

## PROFESSIONAL SERVICE AWARD ANALYSIS

**SERVICE: On-Call Grants & Administrative Services**

**SERVICE DESCRIPTION: Staff support for grant writing and post-award funding administration.**

**VENDOR:**

**OVERALL RANKING: 1 out of 6**

**SUBJECT MATTER EXPERTS/RATERS:**

1. PW Director 2. Administrative Services Manager 3. Jessica Framson

### **I. MINIMUM QUALIFICATIONS REVIEW**

- Written Proposal Score: Avg. of 466 out of 475

<b><u>VILLA CIVIL CORP – Minimum Qualifications Review</u></b>		
<b><u>Criteria</u></b>	<b><u>Total Weighted Score</u></b>	<b><u>Maximum Score</u></b>
<i>Proposal Clarity</i>	150	150
<i>Firm Qualifications</i>	375	375
<i>Staffing</i>	350	375
<i>Understanding &amp; Methodology</i>	225	225
<i>References</i>	150	150
<i>Interview</i>	150	150
<b>Total</b>	<b>1400</b>	<b>1425</b>

### **II. DUE DILIGENCE REVIEW**

- Interview Ranking: Tied for 1st

<b>Villa Civil Corp – Summary of Review</b>
<ul style="list-style-type: none"><li>• Engineering staff who secured State &amp; Federal funds for stormwater, transportation; &amp; provide labor compliance. Strategic engineers who develop grants for multi-benefit, storm water projects. VC has pending projects w/ HB.</li></ul>

<b>Villa Civil Corp – Pricing</b>
<ul style="list-style-type: none"><li>• Admin. Asst. from \$110/hr to Principal Eng. \$330/hr</li></ul>

## PROFESSIONAL SERVICE AWARD ANALYSIS

**SERVICE: On-Call Grants & Administrative Services**

**SERVICE DESCRIPTION: Staff support for grant writing and post-award funding administration.**

**VENDOR:**

**OVERALL RANKING: 2 out of 6**

**SUBJECT MATTER EXPERTS/RATERS:**

*PW Director 2. Administrative Services Manager 3. Jessica Framson*

### **I. MINIMUM QUALIFICATIONS REVIEW**

- Written Proposal Score: Avg. of 455 out of 475

<b>ADVANCED AVANT GARDE CORP – Minimum Qualifications Review</b>		
<b><u>Criteria</u></b>	<b><u>Total Weighted Score</u></b>	<b><u>Maximum Score</u></b>
<i>Proposal Clarity</i>	140	150
<i>Firm Qualifications</i>	350	375
<i>Staffing</i>	375	375
<i>Understanding &amp; Methodology</i>	210	225
<i>References</i>	140	150
<i>Interview</i>	150	150
<b>Total</b>	<b>1365</b>	<b>1425</b>

### **II. DUE DILIGENCE REVIEW**

- Interview Ranking: Tied for 1st

#### **Advanced Avant Garde Corp – Summary of Review**

- Admin staff who secured State & Federal funds & provide labor compliance. Firm has secured \$532M in grants. They got HB \$5M from Caltrans and \$9M from OCTA. They understand DAC component that we struggle with.

#### **Advanced Avant Garde Corp – Pricing**

- Program Asst. from \$100/hr to Program Director \$150/hr

## PROFESSIONAL SERVICE AWARD ANALYSIS

**SERVICE: On-Call Grants & Administrative Services**

**SERVICE DESCRIPTION: Staff support for grant writing and post-award funding administration.**

**VENDOR:**

**OVERALL RANKING: 3 out of 6**

**SUBJECT MATTER EXPERTS/RATERS:**

1. PW Director
2. Administrative Services Manager
3. Jessica Framson

### I. MINIMUM QUALIFICATIONS REVIEW

- Written Proposal Score: Avg. of 450 out of 475

<b>ENGINEERING SOLUTIONS SERVICES – Minimum Qualifications Review</b>		
<b><u>Criteria</u></b>	<b><u>Total Weighted Score</u></b>	<b><u>Maximum Score</u></b>
<i>Proposal Clarity</i>	140	150
<i>Firm Qualifications</i>	375	375
<i>Staffing</i>	350	375
<i>Understanding &amp; Methodology</i>	210	225
<i>References</i>	140	150
<i>Interview</i>	135	150
<b>Total</b>	<b>1350</b>	<b>1425</b>

### II. DUE DILIGENCE REVIEW

- Interview Ranking: Tied for 2nd

<b>Engineering Solutions Services – Summary of Review</b>
<ul style="list-style-type: none"><li>• Engineering staff who secured funds for water, sewer, stormwater, transportation, parks &amp; facilities. We need them for cybersecurity &amp; sea level rise mitigation grants. Diverse firm of engineers and admin who can do benefit costs analysis and audits from the Feds/State. ESS secured \$383k for Shipley Nature Center.</li></ul>

<b>Engineering Solutions Services – Pricing</b>
<ul style="list-style-type: none"><li>• Support Associate from \$140/hr to Technical Experts \$280/hr</li></ul>

## PROFESSIONAL SERVICE AWARD ANALYSIS

**SERVICE: On-Call Grants & Administrative Services**

**SERVICE DESCRIPTION: Staff support for grant writing and post-award funding administration.**

**VENDOR:**

**OVERALL RANKING: 4 out of 6**

**SUBJECT MATTER EXPERTS/RATERS:**

- 2. PW Director 2. Administrative Services Manager 3. UNK

### III. MINIMUM QUALIFICATIONS REVIEW

- Written Proposal Score: Avg. of 433 out of 475

<b>HARRIS &amp; ASSOCIATES – Minimum Qualifications Review</b>		
<u>Criteria</u>	<u>Total Weighted Score</u>	<u>Maximum Score</u>
<i>Proposal Clarity</i>	130	150
<i>Firm Qualifications</i>	350	375
<i>Staffing</i>	350	375
<i>Understanding &amp; Methodology</i>	195	225
<i>References</i>	140	150
<i>Interview</i>	135	150
<i>Proposal Clarity</i>		150
<b>Total</b>	<b>1300</b>	<b>1425</b>

### IV. DUE DILIGENCE REVIEW

- Interview Ranking: Tied for 2nd

<b>Harris &amp; Associates – Summary of Review</b>
<ul style="list-style-type: none"><li>• Harris is well-rounded, multi-disciplinary firm such as redevelopment, economic development, housing funding specialty in addition to transportation. We could use them for federal EDA funding of Main Street Imps. Good working history for Oak View design, Sunset Beach assessment study. They meet short deadlines.</li></ul>

<b>Harris &amp; Associates – Pricing</b>
<ul style="list-style-type: none"><li>• Administration from \$110/hr to Principal-in-Charge \$330/hr</li></ul>

## PROFESSIONAL SERVICE AWARD ANALYSIS

**SERVICE: On-Call Grants & Administrative Services**

**SERVICE DESCRIPTION: Staff support for grant writing and post-award funding administration.**

**VENDOR:**

**OVERALL RANKING: 5 out of 6**

**SUBJECT MATTER EXPERTS/RATERS:**

1. PW Director
2. Administrative Services Manager
3. Jessica Framson

### **I. MINIMUM QUALIFICATIONS REVIEW**

- Written Proposal Score: Avg. of 433 out of 475

<b>KOA CORP – Minimum Qualifications Review</b>		
<b><u>Criteria</u></b>	<b><u>Total Weighted Score</u></b>	<b><u>Maximum Score</u></b>
<i>Proposal Clarity</i>	140	150
<i>Firm Qualifications</i>	325	375
<i>Staffing</i>	350	375
<i>Understanding &amp; Methodology</i>	210	225
<i>References</i>	140	150
<i>Interview</i>	135	150
<b>Total</b>	<b>1300</b>	<b>1425</b>

### **II. DUE DILIGENCE REVIEW**

- Interview Ranking: Tied for 2nd

<b>KOA Corp. – Summary of Review</b>
<ul style="list-style-type: none"><li>• Team of engineers &amp; planners who secured funds for transportation projects. KOA understands what funding agency wants &amp; how to improve elements. Secured \$700K in HSIP for HB.</li><li>• very detailed tracking platform &amp; prepared grants handbook</li></ul>

<b>KOA Corp. – Pricing</b>
<ul style="list-style-type: none"><li>• Intern from \$100/hr to Regional Manager \$378/hr</li></ul>

## PROFESSIONAL SERVICE AWARD ANALYSIS

**SERVICE: On-Call Grants & Administrative Services**

**SERVICE DESCRIPTION: Staff support for grant writing and post-award funding administration.**

**VENDOR:**

**OVERALL RANKING: 6 out of 6**

**SUBJECT MATTER EXPERTS/RATERS:**

2. PW Director 2. Administrative Services Manager 3. Jessica Framson

### III. MINIMUM QUALIFICATIONS REVIEW

- Written Proposal Score: Avg. of 425 out of 475

<b>CWE – Minimum Qualifications Review</b>		
<b><u>Criteria</u></b>	<b><u>Total Weighted Score</u></b>	<b><u>Maximum Score</u></b>
<b><i>Proposal Clarity</i></b>	130	150
<b><i>Firm Qualifications</i></b>	350	375
<b><i>Staffing</i></b>	325	375
<b><i>Understanding &amp; Methodology</i></b>	195	225
<b><i>References</i></b>	140	150
<b><i>Interview</i></b>	135	150
<b>Total</b>	<b>1275</b>	<b>1425</b>

### IV. DUE DILIGENCE REVIEW

- Interview Ranking: Tied for 2nd

<b>CWE – Summary of Review</b>
<ul style="list-style-type: none"><li>• <b>CWE are all engineers who can spin a grant to meet maximum points from grant agency.</b></li><li>• <b>CWE does post monitoring programs &amp; plans</b></li><li>• <b>Successful track record for winning Storm Drain funding across OC &amp; LA County.</b></li></ul>

<b>CWE – Pricing</b>
<ul style="list-style-type: none"><li>• <b>Admin Asst. from \$116/hr to Project Manager \$275/hr</b></li></ul>