



MINUTES

CITY OF HUNTINGTON BEACH CIAB/PUBLIC WORKS COMMISSION APRIL 17, 2024

CALL TO ORDER

Chair Michalski called the meeting to order at 5:01 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Commissioners Present:

Michalski, Frousiakis, Gins, Macdonald, Villa, Shepherd

Commissioners Absent:

Rivas

Others Present:

Ken Dills, Administrative Services Manager
Gretchen Erickson, Senior Administrative Assistant
David Fait, Construction Manager
Joe Fuentes, Principal Civil Engineer
Nancy Rodriguez, Management Aide
Bob Stachelski, Traffic & Transportation Manager
Chau Vu, Director of Public Works
Sarah Whitecotton, Management Analyst

MINUTES

24-303 Approval of March 20, 2024 Minutes

Motion by Villa and second by Gins, the Commission voted to approve the minutes of the March 20, 2024 CIAB/Public Works Commission meeting.

VOTE:	The motion carried.
AYES:	5
NOES:	0
ABSENT:	1 (Rivas)
ABSTENTIONS:	1 (Shepherd)

PUBLIC COMMENTS

None.

DIRECTOR'S ITEMS

Chau Vu, Director, invited all meeting attendees to the City-sponsored Earth Day Events at Barlett Park and City Beach on Saturday, April 20, 2024. She took a moment to review the Roles and Responsibilities of CIAB/Public Works Commission members. She also provided a brief update on the Public Hearing to Consider Water and Sewer Rate Adjustments that took place on April 16, 2024. At the Public Hearing meeting, City Council approved the Water and Sewer Rate Adjustments under the Reduced Capital Improvement Program Scenario.

INFORMATIONAL ITEMS

Chau Vu provided a written CIP overview narrative that will be updated and provided to the CIAB/Public Works Commission at future meetings. Joe Fuentes, Principal Civil Engineer, highlighted the following ongoing Capital Improvement Program projects:

- Civic Center Underground Storage Tank Replacement – Completed
- Zone 1 Curb Ramps – Construction Phase
- Edinger Sewer Murdy Channel to Beach Blvd – Construction Phase
- Sewer Lining 22/23 – Construction Phase
- Oak View Streetscape Improvement – Construction Phase

As discussed at the March 20, 2024 meeting, the Public Works Department anticipated modifications to several of the projects identified in the Fiscal Year 2024/2025 Capital Improvement Program. Joe Fuentes provided an update on the following projects:

- Facilities
 - PD South Substation Improvements.
 - The scope of work initially called for relocating the substation; however, the current scope of work calls for rehabilitation of the existing facility.
 - Main Street Branch Library HVAC Installation
 - The scope of work initially called for installation of fans; however, the current scope of work calls for installation of a new HVAC system.
 - Fire Station Butler Buildings
 - Gothard and Murdy Fire Stations will receive new butler buildings.
- Neighborhood
 - Residential Overlay and Slurry Seal Program
 - Funding has been reduced by approximately \$1M.
- Streets & Transportation
 - Downtown Street Lighting
 - Due to long lead times on equipment, this project will likely be spaced over two years.

Commissioner Macdonald had questions about curb ramp funding, Joe Fuentes briefly explained the CIP budget, including Measure M, grants, and other funding avenues.

There were no Beautification, Landscape, and Tree items for discussion.

24-285 Draft City of Huntington Beach Mobility Plan

Bob Stachelski, Traffic & Transportation Manager presented the draft City of Huntington Beach Mobility Plan titled HB in Motion. The Mobility Plan is a guiding document that aims to enhance access and mobility in Huntington Beach by accommodating changes in mobility needs and travel patterns, ultimately making Huntington Beach a safer, cleaner, easier-to-navigate city. The plan highlights issues and opportunities pertaining to bicycle, pedestrian, and vehicular traffic. Bob asked Commissioners to review the document and provide feedback by May 14, 2024.

Commissioner Villa asked if there are certain rules or regulations the City must follow or become compliant with and if including the rules in the Mobility Plan may help prioritize projects and allocate funding. Commissioner Shepherd asked if the City is able to implement items identified in the plan and noted that evaluating mobility for bicycles and pedestrians is much harder than evaluating mobility for vehicles. Chau advised that the Mobility Plan is a guiding document with no funding allocated or attached, however, it will be used to plan, construct, design, engineer, phase, and fund projects moving forward. Bob Stachelski also noted that having an approved Mobility Plan may allow the City to pursue additional grant funding for mobility projects.

ADMINISTRATIVE ITEMS

24-297 Approve Infrastructure Fund Annual Report for Fiscal Year 2022/23

Sarah Whitecotton, Management Analyst, presented the Infrastructure Fund Annual Report for Fiscal Year 2022/23. Commissioner Villa identified a discrepancy in the table on the Details slide of the PowerPoint Presentation. Initially it was thought there was a simple addition error. After further research, it was found that the reported budgeted revenue for FY 2023/24 was under-reported (\$14,900,000 vs \$16,136,763). The table should have read as follows:

Fund Balance 7/1/22	\$20,484,131
Revenue FY 2022/23	\$27,677,144
Expenditures FY 2022/23	(\$14,762,937)
Fund Balance 7/1/23	\$33,398,338
Budgeted Revenue FY 2023/24	\$16,136,763
Budgeted Expenditures FY 2023/24	(\$48,190,006)
Budgetary Fund Balance 7/1/24	\$1,345,095

Motion by Villa and second by Gins, the Commission voted to approve the Infrastructure Fund Annual Report for Fiscal Year 2022/23 pending corrections provided.

VOTE:	The motion carried.
AYES:	6
NOES:	0
ABSENT:	1 (Rivas)
ABSTENTIONS:	0

MEMBER COMMENTS

Commissioner Frousiakis thanked staff for the breadth and depth of information provided and all of the work the Public Works Department is doing throughout the City. Commissioner Villa and Chair Michalski echoed sentiments shared by Commissioner Frousiakis.

ADJOURNMENT

The meeting was adjourned at 5:54 p.m.