



MINUTES

CITY OF HUNTINGTON BEACH CIAB/PUBLIC WORKS COMMISSION NOVEMBER 19, 2025

CALL TO ORDER

Chair Rivas called the meeting to order at 5:00 PM.

PLEDGE OF ALLEGIANCE

Vice Chair Clifford led the Pledge of Allegiance.

ROLL CALL

Commissioners Present:

Rivas, Clifford, Frousiakis, Ghuman, Macdonald

Commissioners Absent:

Michalski

Others Present:

Joe Fuentes, Acting Deputy Director/City Engineer
Max Olin, Capital Projects Administrator
April Maese, Management Analyst
Jessica Castro, Senior Accounting Technician

APPROVAL OF MINUTES

25-822 Approval of August 20, 2025 Minutes

Motion by Commissioner Macdonald and second by Vice Chair Clifford, the Commission voted to approve the August 20, 2025 Minutes.

VOTE:	The motion carried.
AYES:	5
NOES:	0
ABSENT:	1
ABSTENTIONS:	0

PUBLIC COMMENTS

None.

DIRECTOR'S ITEMS

Acting Deputy Director/City Engineer, Joe Fuentes, provided a brief verbal recap of the City's 4th Annual Junior Citizens Academy (JCA) held in October – a program that fosters deeper connections between its youth and local government. Fuentes also

provided a brief update on the recent Storm Response providing 3 sandbag filling stations locations including Edison Community Center, Warner Fire Station and Corporate Yard.

Commissioner Macdonald raised concerns regarding odors and deteriorated pavement conditions in the Dog Beach North Parking Lot. Staff confirmed there are no sewer lines in the area and suggested the odor may have been caused by standing water or debris. Max Olin, Capital Projects Administrator offered to review the site following the meeting.

INFORMATIONAL ITEMS

Capital Improvement Program update provided by Joe Fuentes, Acting Deputy Director/City Engineer. Project highlights included:

- Pump Station Building Improvements
 - Construction Complete
- Pump Station Forebay Improvements
 - Construction Complete
- Downtown Parking Structure Improvements Elevator and Stairs
 - Equipment for elevator #1 is being installed and elevator #2 will be underway in early 2026
- Police Women's Locker Room
 - Under Construction
- Sewer Lining (23/24)
 - Under Construction – Nearing completion
- Sewer Lift Station Reconstruction (Humboldt LS)
 - Construction Complete
- Arterial Rehab 24/25
 - 17th Street – Construction Completed
 - Bolsa Avenue – Going Out to Bid Soon
- Bridge Preventive Maintenance Program – Bolsa
 - Construction Complete

Commissioners asked questions about budget variances, percent-complete tracking, and reporting capabilities. Fuentes noted that the Gravity budgeting module is currently being implemented by the Finance Department and its full project management functionality remains unknown at this time.

ADMINISTRATIVE ITEMS

25-796 Zone 3 Residential Pavement Project – Tree Removals and Tree Replacements

Max Olin, Capital Projects Administrator presented the recommended action authorizing residential tree removals and one-for-one replacements associated with pavement and sidewalk rehabilitation in Zone 3. Commissioner comments focused on resident concerns regarding the replacement of mature trees with younger specimens. Staff explained the evaluation process, root-related sidewalk damage, and liability considerations.

Motion by Commissioner Ghuman and second by Commissioner Macdonald, the Commission voted to approve.

VOTE:	The motion carried.
AYES:	4
NOES:	1
ABSENT:	1
ABSTENTIONS:	0

25-821 Bolsa Avenue Arterial Rehabilitation – Tree Removals and Tree Replacements

Joe Fuentes, Acting Deputy Director/City Engineer, clarified that this item pertains to arterial corridors, not residential streets. He described the proposed removals and replacements and answered Commissioner questions regarding species selection and long-term suitability. The project has not yet begun.

Motion by Chair Rivas and second by Vice Chair Clifford, the Commission voted to approve.

VOTE:	The motion carried.
AYES:	5
NOES:	0
ABSENT:	1
ABSTENTIONS:	0

MEMBER COMMENTS

Commissioners expressed concerns regarding the timing of approvals when work may have already begun due to meeting gaps. Members requested clarity on which items require Commission approval versus standard operational processes. Several members noted difficulty attending short-notice field visits and asked for more advance communication.

General appreciation was expressed for staff support and project updates.

ADJOURNMENT

At 5:47pm a motion was made by Chair Rivas, with a second by Commissioner Ghuman, to adjourn to the next regularly scheduled meeting of the CIAB/Public Works Commission on Wednesday, January 21, at 5:00 PM at the Utilities Yard, Training Center.