

**LEGISLATIVE DRAFT  
HBMC 2.106**

**Chapter 2.106 HUNTINGTON BEACH INDEPENDENCE DAY BOARD**

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**2.106.010 Established**

~~There is hereby established an Independence Day Board which shall be an advisory body to the City Council, implementing policy as set by the City Council, and shall work with staff and volunteers to assist in coordinating the City's annual Fourth of July parade and celebration. (2654 11/83, 3298 9/95, 3435-11/99, 4300 11/23)~~

**2.106.020 Composition**

~~The Board shall consist of nine to 15 members, appointed by Council upon the recommendation of the Council liaisons to the Board. The Board may establish committees with committee chairs as necessary to fundraise and provide support for successful coordination of the Fourth of July activities.~~

~~(2654 11/83, 2754 4/85, 2812 2/86, 2892 3/87, 2923 12/87, 3298 9/95, 3435 11/99, 3760 2/07, 4300-11/23)~~

**2.106.030 Operating Policies**

~~Except as otherwise provided in this chapter, the Board shall conform to the operating policies for boards and commissions as set forth in Chapter 2.100 of this Code.(2923 12/87, 4300 11/23)~~

### **2.108.040 Staff Liaison**

The Community and Library Services Department shall provide a staff liaison(s) to the Board. The staff liaison(s) shall be responsible for preparing and posting agenda, taking and distributing minutes, developing and processing the budget, processing contracts/material requisitions, obtaining permits, and coordinating activities among City departments. (3298-9/95, 4300-11/23)

### **2.106.050 Meetings**

The Board shall establish meeting dates as needed in the Civic Center or a posted location subject to the Brown Act. (3298-9/95, 3435-11/99, 4300-11/23)

### **2.106.060 Funding**

All revenues and expenses by the Board and from the Fourth of July parade and all the festivities shall be managed in a pre-determined account(s) by the City, subject to City purchasing and contracting policies and procedures. (3298-9/95, 3435-11/99, 4300-11/23)

### **2.106.070 Officers**

The officers of the Board shall be a chair and vice chair. The Board shall elect officers from its members and such officers shall serve for one year or until their successors are elected. (3298-9/95, 3435-11/99, 3760-2/07, 4300-11/23)

### **2.108.080 Duties of Officers and Committees**

A. Chair. The chair shall:

1. Serve as the chief officer of the Independence Day Board and shall preside at all meetings of the Board.
2. With the advice of the Board, select all committee chairpersons.
3. With the advice of the Board, assign responsibilities subject to approval of the Board.
4. Be the official spokesperson for the Board.

B. Vice Chair. The vice chair shall:

1. Serve as an officer of the Independence Day Board.
2. In the absence or disability of the chair, to perform all the duties of the chair and, when so acting, shall have all the powers of and be subject to all the restrictions upon the chair. The vice chair shall have other powers and perform such other duties as may be prescribed from time to time by the Board.

C. Committee Chair. The Ad Hoc and Standing Committees of the Board shall elect Committee Chairpersons to serve as a leader of the committee, hold meetings as needed, and present recommendations to the Board for action with approval of committee members. (3298-9/95, 3435-11/99, 4300-11/23)

## **2.108.090 Reserved**

## **2.108.100 Reserved**

## **2.108.110 Attendance**

~~Regular attendance at meetings is required to enable the Board to discharge its duties. Unless excused, any member who is absent from more than two consecutive meetings, or who is absent from more than one third of the scheduled meetings during a calendar year, shall automatically vacate the office. The chair shall notify and request the Council liaisons to appoint a new member. All members are encouraged to attend regular Board meetings so their knowledge and expertise may be utilized to the fullest and they can keep abreast of the Board's plans and activities. (3298-9/95, 3435-11/99, 3760-2/07, 4300-11/23)~~

## **2.108.120 Quorum**

~~A. At any meeting of the Independence Day Board, a simple majority shall constitute a quorum for the transaction of business.~~

~~B. In the event there is no quorum at a meeting, the chair shall adjourn said meeting or shall adjourn to a date certain. (3298-9/95, 3435-11/99, 4300-11/23)~~

## **2.108.130 Bylaws**

~~The Board shall adopt bylaws as it deems necessary to provide for such matters relative to its work and administration of its duties which are not otherwise provided for by statute or ordinance, subject to prior submission to and approval by the City Council. (3435-11/99)~~