely descriptive and are included solely for convenience of reference only and are not representative of matters included or excluded from such provisions, and do not interpret, define, limit or describe, or construe the intent of the parties or affect the construction or interpretation of any provision of this Agreement.

20. INTERPRETATION OF THIS AGREEMENT

The language of all parts of this Agreement shall in all cases be construed as a whole, according to its fair meaning, and not strictly for or against any of the parties. If any provision of this Agreement is held by an arbitrator or court of competent jurisdiction to be unenforceable, void, illegal or invalid, such holding shall not invalidate or affect the remaining covenants and provisions of this Agreement. No covenant or provision shall be deemed dependent upon any other unless so expressly provided here. As used in this Agreement, the masculine or neuter gender and singular or plural number shall be deemed to include the other whenever the context so indicates or requires. Nothing contained herein shall be construed so as to require the commission of any act contrary to law, and wherever there is any conflict between any provision contained herein and any present or future statute, law, ordinance or regulation contrary to which the parties have no right to contract, then the latter shall prevail, and the provision of this Agreement

which is hereby affected shall be curtailed and limited only to the extent necessary to bring it within the requirements of the law.

21. DUPLICATE ORIGINAL

The original of this Agreement and one or more copies hereto have been prepared and signed in counterparts as duplicate originals, each of which so executed shall, irrespective of the date of its execution and delivery, be deemed an original. Each duplicate original shall be deemed an original instrument as against any party who has signed it.

22. IMMIGRATION

CONSULTANT shall be responsible for full compliance with the immigration and naturalization laws of the United States and shall, in particular, comply with the provisions of the United States Code regarding employment verification.

23. LEGAL SERVICES SUBCONTRACTING PROHIBITED

CONSULTANT and CITY agree that CITY is not liable for payment of any subcontractor work involving legal services, and that such legal services are expressly outside the scope of services contemplated hereunder. CONSULTANT understands that pursuant to *Huntington Beach City Charter* Section 309, the City Attorney is the exclusive legal counsel for CITY; and CITY shall not be liable for payment of any legal services expenses incurred by CONSULTANT.

24. ATTORNEY'S FEES

In the event suit is brought by either party to construe, interpret and/or enforce the terms and/or provisions of this Agreement or to secure the performance hereof, each party shall bear its own attorney's fees, such that the prevailing party shall not be entitled to recover its attorney's fees from the nonprevailing party.

25. SURVIVAL

Terms and conditions of this Agreement, which by their sense and context survive the expiration or termination of this Agreement, shall so survive.

26. GOVERNING LAW

This Agreement shall be governed and construed in accordance with the laws of the State of California.

27. SIGNATORIES

Each undersigned represents and warrants that its signature hereinbelow has the power, authority and right to bind their respective parties to each of the terms of this Agreement, and shall indemnify CITY fully for any injuries or damages to CITY in the event that such authority or power is not, in fact, held by the signatory or is withdrawn.

28. ENTIRETY

The parties acknowledge and agree that they are entering into this Agreement freely and voluntarily following extensive arm's length negotiation, and that each has had the opportunity to consult with legal counsel prior to executing this Agreement. The parties also acknowledge and agree that no representations, inducements, promises, agreements or warranties, oral or otherwise, have been made by that party or anyone acting on that party's behalf, which are not embodied in this Agreement, and that that party has not executed this Agreement in reliance on any representation, inducement, promise, agreement, warranty, fact or circumstance not expressly set forth in this Agreement. This Agreement, and the attached exhibits, contain the entire agreement between the parties respecting the subject matter of this Agreement, and supersede all prior understandings and agreements whether oral or in writing between the parties respecting the subject matter hereof.

29. EFFECTIVE DATE

This Agreement shall be effective on the date of its approval by the City Attorney. This Agreement shall expire when terminated as provided herein.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by and through their authorized officers.

CONSULTANT,  
SOUTHSTAR ENGINEERING &  
CONSULTING, INC.

CITY OF HUNTINGTON BEACH,  
a municipal corporation of the State of  
California

By: Yvette Kirrin  
Yvette Kirrin  
print name

ITS: (circle one) Chairman/President/Vice President

\_\_\_\_\_  
City Manager

INITIATED AND APPROVED:

AND

By: Amr Abuelhassan  
Amr Abuelhassan  
print name

ITS: (circle one) Secretary/Chief Financial Officer/Asst.  
Secretary – Treasurer

\_\_\_\_\_  
Director of Public Works

APPROVED AS TO FORM:

P. Dan  
City Attorney

Date 10/27/2025

RECEIVE AND FILE:

\_\_\_\_\_  
City Clerk

Date \_\_\_\_\_



## **EXHIBIT "A"**

A. STATEMENT OF WORK: (Narrative of work to be performed)

CONSULTANT shall provide consulting services on an “as-needed” basis for projects to be determined during the term of the agreement. During the term of the agreement, CITY may elect to solicit proposals from CONSULTANT. CITY shall issue task order for each project based upon the scope of services, work schedule, and fee proposal submitted to CITY for its review and approval.

B. CONSULTANT'S DUTIES AND RESPONSIBILITIES:

CONSULTANT’S duties and responsibilities shall be per CONSULTANT’S State of Qualification (Exhibit A), consistent with the City of Huntington Beach’s Request for Qualifications for On-Call Construction Management, Inspection and Material Testing. Upon award, and the contract period, the CONSULTANT can choose to assign different personnel to the project, CONSULTANT must submit the names and qualifications of these staff to CITY for approval before commencing work.

C. CITY'S DUTIES AND RESPONSIBILITIES:

1. Furnish scope of work request for each project.
2. Furnish construction plans and specifications to the CONSULTANT
3. City shall issue a task order for each project based upon scope of services, work schedule, and fee proposal submitted.

D. WORK PROGRAM/PROJECT SCHEDULE:

A project schedule will be developed for each project assigned by CITY.

EXHIBIT A

**JUNE 13, 2025**  
**RFP 2025-0613**

Southstar | **DCCM**

**CITY OF HUNTINGTON BEACH  
ON-CALL CONSTRUCTION MANAGEMENT,  
MATERIALS TESTING, AND  
INSPECTION SERVICES**

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Engineering Trust Into Every Project



June 13, 2025

Southstar | **DCCM**

City of Huntington Beach  
Public Works Department  
2000 Main Street  
Huntington Beach, CA 92648  
ATTN: Jessica Castro

**RE: On-Call Construction Management, Materials Testing, and Inspection Services**

Dear Ms. Castro and Selection Committee:

Southstar | DCCM (DCCM) greatly appreciates the City of Huntington Beach (City) for granting us the opportunity to submit this proposal to serve the City's Public Works Department to support the delivery of locally funded CIP projects. **The DCCM team is prepared to work under their direction to provide Construction Management and Material Inspection services on an as-needed basis services as outlined in the RFP.** Our team is the one to choose if you want an experienced firm to deliver the quality, responsiveness, innovation, and value that the City expects.

This proposal will demonstrate the turn-key benefits of working with a professional construction management and inspection team with unparalleled qualifications and experience, especially when it comes to our depth of knowledge regarding Public Works CIP projects in Southern California. DCCM intends to surpass your expectations through dedication to quality, professional integrity, and service excellence. If selected, DCCM understands the nature of the work to be performed and is committed to performing the work as scheduled. Not only will we successfully deliver the City's major project goals, but we will also exceed your expectations because of our dedicated commitment to making infrastructure safer for Southern Californians.

**Depth of Experience** | For nearly 19 years, DCCM has provided top-notch CIP construction support services for a variety of agencies throughout Southern California including Caltrans, the Counties of Orange, Riverside, San Bernardino and Los Angeles and the cities of *Brea, Seal Beach, Garden Grove, Santa Fe Springs, South Gate, Norwalk, La Mirada, Bellflower, Huntington Park, Rialto, Corona, Riverside, Murrieta, Fontana, Ontario, Palmdale, La Quinta, and Indio* to name a few. The DCCM team has extensive experience working with these agencies to deliver federally funded and/or state/locally funded public works projects. **We have also teamed with Verdantas to provide materials testing and they have experience with the City of Huntington Beach, including the Edinger Avenue Sewer Replacement, Heil Street Pump Station, and the Storm Drain Channel Lining Study.**

**Benefits to the City of Huntington Beach |** Our proposed staff requires no learning curve and are ready to hit the ground running on day one of any tasks orders that may require their services. Most notably, **our proposed Construction Manager, Ms. Lea Reis, completed (as the CM) an award-winning sewer replacement project for the City's Edinger Sewer Replacement project.** She assisted with the application for the B.E.S.T. APWA awards, where it won in the category of Drainage, Water, Wastewater. Projects in this category address vital infrastructure for drainage, water, & wastewater management. Recognized efforts included new or upgraded storm drains, domestic & reclaimed water systems, sanitary sewer pipelines, basins, treatment facilities, & pump stations, all contributing to resilient & efficient water management. *Additionally, we have recently been awarded on-call contracts to provide similar services by the Cities of Brea, Irvine, Palm Springs, Pico Rivera, La Mirada, Indio, Chino, Santa Monica, Yucaipa, Avalon, Cerritos, and Fontana.*

**Miscellaneous |** DCCM acknowledges Addendum #1 & Q&A Set 1 provided via PlanetBids. DCCM has no exceptions and will perform the services and adhere to the provisions described in the RFP without modification. DCCM understands that the proposal shall remain valid for a period of at least 120 days from the date of submittal. DCCM attests that all information submitted with this proposal is true and correct.

Again, we appreciate the opportunity to submit our qualifications to you. As Southstar | DCCM's President, I have the authority to bind the company in a contractual agreement with the City of Huntington Beach. If you have any questions, please feel free to contact me via the information below.

Sincerely,



**Southstar | DCCM**

Yvette Kirrin, PE

President / Principal-in-Charge

ykirrin@dccm.com

## REQUEST FOR PROPOSAL

## VENDOR APPLICATION FORM

TYPE OF APPLICANT: ☒ NEW ☐ CURRENT VENDORLegal Contractual Name of Corporation: Southstar Engineering & Consulting, Inc.Contact Person for Agreement: Yvette Kirrin, PE - PresidentCorporate Mailing Address: 1945 Chicago Ave Unit C-2City, State and Zip Code: Riverside, CA 92507E-Mail Address: ykirrin@dccm.comPhone: 951-342-3120Fax: 951-342-3148Contact Person for Proposals: Yvette Kirrin, PETitle: PresidentE-Mail Address: ykirrin@dccm.comBusiness Telephone: 951-342-3120Business Fax: 951-342-3148

Is your business: (check one)

☐ NON PROFIT CORPORATION☒ FOR PROFIT CORPORATION

Is your business: (check one)

☒ CORPORATION☐ INDIVIDUAL☐ PARTNERSHIP☐ LIMITED LIABILITY PARTNERSHIP☐ SOLE PROPRIETORSHIP☐ UNINCORPORATED ASSOCIATION

Names & Titles of Corporate Board Members  
(Also list Names & Titles of persons with written authorization/resolution to sign contracts)

Names	Title	Phone
<u>Jason Bennecke, PE, MBA, PMP</u>	<u>CEO</u>	<u>951-342-3120</u>
<u>Yvette Kirrin, PE</u>	<u>President</u>	<u>951-342-3120</u>
<u>Amr Abuelhassan, PE, MS, QSD</u>	<u>COO</u>	<u>951-342-3120</u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>

Federal Tax Identification Number: 20-5648626

City of Huntington Beach Business License Number: N/A  
(If none, you must obtain a Huntington Beach Business License upon award of contract.)

City of Huntington Beach Business License Expiration Date: N/A

**PRE-QUALIFICATION FORM**ON-CALL CONSTRUCTION MANAGEMENT and MATERIALS INSPECTION CONSULTING  
SERVICES


SERVICE CATEGORY	PROPOSING? Y/N (circle)
A. Construction Management	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

YK (Initial) Consultant is willing to execute the Agreement as drafted (See **Appendix B**).

YK (Initial) Consultant is able to provide the insurance as required (See **Appendix C**).

Firm Name: Southstar Engineering & Consulting, Inc. (Southstar | DCCM)

Firm Address: 1945 Chicago Ave Unit C-2 Riverside, CA 92507

Signature:  Date: 6/13/25  
Yvette Kirrin, PE - President



# Southstar

## DCCM

### LEGAL FIRM NAME

Southstar Engineering & Consulting, Inc.

### PARENT COMPANY

DCCM North America, LLC (DCCM)

### ORGANIZATIONAL STRUCTURE

C-Corporation

### DATE OF INCORPORATION

September 7<sup>th</sup>, 2006

### REGISTRATIONS

DIR No: 100017294

EIN No: 20-5648626

### HEADQUARTERS

1945 Chicago Avenue, Suite C-2  
Riverside, California 92507  
(951) 342-3120

### ACCOUNT MANAGER CONTACT

Yvette Kirrin, PE  
President/Principal-in-Charge  
(626) 644-8058  
ykirrin@dccm.com

### NATIONWIDE PERSONNEL

1200+

### CALIFORNIA PERSONNEL

100+

Southstar.DCCM.com  
DCCM.com



## HISTORY OF THE FIRM / QUALIFICATIONS

Founded in 2006, Southstar | DCCM (DCCM) has become a beacon of engineering innovation in Southern and Central California, committed to advancing the area's public works and transportation frameworks. Our expertise spans the gamut of infrastructure development and management, including bridges, transit systems, and local projects, underscored by a keen focus on sustainability, planning, and comprehensive design.

Our reputation for flexibility and ingenuity allows us to offer bespoke solutions that precisely fit each project's demands, guided by our core values of **Quality, Value, Innovation, Responsiveness, and Trust**. DCCM champions diversity, equity, and inclusiveness, drawing exceptional talent committed to not just professional excellence but also to fostering significant community values. With the backing of our fellow DCCM Divisions, Southstar | DCCM has access to an immense depth of additional resources, allowing us to be trusted partners in progress, ensuring the timely and budget-conscious completion of projects, and making a lasting impact on the communities we serve.

DCCM clients can be assured of the quality and professionalism of our growing staff of 1200+ nationwide employees, with extensive in-house local resources highly regarded within the infrastructure industry. Our construction managers and inspectors have assisted over 45 public agencies successfully deliver projects of all sizes.

DCCM team members make a difference to clients and the community by continually providing superior service with the highest level of integrity. Providing client-focused services to many state and local agencies in Southern California, DCCM professionals know the critical questions to ask, and the corresponding solutions to offer. By blending innovative problem-solving skills, exceptional depth of experience, and quality supervision and inspection services, DCCM consistently completes the construction of large-scale infrastructure projects on time, within budget, and with no claims. The DCCM team has the ability to resolve challenges by offering their clients innovative solutions that are custom tailored to each project.



## DCCM SERVICES

- **Construction Engineering Management**
- **Program/Project Management**
- PA/ED and PS&E for water, wastewater, power, and transportation projects
- **Construction Inspection**
- Vertical planning/design and plan checking
- Urban planning and design
- **Community Outreach**
- Critical Path Schedule Development
- Project Budget Development & Tracking
- Program Planning
- **Utility Relocation Management**
- Local Agency Coordination
- Traffic Engineering
- Federal Funding Expertise
- Right-of-Way Delivery
- GIS / Survey Mapping
- **Labor Compliance**
- FAA Section 107 GPS Drone Photogrammetry

## MEET OUR SUBCONSULTANT

The DCCM team is rounded out with a top-level subconsultant firm. We have chosen an experienced and well qualified firm to join our team to provide the services listed below.



DIR NO. 1000007443

**Verdantas Inc. (Verdantas)** is an engineering firm dedicated to providing our clients with expertise in engineering consulting, the environment, and its supporting infrastructure. Founded in 2020 and employing more than 1,500 professionals in 22 states, Verdantas has grown exponentially in the last four years, strategically acquiring firms including Southern California's premier geotechnical consultant, Leighton Consulting, Inc. With the addition of Leighton's legacy team, Verdantas has the advantage of more than 64 years of experience delivering industry-leading geotechnical engineering, environmental consulting, and materials testing and inspection services to local communities.

Verdantas has more than 60 years of local experience, giving us an understanding of the geotechnical conditions in and around the City of Huntington Beach, as well as pertinent federal, state, and local regulations. Our team of California-registered Geotechnical Engineers, Civil Engineers, Certified Engineering Geologists, Professional Geologists, as well as multi-certified laboratory technicians, field soils and materials technicians, and special inspectors, has provided geotechnical expertise for plan check services, and geotechnical and materials testing/special inspection services for the construction of many public projects throughout Los Angeles and Orange County, including pavement rehabilitation and resurfacing, street widening, sewer line, waterline, and drainage facility improvements, sidewalk improvements, government building improvements, traffic facility improvements, and public improvements for residential and commercial development projects. **These projects include Murdy Park, Alley Rehabilitation, Main Street Traffic Signal Replacement, Central Park Restrooms, Traffic Signal Improvements, Slater Sewer Lift Station Replacement, and Brookhurst Street Bridge.**

PRIMARY CONTACT	ADDRESS	PHONE	EMAIL
John Haertle   Principal Engineer	12600 Michelson Dr., Suite 400 Irvine, CA 92612	949.681.4268	Jhaertle@verdantas.com



## ON-CALL CONTRACT AND PROJECT EXPERIENCE

The project examples in the following section are a selection of recent projects delivered by DCCM that highlight our experience in providing the various services outlined in the RFP:



### Complete Streets

City of La Quinta - La Quinta Complete Streets Project



### Water Main

City of Menifee - I-215 / Holland Overcrossing



### Pedestrian Improvements

ATP Cycle 3 Bicycle & Pedestrian Safety & Connectivity Project



### Bikeways

City of Garden Grove - Bicycle Corridor Improvement Project



### Traffic Signal Improvements

City of Indio - Monroe Street and Avenue 41 Traffic Signal Project



### Utility Improvements

City of South Gate - Firestone Ave Improvements Project



### Intersection Safety Improvements

City of Huntington Park - ATP Cycle 4 Bicycle & Pedestrian Safety & Connectivity Project



### Street Rehabilitation

City of Rialto - Riverside Avenue South Street Reconstruction Project



### Tenant Improvements

City of Palm Springs - Palm Springs Navigation Center



### Landscaping Projects

City of Palm Desert - San Pablo Avenue Streetscape Project Phases 1 & 2



## CITY OF SANTA FE SPRINGS ON-CALL CONSTRUCTION INSPECTION & ENGINEERING SERVICES

CITY OF SANTA FE SPRINGS | SANTA FE SPRINGS, CA | 2016 - ONGOING | COST: VARIOUS

DCCM has been providing project management, construction management and public outreach services on various Capital Improvement Projects for the City of Santa Fe Springs. **DCCM has been responsible for delivering over 95 task orders since 2016.**

We have successfully delivered a variety of project types, including but not limited to: Pavement Overlay, Slurry Seal, Street Rehab, Median Rehab and Construction, Road Widening, Bicycle Lanes, Active Transportation Programs, Street Reconstruction, Congestion Relief, Parking Lot Improvements, Traffic Signals, Sidewalks, ADA Ramps, Intersections, Storm Drains, Aquatic Centers, Roofing Inspection, and Permit Inspection.



*Santa Fe Springs Aquatic Center Renovation Project*



*Florence Avenue Widening Project*

### AGENCY NAME

City of Santa Fe Springs

### CONTACT

Robert Garcia  
Assistant Public Works Director  
11710 Telegraph Rd  
Santa Fe Springs, CA 90670  
(562) 447-0701  
robertgarcia@santafesprings.gov

### SOUTHSTAR | DCCM PERSONNEL

Yvette Kirrin - Principal-in-Charge  
Amr Abuelhassan - PM/CM  
Justin Pope - PM  
Nicole Jules - PM/RE  
Lea Reis - Resident Engineer  
Cyrus Shahinpar - Structures Rep.  
Jayesh Solanki - Inspector  
Sergio Topete - Inspector  
Vanessa Barrientos - Public Outreach  
Ramon Carlos - Labor Compliance

### SERVICES

Construction Management  
Project Management  
Construction Inspection  
Grant Writing  
Public Outreach  
Labor Compliance

### Notable Recent Santa Fe Springs Capital Improvement Projects Successfully Delivered by Southstar | DCCM:

- Santa Fe Road Improvement
- Painter Road Improvement
- Santa Fe Springs Slurry Seal Program
- City Hall Parking Lot Improvements
- Whittier Water Main Connection
- Florence Avenue Water Main Relocation Phase 1 and 2
- Florence Avenue Widening
- I-5 / Florence Avenue Interchange
- Valley View Grade Separation
- City-Wide Street Light Inventory
- Fire Station HQ Roof Replacement
- North Wing City Hall Renovation
- Santa Fe Springs Aquatic Center Renovation Project
- Los Nietos Improvements Project
- Little Lake Park Parking Lot Improvements
- Scoreboard Replacement
- City Issued Excavation Construction and Encroachment Permits
- Horseshoe Pit Improvements
- Heritage Park Native American Pond Project
- Yard Roof Replacement Project
- Shoemaker Ave Improvements
- Broadway Improvements Project
- Springdale & Wakeman Project
- Residential Street Improvements
- Meyer Road Improvements
- Town Center Plaza Parking Lot
- Aquatic Center Improvements
- City Clerk's Office Renovation
- Betty Wilson Roof Replacement
- Ann Street Improvements Project
- Marquardt Avenue Water Main Relocation



*Triangle Street Improvement Project*



*City Hall Building Roof Replacement Project*



*Los Nietos Improvements Project*



**LA MIRADA ON-CALL CONSTRUCTION MANAGEMENT & INSPECTION**

CITY OF LA MIRADA | LA MIRADA, CA | 2024 - ONGOING | PROJECT COST: VARIES BY TASK ORDER

**CONTACT**

Mark Stowell  
Public Works Director/  
City Engineer  
(562) 902-2385  
mstowell@cityoflamirada.org

**PERSONNEL**

Yvette Kirrin - Principal-in-Charge  
Jayesh Solanki - Inspector  
Vanessa Barrientos - Public Outreach  
Ramon Carlos - Labor Compliance

DCCM provides On-Call construction management and inspection services for various improvement projects for the ambitious, five-year, multi-million-dollar infrastructure improvement plan which includes numerous reconstruction, repair, and replacement projects throughout the City of La Mirada. As part of this On-Call contract, DCCM has been providing Labor Compliance, Public Outreach, Inspection, and Resident Engineering Services for The Creek Park Vehicle Bridge Replacement Project. **This project consisted of constructing a new vehicle bridge over La Mirada Creek in Creek Park.** This bridge is one of the four bridges proposed for replacement in the La Mirada Creek Park Master Plan and the new bridge allows access for pedestrians and authorized vehicles. It will also serve to replace an existing vehicle bridge, known as Bridge No. 3. The work includes demolition of existing hard-scape and landscape areas and trees to make room for new improvements. New improvements include bridge construction, concrete flatwork, and ADA accessibility improvements. All improvements shall meet the 2019 California Building Code and 2010 ADA Accessibility Requirements.

**PROFESSIONAL CONSULTING SERVICES: CONSTRUCTION MANAGEMENT & INSPECTION**

CITY OF BREA | BREA, CA | 2023 - ONGOING | PROJECT COST: VARIES BY TASK ORDER

**CONTACT**

Ryan Chapman, PE - City Engineer  
(714) 990-7763  
ryanch@cityofbrea.net  
1 Civic Center Circle  
Brea, CA 92821

**PERSONNEL**

Yvette Kirrin - Principal-in-Charge  
Sergio Topete - Inspector

Since 2023 Southstar | DCCM has provided Construction Management and Inspection Services for the City of Brea for various improvements projects including Citywide permit inspection and Birch Street Phase 1A Street Improvements, as well as task order scheduling services on the the Arovista Modernization Project. The construction elements of these on-call projects include, but are not limited to: pavement rehabilitation; pavement reconstruction; street widening; concrete sidewalk repair; street median addition; ADA sidewalk and ramp construction; storm drain pipe installation and rehabilitation; and storm drain pump station rehabilitation and construction.



**BICYCLE CORRIDOR IMPROVEMENT PROGRAM (BCIP) PROJECT (FEDERALLY FUNDED)**

CITY OF GARDEN GROVE | GARDEN GROVE, CA | 2023 - 2023 | PROJECT COST: \$1M COMPLETED

**CONTACT**

Alana Cheng  
Administrative Officer  
(714) 741-5998  
alanac@ggcity.org  
11222 Acacia Parkway  
Garden Grove, CA 92840

**PERSONNEL**

Amr Abuelhassan - PIC / RE  
Philip Hannawi - CM / OE

DCCM provided construction management and inspection services to the City of Garden Grove as part of the City of Garden Grove's commitment to improve active transportation and implement community-identified goals, bike lanes were added along five major streets as part of the Bicycle Corridor Improvement Project (BCIP). The project upgraded and beautified the streets while keeping a safe environment for its residents. **As part of these upgrades, the project installed improvements such as striping buffers on existing bike lanes, striping bike lane network gaps, improving and creating bicycle routes, and providing wayfinding signs.** The project included various improvements to the existing streets: Brookhurst Avenue, West Street, Chapman Avenue, Gilbert Street, Lampson Avenue. The BCIP is funded by the Congestion Mitigation and Air Quality Improvement Program that supports projects that meet Federal Clean Air Act requirements.

**LAMPSON AVENUE BIKE LANE GAP CLOSURE (FEDERALLY FUNDED)**

CITY OF SEAL BEACH | SEAL BEACH, CA | 2024 - 2025 | PROJECT COST: \$1.6M

**CONTACT**

Iris Lee  
Director of Public Works  
(562) 431-2527  
ilee@sealbeachca.gov  
211 Eighth Street  
Seal Beach, CA 90740

**PERSONNEL**

Amr Abuelhassan - CM

DCCM is providing construction management, public outreach, and labor compliance services on this federally funded project for the City of Seal Beach. The project is intended to provide a Class II bike lane along Lampson Avenue between Basswood Street and Seal Beach Boulevard, connecting to the existing bike lane along Lampson Avenue from Basswood Street going east. Construction features include striping, signing, traffic signal modifications, landscaping modifications, and limited roadway modifications, as necessary to accommodate the project. **Lampson Avenue is classified as a four-lane divided secondary arterial on the Orange County Master Plan of Arterial Highway (OC MPAH). The project is Federally funded via an ATP grant and required to follow all pertinent local, State and Federal laws and regulations.**



## VERDANTAS RECENT PROJECT EXPERIENCE

### EDINGER AVENUE SEWER REPLACEMENT

CITY OF HUNTINGTON BEACH | HUNTINGTON BEACH, CA | 03/2024- 08/2024

The project consisted of installation of an approximately 2,465 linear feet of new 8-inch, 12-inch, and 15-inch diameter Extra Strength VCP sewer mains with polymer concrete manholes along Edinger Avenue from Murdy Channel to Beach Boulevard. Ancillary work included abandonment and/or removal and disposal of approximately 2,260 linear feet of existing 8-inch and 10-inch sewer mains and manholes. In addition, connections to existing sewers and service laterals were re-established and approximately 104,000 square feet of asphalt concrete pavement, existing sidewalk, landscaped medians, and hardscaped medians were restored. The pipeline depth ranged from 8 to 12 feet deep and was installed by traditional cut-and-cover method.

#### CONTACT

David E. Fait  
City of Huntington Beach  
(714) 375-5062  
David.fait@surfcity-hb.org

### HEIL STREET PUMP STATION

CITY OF HUNTINGTON BEACH | HUNTINGTON BEACH, CA | 07/2024 - ONGOING

Verdantas is currently involved with providing geotechnical field observation and testing as well as construction materials inspection and testing services for the Heil Street pump Station currently under construction. Initially, Verdantas staff assisted the City and contractor with the preparation of the subterranean subgrade to support the pump station building. Due to the presence of organic soils, overexcavation of unsuitable bearing material was required. The deepened excavation was backfilled to planned bearing grade by the placement of select crushed aggregate. Construction services performed for the City of Huntington Beach include the sampling and testing of structural concrete; observation and testing of other construction materials are being performed for the project construction manager.

#### CONTACT

Patrick Bannon  
City of Huntington Beach  
(815) 603-2811  
Patrick.Bannon@surfcity-hb.org

### STORM DRAIN CHANNEL LINING STUDY

CITY OF HUNTINGTON BEACH | HUNTINGTON BEACH, CA | 08/2022 - 11/2023

The Storm Drain Channel Lining Study project involved field exploration, laboratory testing, and engineering analysis to develop recommendations for the repair and reconstruction of the channel lining. Field exploration included advancing test borings along the channel alignment to identify subsurface conditions and collect soil samples for testing. Laboratory tests were conducted to evaluate the engineering properties of the soils, including moisture and density, grain size distribution, Atterberg Limits, Expansion Index, Direct Shear, Sand Equivalent, and Corrosivity tests. The engineering analysis provided geotechnical recommendations for site preparation, temporary excavations, drainage systems, and grading. The report also addressed potential geologic hazards, seismicity, and corrosivity of the near-surface soils. Our work was performed in collaboration with Hunsaker and Associates, the lead project civil engineer.

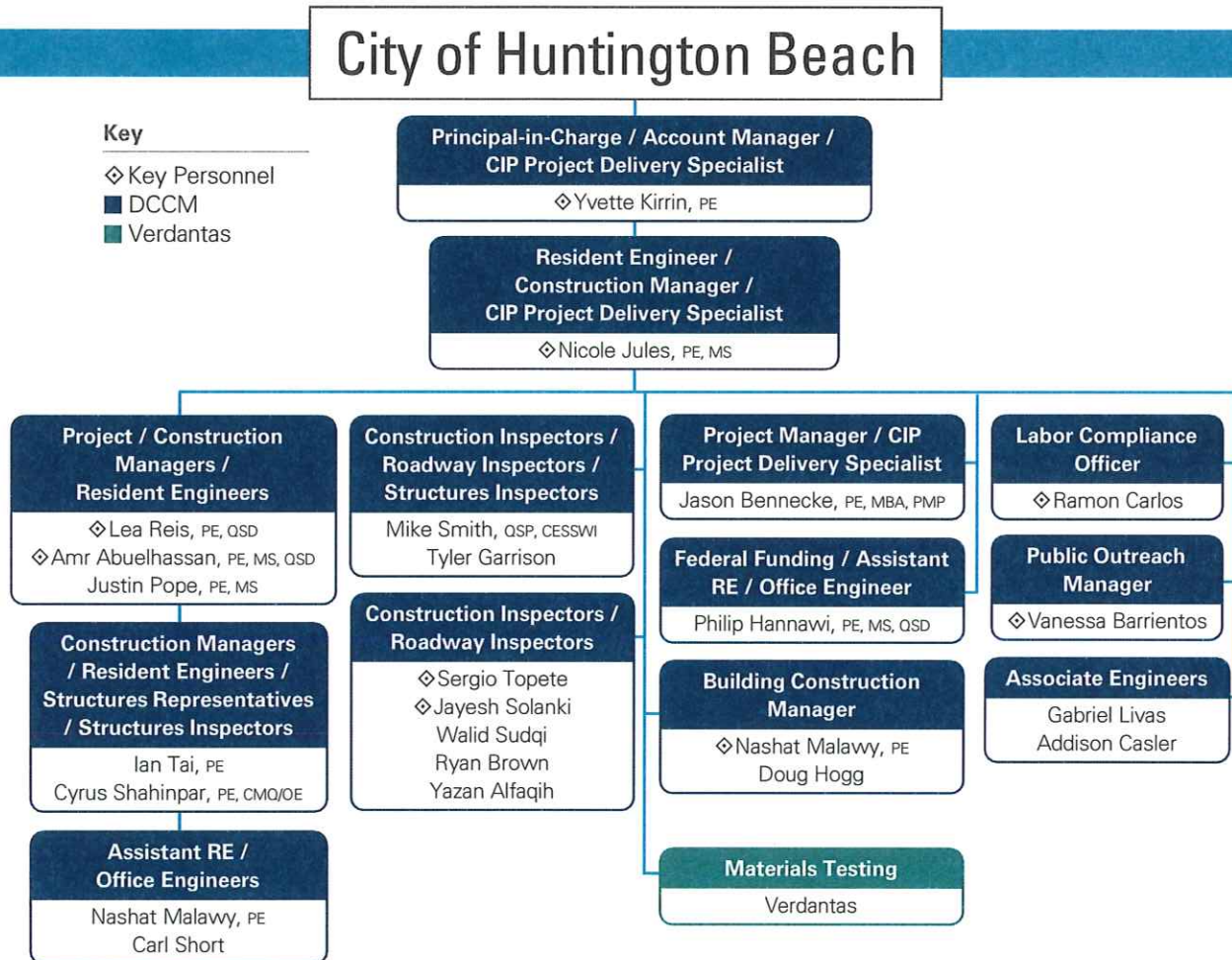
#### CONTACT

Michael Loekman, PE  
City of Huntington Beach  
(714) 536-5509  
kurnia.loekman@surfcity-hb.org



## PREFERRED STAFFING

Below is a roster of available staff for the City to select, as needed and specific to any given On-Call project. DCCM is happy to meet with the City to determine the unique needs of any given project and provide recommendations from the available roster with regard to both technical expertise and availability as well as cost considerations. **DCCM understands that those designated as key personnel will be available to the extent proposed for the duration of the required services and acknowledges that no person designated as “key” shall be removed or replaced without the prior written concurrence of the City.** The resumes for the Key Personnel can be found in the Appendix of this proposal. Additional personnel resumes are available upon request.



Key Personnel Availability				
Name	Role	With Firm	In Role	Available
Yvette Kirrin, PE	Account Manager	15 years	30+ years	As-needed up-to 25%
Nicole Jules, PE, MS	Construction Manager	<1 year	25+ years	As-needed up-to 50%
Lea Reis, PE, QSD	Construction Manager	<1 year	20+ years	As-needed up-to 100%
Amr Abuelhassan, PE, MS, QSD	Construction Manager	15 years	30+ years	As-needed up-to 100%
Nashat Malawy, PE	Building Construction Manager	<1 year	30+ years	As-needed up-to 100%
Sergio Topete	Construction Inspector	6 years	30+ years	As-needed up-to 100%
Jayesh Solanki	Construction Inspector	2 years	35+ years	As-needed up-to 100%
Vanessa Barrientos	Public Outreach Manager	9 years	18 years	As-needed up-to 100%
Ramon Carlos	Labor Compliance Officer	13 years	20+ years	As-needed up-to 100%



## UNDERSTANDING & METHODOLOGY SECTION

DCCM understands that the City of Huntington Beach is seeking proposals from qualified firms to support the Public Works Department by providing Construction Management and Material Inspection services on an as-needed basis. It is understood that, if selected, DCCM will be responsible for all professional related Construction Management and Inspection services for various public works infrastructure and these on-call services will be for a minimum 3-year term.

**The City anticipates a steady amount of construction activity for locally funded CIP projects in the next 3 years,** including but not limited to: pump stations, lift stations, curb and gutter, sidewalks, pipelines, traffic signals, structures, road rehabilitation, and bridge retrofits.

**DCCM also understand that the City anticipates consistent construction activity on City facilities,** including fire stations, police department facilities and substations, community centers, beach and park restrooms, libraries, and city hall facilities. This vertical construction work will involve various tenant improvements (TI), general office and building remodel and renovations, superstructure and subgrade structural retrofits, new building construction, security and fire system modifications, and building mechanical, electrical, and plumbing (MEP) improvements.

We understand the scope of work for any given project may include all phases of development and could involve services such as construction management, materials testing, inspection, labor compliance, and public outreach. It is understood that to support these efforts, the City will provide a task order or scope-of-work request, offer general direction as needed, supply available record drawings of existing facilities, share construction plan and specification templates, and furnish owner-supplied equipment for specific capital improvement projects. We also understand that the City desires Construction Managers that have a PMP or CCM certification, however, we have proposed several Key Personnel that are licensed as a PE in

California. Most notably, **we are proposing Ms. Lea Reis, PE, QSP as a Key Construction Manager and she has completed an award-winning sewer replacement project for the City's Edinger Sewer Replacement project.**





All services shall conform with applicable City, State and Federal laws, latest versions of City Design Manuals, City Standard Plans, Caltrans manuals and policies, Caltrans Standard Plans and Specifications, APWA Standard Specifications for Public Works Construction "Greenbook," Manual of Uniform Traffic Control Devices and California Building Codes, all as revised and amended. This includes but is not limited to compliance with prevailing wages, disadvantaged business enterprise (DBE) and forms / manuals / standards in order to complete projects on schedule and within budget. Other Federal, State, and Local requirements may also include compliance with technical and contract standards and manuals from FHWA, Caltrans, OCTA, and the City. Work not covered by the manuals shall be performed in accordance with accepted professional standards.

We understand that the City desires a professional team who possesses experience successfully delivering projects to completion and that has outstanding problem-solving expertise and excellent communication skills with Local, State, and Federal Regulatory Agencies and the construction contractor. DCCM is the team to exceed the City's expectations at every step through a commitment to performing the work as scheduled. The approach to how the DCCM Team intends to deliver these proposed services for the City can be found on the following pages.

## POTENTIAL CIP PROJECTS

DCCM has taken the initiative to review the projects listed in the [City of Huntington Beach Proposed Budget Fiscal Year 2025/2026](#) available on the City's website and is prepared to provide both short-term and long-term experienced staff for these CIP projects. An advantage of using DCCM is that we have experience delivering many of the project types listed. Our team is flexible to the needs of the City and are eager to work on any project that is a priority for the City.

The following list of potential CIP projects would be examples of perfect fits with the experience and qualifications of the roster that we have provided in our Organization Chart. We've noted several CIP projects that are aligned with the types of projects we have successfully delivered for municipalities across California.

CITY OF HUNTINGTON BEACH - NOTABLE CAPITAL IMPROVEMENT PROJECTS	
City Gym & Pool Flooring Replacement	Fire Department Remodel at City Hall
Davenport Sewer Lift Station Reconstruction	Gilbert Sewer Lift Station Replacement Project
Zone 3 Curb Ramps	Arterial Rehabilitation
S. Beach Lots Attendant Booth Roofs & Rehab	Hamilton Ave Corridor Improvements
Banning Roundabout and SE Corridors Improvement	Edison Park Reconfiguration
City Yard Admin Building Roof	ADA Improvement Program
Zone 3 Residential Overlay and Slurry Seal	Humboldt Bridge Rehabilitation
Well 14 Storm Drain Project	Traffic Signal Goldenwest and Norma/Lydia
Graham and Springdale Street Reconfiguration	Citywide Mobility and Corridor Improvements



## DEMANDS OF POTENTIAL CIP PROJETS

DCCM understands that the list of projects in the CIP plan is preliminary and that potential projects might not be limited to this list, as priorities change within the City. The Construction Manager/Inspector assigned to any given task order will review the plans and complete a site visit to determine the specific demands that are anticipated. These are some examples of common concerns and issues that DCCM often finds during this process that could potentially delay the execution of any project if not addressed properly. **We like to think about these in advance to take appropriate precautions and avoid any negative impact on the time, quality, and project cost.** Generally, they may include the following:

LIST OF TYPICAL POTENTIAL CONCERNS AND RECOMMENDATIONS	
<b>Traffic Control</b>	- Provide instructions for contractor to reduce the activities or pay special attention to hours of high traffic on major arterials and streets adjacent of schools.
<b>Residential/School Zones</b>	- Send notices to inform residents to help raise awareness about the project.
<b>Distinct Locations</b>	- Verify with contractor the schedule for working in distinct locations at same time in adjacent area. This will be especially important on days when work is scheduled in multiple areas.
<b>Parking Restrictions</b>	- Limited available street parking spaces that may be partially used by contractor during construction. Our team will communicate with the contractor to coordinate availability of parking for residents and businesses.
<b>Safety on Jobsite</b>	- Will need to have discussions with workers about their own personal safety and the safety of residents and pay special attention to residents and other pedestrians when they are around the jobsites.
<b>Construction Yard Location</b>	- The contractor may need to have a construction yard for storage of materials and equipment every single day to prevent claims from residents.
<b>Progress Communication</b>	- Team will communicate regularly with contractor, the City and the public about progress of the project.
<b>Working Hours</b>	- The contractor may need to adjust the working hours in the locations next to any business, schools and/or major arterials for heavy traffic. Night work may be necessary.

## ON-CALL STAFFING METHODOLOGY

DCCM brings extensive expertise in managing on-call contracts, supported by a robust project management approach tailored to meet the specific demands of this contract. Our team possesses a strong Project Management skill set essential for effective project execution. We are dedicated to ensuring that ample time is allocated to inspection and construction management services while seamlessly integrating them with our office workload.

To facilitate efficient project management, we employ various communication channels, including email and phone, to maintain clear and constant communication with the City. Moreover, we utilize Microsoft Project and the suite of Microsoft 365 products for project management and information dissemination to the City. We extend this management approach to our subconsultant resources, ensuring streamlined coordination and collaboration across all project elements.

The City will benefit from the flexibility to select DCCM professionals based on their project requirements, enabling efficient resource allocation and access to a diverse pool of candidates throughout the contract duration. Recognizing the dynamic nature of work under this agreement, we remain adaptable and will adjust staffing levels as needed to meet the City's evolving needs while upholding our commitment to delivering high-quality service.

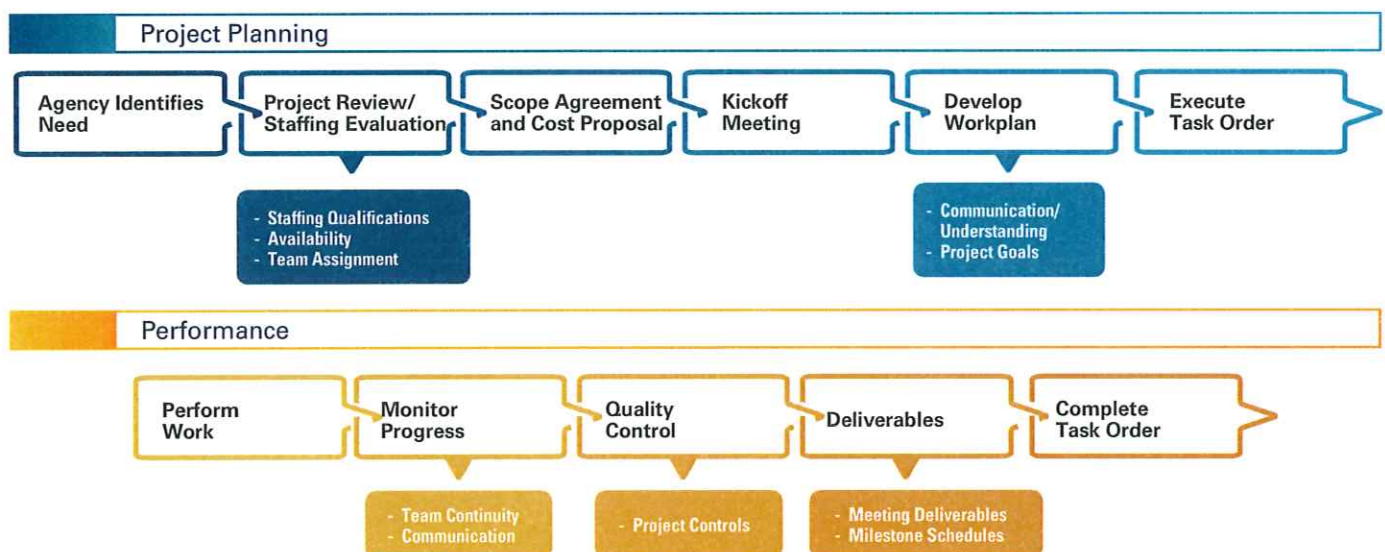
Our proven track record of securing repeat business underscores our ability to effectively balance resources and consistently deliver exceptional results within designated timelines.

## EXPERIENCE IN ACTION

**For the City of Santa Fe Springs, DCCM consistently delivers exceptional service through our team of cross-trained staff members who have collectively managed over 90 task orders, each differing in scope, schedule, and budget ranging from simple grind and overlay HMA paving jobs to water main to sewer pump station and wastewater line installation/relocation work. Presently, on Task Order 95, we continue to uphold our reputation for meeting schedules and exceeding expectations.**

Our track record of success is exemplified by a selection of similar experience showcased in the Public Agency Experience section of this proposal. These projects closely align with the scope of services requested by the City, demonstrating our expertise in handling similar types of projects with precision and efficiency.

The flowchart below illustrates the typical task order process for similar on-call contracts, providing a visual representation of our streamlined approach to project management and service delivery.





## CONSTRUCTION MANAGEMENT & INSPECTION SERVICES APPROACH

DCCM follows a comprehensive methodology consisting of dozens of time-tested and proven strategies for ensuring contractors working on public works capital projects for municipal agencies stay on schedule and under budget. The following tasks will be performed as part of the overall approach to providing oversight of the prime contractor to anticipate issues that may lead to unintended CCOs and/or project delays.

Our Principal-in-Charge, Ms. Yvette Kirrin, will be responsible for coordinating with the City to provide the staff needed for any assignment, and to execute task orders on behalf of DCCM. All services shall be in accordance with local guidelines as described in Chapter 16, "Administer Construction Contracts" of the Caltrans Local Assistance Procedures Manual, the Caltrans Construction Manual, and the Caltrans Construction Manual Supplement for Local Agency Resident Engineer, and the Greenbook.

## CATEGORY A & B - CONSTRUCTION MANAGEMENT, INSPECTION, AND TESTING SERVICES

**Resources Available to Our Employees:** All of our engineers and field staff are equipped with vehicles, laptops, cell phones, vehicles, safety equipment and general inspection tools.

**Software:** Microsoft Word, Microsoft Excel, Microsoft PowerPoint, Microsoft Project, Access, Adobe Acrobat/Bluebeam, Bentley Microstation and ContextCapture 3D Modeling.

**DCCM does not require any resources, information, or assistance from the City to perform the expected services other than the necessary project documents such as plans and specifications once a task has been assigned.**

## PRE-CONSTRUCTION PHASE

**Value Engineering |** DCCM employs Value Engineering (VE) throughout the project lifecycle to enhance cost-effectiveness and maintain structural integrity. This approach minimizes costs and reduces waste by providing a clear project overview, facilitating the elimination of redundancies, and ensuring optimal material allocation.

**Engineer's Estimates |** DCCM rigorously reviews Engineer's estimates to prevent project delays due to underestimation or inefficient fund allocation, and to track project budget and activities.

**Constructability Review |** Prior to project advertisement, DCCM conducts a thorough review of contract documents (PS&E) for constructability and biddability. This includes site visits, conflict assessments, staging analysis, impact assessments, plan check coordination, design discipline alignment, unit price verification, permit requirements evaluation, and discrepancy identification for the City Project Manager and Design Engineer.

ON THE I-215 WIDENING SOUTH SEGMENT FOR RCTC (12 LANE MILES OF NEW PAVEMENT AND SIX MILES OF TYPE 60 BARRIER) OUR TEAM SUGGESTED A STAGING METHOD DURING THE CONSTRUCTIBILITY REVIEW PHASE THAT REDUCED THE NUMBER OF WORKING DAYS ON THE CONTRACT BY 150 DAYS. **THIS SAVED APPROXIMATELY \$1.5 MILLION IN CONSTRUCTION AND SUPPORT COSTS.**

**Master Project Schedule |** DCCM's Resident Engineer (RE) scrutinizes the contractor's baseline schedule for practicality and comprehensiveness. Monthly schedule updates are closely monitored, and a 3-week look-ahead schedule is used to manage project progress efficiently. A parallel (as-built) schedule is maintained, and Time Impact Analysis (TIA) is conducted when required.



**Contract Bidding Support |** DCCM administers and advertises construction bids, prepares for pre-bid meetings, manages inquiries, and coordinates responses with the City's Design Consultant.

**Review and Evaluation of Bids |** DCCM assists the City in reviewing and evaluating bids, ensuring compliance with contract terms, and recommending successful low bidders. Notice of Award, Agreements, and Purchase Orders are processed.

**Project Management |** DCCM utilizes effective project control tools and procedures, closely collaborating with the contractor and City staff to ensure compliance with contract documents, efficient payment processes, and timely issue resolution. Proposed modifications or deviations are reviewed and addressed promptly.

## CONSTRUCTION PHASE

**Stakeholder Communication |** Effective communication with Project stakeholders, including local residents, businesses, utility owners, and agencies, is crucial. A project-specific Public Outreach plan developed by our in-house public outreach team will ensure transparent communication. Additionally, our team will create a project-specific communication plan for stakeholders and the City.

**Schedule Control |** Schedule control encompasses baseline construction schedule submission, approval, and updates. Discrepancies between planned and actual activities will be addressed. Weekly 2-4-week look-ahead schedules will aid inspection and off-site planning. We closely monitor procurement of long lead materials and alert the City to any construction changes that might impact schedules or costs.

**Progress/Coordination Meetings |** Our Inspector will assist in coordinating meetings with the Contractor, Designer, construction surveyor, materials inspector, and utility companies. Weekly

progress meetings will be conducted, with agendas, minutes, and an issues log maintained. These meetings will cover submittals, RFIs, CCOs, and project issues.

**Monthly Activity Summary Report |** The DCCM Inspector will provide monthly project status reports. These reports will cover budget, schedule, accomplishments, submittals, change orders, and current and anticipated work progress.

**Requests for Information |** The DCCM team will respond to Contractor's RFIs or route them to design engineers as needed. A weekly tracking report will be maintained and discussed in the weekly progress meeting for efficient issue resolution.

THROUGH OUR METICULOUS RFI PROCESS, WE SUCCESSFULLY MONITORED AND ADAPTED TO VARIOUS FIELD CONDITIONS ON THE PRESTIGIOUS PRESIDENTS' PLAZA IMPROVEMENTS PROJECT. BY EFFECTIVELY MANAGING THE DISCOVERY AND DESIGN OF BURIED MANMADE OBJECTS AND UTILITIES, WE DEMONSTRATED OUR ABILITY TO THINK QUICKLY ON OUR FEET AND ULTIMATELY SAVED THE AGENCY \$500,000.

**Submittal Management and Review |** Our team will receive and log all Contractor's submittals. Depending on the type of submittal, it will be routed for review by the relevant team member. Responses will be documented in the submittal log, ensuring the Contractor has the necessary information for project progress.

**Technical and Administrative Management |** DCCM will provide technical and administrative management services, oversee project activities, maintain close communication with the Client's Project Manager and Design Engineer, and ensure comprehensive documentation.



**Project File Management** | We will process and track project files at the job site using the agency's filing system. Project files will include, at a minimum:

- RFIs, Submittals, Proposed change orders and revisions.
- Cost accounting records on authorized work performed under contract unit costs and additional work performed based on actual costs of time (labor) and materials (T&M).
- All contract documents including: Special Provisions; Contract / Agreement; Subcontractors Listing; Bonds; Non-Collusion Affidavit; Construction Quality Assurance (CQA); correspondence, etc.
- Disadvantaged Business Enterprises (DBE) Compliance.
- Relevant permits and requirements from local governments or regulatory agencies.
- Appropriate reference specifications, standards, and standard plans.
- Notice to Proceed and contract time accounting procedure and documentation.
- Equipment and material submittal log. The construction contract shall be reviewed for submittal requirements, and due dates shall be established based on the construction schedule.
- Correspondence log.
- Progress payment format in compliance with City's standards.
- Project personnel and emergency phone numbers.
- Contract change order documentation and approval procedures.
- Daily construction report, supplemented by daily materials sampling and testing reports prepared on printed forms.
- Required safety documentation and equipment.
- Project photograph log.
- Record drawing format.
- Progress meeting format.
- Pre-construction meeting format.

**Change Orders** | Change Orders can be requested by the Contractor due to field conflicts or initiated by the City for scope changes. Our team assesses merit, scope, estimated cost, and schedule impacts, providing City recommendations. We also negotiate change orders if required due to scope changes by the City. We aim to avoid unnecessary change orders and consult with the City when necessary. Payment for change orders follows a clear process.

**Cost Control System** | Detecting and addressing construction issues early is the responsibility of all team members, especially field inspectors. Monthly progress payments are prepared for City review, covering work completed by the Contractor. Change order administration is essential for cost and schedule control. We excel in resolving issues at the lowest level and maintaining detailed project documentation to mitigate claims.

**Claims Abatement** | Our team focuses on strong communication and relationships to minimize the need for contractor claims. In unavoidable cases, we access expert resources to minimize impacts. The DCCM team Claims Specialist (CS) will provide the following Claims Support Services in all phases of construction with the goal of Claims Avoidance and Prevention:

#### Pre-Construction Phase

- Constructability Review for Claims Avoidance
- Reduce Change/Extra work orders
- Produce an Independent project Schedule
- Coordinate with all Caltrans/City Functional Units
- Conduct Value Engineering, Risk Management including Schedule Risk Assessments

#### Construction Phase

- Constructability Review for Claims Mitigation
- Notice of Potential Claim (NOPCs) and TIA review and analysis
- Escalation Analysis and Financial Audits
- Dispute Review Board Preparation
- Resolving the more challenging Contract Change Orders with Deferred Time, Labor Impacts, and Escalation Cost
- Claim Settlement Report CSR Preparation and Claims Settlement

#### Post-Construction Phase

- Assist in Processing the Proposed Final Estimate PFE and the exceptions to PFE
- Prepare District Claims Report DCR and CSR and Claims Settlement as needed
- Board of Review Presentation
- Support Legal Staff during Arbitration
- Provide Expert Testimony



**Review Traffic Control Plans |** We review Contractor-submitted traffic control plans for safety and access. Recommendations are discussed with the City before sharing with the Contractor. Ongoing monitoring ensures compliance.



**Project Schedule |** We review and approve the Contractor's schedule, utilizing software tools. Monthly reviews against the baseline schedule help identify and mitigate potential delays.

**Document Control |** We follow a compliant filing and document control system, documenting all communication and maintaining compliance with Caltrans and City requirements.

**Utility and Outside Agency Coordination |** Our team alerts affected entities and coordinates closely to ensure a smooth pre-construction meeting and construction process.

**Site Safety |** Nothing is more important than the safety of the construction team and the general public. We ensure safety compliance through plan review, monitoring, and reporting of deficiencies. Weekly safety meetings are conducted.

**Contractor Progress Payments |** We administer progress payments based on field measurements and quantities, subject to City approval.

**Office Engineering (As needed & Applicable) |** The OE assists in various project tasks, including change orders, coordinating testing, and documentation. The OE also ensures that all appropriate submittals are submitted on time. They will also coordinate all meetings necessary for specific operations. The OE is the focal point for proper and accurate project documentation

on all construction projects. This role will be supervised by the Construction Manager.

**Maintain WSWD |** DCCM maintains weekly statements of working days (WSWD) as part of our construction management services.

**Quality Assurance/Control |** We employ skilled staff to uphold quality through careful inspection, preventing re-work, and ensuring proper testing.

**Federal Contract Management & Documentation |** DCCM We have experience in managing federally funded projects, following LAPM chapters for invoicing and documentation.

**Project Filing System |** Files are scanned and stored digitally. Electronic data is uploaded to the City's preferred location.

**Project Records |** We maintain comprehensive project records in hard copy and electronic form, following Caltrans Construction Manual Logs.

**Bilingual In-House Public Outreach |** DCCM's public relations division offers a comprehensive public outreach department that provides the City with a one-stop-shop for outreach services. **Our in-house professionals are experts in community outreach and relations, community events and engagements, presentations, graphics, video production, communications, translation, and interpretation services, as well as media relations.** Vanessa Barrientos Bilingual, with over 18 years of experience, has developed and executed tailored bilingual public awareness campaigns for more than \$3.9 billion worth of high-profile projects across Southern California.

DCCM tailors the Public Outreach approach for each project, and when appropriate, we include a project logo (simple), factsheet, project map, helpline, QR code to the City webpage, and a project video.





### Scan To Watch

We utilize City resources when available; for example, a City email, City project webpage, and City social media receive content to post. The QR code to the left will take you to an example of a recent Bilingual Public Outreach Campaign Video:

<https://vimeo.com/871647270?share=copy>

The following projects are samples of when DCCM provided a tailored public relations strategy for the client to benefit the community, as well as all the city officials that are interested in following the project's progress.

- Florence Avenue Widening and Pavement Project
- Residential Streets (11 Streets) Pavement Rehabilitation Project
- Residential Streets (25 Streets) Pavement Improvement Project
- Residential Alleys Pavement Reconstruction Improvement Project
- Shoemaker Ave and Broadway Ave Pavement Improvement Project
- City Wide Various Streets Pavement Reconstruction Improvement Project Phase 1 and Phase 2
- Dillon Rd and Bubbling Wells Rd Resurfacing Improvement Project
- Langlois Rd and Mission Lakes Blvd and Little Morongo Resurfacing Improvement Projects
- Town Center (City Hall) Parking Lot Pavement Improvement Project

**Materials Testing |** DCCM will coordinate with our Materials Testing subconsultant Verdantas, to provide quality assurance material sampling and testing services to support the project as needed. Verdantas will utilize the project management style and approach that we have successfully developed for the past and current on-call contracts with public agencies. Throughout the contract duration, our proposed project manager and single point of contact for the City and/or Client, will meet with the representative(s) of the City and/or Client to discuss task order assignments and the anticipated services required

for those projects. Upon notification of a task order request, we will commence our services.

**Geotechnical Investigations |** Verdantas' geotechnical exploration services typically begin in early planning stages of a project with geotechnical feasibility and due diligence studies; and geologic and seismic hazard assessments. They will complete subsurface geotechnical explorations to characterize geologic and geotechnical conditions, conduct geotechnical laboratory testing of soil and rock at their in-house accredited laboratories. Their geotechnical report will typically include a desktop review of site-specific geologic and/or geotechnical hazards, seismic design parameters, liquefaction analyses, slope stability, foundation recommendations, retaining wall parameters, pavement design, and construction considerations. They can provide geotechnical review of civil and structural plans and specifications to check implementation of our geotechnical recommendations, and to refine our recommendations based on design changes/refinements and interaction with the City.

## CATEGORY C. CONSTRUCTION INSPECTION

**Daily Reports |** The DCCM Inspector provides daily diaries of construction progress in Caltrans format from the Caltrans Local Assistance Procedures Manual. These reports cover material quantities, construction progress photos, daily issues, accomplishments, project budget and schedule status, and other relevant details.

### Construction Observation and Inspection |

Field Inspectors play a vital role in quality control on construction projects, ensuring contractor compliance with plans and specifications. Proper documentation is essential for accurate measurement and payment records. Our team consists of seasoned construction management personnel with extensive experience in various project types.



Our inspectors offer cross-training in building and facility improvements, electrical and lighting enhancements, landscaping, sewage, storm drainage, and traffic signal improvements. They have conducted inspection services for storm drain and pipeline relocation, street improvements, roadway widening, striping, traffic control, utility protection, and concrete work. They are well-versed in Caltrans Standard Specifications, Caltrans Standard Plans, the "Greenbook," CalOSHA, and traffic control practices as specified in the Work Area Traffic Control Handbook (WATCH).

Inspectors ensure the presence of appropriate agencies (City, environmental, and local) as required and promptly notify the City of any directives, recommendations, or notices from other agencies. In the field, the DCCM team diligently safeguards the City against defects and deficiencies in the contractor's work.

**FAA GPS Enabled Site Photography:** Using our new drone equipped with a 48MP camera, DCCM's FAA Section 107-certified pilot will conduct monthly flights over designated project areas, capturing high-resolution imagery to create an interactive 3D model of the workspace. From this model, a 2D orthophoto can be generated to scale, suitable for printing or use as a scaled background image in MicroStation. This advanced imaging technology enhances communication, mitigates risks, and minimizes potential schedule delays and cost overruns. Additionally, these images are valuable for public outreach, allowing the team to label ongoing construction tasks and post updates to the project website. The pilot has extensive experience with Bentley ContextCapture software, leveraging a robust server infrastructure. With decades of design expertise, thousands of hours in Photoshop, and FAA certification, our pilot combines skill and technology to deliver precise models and maps for our clients.

**Photo & Video Documentation |** Team members use smartphones and tablets to document project activities through photos, videos, and written records, stored on a project cloud server for access.



*Presidents' Plaza Parking Lot - City of Palm Desert, CA*

**Progress/Coordination Meetings |** Our team will assist in coordinating meetings with the Contractor, Designer, construction surveyor, materials inspector, and utility companies. Weekly progress meetings will be conducted, with agendas, minutes, and an issues log maintained. These meetings will cover submittals, RFIs, CCOs, and project issues.

**Drainage |** We inspect the construct/modify of drainage systems per requirements, standards, and contract documents.

**SWPPP |** A certified DCCM Inspector will be responsible for verifying water pollution control regulations, erosion and sedimentation processes, BMP installation and maintenance, dewatering operations, sampling and analysis, contract administration for water pollution control, and reviewing storm water pollution prevention plans. The team provides Recommendations for improvements to the BMP installation and functionality on a daily basis during their regular inspection activities.

## POST-CONSTRUCTION

**As-Built Drawings |** The DCCM team maintains a red-lined set of "As-Built" plans in the construction field office, documenting as-



built conditions. These drawings are reviewed at the end of construction to ensure accurate documentation of plan changes. Following the review, they are transmitted to the designer for electronic plan set updates, including the City's signature, and archival storage.

**Final Inspection and Punch-list** | DCCM ensures that the final project complies with the plans, specifications, and estimate package, as well as all relevant codes, permits, and standards. Final inspections are conducted, and punch-lists of incomplete work are issued. DCCM monitors punch-list completion, coordinates final project acceptance with the City and stakeholders, closes project files, and provides as-built plans. It also assists in coordinating, completing, and filing invoicing and necessary documentation for reimbursement.

**Final Walkthrough** | DCCM conducts final inspections, monitors punch-list completion, and issues a notice of substantial completion. A final walkthrough is scheduled and conducted with the City, Caltrans, contractors, and design engineers. DCCM coordinates any required corrections resulting from the walkthrough. Once all corrections are addressed, final project acceptance is coordinated with the City and relevant agencies and utilities.

**Finalized Documents** | All project items, including record drawings, contract bid items, claims, change orders, and punch-list items, are finalized.

**Item Closeout** | All open contract items are closed out and balanced, addressing item overruns and underruns. Contract Change Orders are created if necessary to adjust item prices.

**Proposed Final Estimate** | Depending on project complexity, the DCCM Inspector can lead or assist in preparing the Proposed Final Estimate and obtain Contractor's concurrence. This document is provided after resolving any open claims.

**Claims Report** | The team focuses on problem-solving and documentation to avoid contractor claims. In case claims are unavoidable, DCCM can tap into expert resources to minimize impacts on project cost and schedule. The Resident Engineer prepares a Claims Report for outstanding and unresolved claims, following Caltrans Construction Manual guidelines.

**Electronic Files** | Project files, including drawings, are transmitted to the City in PDF format. Hardcopy project files are organized, labeled, and prepared for storage.

**Project Report** | A Final Project Report is created, detailing project construction, final construction cost (including management and administration), Contract Change Orders, Construction Claims, and their resolutions, along with photo and video documentation.

**Final Acceptance** | DCCM recommends final acceptance of the Project once deficient work is corrected, and all contract conditions are met. A completed project is delivered to the City in compliance with plans, specifications, the estimate package, and all relevant codes, permits, and standards.

## CATEGORY D. LABOR COMPLIANCE

DCCM's labor compliance officer, Mr. Ramon Carlos, offers over 20+ years of experience in construction labor compliance. regulation, record keeping and submission requirements, with labor code requirements on public works projects. He will verify labor compliance through review of the contractor's certified payrolls, including fringe benefit statements, in accordance with prevailing wage rates set by the California Labor Code and Federal guidelines for reporting of federalized projects. The labor compliance review will also include verification of DBE utilization, subcontractor utilization, and labor compliance interviews with workers.



**The Labor Compliance tasks consist of:**

- Initial review of contract language to ensure funding type and knowledge of expected contractors.
- Verifying expected wage determination to be used and provide to agency along with potential contractors.
- Preparing and attending pre-construction meeting to discuss requirements and expectations via checklist.
- Enforcing Prevailing wage and Labor Code 1720-1815.
- Reviewing payrolls from prime contractors and all subcontractors performing work. Interact with prime on addressing deficiencies while providing technical assistance and solutions to correct findings.
- Attending other meetings as necessary to ensure all parties are aware of requirements, conducts required monthly employee interviews, provide weekly Payroll Analysis vs DIR wage determinations submitted documents to make sure proper wages are being paid to employees, cross-checks interviews, payrolls, and diaries (if applicable) ensuring all required information matches.
- Ensuring employee information complies with labor code requirements.
- Notifying the State of delinquent or inadequate payrolls, ensure uploads to Department of Industrial Relations to comply with SB854, preparing and submitting monthly reports (to keep all stakeholders aware of deficiencies), apprentice certification and tracking per DAS Requirements (if any, to comply with bonified programs), verifying payments made on behalf of employees such as Union deposits, and training fees to California Apprenticeship Council.
- Performing more thorough review of documents on site of contractor's office location.
- Payroll review tasks will be performed each time documents are submitted for any size project.

**PROPOSAL SUMMARY**

DCCM offers a versatile team with the flexibility to match the best talent to each project, ensuring continuity as key personnel remain engaged throughout. DCCM provides expert project management and construction oversight services (including labor compliance) for municipal on-call contracts, with a comprehensive approach that includes technical competence, adaptive resource allocation, and a proven methodology for managing diverse, evolving project demands. Our experienced team employs a detailed project management process using Microsoft Project and other Microsoft 365 tools to ensure efficient communication and coordination with the City and subconsultants.

Our on-call methodology is supported by flexible staffing, allowing the City to select qualified DCCM professionals as required. DCCM has a strong track record, demonstrated through extensive experience managing over 95 task orders for the City of Santa Fe Springs (which is a reference of ours). Our consistent delivery of high-quality results, on-time and within budget, is further evidenced by our success in securing repeat business. DCCM's commitment to excellence, tailored service, and transparency makes us a trusted partner for infrastructure projects across California.

Our construction management and inspection services adhere to Caltrans guidelines and cover every phase from pre-construction through post-construction. We utilize value engineering, constructability reviews, and rigorous quality control measures to maintain schedule adherence and budget control. Additionally, our bilingual in-house public outreach team supports effective communication with stakeholders, enhancing project transparency. In summary, DCCM's robust, adaptable project management and construction inspection services provide the City with dependable, efficient, and high-quality outcomes for its public works projects.



# APPENDIX

## Resumes



## YVETTE KIRPIN, PE

### PRINCIPAL-IN-CHARGE



#### FIRM

Southstar | DCCM

#### EXPERIENCE

16 years with Southstar

30+ years in the role

#### EDUCATION

BS, Mechanical Engineering –  
University of Florida

#### LICENSES/REGISTRATIONS

Professional Civil Engineer, CA  
License #C63667

#### BACKGROUND

Ms. Kirrin has over 30 years of extensive transportation planning, design and construction and project management. Her management expertise is in the facilitation of large transportation projects within small and large governance structures, as well as an expertise in federal, state and local funding, including working with Metro and Caltrans. In addition to Yvette's business role with Southstar, she has several Project and Program Manager roles in southern California. These roles utilize her technical knowledge to deliver projects, as well as her strategic thinking in the political advocacy arena. Yvette has been the President of Southstar Engineering & Consulting, since 2010.

She is Principal-in-Charge for the following On-Call contracts:

- City of Brea
- City of Santa Fe Springs
- City of Bellflower
- City of La Mirada
- City of Santa Monica
- City of Commerce
- City of Cerritos

#### GATEWAY CITIES COUNCIL OF GOVERNMENTS (GCCOG)

GCCOG | LOS ANGELES COUNTY, CA | TRANSPORTATION ENGINEER

Ms. Kirrin serves as a Transportation Engineer and is responsible for the subregional technical review, oversight and program management tasks needed to facilitate Metro Measure R and Measure M funds. Additionally, she is responsible for various portions of the subregional transportation initiatives including the arterial complete streets projects and the active transportation strategic projects for the 27+ Cities/Jurisdictions. This includes the facilitation of over \$1 Billion in funds. Ms. Kirrin is responsible for protecting the interests of the Cities regarding how the funds are allocated and spent, as well as responsible for communicating to the Public Works offices, City Managers and Elected officials the status on the projects. More than 50 projects in the subregion have been coordinated and delivered, utilizing Ms. Kirrin's expertise in the areas of funding, planning, design, right of way, construction and/or construction management and inspection.

#### RANDOLPH CORRIDOR ACTIVE TRANSPORTATION PROJECT

CITY OF COMMERCE | COMMERCE, CA | PROJECT MANAGER

Ms. Kirrin is responsible for managing the completion of the Project that extends along the Randolph Corridor beginning at the eastern terminus in the City of Commerce and extending west along the corridor through the Stakeholder's westerly corridor terminus; a distance of 6.83 miles. She is overseeing the overall scope, schedule and budget, but also the Metro Funding Agreement requirements, reimbursement, and the balance of equity between the Cities of Commerce, Bell, Huntington Park and the County of LA via the executed Memorandum of Understanding. Ms. Kirrin is managing Phase 1 planning/concept engineering work to be done and based on the elements that the jurisdictions wish to move forward with, these will be basis of Phase 2 environmental work. Phase 3 will develop the PS&E and bid specifications needed to construct elements that were cleared as part of Phase 2, and that conceptually fit within the budget, as quantified in Phase 1.

#### CITY OF SANTA FE SPRINGS STAFF AUGMENTATION

CITY OF SANTA FE SPRINGS | SANTA FE SPRINGS, CA | INTERIM PUBLIC WORKS DIRECTOR

Ms. Kirrin recently served as the Interim Public Works Director for the City of Santa Fe Springs, where her duties include the management of multiple managers and divisions, coordination with the City Council and the oversight of large-scale subregional projects.

#### CALIFORNIA HIGH SPEED RAIL AUTHORITY (CHSRA) OVERSIGHT FOR THE CITY OF COMMERCE

CITY OF COMMERCE | COMMERCE, CA | PROJECT MANAGER

Ms. Kirrin served as Project Manager responsible for reviewing and providing comments for the CHSRA alignment along with high level impacts that traversed the City of Commerce. Prepared comments to the plans, prepared proposed high-level mitigations, including the pedestrian overcrossing noted in this proposal from the neighborhood across the I-5 and Telegraph Road to the Citadel. Provided technical assistance in understanding the impacts. Prepared City Council report and PowerPoint presentation that outlined alignment impacts and proposed mitigation considerations.



## **NICOLE JULES, MS, PE** CONSTRUCTION MANAGER



### **FIRM**

Southstar | DCCM

### **EXPERIENCE**

25+ years in Industry  
<1 year with DCCM

### **EDUCATION**

MS Transportation Planning –  
University of Southern California  
BS, Civil Engineering – University of  
California, Irvine

### **LICENSES/REGISTRATIONS**

Professional Engineer, CA #65984

### **BACKGROUND**

Ms. Jules is a seasoned civil engineer with over 25 years of experience and has successfully managed complex public works projects in both private and public sectors. Her expertise spans construction management, traffic engineering, transportation planning, and city engineering, allowing her to develop practical solutions that balance technical precision with feasibility. Passionate about public service, she has led teams dedicated to municipal projects, offering consulting services to numerous California cities. With a strong track record in right-of-way management and mitigating development impacts, she remains a committed leader in the field.

### **25<sup>TH</sup> STREET REHABILITATION PROJECT**

CITY OF RANCHO PALOS VERDES | RANCHO PALOS VERDES, CA | PROJECT/  
CONSTRUCTION MANAGER

Ms. Jules provided project and construction management services for the 25<sup>th</sup> Street Rehabilitation project which consisted of installation of 36" HDPE and RCP pipe, full depth AC pavement and varying depth ARHM pavement overlay along 25<sup>th</sup> Street in the City of Rancho Palos Verdes. This 40 working day project was completed on time and within budget. Construction management tasks also included public outreach, consultant and contractor management, progress meetings, staff reports and general project coordination with other city departments.

### **RESIDENTIAL STREET REHABILITATION PROJECTS**

CITY OF RANCHO PALOS VERDES | RANCHO PALOS VERDES, CA | PROJECT/  
CONSTRUCTION MANAGER

Ms. Jules provided project and construction management services for the city's residential street rehabilitation program for over 5 years. The work included ADA curb ramp installation, sidewalk and driveway repairs, pavement milling and overlay, slurry seal and cape seal application, installation of signs, striping and curb markings. Her responsibilities included design oversight, advertising, bidding, construction award, construction oversight, quantity tracking, RFI's, change orders, weekly statement of working days, schedule management, communication with stakeholders and coordinating with project inspector.

### **ARTERIAL ROADS REHABILITATION PROJECTS**

CITY OF RANCHO PALOS VERDES | RANCHO PALOS VERDES, CA | PROJECT/  
CONSTRUCTION MANAGER

Ms. Jules provided project and construction oversight for the City's arterial roads rehabilitation project which was federally funded. The project included pavement rehabilitation, sidewalk, curb and gutter, and ramp improvements, traffic signal upgrades, new medians, and striping. She managed construction activities, performed project coordination with the City and surrounding businesses, responded to RFIs, reviewed submittals, processed change orders, tracked construction quantities, reviewed monthly progress payments, coordinated project changes requested by residents and approved by the City. Ms. Jules also managed construction schedules, provided public outreach to coordinate work impacting nearby residents and businesses, responded to claims, and managed traffic controller inspections.

### **PALOS VERDES DRIVE EAST SAFETY IMPROVEMENTS PROJECT**

CITY OF RANCHO PALOS VERDES | RANCHO PALOS VERDES, CA | PROJECT/  
CONSTRUCTION MANAGER

Ms. Jules coordinated grant funding, design, bidding, award, construction and project closeout for the Palos Verdes Drive East Safety Improvements projects. Improvements included replacement of damaged and non-compliant guardrails and improvements to multi-use trail. The project was funded with Highway Safety Improvement funds.



## LEA REIS, PE, QSD/QSP

### CONSTRUCTION MANAGER / RESIDENT ENGINEER



#### FIRM

Southstar | DCCM

#### EXPERIENCE

20+ years in Industry

<1 year with the Firm

#### EDUCATION

MBA - New York Institute of Technology

BS Aerospace Engineering  
University of Southern California

#### LICENSES/REGISTRATIONS

Professional Civil Engineer  
CA #85395

QSD/QSP # 26871

#### BACKGROUND

Ms. Reis is a registered civil engineer with over 20 years of experience in the public and private sectors, managing public and private projects for various cities throughout Southern California. Her career has given her valuable insight into the successful delivery of projects, from design through construction. Projects include roadway rehabilitation and traffic signals; water, sewer, and storm drain systems; buildings and facilities; and community parks. She is well versed in ADA improvements and compliance, Caltrans and Greenbook standards and specifications, and constructability valuation. Her experience as Public Works Director has provided her with valuable knowledge in city street maintenance and operations, engineering policies and procedures to deliver successful projects on schedule and within budget.

#### EDINGER AVENUE SEWER UPGRADE PROJECT

CITY OF HUNTINGTON BEACH | HUNTINGTON BEACH, CA | CONSTRUCTION MANAGER

Lea provided construction management for the Edinger Avenue Sewer Upgrade Project. The work included the upgrade of the sewer main along Edinger Street between the railroad on the west and Beach Blvd on the east to accommodate commercial expansion in the area. The project included trenching, shoring, 15" - 18" VCP pipe installation, dewatering, and median and pavement restoration. Her responsibilities included but were not limited to coordination between the City and contractor, processing RFIs and change orders, managing the budget, weekly meetings, and supervising the construction inspection. The Edinger Street Sewer Improvement Project received the APWA B.E.S.T. Project of the Year Award in the Drainage, Water, and Wastewater category on December 11, 2024. This award, presented by the American Public Works Association (APWA), recognized the project's significant contribution to improving drainage and wastewater infrastructure in the city. Lea Reis, PE, served as the project's construction manager. This \$5M improvement project replaced 8" & 10" sewers with 8" to 15" inch sewers, eliminating sag and restoring the system to its full capacity, enhancing the system for future businesses.

#### MANHATTAN BEACH BLVD REHABILITATION PROJECT

CITY OF REDONDO BEACH | REDONDO BEACH, CA | CONSTRUCTION MANAGER

Lea provided construction management for the Manhattan Beach Blvd Rehabilitation Project. The work included ADA curb ramp installation, sidewalk and driveway repairs, pavement milling and overlay, and installation of signing, striping, and markings. Her responsibilities included but was not limited to design revision coordination between the City and contractor, processing RFIs and change orders, managing project budget, progress payments and supervising construction inspectors.

#### VARIOUS PROJECTS

CITY OF COMPTON | COMPTON, CA | SENIOR ENGINEER

As Senior Engineer acting as City Engineer, Lea assisted the Public Works Department in coordinating discussions and correspondences with the designers, construction managers, and project managers of ongoing Capital Improvement Projects. These projects include but are not limited to the Wilmington Blvd Rehabilitation Project, Compton Blvd HSIP, Alondra Park Project, Artesia Great Boulevard Project for the City of Long Beach, and many more.

#### PUBLIC WORKS DEPARTMENT

CITY OF LAWDALE | LAWDALE, CA | INTERIM PUBLIC WORKS DIRECTOR

Lea acted as Interim Public Works Director in the City of Lawndale at the onset of the Covid 19 lockdown. She coordinated between the Public Works Department and City Manager to navigate unknown policies during this time. She also reviewed plans, signed maps and plans on the City's behalf, attended meetings as needed for state and federal funding, and provided information to the finance department to assist with the new 5-year General Plan.



## AMR ABUELHASSAN, MS, PE, QSD

### SENIOR CONSTRUCTION MANAGER



#### FIRM

Southstar | DCCM

#### EXPERIENCE

33 years in Industry  
15 years with DCCM

#### EDUCATION

MS, Civil Engineering – California State University, Fullerton  
BS, Civil Engineering – California State Polytechnic University, Pomona  
Caltrans RE Academy

#### LICENSES/REGISTRATIONS

Professional Engineer, California No. C57817  
Qualified SWPPP Developer (QSD), California No. 23428

#### BACKGROUND

Mr. Abuelhassan has over 31 years of experience in project management, construction management, and civil engineering. His extensive construction management and administration experience and knowledge provides a solid foundation for the delivery of projects from inception to completion of construction. **Mr. Abuelhassan's experience includes working for Caltrans District 8 delivering projects on various routes within the District as a Project Manager and as a Resident Engineer.** Mr. Abuelhassan's experience also includes working for the County of San Bernardino Department of Public Works as a Resident Engineer where he performed the duties of construction manager on several successful projects.

#### I-215 HOLLAND ROAD OVERCROSSING

CITY OF MENIFEE | MENIFEE, CA | RESIDENT ENGINEER

Mr. Abuelhassan is responsible for overseeing construction management activities for this project. Project scope consists of constructing roadway approaches and I-215 overcrossing at Holland Road in the City of Menifee. The bridge is a 328 foot, 3-span, cast in place, post tensioned box girder bridge. It will provide 2 lanes of traffic, a bicycle path, and sidewalk in each direction. Decorative barrier rail and bridge lighting will match the recently constructed bridges at Newport and Scott Roads. **Future utilities will be accommodated with 2- 18" EMWD water lines and 6- 5" SCE conduits within the bridge, and electrical and communication conduits in the sidewalks.** The bridge will be founded on 36" Cast in Drilled Hole, (CIDH) piles.

#### RIVERSIDE AVENUE SOUTH STREET RECONSTRUCTION PROJECT

CITY OF RIALTO | RIALTO, CA | RESIDENT ENGINEER

Mr. Abuelhassan was responsible for overseeing all construction activities along with performing all schedule preparation, review, and task analysis. Major tasks performed included Scoping, Cost Estimating, Scheduling, Budget Management, Preparation and tracking of monthly invoicing to the City and vendors involved. This project was Phase 2 of the 3 phase vision for Riverside Avenue and continued to overlay and reconstruct Riverside Avenue (South) between Interstate 10 (I-10) to Santa Ana River. Project included upgrades of existing and construction of new ADA-compliant curb ramps, and reconstruction of sidewalks, driveways, curbs, and gutters. At the request of the City of Rialto, DCCM designed and added two right turn lanes at Santa Ana Avenue and Resource Drive. Underground, **including dozens of water mains and valve cans**, utilities were also adjusted to new roadway surface grades. The majority of work was performed at night because Riverside Avenue is a heavy truck traffic roadway.

#### PRESIDENTS' PLAZA PARKING LOT RENOVATION

CITY OF PALM DESERT | PALM DESERT, CA | RESIDENT ENGINEER

Mr. Abuelhassan was responsible for providing construction management services for the Presidents' Plaza Parking Lot Renovation project that included repaved, beautified, and improved the Presidents' Plaza East and West Parking Lots. These aging, heavily used lots served businesses and their patrons on El Paseo, Highway 111, and adjacent frontage roads between Larkspur Lane and Portola Avenue. **The parking lots underwent several improvements. Structural section rehab of 261,000 sq-ft of parking lot, plus landscaping, ADA ramps, and sign front. Utility upgrades for water, sewer, & electric.**



## **JAYESH SOLANKI**

CONSTRUCTION / ROADWAY INSPECTOR



### **FIRM**

Southstar | DCCM

### **EXPERIENCE**

35+ years in Industry  
3 years with DCCM

### **EDUCATION**

AS - Construction Management (India)

### **LICENSES/REGISTRATIONS**

CTQP

SCDOT

ACI Technician Grade 1

Nuclear Safety Cert

ATSSA MOT Advanced

PTI Level 1& 2

SCDOT Concrete Levels I and II

Asphalt Roadway Technician

ACI Concrete Field-Testing Grade 1

### **BACKGROUND**

Mr. Solanki is a Civil Engineer with over 35 years of experience in the engineering and construction industry. He has served in various roles on roadway and bridge projects including project manager, construction manager, and roadway and segmental bridge inspector. His professional registrations include CTQP, SCDOT, ACI Technician Grade 1, Nuclear Safety Cert, ATSSA MOT Advanced, PTI Level 1& 2, SCDOT Concrete Levels I and II, Asphalt Roadway Technician and ACI Concrete Field-Testing Grade 1.

### **CREEK PARK VEHICLE BRIDGE REPLACEMENT**

CITY OF LA MIRADA | LA MIRADA, CA | CONSTRUCTION INSPECTOR

Mr. Solanki is currently working on the Creek Park Vehicle Bridge Replacement project for the City of La Mirada. The project is within a park and involves a variety of scopes including new sidewalk, ADA ramps, earthwork, parking lot pavement, bridge work, landscaping and irrigation, and electrical work. Mr. Solanki is serving as the primary inspector and some of his duties include inspecting concrete work for sidewalks and ADA accessibility, landscaping and irrigation installation, and pavement work. Additionally, Mr. Solanki enforces the requirements of the plans and specs, including quality, safety, and environmental requirements. He also coordinates with the construction manager for monthly progress payments and bid quantities, RFIs and submittals, and coordinates any changes in the field as necessary.

### **ON-CALL CONSTRUCTION INSPECTION & ENGINEERING PROFESSIONAL SERVICES**

CITY OF SANTA FE SPRINGS | SANTA FE SPRINGS, CA | CONSTRUCTION MANAGER / INSPECTOR

Mr. Solanki provided Construction Inspection services on various task orders for the City of Santa Fe Springs. He has inspected improvements that included: pavement rehabilitation and inspection; reconstruction of sidewalks, stamped concrete, curb and gutters; upgrades or additions of ADA ramps; storm drain reconstruction or rehabilitation; and traffic signal upgrades, landscape and irrigation improvements, bioswale construction, and parking lot resurfacing.

### **RESIDENTIAL STREET IMPROVEMENTS SOUTH OF FLORENCE AVE. (TRIANGLE) LONGWORTH AVE.**

CITY OF SANTA FE SPRINGS | SANTA FE SPRINGS, CA | CONSTRUCTION MANAGER/SENIOR CONSTRUCTION INSPECTOR

Mr. Solanki provided Construction Management of this street improvement project for the City of Santa Fe Springs on this project that improved residential streets. Duties included material submittal approval, Asphalt mix analysis with FRAC. Also inspected sidewalk and ADA ramps. The project was constructed using Greenbook 2018 standards. He was responsible for coordinating phased construction with City Managers, Inspector and Contractor and approval of the monthly estimates including final payment. During the project he kept track of the contract items quantity changes and negotiate change orders with contractor.

### **MUNICIPAL SERVICE YARD WAREHOUSE AND ADMINISTRATIVE OFFICE ROOF REPLACEMENT**

CITY OF SANTA FE SPRINGS | SANTA FE SPRINGS, CA | CONSTRUCTION MANAGER/SENIOR CONSTRUCTION INSPECTOR

Mr. Solanki provided Construction Management and Inspection services on this roofing project for the City of Santa Fe Springs. Duties included approval of material submittal, contract Change Orders, Monthly Estimate preparation for City Construction Manager approval and conducted site visit to access contractor's performance. He also assisted Project Inspector with any site issues resolved site issues in coordination with City PW department, Contractor and the material supplier (To comply with their warranty requirements).



## **» SERGIO TOPETE**

CONSTRUCTION / ROADWAY INSPECTOR



### **FIRM**

Southstar | DCCM

### **EXPERIENCE**

6 years with Firm

35 years in Role

### **EDUCATION**

BS, Architectural & Civil Engineering  
– National Polytechnic Institute,  
Mexico City, Mexico

### **LICENSES/REGISTRATIONS**

Registered Engineer License #  
1298788 (Mexico)

### **BACKGROUND**

Mr. Topete has over 35 years of civil engineering experience, with a career track focused on City Engineering Management, planning, organizing, directing, and reviewing of all activities and operations of a Public Works Department. Duties include reviewing, designing and approving plans, specifications, estimates and bids, directing inspection activities, coordination of assigned activities with other departments, divisions and outside agencies, oversight of the City's annual street improvement program, CDBG Projects, SR2S, Prop. C, STPL and providing highly complex administrative support to the Public Works Director. Mr. Topete has directed and participated in the construction and inspection of infrastructure projects, establishing project schedules, verification of project status, ensuring compliance with contract specifications and Local and National codes. His experience includes developing and monitoring contractor pay requests, vendor pay requests, sub-contractor pay requests and equipment/manpower reports. He is also bilingual in English and Spanish.

### **PUBLIC WORKS INSPECTION SERVICES**

CITY OF BREA | BREA, CA | CONSTRUCTION INSPECTOR

Mr. Topete is currently serving as the Public Works Inspector, his scope of work includes and is not limited to conduct field inspections of work performed by Southern California Gas Company, Edison, AT&T, Spectrum, Frontier, Caltrans. He is to document work activities and take digital photos of the work. He is to also confirm work related to coverage of utility services conforms with Greenbook standards. Monitor BMPs as necessary and enforce the City storm water monitoring requirements. He is to also monitor and enforce traffic control measures. Report and document any unsafe working practices. Issue inspection reports to Public Works Director and/or City Engineer on a regular basis.

### **HUNTINGTON PARK CIP 2018-11 ATP CYCLE IV PROJECT NO. ATPL-5150(014)**

CITY OF HUNTINGTON PARK | HUNTINGTON PARK, CA | CONSTRUCTION INSPECTOR

Mr. Topete was responsible for the field inspection of a project that installed new bicycle striping (sharrows, bike boxes), installed new or replaced existing wayfinding signage, constructed new concrete curb extensions (bulbouts), replaced existing traffic striping (lanes, crosswalks, parking stalls, words, etc), replaced portions of curb, gutter, and asphalt, installed new shade trees, constructed new bus shelters and trash receptacles, and all other incidental work required to complete the improvements shown in the Plans and described in the Specifications. The project required heavy traffic control and coordination with business owners, schools and residents. Work also included photo documentation, measuring, calculating, and recording all construction quantities for estimates.

### **CIP 2017-03 ATP CYCLE III PROJECT NO. ATPL-5150(015)**

CITY OF HUNTINGTON PARK | HUNTINGTON PARK, CA | CONSTRUCTION INSPECTOR

Mr. Topete performed field inspection of pedestrian safety enhancements at the remaining uncontrolled crosswalk locations in the City. The project included replacement of ADA ramps, remove and replace fire hydrants, install Rectangular Rapid Flashing Beacons (RRFB) with LED lights, updated signing, and pavement markings at uncontrolled crosswalks and will mitigate hazardous conditions while improving pedestrian safety, schools and along: Pacific Blvd, Miles Ave, State St, Gage Ave, Alameda St, Saturn Ave, Zoe Ave and Salt Lake Ave. The project required heavy traffic control and coordination with business owners, schools and residents. Work also included photo documentation, measuring, calculating, and recording all construction quantities for estimates.

### **STREET IMPROVEMENTS ON GARFIELD AVENUE AND IMPERIAL HIGHWAY**

CITY OF SOUTH GATE | SOUTH GATE, CA | CONSTRUCTION INSPECTOR

Mr. Topete performed field inspection of pavement concrete grind asphalt; leveling course; ARHM overlay; demolition and replacement of ADA ramps; construction of medians and walkways with landscape grouted cobble, decomposed granite, boulders, irrigation system; striping; replaced traffic signals; removed and replaced curb & gutters, driveways, cross gutters; and install new controller, removed and replaced electrical pedestal. The project required heavy traffic control and coordination with business owners. Work also included photo documentation, measuring, calculating, and recording all construction quantities for estimates.





# NASHAT LOUIS SHAMROKH MALAWY, PE, CCM, PMP, PMI-RMP, FCIArb

## BUILDING CONSTRUCTION MANAGER / ASSISTANT RESIDENT ENGINEER / OFFICE ENGINEER



### FIRM

Southstar | DCCM

### EXPERIENCE

30+ years in Industry  
<1 year with DCCM

### EDUCATION

BS, Civil Engineering - Assiut University

### LICENSES/REGISTRATIONS

Professional Civil Engineer, California  
No. 87561 – Exp. 09/30/25

### BACKGROUND

Mr. Shamrokh built, managed and lead teams of more than 450 Engineers and professionals to serve the construction projects' business in all functional areas either pre-construction or construction, such as tendering, procurement, HSE, execution, technical, QA/QC, project controls "planning & Cost control," contract & commercial, IT, etc. He was awarded many projects from repeat clients as a result of achieving their expectations and satisfaction. Mr. Shamrokh demonstrated a high degree of ethics and professional conduct embracing the integrity and transparency principles while working on the Providence Cedars-Sinai Tarzana Medical Center. He possesses a strong knowledge of contract law, construction contracts' terms & conditions, national authorities' rules & regulations, claims' built-up & analysis, and dispute resolution methodology including International Arbitration.

### PROVIDENCE CEDARS-SINAI TARZANA MEDICAL CENTER

PROVIDENCE CEDARS-SINAI | 2020-2022 | COST: \$624M

Provided Project and Construction Management services through his company, Louis Contractor & Construction Management (LCCM), California, USA from 2020 until March 2022, practicing construction management for Providence Cedars-Sinai Tarzana Medical Center construction works under jurisdiction of HCAI-OSHPD.

### NEW MESSILAH BEACH

TEC | MESSILAH, KUWAIT | 2021-2023 | COST: \$ 41M

Site area covers 71,000 sq. meters, 9,500 sq. mtr buildings comprises of Administration building, Commercial buildings, Changing Facility, Substation, Play areas, Kids Pools, Aqua Pool, Wave Pool, Hard & Soft Landscape, and Utility Infrastructure services, Furniture & Fixtures equipment. The Client is Touristic Enterprises Company (TEC), Project management- KEO and Consultant is Gulf Consultant (GC).

### HESSAH BUSINESS DISTRICT PROJECT

URC | 2022-2024 | COST: \$138M

The project consists of; i) Two office buildings each one basement + 14-story, ii) two Clinic buildings each 2 basement + 13 story, iii) service apartment, one basement + 27 story building and iv) Food & Beverage buildings – Five unites each 2-story buildings, with two basement parking levels accessed by car lift and Additional services within the basement serving all F&B shops, ground and first floor open plan. The Client is United Real Estate Co (URC), Project management, KEO and Consultant is SSH.

### KAZMA CAMP

KUWAIT NATIONAL GUARD | 2018-2024 | COST: \$1B

A new Camp facility for National Guard personnel would include up-to-date facilities that are abreast with international Advancement in military training and accommodating, using and maintaining heavy military equipment used by the National Guard. The facilities would also include sleeping barracks, catering, medical, music, shelter and sports ancillary units and warehouses along without door training and sport facilities. The entire infrastructure facility is 1,888,839 sq. mts & 175 buildings and facility of approx. 2,200,000 sq. mts. The Client is Kuwait National Guard and Consultant is SSH.

### JW MARRIOTT HOTEL

SALHIAH REAL ESTATE CO | 2022-2023 | COST: \$48M

Refurbishment of Hotel & Salhia Office, External Façade Works, Internal Finishes, Landscape, Civil works, Demolition, New Steel structures, MEP & Conveying system. The Client is Salhia Real Estate Co and Consultant is Pace.

### KSA - MARJAN TANAJIB GAS PLANT PROJECT

ARAMCO / TR | 2022-2024 | COST: \$32M

Remaining Civil Works for Units T 72 - Trains 2 & 3 and T 83 - Train 1 - General preparation of site, Piling, Earth Works, foundations, Precast & In-situ concrete elements, catch basins, manholes, pits, Paving & Roads, UG piping & electrical works, masonry, landscape & fencing works. The Client is Aramco / TR and Supervising the works by themselves.



## **RAMON CARLOS** LABOR COMPLIANCE OFFICER



### FIRM

Southstar | DCCM

### EXPERIENCE

23 years in Industry

13 years with Firm

### SKILLS

Bilingual – Spanish

Contract Administration

### BACKGROUND

Mr. Carlos has been a labor compliance officer since 2002 to present with the public sector as well as private sector. He served as a Labor Compliance officer with Caltrans from 2002-2010. From 2010-2016 he served as the Disadvantaged Business Enterprise Program Manager for Caltrans where he oversaw the goal setting of Federal contracts and participated in good faith effort review committee. He takes on highly challenging positions and projects, and with his energy, initiative, and ability to implement and administer programs, delivers successful assignments that have built his reputation in our industry as one of the best labor compliance officers in the Inland Empire.

### I-215 HOLLAND RD OVERCROSSING AND CENTRAL PARK AMPHITHEATRE PROJECTS

CITY OF MENIFEE | MENIFEE, CA | LABOR COMPLIANCE MANAGER

Labor Compliance Officer responsible for managing labor compliance effort, evaluates, monitors, and enforces prevailing wage requirements on various construction projects. Conducted onsite interviews to determine wages paid to workers and prevailing wage compliance orientations with subcontractors being monitored on the awarded task order, to ensure their understanding of prevailing wage requirements and their prevailing wage obligation. Maintained all labor compliance records, helped field personnel and Contractors, conducted field interviews and investigations.

### CREEK PARK VEHICLE BRIDGE

CITY OF LA MIRADA | LA MIRADA, CA | LABOR COMPLIANCE MANAGER

Enforcing prevailing wage requirements consisting of reviewing payrolls for prime and approximately eight subcontractors. Enforcing Labor Code 1720-1815. Interact with contractors, addressing deficiencies and correcting in a timely and efficient manner. Project consist of approximately 135 employees. I provide monthly reports to all stakeholders addressing potential findings.

### RIVERSIDE AVE. SOUTH RECONSTRUCTION

CITY OF RIALTO | RIALTO, CA | LABOR COMPLIANCE MANAGER

Responsible for providing all Labor Compliance required services in accordance with State, and Federal Ordinances, Laws, and Regulations through the Department of Public Works (DPW), including, but not limited to projects funded in whole or in part by Federal funds and worked in conjunction with the Department of Industrial Relations (DIR) on all SB-854 effected project. I reviewed documents submitted from all contractors which included: payroll, fringe benefits, apprentice requirements, DBE utilization. Collected final affidavits to closeout. Projects consisted of about 20+ contractors and approximately 32000-man hours.

### RCAC – WATER FILTRATION IMPROVEMENTS

VARIOUS SCHOOL LOCATIONS | CA STATEWIDE | LABOR COMPLIANCE MANAGER

Labor Compliance Officer. Responsible for providing all Labor Compliance required services in accordance with Local, State, and Federal Ordinances, Laws, and Regulations. Interact with awarding body prior to award to ensure language. Communicate with contractors and discuss all requirements, including, but not limited to projects funded in whole or in part by Proposition 84 (Safe Drinking Water, Water Quality and Supply; worked in conjunction with the Department of Industrial Relations (DIR) and creating profiles and projects.

### I-15 CONGESTION RELIEF IMPROVEMENT PROJECT

CITY OF TEMECULA | TEMECULA, CA | LABOR COMPLIANCE MANAGER

The Labor Compliance task consists of reviewing payrolls for prime and subcontractors. Enforcing Prevailing wage and Labor Code 1720-1815. Interact with prime on addressing deficiencies and correcting. Project consist of up to twenty different contractors, working crews of approximately 120 employees. I provide monthly reports to all stakeholders addressing potential findings.



## **VANESSA BARRIENTOS** PUBLIC OUTREACH MANAGER



### **FIRM**

Southstar | DCCM

### **EXPERIENCE**

18 years in Industry  
9 years with the Firm

### **EDUCATION**

BS, Criminal Justice – California State University, San Bernardino

### **AWARDS**

ASCE OC Branch Awards |  
Construction Project of the Year  
Gold Award, MarCom Awards |  
Communication Program

Finalist, Public Relations Society  
of America, 50<sup>th</sup> Prism Awards,  
Community Relations

### **BACKGROUND**

Vanessa Barrientos has over 18 years of developing and executing tailored public awareness campaigns for over \$3.4 billion high-profile infrastructure projects with a cost-effective approach by establishing goals, objectives and budgets. She encourages open conversation and facilitating the access of project information. Top priorities are safety and engaging the community in an open conversation and facilitating the access of project information. Her unique approach to public outreach stems from her experience as a Caltrans Traffic Management Center Liaison, Assistant Project Manager for Caltrans Stream-Lined Oversight Projects, and as an Office Engineer. These assignments enhanced her communication skills – affording her the capability of communicating with Engineers - turn around and decode technical project information to the general public for continuous support throughout the life of the project.

### **BICYCLE CORRIDOR IMPROVEMENT PROJECT GARDEN GROVE**

CITY OF GARDEN GROVE | GARDEN GROVE, CA | PUBLIC OUTREACH LEAD

Ms. Barrientos designed and implemented a bilingual outreach plan that encompassed both businesses and residents. The plan included various outreach activities such as 60's videos, collateral material creation, setting up a helpline, arranging construction meetings, photography, translation services, and construction notices. She established and maintained a comprehensive documentation control system, which documented public inquiries, photos, and outreach activities in detail.

### **PARK AVENUE BRIDGE REPLACEMENT**

CITY OF NEWPORT BEACH | NEWPORT BEACH, CA | DEDICATED COMMUNITY OUTREACH LIAISON

Ms. Barrientos is leading a proactive outreach campaign for the Balboa Island community. This includes the creation of a dedicated project website, event planning, resident and business outreach, Merchants Meetings, presentations, Community Fire House Meetings, a toll-free hotline, graphic design, photography, and collateral material. She also played a key role in the delivery and removal of equipment on the island's one-lane road through proactive traffic planning. Ms. Barrientos is working closely with the Resident Engineer (RE), Contractor, City Staff, Fire Department, Businesses, and part/full-time residents to ensure the success of the project.

### **I-5 AND GENE AUTRY WAY INTERCHANGE**

CITY OF ANAHEIM | ANAHEIM, CA | PUBLIC OUTREACH LEAD

Ms. Barrientos worked as a Dedicated Community Liaison and was responsible for developing and executing a comprehensive bilingual outreach plan for a complex highway project. Her outreach plan included creating a project website, organizing events, reaching out to businesses and residents, giving presentations to neighborhood associations, managing a toll-free hotline number, designing branding and collateral materials, managing graphic design and photography, providing translation services, and creating bilingual brochures, presentations, construction notices, and presentation boards. She kept detailed documentation of public inquiries, photos, and outreach activities. She also coordinated with various entities such as the resident engineer, contractor, Anaheim Resort, Platinum Triangle, Angel Stadium, City Traffic Management Center, Event Parking Committee, Hotel Resorts, Disneyland, City Attorney, businesses and residents.

### **SANTA FE SPRINGS - PUBLIC WORKS, ON-CALL PUBLIC OUTREACH**

CITY OF SANTA FE SPRINGS | SANTA FE SPRINGS, CA | PUBLIC OUTREACH

Her responsibilities include as-needed tailored public awareness plans including, branding, collateral material, maps, project videos, presentations, translation, neighborhood meetings, construction meeting, TMP planning meetings and door to door communication. Task orders included:

- Joint Power Authority – As-needed Representative
- Triangle Residential Street Improvement Project – Design/Construction
- Los Nietos Park Parking Lot Improvements Project – Construction
- Little Lake Park Parking Lot Improvements Project – Construction
- I-5 / Florence Avenue Interchange Project – Construction
- I-5 / Valley View Avenue Interchange Project – Design and Construction
- I-5 / Florence Avenue Santa Fe High School Bus - Construction
- Florence Avenue Widening Project – Design and Construction
- Barkley and Parkmead Street Improvement Project – Construction
- Valley View Ave/Rosecrans Ave Intersection Project – Construction
- City Hall Town Center Plaza Parking Lot Improvement Project - Construction
- Aquatic Center Improvement Project – Construction

## **EXHIBIT "B"**

### **Payment Schedule (Hourly Payment)**

#### **A. Hourly Rate**

CONSULTANT'S fees for such services shall be based upon the following hourly rate and cost schedule:

**SEE ATTACHED EXHIBIT B**

#### **B. Travel. Charges for time during travel are not reimbursable**

#### **C. Billing**

1. All billing shall be done monthly in fifteen (15) minute increments and matched to an appropriate breakdown of the time that was taken to perform that work and who performed it.
2. Each month's bill should include a total to date. That total should provide, at a glance, the total fees and costs incurred to date for the project.
3. A copy of memoranda, letters, reports, calculations and other documentation prepared by CONSULTANT may be required to be submitted to CITY to demonstrate progress toward completion of tasks. In the event CITY rejects or has comments on any such product, CITY shall identify specific requirements for satisfactory completion.
4. CONSULTANT shall submit to CITY an invoice for each monthly payment due. Such invoice shall:
  - A) Reference this Agreement;
  - B) Describe the services performed;
  - C) Show the total amount of the payment due;
  - D) Include a certification by a principal member of CONSULTANT's firm that the work has been performed in accordance with the provisions of this Agreement; and
  - E) For all payments include an estimate of the percentage of work completed.

Upon submission of any such invoice, if CITY is satisfied that CONSULTANT is making satisfactory progress toward completion of tasks in accordance with this Agreement, CITY shall approve the invoice, in which event payment shall be made within thirty (30) days of receipt of the invoice by CITY. Such approval shall not be unreasonably withheld. If CITY does not approve an invoice, CITY shall notify CONSULTANT in writing of the reasons for non-approval and the schedule of performance set forth in **Exhibit "A"** may at the option of CITY be suspended until the parties agree that past performance by CONSULTANT is in, or has been brought into compliance, or until this Agreement has expired or is terminated as provided herein.



5. Any billings for extra work or additional services authorized in advance and in writing by CITY shall be invoiced separately to CITY. Such invoice shall contain all of the information required above, and in addition shall list the hours expended and hourly rate charged for such time. Such invoices shall be approved by CITY if the work performed is in accordance with the extra work or additional services requested, and if CITY is satisfied that the statement of hours worked and costs incurred is accurate. Such approval shall not be unreasonably withheld. Any dispute between the parties concerning payment of such an invoice shall be treated as separate and apart from the ongoing performance of the remainder of this Agreement.

## DCCM STANDARD HOURLY BILLING RATES

DCCM greatly appreciates the City of Huntington Beach (City) for granting us the opportunity to submit this fee proposal. DCCM is prepared to work under the direction of the City's Public Works Department to support the delivery of CIP projects by providing **Construction Management, Materials Testing & Inspection Services as outlined in the RFP**. We have included our fee schedule below with hourly rates for typical services provided by the firm which includes the rates and positions for the individuals proposed to the contract. These rates are fully burdened rates and include all overhead, benefits, etc. It is understood the initial term of the contract will be for a minimum 3-year term.

Labor rates during the contract term may need to be increased on an annual basis after the first year and to reflect projected increases in labor costs and overhead provided those increases are incorporated into our proposal so we have noted an annual increase of 3% pending City approval.

DCCM RATE AND REIMBURSEMENT SCHEDULE (EFFECTIVE JANUARY 1, 2025)	
POSITION TITLE	BILLING RATE PER HOUR RANGE
Principal-in-Charge/Project Representative	\$195.00 - \$334.00
Construction Manager	\$205.00 - \$320.00
Structures Representative	\$205.00 - \$310.00
Structures Inspector	\$179.00 - \$244.00
Deputy Project Manager	\$80.00 - \$175.00
Urban Planner	\$80.00 - \$285.00
Transit Planner	\$132.00 - \$355.00
Project Manager	\$195.00 - \$334.00
Project Engineer/Plan Check	\$150.00 - \$275.00
Resident Engineer	\$190.00 - \$310.00
Assistant Resident Engineer	\$175.00 - \$270.00
Construction Inspector/Electrical Inspector	\$149.00 - \$225.00
Right-of-Way Manager/Engineer	\$209.00 - \$280.00
Document Control Specialist	\$89.00 - \$210.00
Labor Compliance	\$95.00 - \$200.00
Public Outreach Specialist	\$119.00 - \$195.00
Utilities Coordinator	\$109.00 - \$220.00
Scheduler	\$149.00 - \$240.00
Office Support	\$69.00 - \$175.00

## NOTES

- All DCCM rates shown above are subject to annual increase of 3% pending City approval.
- Subconsultant rates are subject to 10% markup.
- Rates are inclusive of all professional expenses anticipated, such as insurance, printing, communications and travel.
- Hourly rates are fully burdened or loaded, including full compensation for all overhead and profit.
- These billing rates include estimated cost provisions for normal supplies and materials, in-house reproduction services, and local travel costs.
- Prevailing wage rates shall apply to any skills or trades as required by law.
- Inspection levels can range from part-time to full-time but there are no guarantees for assigned hours.



## SUBCONSULTANT RATE SHEET



**VERDANTAS WEST AREA  
2025 STANDARD BILLING RATE SCHEDULE**

<b>Professional Services</b>	<b>Hourly Rate</b>	<b>Support Cont'd</b>	<b>Hourly Rate</b>
Senior Consultant I, Associate	\$275.00	Administrative/Technical	\$95.00
Senior Consultant II, Principal	\$310.00	Editor/ Project Coordinator I	
Senior Consultant III, Sr. Principal	\$365.00	Administrative/Technical	\$125.00
Project Manager	\$225.00	Editor/Project Coordinator II	
Senior Project Manager	\$250.00	Operations / Laboratory Manager	\$215.00
		Field/Lab Supervisor	\$175.00
Staff Engineer/Scientist/Geologist	\$180.00		
Senior Staff Engineer/Scientist/Geologist	\$195.00	<b>CAD/GIS/Data Management</b>	<b>Hourly Rate</b>
Project Engineer/Scientist/Geologist	\$225.00	CAD Designer I	\$145.00
Senior Engineer/Scientist/Geologist	\$250.00	CAD Designer II	\$160.00
		Project Designer	\$165.00
		Senior Project Designer	\$185.00
<b>Support</b>	<b>Hourly Rate</b>	CAD Technician I	\$125.00
Field/Lab Technician I	\$105.00	CAD Technician II	\$140.00
Field/Lab Technician II/Special Inspector	\$115.00	CAD Technician III	\$150.00
Field/Lab Technician III/Special Inspector II	\$125.00		
Senior Technician/Senior Special Inspector	\$135.00	GIS Analyst I	\$150.00
Source Inspector	\$160.00	GIS Analyst II	\$160.00
System Operation & Maintenance Specialist	\$175.00	Senior GIS Analyst	\$210.00
Non-Destructive Testing (NDT) Specialist	\$185.00	GIS Technician I	\$125.00
Prevailing Wage (Group 1) *	\$180.00	GIS Technician II	\$145.00
Prevailing Wage (Group 2) *	\$185.00		
Prevailing Wage (Group 3) *	\$190.00	Data Manager	\$165.00
City of Los Angeles Deputy Building/	\$185.00	Senior Data Manager	\$185.00
Grading Inspector			

**NOTES:**

- Standard Billing Rates:** Our standard billing rates are reviewed no less than annually and may be adjusted at those times.
- Proposal Expiration:** Proposals are valid for at least 30 days, subject to change after 30 days; unless otherwise stated in an attached proposal.
- \*Prevailing Wages:** Our fees for prevailing wage work are based upon California prevailing wage laws and wage determinations. Unless specifically indicated in our proposal, costs for apprentice are not included. If we are required to have an apprentice on your project, additional fees will be charged. Prevailing wage rates will increase by \$8 on July 1st of each year.
- Expert Testimony:** Litigation, expert witness, and all other legal and court related appearances will be billed at twice the standard fee schedule rate. There is a minimum eight-hour charge per day and a minimum overall fee of \$2,000.00 per case.
- Higher Hourly Rates:** Certain services, such as emergency/rapid response consulting, may be subject to higher hourly billing rates as agreed upon on a project-specific basis.
- Overtime:** Standard overtime rate is per California Labor Law and is billed at 1.5 or 2 times their hourly billing rate. Overtime rate for non-exempt field personnel working on a Verdantas observed holiday is billed at 2 times their hourly billing rate. Overtime rate for Prevailing wage work is per the California Department of Industrial Relations (DIR) determination and is multiplied at 1.5 to 2 times their hourly billing rate for overtime and double-time, respectively.
- Field Equipment and Supplies:** Field equipment and in-house supplies will be billed at fixed unit prices, subject to periodic updates.
- Subcontractors and Project Expenses:** Heavy equipment, subcontractor fees and expenses, project-specific permits and/or licenses, project-specific supplemental insurance, travel, subsistence, project-specific parking charges, shipping, reproduction, and other reimbursable expenses will be invoiced at cost plus 20%, unless billed directly to and paid by client or in accordance with the specific project agreement.
- Mileage:** The mileage for personal vehicles will be billed at the current United States Internal Revenue Service reimbursement rate.
- Minimum Field Hourly Charges:** For Field Technicians, Special Inspectors, or any on-site (field) materials testing services:
  - 2 hours:** 2-hour minimum charge will be applied to any field visit for technicians or to any service canceled on the same day of service.
  - 4 hours:** 4-hour minimum charge up to the first four hours of work.
  - 8 hours:** 8-hour minimum charge for over four hours of work, up to eight hours.
 Project time accrued includes portal to portal travel time for technicians. For projects outside a 50-mile radius from the nearest Verdantas office location, excess mileage and travel time will be charged for special inspectors.
- Client Disclosures:** Client agrees to provide all information in Client's possession about actual or possible presence of buried utilities and hazardous materials on the project site, prior to fieldwork, and agrees to reimburse Verdantas for all costs related to unanticipated discovery of utilities and/or hazardous materials. Client is also responsible for providing safe and legal access to the project site for all Verdantas field personnel.
- Insurance & Limitation of Liability:** These rates are predicated on standard insurance coverage and a limit of Verdantas' liability equal to our total fees for a given project.

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## GEOTECHNICAL LABORATORY TESTING

METHOD	\$/TEST	METHOD	\$/TEST
<b>Classification &amp; Index Properties</b>		<b>Soil Chemistry &amp; Corrosivity cont'd</b>	
Photograph of sample	15	Sulfate content - by ion chromatograph (CTM 417 Part 2)	85
Moisture content (ASTM D2216)	25	Sulfate screen (Hach®)	35
Moisture & density (ASTM D2937) ring samples	37	Chloride content (AASHTO T291/CTM 422)	75
Moisture & density (ASTM D2937) Shelby tube or cutting	45	pH + minimum resistivity (CTM 643)	140
Atterberg limits 3 points (ASTM D4318)	160	Chloride content - by ion chromatograph (AASHTO T291/CTM 422)	85
- Single point, non-plastic	90	Corrosion suite: minimum resistivity, sulfate, chloride, pH (CTM 643)	285
- Atterberg limits (organic ASTM D2487 / D4318)	195	Organic matter content (ASTM D2974)	70
- Visual classification as non-plastic (ASTM D2488) Particle size:	15	<b>Consolidation &amp; Expansion/Swell Tests</b>	
- Sieve only 1½ inch to #200 (AASHTO T27/ASTM C136/ASTM D6913/CTM 202)	155	Consolidation (ASTM D2435):	210
- Large sieve 6 inch to #200 (AASHTO T27/ASTM C136/ASTM D6913/CTM 202)	195	Each additional time curve.	50
- Hydrometer only (ASTM D7928)	120	Each additional load/unload w/o time reading	45
- Sieve + hydrometer ≤3 inch sieve, (ASTM D7928)	200	Expansion Index (ASTM D4829)	140
- Percent passing #200 sieve, wash only (ASTM D1140)	75	Relative compaction of untreated/treated soils/aggregates (CTM 216)	270
Specific gravity and absorption of fine aggregate (AASHTO T84/ASTM C128/ASTM D854/CTM 207)	140	Relative density 0.1 ft mold (ASTM D4253, D4254)	250
Specific gravity and absorption of coarse aggregate (AASHTO T85/ASTM C127/CTM 206)	110	California Bearing Ratio (ASTM D1883) - 3 point	535
Total porosity - on Shelby tube sample (calculated)	180	California Bearing Ratio (ASTM D1883) - 1 point	200
Total porosity - on other sample (calculated)	165	R-Value untreated soils/aggregates (AASHTO T190/ASTM D2844/CTM 301)	335
Shrinkage limits wax method (ASTM D4943)	135	R-Value lime or cement treated soils/aggregates (AASHTO T190/ASTM D2844/CTM 301)	365
Pinhole dispersion (ASTM D4647)	225	Swell collapse Method A up to 10 load/unloads w/o time curves (ASTM D4546-A)	310
Total porosity - on other sample (calculated)	165	Single load swell/collapse - Method B (ASTM D4546-B, seat, load & inundate only)	115
Dispersive characteristics (double hydrometer ASTM D4221)	215	<b>Triaxial Tests</b>	
As-received moisture & density (chunk/carved sample)	65	Unconfined compression strength of cohesive soil (with stress/strain plot, ASTM D2166)	145
Sand Equivalent (AASHTO T176/ASTM D2419/CTM 217)	115	Unconsolidated undrained triaxial compression test on cohesive soils (UU, ASTM D2850, USACE Q test, per confining stress)	185
Sieve + hydrometer ≤3-inch sieve, (ASTM D7928)	200	Consolidated undrained triaxial compression test for cohesive soils, (CU, ASTM D4767, USACE R-bar test) with back pressure saturation & pore water pressure measurement (per confining stress)	400
<b>Shear Strength</b>		Consolidated drained triaxial compression test (CD, USACE S), with volume change measurement. Price per soil type below EM 1110-21906(X):	
Pocket penetrometer	20	- Sand or silty sand soils (per confining stress)	400
Direct shear (ASTM D3080, mod., 3 points):		- Silt or clayey sand soils (per confining stress)	535
- Consolidated undrained - 0.05 inch/min (CU)	320	- Clay soils (per confining stress)	755
- Consolidated drained - <0.05 inch/min (CD)	385	- Three-stage triaxial (sand or silty sand soils)	700
Residual shear EM 1110-2-1906-IXA (price per each additional pass after shear)	55	- Three-stage triaxial (silt or clayey sand soils)	935
Remolding or hand trimming of specimens (3 points)	95	- Three-stage triaxial (clay soils)	1,320
Oriented or block hand trimming (per hour)	70	- Remolding of test specimens	70
Single point shear	115	<b>Hydraulic Conductivity Tests</b>	
Torsional shear (ASTM D6467 / ASTM D7608)	880	Triaxial permeability in flexible-wall permeameter with backpressure saturation at one effective stress (EPA 9100/ASTM D5084, falling head Method C):	335
<b>Compaction &amp; Pavement Subgrade Tests</b>		Each additional effective stress	130
Standard Proctor compaction, 4 points (ASTM D698)		Hand trimming of soil samples for horizontal K	65
- 4-inch diameter mold (Methods A & B)	170	Remolding of test specimens	70
- 6-inch diameter mold (Method C)	230	Permeability of granular soils (ASTM D2434)	145
Modified Proctor compaction 4 points (ASTM D1557):		<b>Soil-Cement</b>	
- 4-inch diameter mold Methods A & B	235	Moisture-density curve for soil-cement mixtures (ASTM D558)	260
- 6-inch diameter mold Method C	265	Wet-dry durability of soil-cement mixtures (ASTM D559) <sup>1</sup>	1,290
Check point (per point)	70	Compressive strength of molded soil-cement cylinder (ASTM D1633) <sup>1</sup>	65
Relative compaction of untreated/treated soils/aggregates (CTM 216)	270	Soil-cement remolded specimen (for shear strength, consolidation, etc.) <sup>1</sup>	250
Relative density 0.1 ft mold (ASTM D4253, D4254)	250	<sup>1</sup> Compaction (ASTM D558 maximum density) should also be performed - not included in above price	
California Bearing Ratio (ASTM D1883) - 3 point	535		
California Bearing Ratio (ASTM D1883) - 1 point	200		
R-Value untreated soils/aggregates (AASHTO T190/ASTM D2844/CTM 301)	335		
R-Value lime or cement treated soils/aggregates (AASHTO T190/ASTM D2844/CTM 301)	365		
<b>Soil Chemistry &amp; Corrosivity</b>			
pH Method A (ASTM D4972 or CTM 643)	50		
Electrical resistivity - single point - as received moisture	50		
Minimum resistivity 3 moisture content points (ASTM G187/CTM 643)	95		
pH + minimum resistivity (CTM 643)	140		
Sulfate content - gravimetric (CTM 417 B Part 2)	75		

West 2/19/2025





## CONSTRUCTION MATERIALS LABORATORY TESTING

METHOD	\$/TEST	METHOD	\$/TEST
<b>Concrete Strength Characteristics</b>		<b>Aggregate Properties cont'd</b>	
Concrete cylinders compression (ASTM C39) (6" x 12" and 4" x 8")	40	Flat & elongated particles in coarse aggregate (ASTM D4791/CTM 235)	230
Compression, concrete or masonry cores (testing only) ≤6 inch (ASTM C42)	45	Cleanliness value of coarse aggregate (CTM 227)	225
Trimming concrete cores (per core)	25	Soundness, magnesium (AASHTO T104/ASTM C88/CTM 214)	240
Flexural strength of concrete (simple beam-3rd pt. loading, ASTM C78/CTM 523)	90	Soundness, sodium (AASHTO T104/ASTM C88/CTM 214)	695
Flexural strength of concrete (simple beam- center pt. loading, ASTM C293/CTM 523)	90	<b>Masonry</b>	
Non shrink grout cubes (2 inch, ASTM C109/C1107)	30	Mortar cylinders 2" x 4" (ASTM C780)	35
Drying shrinkage - four readings, up to 90 days, 3 bars (ASTM C157)	430	Grout prisms 3" x 6" (ASTM C1019)	35
Length of concrete cores (CTM 531)	45	Masonry cores compression, ≤6" diameter - testing only (ASTM C42)	45
<b>Hot Mix Asphalt (HMA)</b>		Masonry core shear testing (Title 24)	85
Resistance of compacted HMA to moisture-induced damage (AASHTO T283/CTM 371)	2,250	Veneer bond strength, cost for each - 5 required (ASTM C482)	60
Hamburg Wheel, 4 briquettes (modified) (AASHTO T324)	965	CMU compression to size 8" x 8" x 16" - 3 required (ASTM C140)	60
Superpave gyratory compaction (AASHTO T312/ ASTM D6925)	375	CMU moisture content, absorption & unit weight - 6 required (ASTM C140)	55
Extraction by ignition oven, percent asphalt (AASHTO T308/ASTM D6307/CTM 382)	160	CMU linear drying shrinkage (ASTM C426)	190
Ignition oven correction/correlation values (AASHTO T308/ASTM D6307/CTM 382)	1,445	CMU grouted prisms compression test ≤8" x 8" x 16" (ASTM C1314)	215
Extraction by centrifuge, percent asphalt (ASTM D2172)	160	CMU grouted prisms compression test > 8" x 8" x 16" (ASTM C1314)	270
Gradation of extracted aggregate (AASHTO T30/ ASTM D5444/CTM 202)	145	<b>Fasteners/Bolts/Rods</b>	
Stabilometer, S-Value (ASTM D1560/CTM 366)	285	F1554 Bolts, tensile test, ≤ up to 1-1/4" diameter, plain (ASTM A370)	110
Bituminous mixture preparation (AASHTO R30/ CTM 304)	85	F1554 Bolts, tensile test, ≤ up to 1-1/4" diameter, galvanized (ASTM A370)	130
Moisture content of HMA (AASHTO T329/ASTM D6037 /CTM 370)	65	F3125 GR A307, A325 Bolts, tensile test, ≤ up to 1-1/4" diameter, plain (ASTM A370)	70
Bulk specific gravity of compacted HMA, molded specimen or cores, uncoated (AASHTO T166/ ASTM D2726/CTM 308)	55	F3125 GR A307, A325 Bolts, tensile test, ≤ up to 1-1/4" diameter, galvanized (ASTM A370)	80
Bulk specific gravity of compacted HMA, molded specimen or cores, paraffin-coated (AASHTO T275/ ASTM D1188/CTM 308)	60	A490 Bolts, tensile test, ≤ up to 1-1/4" diameter, plain (ASTM A370)	70
Maximum density - Hveem (CTM 308)	215	A490 Bolts, tensile test, ≤ up to 1-1/4" diameter, galvanized (ASTM A370)	80
Theoretical maximum density and specific gravity of HMA (AASHTO T209/ASTM D2041/CTM 309)	140	A593 Bolts, tensile test, ≤ up to 1-1/4" diameter, stainless steel (ASTM A370)	70
Thickness or height of compacted bituminous paving Mixture specimens (ASTM D3549)	45	<b>Reinforcing Steel and Prestressing Strands</b>	
Wet track abrasion of slurry seal (ASTM D3910)	160	Rebar bend test, up to No. 11 (ASTM A370)	70
Rubberized asphalt (add to above rates)	+25%	Rebar bend test, ≥ No. 14 & over (ASTM A370)	215
<b>Brick</b>		Resistance butt-welded hoops/bars, tensile test, ≤ up to No. 10 (CTM 670)	70
Compression - cost for each, 5 required (ASTM C67)	55	Resistance butt-welded hoops/bars, tensile test, ≥ No. 11 & over (CTM 670)	90
Absorption - cost for each, 5 required (ASTM C67)	55	Mechanical rebar splice, tensile test, ≤ up to No. 11 (CTM 670)	70
<b>Aggregate Properties</b>		Mechanical rebar splice, slip test, ≤ up to No. 11 (CTM 670)	45
Bulk density and voids in aggregates (AASHTO T19/ ASTM C29/ CTM 212)	55	Mechanical rebar splice, tensile test, ≥ No. 14 & over (CTM 670)	215
Organic impurities in fine aggregate sand (AASHTO T21/ ASTM C40/CTM 213)	65	Mechanical rebar splice, slip test, ≥ No. 14 & over (CTM 670)	215
LA Rattler-smaller coarse aggregate <1.5" (AASHTO /ASTM C131/ CTM 211)	215	Headed rebar splice, tensile test, ≤ up to No. 11 (CTM 670)	70
LA Rattler-larger coarse aggregate 1-3" (AASHTO T96/ ASTM C535/CTM 211)	270	Headed rebar splice, tensile test, ≥ No. 14 & over (CTM 670)	215
Apparent specific gravity of fine aggregate (AASHTO T84/ ASTM C128/CTM 208)	140	Epoxy coated rebar/dowel continuity (Holiday) (ASTM A775/A934)	70
Specific gravity and absorption of coarse aggregate (ASTM C127/CTM 206) >#4 retained	110	Epoxy coated rebar flexibility/bend test, up to No. 11 (ASTM A775/A934)	50
Clay lumps, friable particles (AASHTO T112/ASTM C142)	190	Prestressing wire, tension (ASTM A416)	190
Durability Index (AASHTO T210/ASTM D3744/ CTM 229)	215	Sample preparation (cutting)	55
Moisture content of aggregates by oven drying (AASHTO T255/ASTM C566/CTM 226)	45	Epoxy coated rebar/dowel film thickness (coating) test (ASTM A775/ A934)	50
Uncompacted void content of fine aggregate (AASHTO T304/ ASTM C1252/ CTM 234)	140		
Percent of crushed particles (AASHTO T335/ ASTM D5821/CTM 205)	145		

West 2/19/2025



## CONSTRUCTION MATERIALS LABORATORY TESTING

METHOD	\$/TEST	METHOD	\$/TEST
<b>Streetlights/Signals</b>		<b>Bearing Pads/Plates and Joint Seal</b>	
LED Luminaires / Signal Modules / Countdown	By	Elastomeric bearing pads (Caltrans SS 51-3)	1,060
Pedestrian Signal Face Modules (Caltrans RSS 86)	Quote	Elastomeric bearing pad with hardness and compression tests (Caltrans SS 51-3)	1,315
<b>Spray Applied Fireproofing</b>		Type A Joint Seals (Caltrans SS 51-2)	1,735
Unit weight (density, ASTM E605)	65	Type B Joint Seals (Caltrans SS 51-2)	1,640
<b>Sample Transport</b>		Bearing plates (A536)	770
Pick-up and delivery (weekdays, per trip, <50 mile radius from our office)	110		

## Notes

- Earth Material Samples:** Quoted testing unit rates are for soil and/or rock (earth) samples free of hazardous materials. Additional costs will accrue beyond these standard testing unit rates for handling, testing and/or disposing of soil and/or rock containing hazardous materials. Hazardous materials will be returned to the site or the site owner's designated representative at additional cost not included in listed unit rates. Standard turn-around time for geotechnical-laboratory test results is 10 working days. Samples will be stored for 2 months following completion of assigned tests, after which they will be discarded. Prior documented notification is required if samples need to be stored for a longer time. A monthly storage fee of \$15 per bag and \$6 per sleeve or tube will be applied. Quoted unit rates are only for earth materials sampled in California. There may be additional cost for handling imported samples.
- Construction Material Samples:** After all designated breaks for a given sample set meet specified compressive at design age or other client-designated strength, all "hold" cylinders or specimens will be automatically disposed of, unless specified in writing prior to the 28-day break. Unless specifically requested otherwise, all other construction materials will be disposed of after completion of testing and reporting.

## EQUIPMENT LISTING

CLASSIFICATION	\$/UNIT	CLASSIFICATION	\$/UNIT
1/4 inch Grab plates	5/ each	Global Positioning System/Laser Range Finder	80/day
1/4 inch Tubing (bonded)	0.60/foot	Hand auger set	90/day
1/4 inch Tubing (single)	0.40/foot	HDPE safety fence (≤100 feet)	40/roll
3/8 inch Tubing, clear vinyl	0.60/foot	Horiba U-51 water quality meter	135/day
4-Gas meter (RKI Eagle or similar)/GEM 2000	140/day	Light tower (towable vertical mast)	150/day
Air flow meter and purge pump (200 cc/min)	55/day	Magnehelic gauge	15/day
Box of 24 soil drive-sample rings	130/box	Manometer	25/day
Brass sample tubes	11/each	Mileage (will adjust with IRS published rate)	0.70/mile
Caution tape (1000-foot roll)	22/each	Moisture test kit (excludes labor to perform test, ASTM E1907)	65/test
Combination lock or padlock	15/each	Nuclear moisture and density gauge	88/day
Compressed air tank and regulator	55/day	Electrical moisture and density gauge	88/Day
Concrete coring machine (≤6-inch-dia)	160/day	Pachometer	50/day
Consumables (gloves, rope, soap, tape, etc.)	40/day	Particulate Monitor	135/day
Core sample boxes	30/each	pH/Conductivity/Temperature meter	60/day
Crack monitor Two-Dimensional	30/each	Photo-Ionization Detector (PID)	150/day
Crack monitor Three-Dimensional	40/each	Pump, Typhoon 2 or 4 stage	55/day
Cutoff saws, reciprocating, electric (Sawzall®)	80/day	QED bladder pump w/QED control box	175/day
D-Meter Walking Floor Profiler	110/day	Quire fee – Phase I only	250/each
Disposable bailers	25/each	Resistivity field meter and pins	200/day
Disposable bladders	20/each	Slip / threaded cap, 2-inch or 4-inch diameter,	20/each
Dissolved oxygen meter	75/day	PVC Schedule 40	
DOT 55-gallon containment drum with lid	85/drum	Slope inclinometer	250/day
Double-ring infiltrometer	135/day	Soil sampling T-handle (Encore)	10/day
Dual-stage interface probe	85/day	Soil sampling tripod	40/day
Dynamic Cone Penetrometer	430/day	Speedy (R) moisture tester	10/day
Generator, portable gasoline fueled, 3,500 watts	90/day	Vapor sampling box	65/day
Stainless steel bailer	60/day	Vehicle usage (carrying equipment)	20/hour
Submersible pump with controller	180/day	VelociCalc	40/day
Submersible pump/transfer pump, 10-25 gpm	65/day	Visqueen (20 x 100 feet)	130/roll
Support service truck usage (well installation)	250/day	Water level indicator (electronic well sounder)	100/day
Survey/fence stakes	10/each	<300 feet deep well	
Tedlar® bags	25/each	ZIPLEVEL®	40/day
Traffic cones (≤25)/barricades (single lane)	55/day	Other specialized geotechnical and environmental testing and monitoring equipment are available, and priced per site	
Turbidity meter	80/day		
Tyvek® suit (each)	25/each		

West 1/29/2025



**ACORD**<sup>TM</sup>**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

11/05/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> <b>Propel Insurance</b> <b>1201 Pacific Avenue; Suite 1000</b> <b>COM Middle Market</b> <b>Tacoma, WA 98402-4321</b>	<b>CONTACT NAME:</b> Michelle Wolfe <b>PHONE (A/C, No, Ext):</b> 800 499-0933 <b>FAX (A/C, No):</b> 866 577-1326 <b>E-MAIL ADDRESS:</b> michelle.wolfe@propelinsurance.com																					
<b>INSURED</b> <b>Southstar Engineering and Consulting Inc</b> <b>DCCM, LLC</b> <b>1945 Chicago Ave, Unit C2</b> <b>Riverside, CA 92507</b>	<table border="1"> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr> <tr> <td colspan="2">INSURER A : American Guarantee and Liability Ins.Co</td><td>26247</td></tr> <tr> <td colspan="2">INSURER B : Zurich American Insurance Company</td><td>16535</td></tr> <tr> <td colspan="2">INSURER C :</td><td></td></tr> <tr> <td colspan="2">INSURER D :</td><td></td></tr> <tr> <td colspan="2">INSURER E :</td><td></td></tr> <tr> <td colspan="2">INSURER F :</td><td></td></tr> </table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A : American Guarantee and Liability Ins.Co		26247	INSURER B : Zurich American Insurance Company		16535	INSURER C :			INSURER D :			INSURER E :			INSURER F :		
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**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> BI/PD Ded:2,000 GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		GLO872027302	06/30/2025	06/30/2026	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY		BAP872027402	06/30/2025	06/30/2026	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		SXS808437602	06/30/2025	06/30/2026	EACH OCCURRENCE \$10,000,000 AGGREGATE \$10,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	WC872027202	06/30/2025	06/30/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Huntington Beach is additional insured per attached form(s).

Waiver of subrogation applies per attached form(s). This policy is primary and non contributory per attached form(s).

**CERTIFICATE HOLDER****CANCELLATION**

City of Huntington Beach  
 2000 Main Street  
 Huntington Beach, CA 92648

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Matthew R. A.*

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# Coverage Extension Endorsement



THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

Policy No. BAP 8720274 - 02

Effective Date: 06/30/2025

This endorsement modifies insurance provided under the:

**Business Auto Coverage Form**  
**Motor Carrier Coverage Form**

## A. Amended Who Is An Insured

1. The following is added to the **Who Is An Insured** Provision in **Section II – Covered Autos Liability Coverage**:

The following are also "insureds":

- Any "employee" of yours is an "insured" while using a covered "auto" you don't own, hire or borrow for acts performed within the scope of employment by you. Any "employee" of yours is also an "insured" while operating an "auto" hired or rented under a contract or agreement in an "employee's" name, with your permission, while performing duties related to the conduct of your business.
- Anyone volunteering services to you is an "insured" while using a covered "auto" you don't own, hire or borrow to transport your clients or other persons in activities necessary to your business.
- Anyone else who furnishes an "auto" referenced in Paragraphs **A.1.a.** and **A.1.b.** in this endorsement.
- Where and to the extent permitted by law, any person(s) or organization(s) where required by written contract or written agreement with you executed prior to any "accident", including those person(s) or organization(s) directing your work pursuant to such written contract or written agreement with you, provided the "accident" arises out of operations governed by such contract or agreement and only up to the limits required in the written contract or written agreement, or the Limits of Insurance shown in the Declarations, whichever is less.

2. The following is added to the **Other Insurance** Condition in the Business Auto Coverage Form and the **Other Insurance – Primary and Excess Insurance Provisions Condition** in the Motor Carrier Coverage Form:

Coverage for any person(s) or organization(s), where required by written contract or written agreement with you executed prior to any "accident", will apply on a primary and non-contributory basis and any insurance maintained by the additional "insured" will apply on an excess basis. However, in no event will this coverage extend beyond the terms and conditions of the Coverage Form.

## B. Amendment – Supplementary Payments

Paragraphs **a.(2)** and **a.(4)** of the **Coverage Extensions** Provision in **Section II – Covered Autos Liability Coverage** are replaced by the following:

- Up to \$5,000 for the cost of bail bonds (including bonds for related traffic law violations) required because of an "accident" we cover. We do not have to furnish these bonds.
- All reasonable expenses incurred by the "insured" at our request, including actual loss of earnings up to \$500 a day because of time off from work.

## C. Fellow Employee Coverage

The **Fellow Employee** Exclusion contained in **Section II – Covered Autos Liability Coverage** does not apply.

#### **D. Driver Safety Program Liability and Physical Damage Coverage**

1. The following is added to the **Racing Exclusion** in **Section II – Covered Autos Liability Coverage**:

This exclusion does not apply to covered "autos" participating in a driver safety program event, such as, but not limited to, auto or truck rodeos and other auto or truck agility demonstrations.

2. The following is added to Paragraph 2. in **B. Exclusions** of **Section III – Physical Damage Coverage** of the Business Auto Coverage Form and Paragraph 2.b. in **B. Exclusions** of **Section IV – Physical Damage Coverage** of the Motor Carrier Coverage Form:

This exclusion does not apply to covered "autos" participating in a driver safety program event, such as, but not limited to, auto or truck rodeos and other auto or truck agility demonstrations.

#### **E. Lease or Loan Gap Coverage**

The following is added to the **Coverage** Provision of the **Physical Damage Coverage** Section:

##### **Lease Or Loan Gap Coverage**

In the event of a total "loss" to a covered "auto", we will pay any unpaid amount due on the lease or loan for a covered "auto", less:

- a. Any amount paid under the **Physical Damage Coverage** Section of the Coverage Form; and
- b. Any:
  - (1) Overdue lease or loan payments at the time of the "loss";
  - (2) Financial penalties imposed under a lease for excessive use, abnormal wear and tear or high mileage;
  - (3) Security deposits not returned by the lessor;
  - (4) Costs for extended warranties, credit life insurance, health, accident or disability insurance purchased with the loan or lease; and
  - (5) Carry-over balances from previous leases or loans.

#### **F. Towing and Labor**

Paragraph **A.2.** of the **Physical Damage Coverage** Section is replaced by the following:

We will pay up to \$75 for towing and labor costs incurred each time a covered "auto" that is a "private passenger type", light truck or medium truck is disabled. However, the labor must be performed at the place of disablement.

As used in this provision, "private passenger type" means a private passenger or station wagon type "auto" and includes an "auto" of the pickup or van type if not used for business purposes.

#### **G. Extended Glass Coverage**

The following is added to Paragraph **A.3.a.** of the **Physical Damage Coverage** Section:

If glass must be replaced, the deductible shown in the Declarations will apply. However, if glass can be repaired and is actually repaired rather than replaced, the deductible will be waived. You have the option of having the glass repaired rather than replaced.

#### **H. Hired Auto Physical Damage – Increased Loss of Use Expenses**

The **Coverage Extension** for **Loss Of Use Expenses** in the **Physical Damage Coverage** Section is replaced by the following:

##### **Loss Of Use Expenses**

For Hired Auto Physical Damage, we will pay expenses for which an "insured" becomes legally responsible to pay for loss of use of a vehicle rented or hired without a driver under a written rental contract or written rental agreement. We will pay for loss of use expenses if caused by:

- (1) Other than collision only if the Declarations indicate that Comprehensive Coverage is provided for any covered "auto";



(2) Specified Causes Of Loss only if the Declarations indicate that Specified Causes Of Loss Coverage is provided for any covered "auto"; or

(3) Collision only if the Declarations indicate that Collision Coverage is provided for any covered "auto".

However, the most we will pay for any expenses for loss of use is \$100 per day, to a maximum of \$3000.

#### **I. Personal Effects Coverage**

The following is added to the **Coverage** Provision of the **Physical Damage Coverage** Section:

##### **Personal Effects Coverage**

a. We will pay up to \$750 for "loss" to personal effects which are:

(1) Personal property owned by an "insured"; and

(2) In or on a covered "auto".

b. Subject to Paragraph a. above, the amount to be paid for "loss" to personal effects will be based on the lesser of:

(1) The reasonable cost to replace; or

(2) The actual cash value.

c. The coverage provided in Paragraphs a. and b. above, only applies in the event of a total theft of a covered "auto". No deductible applies to this coverage. However, we will not pay for "loss" to personal effects of any of the following:

(1) Accounts, bills, currency, deeds, evidence of debt, money, notes, securities, or commercial paper or other documents of value.

(2) Bullion, gold, silver, platinum, or other precious alloys or metals; furs or fur garments; jewelry, watches, precious or semi-precious stones.

(3) Paintings, statuary and other works of art.

(4) Contraband or property in the course of illegal transportation or trade.

(5) Tapes, records, discs or other similar devices used with audio, visual or data electronic equipment.

Any coverage provided by this Provision is excess over any other insurance coverage available for the same "loss".

#### **J. Tapes, Records and Discs Coverage**

1. The Exclusion in Paragraph B.4.a. of **Section III – Physical Damage Coverage** in the Business Auto Coverage Form and the Exclusion in Paragraph B.2.c. of **Section IV – Physical Damage Coverage** in the Motor Carrier Coverage Form does not apply.

2. The following is added to Paragraph 1.a. **Comprehensive Coverage** under the **Coverage** Provision of the **Physical Damage Coverage** Section:

We will pay for "loss" to tapes, records, discs or other similar devices used with audio, visual or data electronic equipment. We will pay only if the tapes, records, discs or other similar audio, visual or data electronic devices:

(a) Are the property of an "insured"; and

(b) Are in a covered "auto" at the time of "loss".

The most we will pay for such "loss" to tapes, records, discs or other similar devices is \$500. The **Physical Damage Coverage Deductible** Provision does not apply to such "loss".

#### **K. Airbag Coverage**

The Exclusion in Paragraph B.3.a. of **Section III – Physical Damage Coverage** in the Business Auto Coverage Form and the Exclusion in Paragraph B.4.a. of **Section IV – Physical Damage Coverage** in the Motor Carrier Coverage Form does not apply to the accidental discharge of an airbag.

#### **L. Two or More Deductibles**

The following is added to the **Deductible** Provision of the **Physical Damage Coverage** Section:

If an accident is covered both by this policy or Coverage Form and by another policy or Coverage Form issued to you by us, the following applies for each covered "auto" on a per vehicle basis:

1. If the deductible on this policy or Coverage Form is the smaller (or smallest) deductible, it will be waived; or
2. If the deductible on this policy or Coverage Form is not the smaller (or smallest) deductible, it will be reduced by the amount of the smaller (or smallest) deductible.

#### **M. Temporary Substitute Autos – Physical Damage**

1. The following is added to **Section I – Covered Autos**:

##### **Temporary Substitute Autos – Physical Damage**

If Physical Damage Coverage is provided by this Coverage Form on your owned covered "autos", the following types of vehicles are also covered "autos" for Physical Damage Coverage:

Any "auto" you do not own when used with the permission of its owner as a temporary substitute for a covered "auto" you do own but is out of service because of its:

1. Breakdown;
  2. Repair;
  3. Servicing;
  4. "Loss"; or
  5. Destruction.
2. The following is added to the Paragraph A. **Coverage** Provision of the **Physical Damage Coverage** Section:

##### **Temporary Substitute Autos – Physical Damage**

We will pay the owner for "loss" to the temporary substitute "auto" unless the "loss" results from fraudulent acts or omissions on your part. If we make any payment to the owner, we will obtain the owner's rights against any other party.

The deductible for the temporary substitute "auto" will be the same as the deductible for the covered "auto" it replaces.

#### **N. Amended Duties In The Event Of Accident, Claim, Suit Or Loss**

Paragraph a. of the **Duties In The Event Of Accident, Claim, Suit Or Loss** Condition is replaced by the following:

- a. In the event of "accident", claim, "suit" or "loss", you must give us or our authorized representative prompt notice of the "accident", claim, "suit" or "loss". However, these duties only apply when the "accident", claim, "suit" or "loss" is known to you (if you are an individual), a partner (if you are a partnership), a member (if you are a limited liability company) or an executive officer or insurance manager (if you are a corporation). The failure of any agent, servant or employee of the "insured" to notify us of any "accident", claim, "suit" or "loss" shall not invalidate the insurance afforded by this policy.

Include, as soon as practicable:

- (1) How, when and where the "accident" or "loss" occurred and if a claim is made or "suit" is brought, written notice of the claim or "suit" including, but not limited to, the date and details of such claim or "suit";
- (2) The "insured's" name and address; and
- (3) To the extent possible, the names and addresses of any injured persons and witnesses.

If you report an "accident", claim, "suit" or "loss" to another insurer when you should have reported to us, your failure to report to us will not be seen as a violation of these amended duties provided you give us notice as soon as practicable after the fact of the delay becomes known to you.

#### **O. Waiver of Transfer Of Rights Of Recovery Against Others To Us**

The following is added to the **Transfer Of Rights Of Recovery Against Others To Us** Condition:



This Condition does not apply to the extent required of you by a written contract, executed prior to any "accident" or "loss", provided that the "accident" or "loss" arises out of operations contemplated by such contract. This waiver only applies to the person or organization designated in the contract.

**P. Employee Hired Autos – Physical Damage**

Paragraph **b.** of the **Other Insurance** Condition in the Business Auto Coverage Form and Paragraph **f.** of the **Other Insurance – Primary and Excess Insurance Provisions** Condition in the Motor Carrier Coverage Form are replaced by the following:

For Hired Auto Physical Damage Coverage, the following are deemed to be covered "autos" you own:

- (1) Any covered "auto" you lease, hire, rent or borrow; and
- (2) Any covered "auto" hired or rented under a written contract or written agreement entered into by an "employee" or elected or appointed official with your permission while being operated within the course and scope of that "employee's" employment by you or that elected or appointed official's duties as respect their obligations to you.

However, any "auto" that is leased, hired, rented or borrowed with a driver is not a covered "auto".

**Q. Unintentional Failure to Disclose Hazards**

The following is added to the **Concealment, Misrepresentation Or Fraud** Condition:

However, we will not deny coverage under this Coverage Form if you unintentionally:

- (1) Fail to disclose any hazards existing at the inception date of this Coverage Form; or
- (2) Make an error, omission, improper description of "autos" or other misstatement of information.

You must notify us as soon as possible after the discovery of any hazards or any other information that was not provided to us prior to the acceptance of this policy.

**R. Hired Auto – World Wide Coverage**

Paragraph **7.b.(5)** of the **Policy Period, Coverage Territory** Condition is replaced by the following:

- (5) Anywhere else in the world if a covered "auto" is leased, hired, rented or borrowed for a period of 60 days or less,

**S. Bodily Injury Redefined**

The definition of "bodily injury" in the **Definitions** Section is replaced by the following:

"Bodily injury" means bodily injury, sickness or disease, sustained by a person including death or mental anguish, resulting from any of these at any time. Mental anguish means any type of mental or emotional illness or disease.

**T. Expected Or Intended Injury**

The **Expected Or Intended Injury** Exclusion in Paragraph **B. Exclusions** under **Section II – Covered Auto Liability Coverage** is replaced by the following:

**Expected Or Intended Injury**

"Bodily injury" or "property damage" expected or intended from the standpoint of the "insured". This exclusion does not apply to "bodily injury" or "property damage" resulting from the use of reasonable force to protect persons or property.

**U. Physical Damage – Additional Temporary Transportation Expense Coverage**

Paragraph **A.4.a.** of **Section III – Physical Damage Coverage** is replaced by the following:

**4. Coverage Extensions**

**a. Transportation Expenses**

We will pay up to \$50 per day to a maximum of \$1,000 for temporary transportation expense incurred by you because of the total theft of a covered "auto" of the private passenger type. We will pay only for those covered "autos" for which you carry either Comprehensive or Specified Causes of Loss Coverage. We will pay for temporary transportation expenses incurred during the period beginning 48 hours after the theft and ending, regardless of the policy's expiration, when the covered "auto" is returned to use or we pay for its "loss".

**V. Replacement of a Private Passenger Auto with a Hybrid or Alternative Fuel Source Auto**

The following is added to Paragraph A. **Coverage** of the **Physical Damage Coverage** Section:

In the event of a total "loss" to a covered "auto" of the private passenger type that is replaced with a hybrid "auto" or "auto" powered by an alternative fuel source of the private passenger type, we will pay an additional 10% of the cost of the replacement "auto", excluding tax, title, license, other fees and any aftermarket vehicle upgrades, up to a maximum of \$2500. The covered "auto" must be replaced by a hybrid "auto" or an "auto" powered by an alternative fuel source within 60 calendar days of the payment of the "loss" and evidenced by a bill of sale or new vehicle lease agreement.

To qualify as a hybrid "auto", the "auto" must be powered by a conventional gasoline engine and another source of propulsion power. The other source of propulsion power must be electric, hydrogen, propane, solar or natural gas, either compressed or liquefied. To qualify as an "auto" powered by an alternative fuel source, the "auto" must be powered by a source of propulsion power other than a conventional gasoline engine. An "auto" solely propelled by biofuel, gasoline or diesel fuel or any blend thereof is not an "auto" powered by an alternative fuel source.

**W. Return of Stolen Automobile**

The following is added to the **Coverage Extension** Provision of the **Physical Damage Coverage** Section:

If a covered "auto" is stolen and recovered, we will pay the cost of transport to return the "auto" to you. We will pay only for those covered "autos" for which you carry either Comprehensive or Specified Causes of Loss Coverage.

All other terms, conditions, provisions and exclusions of this policy remain the same.



## Blanket Notification To Others Of Cancellation



**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

Policy No. GLO 8720273 - 02

Effective Date: 06/30/2025

This endorsement modifies insurance provided under the:

**Commercial General Liability Coverage Part**

- A.** If we cancel this Coverage Part by written notice to the first Named Insured for any reason other than nonpayment of premium, we will deliver electronic notification that such Coverage Part has been cancelled to each person or organization shown in a Schedule provided to us by the First Named Insured. Such Schedule:
- 1.** Must be initially provided to us within 15 days:
    - a.** After the beginning of the policy period shown in the Declarations; or
    - b.** After this endorsement has been added to policy;
  - 2.** Must contain the names and e-mail addresses of only the persons or organizations requiring notification that such Coverage Part has been cancelled;
  - 3.** Must be in an electronic format that is acceptable to us; and
  - 4.** Must be accurate.
- Such Schedule may be updated and provided to us by the First Named Insured during the policy period. Such updated Schedule must comply with Paragraphs **2.**, **3.**, and **4.** above.
- B.** Our delivery of the electronic notification as described in Paragraph **A.** of this endorsement will be based on the most recent Schedule in our records as of the date the notice of cancellation is mailed or delivered to the first Named Insured. Delivery of the notification as described in Paragraph **A.** of this endorsement will be completed as soon as practicable after the effective date of cancellation to the first Named Insured.
- C.** Proof of e-mailing the electronic notification will be sufficient proof that we have complied with Paragraphs **A.** and **B.** of this endorsement.
- D.** Our delivery of electronic notification described in Paragraphs **A.** and **B.** of this endorsement is intended as a courtesy only. Our failure to provide such delivery of electronic notification will not:
- 1.** Extend the Coverage Part cancellation date;
  - 2.** Negate the cancellation; or
  - 3.** Provide any additional insurance that would not have been provided in the absence of this endorsement.
- E.** We are not responsible for the accuracy, integrity, timeliness and validity of information contained in the Schedule provided to us as described in Paragraphs **A.** and **B.** of this endorsement.

All other terms, conditions, provisions and exclusions of this policy remain the same.



## Other Insurance Amendment – Primary And Non-Contributory

Policy No.	Eff. Date of Pol.	Exp. Date of Pol.	Eff. Date of End.	Producer No.	Add'l. Prem	Return Prem.
GLO872027302	06/30/2025	06/30/2026	06/30/2025			

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**Named Insured:**

**Address (including ZIP Code):**

This endorsement modifies insurance provided under the:

**Commercial General Liability Coverage Part**

1. The following paragraph is added to the Other Insurance Condition of Section **IV – Commercial General Liability Conditions**:

This insurance is primary insurance to and will not seek contribution from any other insurance available to an additional insured under this policy provided that:

- a. The additional insured is a Named Insured under such other insurance; and
- b. You are required by a written contract or written agreement that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.

2. The following paragraph is added to Paragraph **4.b.** of the Other Insurance Condition of Section **IV – Commercial General Liability Conditions**:

This insurance is excess over:

Any of the other insurance, whether primary, excess, contingent or on any other basis, available to an additional insured, in which the additional insured on our policy is also covered as an additional insured on another policy providing coverage for the same "occurrence", offense, claim or "suit". This provision does not apply to any policy in which the additional insured is a Named Insured on such other policy and where our policy is required by written contract or written agreement to provide coverage to the additional insured on a primary and non-contributory basis.

All other terms and conditions of this policy remain unchanged.



## Additional Insured – Owners, Lessees Or Contractors – Completed Operations



**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

Policy No. GLO 8720273 - 02

Effective Date: 06/30/2025

This endorsement modifies insurance provided under the:

**Commercial General Liability Coverage Part**

### SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):	Location And Description Of Completed Operations
ANY PERSON OR ORGANIZATION, OTHER THAN AN ARCHITECT, ENGINEER OR SURVEYOR, WHOM YOU ARE REQUIRED TO ADD AS AN ADDITIONAL INSURED UNDER THIS POLICY UNDER A WRITTEN CONTRACT OR WRITTEN AGREEMENT EXECUTED PRIOR TO LOSS.	ANY LOCATION OR PROJECT, OTHER THAN A WRAP-UP OR OTHER CONSOLIDATED INSURANCE PROGRAM LOCATION OR PROJECT FOR WHICH INSURANCE IS OTHERWISE SEPARATELY PROVIDED TO YOU BY A WRAP-UP OR OTHER CONSOLIDATED INSURANCE PROGRAM

Section II – **Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule of this endorsement, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in such Schedule, performed for that additional insured and included in the "products-completed operations hazard".

All other terms, conditions, provisions and exclusions of this policy remain the same.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**WAIVER OF TRANSFER OF RIGHTS OF RECOVERY  
AGAINST OTHERS TO US (WAIVER OF SUBROGATION) –  
AUTOMATIC**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART  
ELECTRONIC DATA LIABILITY COVERAGE PART  
LIQUOR LIABILITY COVERAGE PART  
POLLUTION LIABILITY COVERAGE PART DESIGNATED SITES  
POLLUTION LIABILITY LIMITED COVERAGE PART DESIGNATED SITES  
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART  
RAILROAD PROTECTIVE LIABILITY COVERAGE PART  
UNDERGROUND STORAGE TANK POLICY DESIGNATED TANKS

The following is added to Paragraph 8. **Transfer Of Rights Of Recovery Against Others To Us** of Section IV – Conditions:

We waive any right of recovery against any person or organization, because of any payment we make under this Coverage Part, to whom the insured has waived its right of recovery in a written contract or agreement. Such waiver by us applies only to the extent that the insured has waived its right of recovery against such person or organization prior to loss.



**ZURICH®**

## **Additional Insured – Owners, Lessees Or Contractors – Scheduled Person Or Organization**

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

Policy No. GLO 8720273 - 02

Effective Date: 06/30/2025

This endorsement modifies insurance provided under the:

**Commercial General Liability Coverage Part**

### **SCHEDULE**

<b>Name Of Additional Insured Person(s) Or Organization(s):</b>	<b>Location(s) Of Covered Operations</b>
ANY PERSON OR ORGANIZATION, OTHER THAN AN ARCHITECT, ENGINEER OR SURVEYOR, WHOM YOU ARE REQUIRED TO ADD AS AN ADDITIONAL INSURED UNDER THIS POLICY UNDER A WRITTEN CONTRACT OR WRITTEN AGREEMENT EXECUTED PRIOR TO LOSS.	ANY LOCATION OR PROJECT, OTHER THAN A WRAP-UP OR OTHER CONSOLIDATED INSURANCE PROGRAM LOCATION OR PROJECT FOR WHICH INSURANCE IS OTHERWISE SEPARATELY PROVIDED TO YOU BY A WRAP-UP OR OTHER CONSOLIDATED INSURANCE PROGRAM

**A. Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule of this endorsement, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated in such Schedule.

**B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:**

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or

2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

All other terms, conditions, provisions and exclusions of this policy remain the same.



**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **DESIGNATED CONSTRUCTION PROJECT(S) GENERAL AGGREGATE LIMIT**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

### **SCHEDULE**

<b>Designated Construction Project(s):</b>
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

- A.** For all sums which the insured becomes legally obligated to pay as damages caused by "occurrences" under Section I – Coverage A, and for all medical expenses caused by accidents under Section I – Coverage C, which can be attributed only to ongoing operations at a single designated construction project shown in the Schedule above:
1. A separate Designated Construction Project General Aggregate Limit applies to each designated construction project, and that limit is equal to the amount of the General Aggregate Limit shown in the Declarations.
  2. The Designated Construction Project General Aggregate Limit is the most we will pay for the sum of all damages under Coverage A, except damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard", and for medical expenses under Coverage C regardless of the number of:
    - a. Insureds;
    - b. Claims made or "suits" brought; or
    - c. Persons or organizations making claims or bringing "suits".
  3. Any payments made under Coverage A for damages or under Coverage C for medical expenses shall reduce the Designated Construction Project General Aggregate Limit for that designated construction project. Such payments shall not reduce the General Aggregate Limit shown in the Declarations nor shall they reduce any other Designated Construction Project General Aggregate Limit for any other designated construction project shown in the Schedule above.
  4. The limits shown in the Declarations for Each Occurrence, Damage To Premises Rented To You and Medical Expense continue to apply. However, instead of being subject to the General Aggregate Limit shown in the Declarations, such limits will be subject to the applicable Designated Construction Project General Aggregate Limit.

- B.** For all sums which the insured becomes legally obligated to pay as damages caused by "occurrences" under Section I – Coverage A, and for all medical expenses caused by accidents under Section I – Coverage C, which cannot be attributed only to ongoing operations at a single designated construction project shown in the Schedule above:
1. Any payments made under Coverage A for damages or under Coverage C for medical expenses shall reduce the amount available under the General Aggregate Limit or the Products-completed Operations Aggregate Limit, whichever is applicable; and
  2. Such payments shall not reduce any Designated Construction Project General Aggregate Limit.
- C.** When coverage for liability arising out of the "products-completed operations hazard" is provided, any payments for damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard" will reduce the Products-completed Operations Aggregate Limit, and not reduce the General Aggregate Limit nor the Designated Construction Project General Aggregate Limit.
- D.** If the applicable designated construction project has been abandoned, delayed, or abandoned and then restarted, or if the authorized contracting parties deviate from plans, blueprints, designs, specifications or timetables, the project will still be deemed to be the same construction project.
- E.** The provisions of Section III – Limits Of Insurance not otherwise modified by this endorsement shall continue to apply as stipulated.



**WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY INSURANCE POLICY**

WC 04 03 06 (Ed. 4-84)

**WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT—  
CALIFORNIA**

This endorsement changes the policy to which it is attached effective on the inception date of the policy unless a different date is indicated below.

(The following "attaching clause" need be completed only when this endorsement is issued subsequent to preparation of the policy.)

This endorsement, effective on 06/30/2025 (DATE) at 12:01 A.M. standard time, forms a part of

Policy No. WC 8720272 - 02 Endorsement No.

of the Zurich American Insurance Company (NAME OF INSURANCE COMPANY)

issued to DCCM LLC

Premium (if any) \$

\_\_\_\_\_  
Authorized Representative

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

You must maintain payroll records accurately segregating the remuneration of your employees while engaged in the work described in the Schedule.

The additional premium for this endorsement shall be % of the California workers' compensation premium otherwise due on such remuneration.

**Schedule**

**Person or Organization**

**Blanket Waiver of Subrogation**

**Job Description**

**TEXAS WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT**

This endorsement applies only to the insurance provided by the policy because Texas is shown in Item 3.A. of the Information Page.

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule, but this waiver applies only with respect to bodily injury arising out of the operations described in the Schedule where you are required by a written contract to obtain this waiver from us.

This endorsement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

The premium for this endorsement is shown in the Schedule.

Schedule

1. ( ) Specific Waiver

Name of person or organization

( X ) Blanket Waiver

Any person or organization for whom the Named Insured has agreed by written contract to furnish this waiver.

2. Operations:

3. Premium:

The premium charge for this endorsement shall be \_\_\_\_\_ percent of the premium developed on payroll in connection with work performed for the above person(s) or organization(s) arising out of the operations described.

4. Advance Premium:

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective  
06.30.2025 Insured

Policy No. WC872027202

Endorsement No.  
Premium

Insurance Company

Countersigned by \_\_\_\_\_



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**WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT**

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

Schedule

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement  
Insured DCCM LLC

Effective Policy No. WC872027202

Endorsement No.  
Premium \$

Insurance Company  
Zurich American Insurance Company

Countersigned by \_\_\_\_\_

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